

**Goochland County
Board of Zoning Appeals Meeting
Monday, January 23, 2017
Administration Building
1800 Sandy Hook Road, Goochland VA 23063
Board Meeting Room**

The Goochland County Board of Zoning Appeals held a meeting on Monday, January 23, 2017, 1:00 p.m. in the Board Meeting Room. Members present were: Hamad, Phillips, Coe, and Parker. Springman was absent. Others present were: Anita Barnes – Zoning Administrator, Jo Ann Hunter – Director of Community Development, Todd Kilduff – Assistant County Administrator for Public Utilities and Community Development, and Sara Worley – BZA Secretary.

The BZA secretary called the meeting to order and declared a quorum.

Election of Officers

The BZA secretary indicated that the Board will need to elect officer positions. She indicated that both Yasmine Hamad and Dee Phillips have served the Board well, but are not able to be elected to the same positions due to the chair and vice-chair time limitations in the bylaws. She asked for a motion to elect the Chair. Ms. Hamad motioned to elect Dr. Phillips as Chair. There were no other nominations from the floor. Mr. Parker seconded the motion and the motion passed with a 4-0 vote (Springman was absent). The Secretary asked for a motion to elect Vice-chair. Ms. Coe. motioned to elect Ms. Hamad as Vice-chair. There were no other nominations from the floor. Mr. Parker seconded the motion and the motion passed with a 4-0 vote (Springman was absent). The Secretary asked for a motion to elect the Secretary. Dr. Phillips motioned to elect Sara Worley as Secretary. There were no other nominations from the floor. Ms. Hamad seconded the motion and the motion passed with a 4-0 vote (Springman was absent).

Review/Approval of Bylaws

The BZA secretary asked the Board if they would like to make any changes to the bylaws. It was the consensus of the Board that no changes were needed. The secretary reminded the Board that she will be sending out the hold dates for 2017 meetings.

Distribution of Training Information

The secretary handed out information on upcoming training sessions for the Board through LUEP at Virginia Tech.

Approval of Minutes – March 21, 2016

On a motion by Mr. Parker seconded by Ms. Hamad, the minutes of the March 21, 2016 meeting were unanimously approved as written.

New Business

The Board asked Todd Kilduff and Jo Ann Hunter to give some information about their job and duties with the County and any updates on new development in the County. Mr. Kilduff reviewed his position and job duties and gave an update on the County's utility systems. Ms. Hunter reviewed her position and job duties and gave an update on development and transportation improvements occurring in the County.

Adjournment

Being no further business before the Board, the meeting was adjourned at 1:40 p.m.

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