



**PRO FORMA CAPITAL IMPROVEMENT PROGRAM
FY 2010-11 THROUGH FY 2014-15**

**Adopted
April 6, 2010**



BOARD OF SUPERVISORS
COUNTY OF GOOCHLAND
OFFICE OF THE COUNTY ADMINISTRATOR

April 6, 2010

The Honorable Members of the Board of Supervisors
County of Goochland
Goochland, Virginia 23063

Dear Members of the Board:

I am pleased to submit to you and the citizens of Goochland County the adopted Pro Forma Capital Improvement Program (CIP) for fiscal years 2011-2015. This Program, serves as a guide for the efficient, effective, and equitable distribution of public improvements throughout the County and represents a balance between finite resources and an ever-increasing number of competing County priorities. This balance was achieved using the priorities and objectives, established by the Board of Supervisors and is consistent with the County's adopted financial policies.

The five year Pro Forma CIP totals \$19,512,000 and is comprised of County/School projects of \$16,712,000 and Utility projects of \$2,800,000.

With respect to County projects, this Program includes projects that will enable the County to maintain and enhance current service levels and satisfy mandates. This proposal includes a financial commitment to replace the County's existing radio communication system in compliance with a mandate from the Federal Communication Commission to reband our Public Safety frequencies by 2013. It also proposes a renovation of the Old Goochland Middle School and relocation of County departments allowing for the Goochland Elementary School to utilize the existing gymnasium and classrooms at the Courthouse. In addition, two new commitments are included the first focusing on County facilities and grounds improvement and maintenance and the second focusing on allocating funds for acquisition of land for County use or open space conservation. The proposal also continues the County's commitment for replacement of ambulances for Fire-Rescue.

The Utility projects focus on expanding utility service both in the Courthouse Village and Eastern Goochland.

In summary, this Pro Forma CIP, is sustainable financially and provides affordable service enhancements, with an emphasis on satisfying Federal mandates and maintaining and renovating existing facilities. It presents to the citizens of Goochland County the broad range of needs required of a community which is planning for its future in a responsible manner.

Sincerely,

Rebecca T. Dickson
County Administrator

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INTRODUCTION

The Capital Improvement Program (CIP) serves as a guide for the efficient and effective provision of capital improvement funding for the county. The county prepares a minimum five year CIP and the plan is a dynamic document, revised annually, that proposes the acquisition, development, enhancement, or replacement of public facilities to serve the county citizenry. The CIP generally includes projects that do not recur annually and are in excess of \$50,000.

The CIP depicts the arrangement of selected projects in priority order and establishes cost estimates and anticipated funding sources. The CIP reflects difficult decisions in the allocation of limited resources among competing service demands and provides an orderly, systematic plan to address the county's capital needs.

Development of the CIP occurs in conjunction with the county's budget process. Availability of funds is driven by the county's adherence to adopted financial and debt management policies further discussed in this document. Adherence to these policies helps to preserve the county's excellent credit rating and provide a framework for the county's fiscal management and planning.

The benefits of a viable capital improvement program include the following:

- Assists in implementing the county's Comprehensive and Area Plan;
- Establishes a system of annual examination and prioritization of county needs;
- Focuses attention on community goals and objectives;
- Allows for proper programming and project design;
- Allows for the identification of appropriate project financing and construction schedules;
- Helps provide a framework for the equitable distribution of public improvements throughout the county;
- Provides a basis for formulation of bond referenda, borrowing programs or other revenue producing measures;
- Facilitates capital expenditure and revenue estimates and helps to avoid emergency financing methods;
- Fosters a sound and stable financial program;
- Bridges the gap between day-to-day operations of county government and the county's long-range development goals.

PROCESS FOR PREPARING THE PRO FORMA CAPITAL IMPROVEMENT PROGRAM

Preparation of the County's Pro Forma CIP is an interactive process that takes approximately four to five months. All County departments with capital needs submit project requests subject to specific guidelines. Projects submitted for review typically cost in excess of \$50,000 and are projects that do not recur annually except in the case of maintenance and land acquisition. Staff compiles project requests, and the Review Committee discusses the requests by department. All projects are reviewed for consistency with the county's adopted Comprehensive Plan. Projects are prioritized by the Committee and the merits of each are discussed.

Upon completing a final analysis of projects and matching available funding with requests, staff prepares the County Administrator's Proposed Pro Forma CIP. The proposed plan is then presented to the Board of Supervisors. After work sessions and public hearings are conducted and changes and adjustments are made, the Pro Forma CIP is adopted in conjunction with the county's Financial Plan. The first year of the Pro Forma CIP is the county's Capital Budget. Upon adoption of the Pro Forma CIP, funds are appropriated for those projects identified in the first year of the plan and remain appropriated until the project is complete.

PROCESS FOR PREPARING THE PRO FORMA CAPITAL IMPROVEMENT PROGRAM

The review committee, assembled by the County Administrator, meets as needed to consider the projects submitted for review and to consider all issues related to Capital Improvement Programming. Members of the Review Committee are as follows:

Rebecca T. Dickson
County Administrator

Donald "Don" L. Charles, Deputy County Administrator
Community Development

James L. Agnew
Sheriff

Eddie Ferguson, Deputy Chief of EMS
Fire-Rescue

Dr. Linda Underwood, Superintendent
Goochland County Public Schools

Gary Duval
County Engineer

Bill Cleveland, Director
Information Systems

Derek Stamey, Director
Parks and Recreation

Cecil Youngblood, Coordinator
Buildings and Grounds

Myrtis Quarles, Director
Finance

Al Elias
Purchasing Agent

Paul E. Drumwright,
Senior Management Analyst

CAPITAL IMPROVEMENT BUDGET POLICIES

1. The County will consider capital improvements in accordance with an adopted capital improvement program.
2. The County will develop a five-year plan for capital improvements to be reviewed and updated each year.
3. The County will enact an annual capital budget based on the five-year capital improvement plan. The first year of the plan will represent appropriation of revenues and expenditures; years 2-5 of the plan will be approved for planning purposes.
4. The County will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
5. The County will project its equipment replacement and maintenance needs as part of the capital improvement process. From this projection a maintenance and replacement schedule will be developed.
6. The County will identify the estimated costs and potential funding sources for each capital project proposal.
7. The County will attempt to determine the least costly and most flexible financing method for all new projects.

DEBT POLICIES

1. The County will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances in excess of policy targets, and “pay-as-you-go” appropriations. Pay-as-you-go appropriations will be adopted as part of the operating budget.
2. When the County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be annually calculated and included in the review of financial trends.
3. Net debt as a percentage of estimated market value of taxable property should not exceed 2.00%. Net debt is to include general obligation, capital leases, and revenue bonds. Net debt as of 6/30/08 was 1.8%; as of 6/30/09 was 1.90%.
4. The ratio of debt service expenditures as a percent of total general fund expenditures (including transfers to other funds) should not exceed 12%. Limiting debt service expenditures in this way provides flexibility for other expenses in the budget. The County’s estimated debt service as a percent of general fund expenditures as of 6/30/09 was 10.6%.

PRO FORMA CAPITAL IMPROVEMENT PROGRAM HIGHLIGHTS

The County's FY 2011 – FY 2015 Pro Forma Capital Improvement Program (CIP) totals \$20,012,000 and is comprised of County/School improvements of \$16,712,000 and Utilities Department improvements of \$3,300,000.

While the complete CIP is a five year plan, below is an overview of projects included in the first year, or the County's FY 2011 budget:

The County/School CIP :

The County's CIP with its first year of dedicated funding defines how the County plans to effectively use its resources to address the project needs of its departments. The County, aware of the uncertainty in the economy, has put together a conservative CIP to address the upmost important projects facing the County.

The majority of the funding of the CIP is devoted to a project addressing a federal mandate for the County's Public Safety Communication system and renovation to Old Goochland Middle School.

Buildings and Grounds

Addresses a critical problem with the County's Courthouse complex property before a slope failure damages both County and private property.

Corrects the lack of emergency power for the County fueling station and adds protection from the elements for the facility.

Fire-Rescue

Installation of a signal at Company 3 for the safe exit of Fire-Rescue equipment responding to emergency calls.

Information Systems

Complete the wireless point to point microwave system in the Eastern portion of Goochland increasing the access of public safety facilities to the County's network.

The Utility CIP:

The Utility Department's CIP addresses projects that will alleviate existing problems with septic systems in portions of the County while also begin to address the future wastewater and water infrastructure growth. Funding levels are based on existing funding available and future long term debt to be paid off via recommended increases in utility rates.

PRO FORMA CAPITAL IMPROVEMENT PROGRAM HIGHLIGHTS

Utilities

Provide additional access to public sewer that will address failing septic systems on commercial property in the Centerville area by extending a new portion of a wastewater line.

Address the last portion of a neighborhood along River Rd. that is not on public sewer by extending a wastewater trunk line.

Increase fire protection for the Courthouse Commons shopping center by extending a water line and adding additional fire hydrants.

Provide additional access to public water in Eastern Goochland through extension of an additional water line.

Further details regarding the makeup of the CIP, descriptions of each project, and detailed funding information for all five years, are provided in the remaining parts of this Pro Forma CIP document.

COMPOSITION OF THE PRO FORMA CAPITAL IMPROVEMENT PROGRAM FY 2011-2015

Goochland County's Pro Forma Capital Improvement Program consists of the following:

County/School Capital Improvement Program	\$ 16,712,000
Utilities Capital Improvement Program	<u>\$ 2,800,000</u>
TOTAL PRO FORMA CIP	<u>\$ 19,512,000</u>

County/School Pro Forma CIP Summary

	Previous Year	
	<u>FY 2010</u>	<u>FY 2011</u>
<u>REVENUE SOURCES:</u>		
General Fund "Pay Go"	\$0	\$200,000
GF - \$.01 on R.E. – Land/Open Space	0	0
Debt Funding – Long Term	0	0
Debt Funding – Short Term	0	0
Proffers	0	0
General County Reserved Fund Balance	0	150,000
Additional Funds (Contributions/Grants)	0	0
TOTAL REVENUE SOURCES:	\$0	\$350,000
<u>COUNTY USES:</u>		
Buildings & Grounds		
Slope Improvement Courthouse Circle	\$0	\$66,500
Facility & Grounds Maintenance	0	0
Fueling Station Improvements (Generator/Canopy)	0	22,000
Old Goochland Middle/Parks & Recreation Building Improvements	0	0
Total	\$0	\$88,500
Fire-Rescue		
Administration/Advanced Life Support (ALS) Vehicle Replacement	\$0	\$0
Ambulance Replacement	0	0
Signalization – Company 3	0	150,000
Total	0	\$150,000
Information Systems		
Point to Point Microwave Network System	\$0	\$111,500
Total	\$0	\$111,500
Land Acquisition		
Future Land Acquisition	\$0	\$0
Total	\$0	\$0

County/School Pro Forma CIP Summary

<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY 2011-2015</u>
\$400,000	\$600,000	\$800,000	\$1,100,000	\$3,100,000
400,000	400,000	400,000	400,000	1,600,000
0	500,000	2,500,000	0	3,000,000
0	4,250,000	4,250,000	0	8,500,000
41,000	81,000	0	0	122,000
0	0	0	0	150,000
0	240,000	0	0	240,000
\$841,000	\$6,071,000	\$7,950,000	\$1,500,000	\$16,712,000
\$0	\$0	\$0	\$0	\$66,500
100,000	104,000	100,000	100,000	404,000
0	0	0	0	22,000
0	577,000	2,500,000	0	3,077,000
\$100,000	\$681,000	\$2,600,000	\$100,000	\$3,569,500
\$0	\$0	\$60,000	\$0	\$60,000
0	480,000	0	0	480,000
0	0	0	0	150,000
\$0	\$480,000	\$60,000	\$0	\$690,000
\$0	\$0	\$0	\$0	\$111,500
\$0	\$0	\$0	\$0	\$111,500
\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
\$100,000	\$100,000	\$100,000	\$100,000	\$400,000

County/School Pro Forma CIP Summary

	Previous Year <u>FY 2010</u>	<u>FY 2011</u>
Parks and Recreation		
Goochland Soccer Complex	\$0	\$0
Total	\$0	\$0
Public Safety Communications		
Architectural Consultant – Emergency Communications Facility	\$0	\$0
Emergency Communications Facility Project	0	0
New Radio System	0	0
Total	\$0	\$0
Schools		
See project titled “Old Goochland Middle/Parks & Recreation Building Improvements” in Buildings & Grounds		
TOTAL USES COUNTY	\$0	\$350,000

County/School Pro Forma CIP Summary

<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>Total</u> <u>FY 2011-2015</u>
\$341,000	\$300,000	\$300,000	\$300,000	\$1,241,000
\$341,000	\$300,000	\$300,000	\$300,000	\$1,241,000
\$0	\$0	\$0	\$200,000	\$200,000
0	0	0	500,000	500,000
300,000	4,510,000	4,890,000	300,000	10,000,000
\$300,000	\$4,510,000	\$4,890,000	\$1,000,000	\$10,700,000
\$841,000	\$6,071,000	\$7,950,000	\$1,500,000	\$16,712,000

Utility Pro Forma CIP Summary

	Previous Year	
<u>REVENUE SOURCES:</u>	<u>FY 2010</u>	<u>FY 2011</u>
General Utility Operating Fund	\$0	\$65,000
Tuckahoe Creek Service District Utility Fund	0	220,000
Debt Funding – Long Term*	0	0
General County Fund Balance	30,000	0
TOTAL REVENUE SOURCES:	\$30,000	\$285,000
<u>UTILITY USES:</u>		
Wastewater		
Lower Tuckahoe Sanitary Sewer Trunk Line Extension	\$0	\$25,000
Oilville Wastewater Plant	0	0
Wastewater Line Extension – Hockett Rd. [1,200' from Rt. 250]	30,000	220,000
Wastewater Line Extension – Rt. 522 [1,000' North from Rt. 632]	0	0
Total	\$30,000	\$245,000
Water		
Water Line Extension – Rt. 522 [1,000' North from Rt. 632]	\$0	\$20,000
Water Line Extension – Rt. 6 [Eastern County Line to Rt. 288]	0	20,000
Total	\$0	\$40,000
TOTAL USES UTILITY	\$30,000	\$285,000

* Debt Service paid for through Utility Rate Increase

Utility Pro Forma CIP Summary

<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY 2011-2015</u>
\$0	\$0	\$0	\$0	\$65,000
0	0	0	0	220,000
715,000	600,000	600,000	600,000	2,515,000
0	0	0	0	0

\$715,000	\$600,000	\$600,000	\$600,000	\$2,800,000
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\$0	\$0	\$0	\$0	\$25,000
95,000	200,000	600,000	600,000	1,495,000
0	0	0	0	220,000
220,000	0	0	0	220,000

\$315,000	\$200,000	\$600,000	\$600,000	\$1,960,000
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\$200,000	\$0	\$0	\$0	\$220,000
200,000	400,000	0	0	620,000

\$400,000	\$400,000	\$0	\$0	\$840,000
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\$715,000	\$600,000	\$600,000	\$600,000	\$2,800,000
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County/School Project Descriptions

Buildings & Grounds Project Summary

<u>REVENUE SOURCES:</u>	Previous Year	
	<u>FY 2010</u>	<u>FY 2011</u>
General Fund "Pay Go"	\$0	\$88,500
GF - \$.01 on R.E. – Land/Open Space	0	0
Debt Funding – Long Term	0	0
Debt Funding – Short Term	0	0
Proffers	0	0
General County Reserved Fund Balance	0	0
Additional Funds (Contributions/Grants)	0	0
TOTAL REVENUE SOURCES:	\$0	\$88,500
<u>Building & Grounds Projects:</u>		
Slope Improvement Courthouse Circle	\$0	\$66,500
Facility & Grounds Maintenance	0	0
Fueling Station Improvements (Generator/Canopy)	0	22,000
Old Goochland Middle/Parks & Recreation Building Improvements	0	0
Total Building & Grounds/Schools Projects	\$0	\$88,500

Buildings & Grounds Project Summary

<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY 2011-2015</u>
\$100,000	\$104,000	\$100,000	\$100,000	\$492,500
0	0	0	0	0
0	500,000	2,500,000	0	3,000,000
0	0	0	0	0
0	77,000	0	0	77,000
0	0	0	0	0
0	0	0	0	0
\$100,000	\$681,000	\$2,600,000	\$100,000	\$3,569,500
\$0	\$0	\$0	\$0	\$66,500
100,000	104,000	100,000	100,000	404,000
0	0	0	0	22,000
0	577,000	2,500,000	0	3,077,000
\$100,000	\$681,000	\$2,600,000	\$100,000	\$3,569,500

BUILDINGS & GROUNDS

SLOPE IMPROVEMENT COURTHOUSE CIRCLE

Department: Buildings & Grounds
Project Name: Slope Improvement Courthouse Circle
Project Type: Ground/Property Improvement
Fiscal Year: 2011

Project Description:

The project will install new controlled fill and construct a retaining wall along the slope embankment between Jefferson Lane and the nine-space parking lot along Courthouse Circle in the Southern quadrant of the Courthouse Complex. The controlled fill and retaining wall will prevent a slope failure from occurring that could disrupt both the nine-space parking lot and the Dominion Power transmission lines into the Courthouse Complex.

Location/Site:

Slope embankment between Jefferson Lane and the nine-space parking lot along Courthouse Circle in the Southern quadrant of the Courthouse Complex.

Estimated Project Costs:

The total project cost is estimated at \$66,500 for FY 2011. The estimated project cost includes both design [\$10,000] and construction [\$56,500].

Impact If Not Completed:

The potential for a slope failure both blocking Jefferson Lane and washing out the nine-space parking lot is likely to occur. Any slope failure could also cause damage to the Dominion Power transmission line poles that provide service to the Courthouse Complex rendering potential loss of power.

Financing/Expenditure

	<u>PRIOR YR</u>						<u>TOTAL</u>
	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY11-15</u>
General Fund "Pay Go"	\$0	\$66,500	\$0	\$0	\$0	\$0	\$66,500
GF - \$.01 on R.E. – Land/Open Sp.	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$66,500	\$0	\$0	\$0	\$0	\$66,500

BUILDINGS & GROUNDS

FACILITY & GROUNDS MAINTENANCE

Department: Buildings & Grounds
Project Name: Facility & Grounds Maintenance
Project Type: Ground/Property Improvement
Fiscal Year: 2012, 2013, 2014, & 2015

Project Description:

The project provides funding for both routine and non-routine maintenance and improvements to County facilities and grounds. Maintenance and improvements include painting, facility repair, repair of parking lots, sidewalks, and other facilities and grounds issues.

Location/Site:

Countywide

Estimated Project Costs:

The total project cost is estimated at \$404,000 for FY 2012-2015 planning period. \$100,000 per year beginning in FY 2012 has been allocated for expected maintenance and repair of County facilities. In FY 2013 \$104,000 is proposed.

Impact If Not Completed:

County facilities and grounds will continue to deteriorate.

Financing/Expenditure

	<u>PRIOR YR</u>						<u>TOTAL</u>
	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY11-15</u>
General Fund "Pay Go"	\$0	\$0	\$100,000	\$104,000	\$100,000	\$100,000	\$404,000
GF - \$.01 on R.E. – Land/Open Sp.	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$100,000	\$104,000	\$100,000	\$100,000	\$404,000

BUILDINGS & GROUNDS

FUELING STATION IMPROVEMENTS (GENERATOR/CANOPY)

Department: Buildings & Grounds
Project Name: Fueling Station Improvements (Generator/Canopy)
Project Type: Ground/Property Improvement
Fiscal Year: 2011

Project Description:

The project will install a new canopy over the existing gas pumps to shelter individuals and equipment from the elements and also connect the fueling station to the existing generator at neighboring Company 5 Fire Station. The connection to the existing generator rectifies the current practice of running the fueling station off of a portable generator during power outages.

Location/Site:

2728 Fairground Road

Estimated Project Costs:

The total project is estimated at \$22,000 for FY 2011.

Impact If Not Completed:

The equipment and personnel at the fueling station will be exposed to the elements. The County will continue to utilize a portable generator to power the fueling station during power outages which is not recommended.

Financing/Expenditure

	<u>PRIOR YR</u>						<u>TOTAL</u>
	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY11-15</u>
General Fund "Pay Go"	\$0	\$22,000	\$0	\$0	\$0	\$0	\$22,000
GF - \$.01 on R.E. – Land/Open Sp.	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$22,000	\$0	\$0	\$0	\$0	\$22,000

BUILDINGS & GROUNDS

OLD GOOCHLAND MIDDLE/PARKS & RECREATION BUILDING IMPROVEMENTS

Department: Buildings & Grounds; Schools
Project Name: Old Goochland Middle/Parks & Recreation Building Improvements
Project Type: Facility/Property Improvement
Fiscal Year: 2013 & 2014

Project Description:

The project will restore portions of the Old Goochland Middle School to be utilized by Parks & Recreation both for office and recreational space. Other uses dependent on a space needs analysis and study could be located at the facility. Under this proposal, Parks & Recreation’s current building [Old High School Gym] would be used as an addition to the existing Goochland Elementary School (GES). The gym and extra classroom space will allow GES to address projected increases in student enrollment without the construction of a new facility for the foreseeable future. The gym will also provide GES with the multipurpose and recreational space similar to the multipurpose rooms at the other area elementary schools.

Location/Site:

2748 Dogtown Road [Old Goochland Middle School] & 1800 Sandy Hook Road [Parks & Recreation Building]

Estimated Project Costs:

An analysis of the project costs will have to be completed in order to determine exact cost for restoring the Old Middle School. It may be that this project is best completed in phases. The best approach would be determined before moving forward. As a place holder \$3,077,000 is being allocated for FY 2013-2014. \$3 million of the estimated project cost would come from long term debt issuance and \$77,000 in Schools cash proffers.

Impact If Not Completed:

The Old Goochland Middle School building will continue to deteriorate. Goochland County Public Schools [GCPs] could face overcrowding at Goochland Elementary School. Goochland Elementary School would be unlike the other elementary schools due to its lack of a gym/multipurpose room space.

Financing/Expenditure

	PRIOR YR <u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL FY11-15</u>
General Fund “Pay Go”	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GF - \$.01 on R.E. – Land/Open Sp.	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	500,000	2,500,000	0	3,000,000
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	77,000	0	0	77,000
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$0	\$577,000	\$2,500,000	\$0	\$3,077,000

Fire-Rescue Project Summary

<u>REVENUE SOURCES:</u>	Previous Year	
	<u>FY 2010</u>	<u>FY 2011</u>
General Fund "Pay Go"	\$0	\$0
GF - \$.01 on R.E. – Land/Open Space	0	0
Debt Funding – Long Term	0	0
Debt Funding – Short Term	0	0
Proffers	0	0
General County Reserved Fund Balance	0	150,000
Additional Funds (Contributions/Grants)	0	0
TOTAL REVENUE SOURCES:	\$0	\$150,000
<u>Fire-Rescue Projects:</u>		
Administration/Advanced Life Support (ALS) Vehicle Replacement	\$0	\$0
Ambulance Replacement	0	0
Signalization – Company 3	0	150,000
Total Fire-Rescue Projects	\$0	\$150,000

Fire-Rescue Project Summary

<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY 2011-2015</u>
\$0	\$236,000	\$60,000	\$0	\$296,000
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	4,000	0	0	4,000
0	0	0	0	150,000
0	240,000	0	0	240,000
\$0	\$480,000	\$60,000	\$0	\$690,000
\$0	\$0	\$60,000	\$0	\$60,000
0	480,000	0	0	480,000
0	0	0	0	150,000
\$0	\$480,000	\$60,000	\$0	\$690,000

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FIRE-RESCUE

ADMINISTRATION/ADVANCED LIFE SUPPORT (ALS) VEHICLE REPLACEMENT

Department: Fire-Rescue
Project Name: Administration/Advanced Life Support (ALS) Vehicle Replacement
Project Type: Equipment/Vehicle
Fiscal Year: 2014

Project Description:

The project would replace one Advanced Life Support (ALS) response vehicle with an Administration response vehicle with moderate mileage. A new Administration response vehicle would then be purchased. Through this project the replacement of Administration and ALS vehicles is done based on a rotation schedule established by Fire-Rescue. ALS vehicles have less annual mileage than Administration response vehicles. A rotation schedule such as this has proven to be a cost effective way to maintain the fleet.

Location/Site Status:

N/A

Estimated Project Costs:

The project cost is estimated at \$60,000 for FY 2014.

Impact If Not Completed:

The Administration and ALS response vehicles will be less reliable to respond to emergency calls. The County will be burdened with increased maintenance and repair costs the longer the response vehicles stay in active operation.

Financing/Expenditure

	<u>PRIOR YR</u> <u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY11-15</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$60,000	\$0	\$60,000
GF - \$.01 on R.E. – Land/Open Sp.	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$0	\$0	\$60,000	\$0	\$60,000

FIRE-RESCUE

AMBULANCE REPLACEMENT

Department: Fire-Rescue
Project Name: Ambulance Replacement
Project Type: Equipment/Vehicle
Fiscal Year: 2013

Project Description:

The project would allow for the replacement of the two oldest and or high mileage ambulances from the Fire-Rescue fleet. The two new ambulances would be purchased using a combination of general fund dollars, proffers, and a State grant. The purchase of the second ambulance is contingent on being awarded the State grant.

Location/Site:

N/A

Estimated Project Costs:

The project cost is estimated at \$480,000 for FY 2013. The project cost is made up of \$236,000 in general fund “pay go” and \$4,000 in cash proffers with the remaining \$240,000 is projected to come from a State grant. Purchase of the second ambulance is contingent on this grant.

Impact If Not Completed:

Fire-Rescue will have older units in service. The County will be burdened with increased maintenance and repair costs the longer the ambulances stay in operation.

Financing/Expenditure

	PRIOR YR						TOTAL
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY11-15
General Fund “Pay Go”	\$0	\$0	\$0	\$236,000	\$0	\$0	\$236,000
GF - \$.01 on R.E. – Land/Open Sp.	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	4,000	0	0	4,000
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>240,000</u>	<u>0</u>	<u>0</u>	<u>240,000</u>
TOTAL	\$0	\$0	\$0	\$480,000	\$0	\$0	\$480,000

FIRE-RESCUE

SIGNALIZATION – COMPANY 3

Department: Fire-Rescue
Project Name: Signalization – Company 3
Project Type: Equipment/Signal
Fiscal Year: 2011

Project Description:

The project will install a dedicated traffic signal to be used for emergency vehicles exiting and entering Company 3 fire station in the Centerville Village. The dedicated signal is necessary due to the loss of land from the widening of Broad Street Road (Rt. 250). The signal will be able to be activated from both the station and emergency response vehicles. The Goochland Volunteer Fire-Rescue Association dedicated the right of way for the project in exchange for the dedicated traffic signal from the County.

Location/Site Status:

Company 3 [Centerville] fire station; 52 Broad Street Road

Estimated Project Costs:

The project is estimated to cost \$150,000 in FY 2011. In FY 2009 the Board of Supervisors appropriated these funds from the County’s undesignated fund balance. These funds are reserved for this purpose.

Impact If Not Completed:

Company 3 will not be able to safely exit or enter the station while responding to or returning from emergency calls.

Financing/Expenditure

	<u>PRIOR YR</u> <u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY11-15</u>
General Fund “Pay Go”	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GF - \$.01 on R.E. – Land/Open Sp.	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
General Co. Reserved Fund Bal.	0	150,000	0	0	0	0	150,000
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000

Information Systems Project Summary

<u>REVENUE SOURCES:</u>	Previous Year	
	<u>FY 2010</u>	<u>FY 2011</u>
General Fund "Pay Go"	\$0	\$111,500
GF - \$.01 on R.E. – Land/Open Space	0	0
Debt Funding – Long Term	0	0
Debt Funding – Short Term	0	0
Proffers	0	0
General County Reserved Fund Balance	0	0
Additional Funds (Contributions/Grants)	0	0
TOTAL REVENUE SOURCES:	\$0	\$111,500
<u>Information Systems Projects:</u>		
Point to Point Microwave Network System	\$0	\$111,500
Total Information Systems Projects	\$0	\$111,500

Information Systems Project Summary

<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY 2011-2015</u>
\$0	\$0	\$0	\$0	\$111,500
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
\$0	\$0	\$0	\$0	\$111,500
\$0	\$0	\$0	\$0	\$111,500
\$0	\$0	\$0	\$0	\$111,500

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INFORMATION SYSTEMS

POINT TO POINT MICROWAVE NETWORK SYSTEM

Department: Information Systems
Project Name: Point to Point Microwave Network System
Project Type: Equipment
Fiscal Year: 2011

Project Description:

The project would complete the point-to-point wireless communications project to locations in Eastern Goochland including Company 1 and Company 2 fire stations. This project will help address the lack of bandwidth that County facilities outside the Courthouse Village have as technology is increasingly used. The extension of the network will provide additional locations capable of high speed access to the County's network. Additionally the project will provide "hot spot" access needed for the laptops in public safety vehicles.

Location/Site:

Eastern Goochland

Estimated Project Costs:

The project is estimated to cost \$111,500 in FY 2011.

Impact If Not Completed:

The County will continue to pay telecommunication providers to extend high speed service to County facilities in Eastern Goochland. These facilities will continue to struggle with slower communication speeds and less access to the County network.

Financing/Expenditure

	<u>PRIOR YR</u>						<u>TOTAL</u>
	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY11-15</u>
General Fund "Pay Go"	\$0	\$111,500	\$0	\$0	\$0	\$0	\$111,500
GF - \$.01 on R.E. – Land/Open Sp.	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$111,500	\$0	\$0	\$0	\$0	\$111,500

Land Acquisition Project Summary

<u>REVENUE SOURCES:</u>	Previous Year	
	<u>FY 2010</u>	<u>FY 2011</u>
General Fund "Pay Go"	\$0	\$0
GF - \$.01 on R.E. – Land/Open Space	0	0
Debt Funding – Long Term	0	0
Debt Funding – Short Term	0	0
Proffers	0	0
General County Reserved Fund Balance	0	0
Additional Funds (Contributions/Grants)	0	0
TOTAL REVENUE SOURCES:	\$0	\$0
<u>Land Acquisition Projects:</u>		
Future Land Acquisition	\$0	\$0
Total Land Acquisition Projects	\$0	\$0

Land Acquisition Project Summary

<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY 2011-2015</u>
\$0	\$0	\$0	\$0	\$0
100,000	100,000	100,000	100,000	400,000
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
\$100,000	\$100,000	\$100,000	\$100,000	\$400,000

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LAND ACQUISITION

FUTURE LAND ACQUISITION

Department: Land Acquisition
Project Name: Future Land Acquisition
Project Type: Property
Fiscal Year: 2012, 2013, 2014, & 2015

Project Description:

The project would give the County the opportunity to acquire future land for facilities and recreation space. Additionally the County would also be able to acquire land for open space conservation.

Location/Site Status:

Countywide

Estimated Project Costs:

The project cost is estimated at \$400,000 for FY 2012-2015. \$100,000 per year beginning in FY 2012 has been allocated for this purpose. In FY 2005 the Board approved an additional \$.01 be added to the tax rate for the purpose of land acquisition for parks, conservation easements, etc. This additional \$.01 is the revenue source for this project.

Impact If Not Completed:

The County will be unable to acquire land in advance of future facilities and would also be able to acquire open space for conservation.

Financing/Expenditure

	<u>PRIOR YR</u> <u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY11-15</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GF - \$.01 on R.E. – Land/Open Sp.	0	0	100,000	100,000	100,000	100,000	400,000
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000

Parks and Recreation Project Summary

	Previous Year	
<u>REVENUE SOURCES:</u>	<u>FY 2010</u>	<u>FY 2011</u>
General Fund "Pay Go"	\$0	\$0
GF - \$.01 on R.E. – Land/Open Space	0	0
Debt Funding – Long Term	0	0
Debt Funding – Short Term	0	0
Proffers	0	0
General County Reserved Fund Balance	0	0
Additional Funds (Contributions/Grants)	0	0
TOTAL REVENUE SOURCES:	\$0	\$0
<u>Parks and Recreation Projects:</u>		
Goochland Soccer Complex	\$0	\$0
Total Parks and Recreation Projects	\$0	\$0

Parks and Recreation Project Summary

<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY 2011-2015</u>
\$0	\$0	\$0	\$0	\$0
300,000	300,000	300,000	300,000	1,200,000
0	0	0	0	0
0	0	0	0	0
41,000	0	0	0	41,000
0	0	0	0	0
0	0	0	0	0
\$0	\$0	\$0	\$0	\$1,241,000
\$341,000	\$300,000	\$300,000	\$300,000	\$1,241,000
\$341,000	\$300,000	\$300,000	\$300,000	\$1,241,000

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PARKS AND RECREATION

GOOCHLAND SOCCER COMPLEX

Department: Parks and Recreation
Project Name: Goochland Soccer Complex
Project Type: Property
Fiscal Year: 2012, 2013, 2014, & 2015

Project Description:

The project will begin to establish the Goochland Soccer complex on County owned property , Bourne property, located along River Road West (Rt.6) west of the Courthouse Village. The complex will provide an addition to the County’s park system and will also meet the needs of both the soccer community and outdoor athletic/recreational needs of the County. The complex will start off with at least one regulation, fully irrigated soccer field with plans for three additional fields in the future. Additional amenities will include a fully accessible parking lot, walking/jogging trails, playground, and a concession stand with restrooms. The County is currently exploring partnership possibilities with Goochland United Soccer Association (GUSA).

Location/Site Status:

County property, located 3 miles west of the Courthouse Village, along River Road West (Rt. 6)

Estimated Project Costs:

\$1,241,000 is allocated for this project for FY 2012-2015. \$41,000 of the project revenues comes from existing Parks and Recreation cash proffers. Additional “in-kind” support provided by GUSA is anticipated.

Impact If Not Completed:

The County will continue to experience a demand for both additional soccer fields and outdoor athletic/recreational space.

Financing/Expenditure

	PRIOR YR						TOTAL
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY11-15
General Fund “Pay Go”	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GF - \$.01 on R.E. – Land/Open Sp.	0	0	300,000	300,000	300,000	300,000	1,200,000
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	41,000	0	0	0	41,000
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$341,000	\$300,000	\$300,000	\$300,000	\$1,241,000

Public Safety Communications Project Summary

<u>REVENUE SOURCES:</u>	Previous Year	
	<u>FY 2010</u>	<u>FY 2011</u>
General Fund "Pay Go"	\$0	\$0
GF - \$.01 on R.E. – Land/Open Space	0	0
Debt Funding – Long Term	0	0
Debt Funding – Short Term	0	0
Proffers	0	0
General County Reserved Fund Balance	0	0
Additional Funds (Contributions/Grants)	0	0
TOTAL REVENUE SOURCES:	\$0	\$0
<u>Public Safety Communications Projects:</u>		
Architectural Consultant – Emergency Communications Facility	\$0	\$0
Emergency Communications Facility	0	0
New Radio System	0	0
Total Public Safety Communications Projects	\$0	\$0

Public Safety Communications Project Summary

<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY 2011-2015</u>
\$300,000	\$260,000	\$640,000	\$1,000,000	\$2,200,000
0	0	0	0	0
0	0	0	0	0
0	4,250,000	4,250,000	0	8,500,000
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
\$300,000	\$4,510,000	\$4,890,000	\$1,000,000	\$10,700,000
\$0	\$0	\$0	\$200,000	\$200,000
0	0	0	500,000	500,000
300,000	4,510,000	4,890,000	300,000	10,000,000
\$300,000	\$4,510,000	\$4,890,000	\$1,000,000	\$10,700,000

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PUBLIC SAFETY COMMUNICATIONS

ARCHITECTURAL CONSULTANT – EMERGENCY COMMUNICATIONS FACILITY

Department: Public Safety Communications
Project Name: Architectural Consultant – Emergency Communications Facility
Project Type: Consultant
Fiscal Year: 2015

Project Description:

The project entails hiring a qualified architectural firm to make recommendations on the type and cost of a facility to meet the emergency/administrative needs of Goochland County through 2030.

Location/Site Status:

2938 River Road West Bldg G [Sheriff’s Annex Operations Center]

Estimated Project Costs:

\$200,000 is allocated in FY 2015 for this project.

Impact If Not Completed:

The County’s facility will be unable to accommodate future improvements and upgrades of equipment and personnel.

Financing/Expenditure

	<u>PRIOR YR</u>						<u>TOTAL</u>
	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY11-15</u>
General Fund “Pay Go”	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000
GF - \$.01 on R.E. – Land/Open Sp.	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000

PUBLIC SAFETY COMMUNICATIONS

EMERGENCY COMMUNICATIONS FACILITY PROJECT

Department: Public Safety Communications
Project Name: Emergency Communications Facility Project
Project Type: Facility Addition
Fiscal Year: 2015

Project Description:

The project begins to allocate funding for the construction of the recommended upgrade of the Emergency Communications Center. The upgraded Emergency Communications Center will be able to accommodate future improvements and upgrades of the County’s communication equipment.

Location/Site Status:

2938 River Road West Bldg G [Sheriff’s Annex Operations Center]

Estimated Project Costs:

\$500,000 is allocated for this project in FY 2015.

Impact If Not Completed:

The County’s facility will be unable to accommodate future improvements and upgrades of equipment and personnel.

Financing/Expenditure

	<u>PRIOR YR</u> <u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY11-15</u>
General Fund “Pay Go”	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000
GF - \$.01 on R.E. – Land/Open Sp.	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000

PUBLIC SAFETY COMMUNICATIONS

NEW RADIO COMMUNICATION SYSTEM

Department: Public Safety Communications
Project Name: New Radio Communication System
Project Type: Equipment
Fiscal Year: 2012, 2013, 2014, & 2015

Project Description:

The project replaces the County's current radio communication system with a new system that will be able to accommodate emergency and administrative needs for the County through 2030. The Federal Communications Commission (FCC) has mandated the narrow banding of Public Safety radio frequencies. As a result, radio equipment must be upgraded or replaced. This includes base station transmitters, vehicle radios, handheld radios and pagers. The new communication system will provide additional channels/frequencies for the County's use as well as provide interoperability with other systems in and around the County.

Location/Site:

Countywide

Estimated Project Costs:

The project cost will be known once the consultants work is complete. \$10,000,000 for FY 2012-2015 is allocated as a place holder.

Impact If Not Completed:

The County will not be compliant with the FCC's mandate to narrow band the Public Safety radio frequencies by January 1, 2013. The communication system, which is nearing the end of its 15 year technological/operational life cycle, will not be able to accommodate future technological improvements.

Financing/Expenditure

	PRIOR YR FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	TOTAL FY11-15
General Fund "Pay Go"	\$0	\$0	\$300,000	\$260,000	\$640,000	\$300,000	\$1,500,000
GF - \$.01 on R.E. – Land/Open Sp.	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	4,250,000	4,250,000	0	8,500,000
Proffers	0	0	0	0	0	0	0
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$300,000	\$4,510,000	\$4,890,000	\$300,000	\$10,000,000

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Utility Project Descriptions

Utilities - Wastewater Project Summary

<u>REVENUE SOURCES:</u>	Previous Year	
	<u>FY 2010</u>	<u>FY 2011</u>
General Utility Operating Fund	\$0	\$25,000
Tuckahoe Creek Service District Utility Fund	0	220,000
Debt Funding – Long Term	0	0
General County Reserved Fund Balance	30,000	0
TOTAL REVENUE SOURCES:	\$30,000	\$500,000
<u>Wastewater Projects</u>		
Lower Tuckahoe Sanitary Sewer Trunk Line Extension	\$0	\$25,000
Oilville Wastewater Plant	0	0
Wastewater Line Extension – Hockett Rd. [1,200' from Rt. 250]	30,000	220,000
Wastewater Line Extension – Rt. 522 [1,000' North from Rt. 632]	0	0
Total	\$30,000	\$245,000

Utilities - Wastewater Project Summary

<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY 2011-2015</u>
\$0	\$0	\$0	\$0	\$25,000
0	0	0	0	220,000
315,000	200,000	600,000	600,000	1,715,000
0	0	0	0	0

\$315,000	\$200,000	\$600,000	\$600,000	\$1,960,000
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\$0	\$0	\$0	\$0	\$25,000
95,000	200,000	600,000	600,000	1,495,000
0	0	0	0	220,000
220,000	0	0	0	220,000

\$315,000	\$200,000	\$600,000	\$600,000	\$1,960,000
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UTILITIES - WASTEWATER

LOWER TUCKAHOE SANITARY SEWER TRUNK LINE EXTENSION

Department: Utility - Wastewater
Project Name: Lower Tuckahoe Sanitary Sewer Trunk Line Extension
Project Type: Infrastructure
Fiscal Year: 2011

Project Description:

The project would help to design a new wastewater trunk line to serve the last section of the Lower Tuckahoe subdivision that exists today without public sewer. The desire of the County is for the Lower Tuckahoe Association to sponsor this project and fund the actual construction of the wastewater trunk line.

Location/Site:

Lower Tuckahoe subdivision South of River Road in the Eastern end of the County

Estimated Project Costs:

The project cost for the County is estimated at \$25,000 for FY 2011. The desire of the County is for the Lower Tuckahoe Association to sponsor the project and provide the additional funding that may be required to complete the project.

Impact If Not Completed:

The residences of the last section of the Lower Tuckahoe subdivision will potentially have their private septic systems fail.

Financing/Expenditure

	<u>PRIOR YR</u> <u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY11-15</u>
General Utility Operating Fund	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000
Tuckahoe Creek SD Utility Fund	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
General Co. Reserved Fund Bal.	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000

UTILITIES - WASTEWATER

OILVILLE WASTEWATER PLANT

Department: Utility - Wastewater
Project Name: Oilville Wastewater Plant
Project Type: Facility
Fiscal Year: 2011, 2013, 2014, & 2015

Project Description:

The project will design and construct a new wastewater plant to serve the Oilville Interchange with Interstate 64. The new facility will provide the necessary sewer availability for the growth planned for the Interchange. Construction is set to occur after initial growth has begun at the Interchange.

Location/Site:

Oilville Interchange with Interstate 64.

Estimated Project Costs:

The project cost is estimated to cost \$1,495,000 for FY 2011-2015. The estimated cost includes both design [\$95,000] and partial construction [\$1,400,000]. Additional construction will occur in years past FY 2015 at a cost of \$1,389,200.

Impact If Not Completed:

Growth will be limited at the Interchange due to the necessity to use septic systems. The County would lose both commercial revenue and utility revenue.

Financing/Expenditure

	PRIOR YR FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	TOTAL FY11-15
General Utility Operating Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tuckahoe Creek SD Utility Fund	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	95,000	200,000	600,000	600,000	1,495,000
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0
TOTAL	\$0	\$0	\$95,000	\$200,000	\$600,000	\$600,000	\$1,495,000

UTILITIES - WASTEWATER

WASTEWATER LINE EXTENSION – HOCKETT RD. [1,200’ FROM RT. 250]

Department: Utility - Wastewater
Project Name: Wastewater Line Extension – Hockett Rd. [1,200’ from Rt. 250]
Project Type: Infrastructure
Fiscal Year: 2010 & 2011

Project Description:

The project would install a new sewer line from the Broad Street Road intersection South 1200’ along the Western side of Hockett Road. Connections will be provided for along the entire project with the connection into the existing sewer line along the creek. It will provide the necessary sewer line availability for the entire complex on the South side of the Broad Street and Hockett Road intersection. It will also provide sewer access to new customers already existing along Hockett Road.

Location/Site:

Broad Street Road intersection South 1200’ long the Western side of Hockett Road.

Estimated Project Costs:

The project cost is estimated at \$250,000 for FY 2010 and FY 2011. The Board appropriated \$30,000 in FY 2010 to begin design work for the project. The remaining amount, \$220,000 in FY 2011 is for any additional design work and the actual construction.

Impact If Not Completed:

Properties along Hockett Road could potentially experience the failure of their septic systems.

Financing/Expenditure

	<u>PRIOR YR</u> <u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY11-15</u>
General Utility Operating Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tuckahoe Creek SD Utility Fund	0	220,000	0	0	0	0	220,000
Debt Funding – Long Term	0	0	0	0	0	0	0
General Co. Reserved Fund Bal.	<u>30,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$30,000	\$220,000	\$0	\$0	\$0	\$0	\$220,000

UTILITIES - WASTEWATER

WASTEWATER LINE EXTENSION – RT. 522 [1,000’ NORTH FROM RT. 632]

Department: Utility - Wastewater
Project Name: Wastewater Line Extension – Rt. 522 [1,000’ North from Rt. 632]
Project Type: Infrastructure
Fiscal Year: 2012

Project Description:

The project would install a new sewer line 1,000’ North along the Western side of Route 522 [Sandy Hook Road] from its intersection with Route 632 [Fairground Road]. New connections will be able to occur along the new line including the connection of the commercial business North of the Courthouse Commons shopping center. The new sewer line will tie back into the existing sewer line serving the Courthouse Commons shopping center and also at the terminus of the extension.

Location/Site:

1,000 North along Rt. 522 [Sandy Hook Road] from its intersection with Rt. 632 [Fairground Road]

Estimated Project Costs:

The project cost is estimated at \$220,000 for FY 2012. The project cost includes both the design [\$20,000] and construction [\$200,000].

Impact If Not Completed:

Future commercial growth in the Courthouse Village may not occur and the County would lose out on future revenue.

Financing/Expenditure

	PRIOR YR FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	TOTAL FY11-15
General Utility Operating Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tuckahoe Creek SD Utility Fund	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	220,000	0	0	0	220,000
General Co. Reserved Fund Bal.	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$220,000	\$0	\$0	\$0	\$220,000

Utilities - Water Project Summary

<u>REVENUE SOURCES:</u>	Previous Year	
	<u>FY 2010</u>	<u>FY 2011</u>
General Utility Operating Fund	\$0	\$40,000
Tuckahoe Creek Service District Utility Fund	0	0
Debt Funding – Long Term	0	0
General County Reserved Fund Balance	0	0
TOTAL REVENUE SOURCES:	\$0	\$40,000
<u>Utilities – Water Projects</u>		
Water Line Extension – Rt. 522 [1,000’ North from Rt. 632]	\$0	\$20,000
Water Line Extension – Rt. 6 [Eastern County Line to Rt. 288]	0	20,000
Total	\$0	\$40,000

Utilities - Water Project Summary

<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY 2011-2015</u>
\$0	\$0	\$0	\$0	\$40,000
0	0	0	0	0
400,000	400,000	0	0	800,000
0	0	0	0	0

\$400,000	\$400,000	\$0	\$0	\$840,000
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\$200,000	\$0	\$0	\$0	\$220,000
200,000	400,000	0	0	620,000

\$400,000	\$400,000	\$0	\$0	\$840,000
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UTILITIES - WATER

WATER LINE EXTENSION – RT. 522 [1,000’ NORTH FROM RT. 632]

Department: Utility - Water
Project Name: Water Line Extension – Rt. 522 [1,000’ North from Rt. 632]
Project Type: Infrastructure
Fiscal Year: 2011 & 2012

Project Description:

The project would install a new water line 1,000’ North along the Western side of Route 522 [Sandy Hook Road] from its intersection with Route 632 [Fairground Road]. A new fire hydrant will be installed behind the Courthouse Commons shopping Center for improved fire protection. New connections will be able to occur along the new line including the connection of the commercial business North of the Courthouse Commons shopping center.

Location/Site:

1,000 North along Rt. 522 [Sandy Hook Road] from its intersection with Rt. 632 [Fairground Road]

Estimated Project Costs:

The project cost is estimated at \$220,000 for FY 2011-2012. The project cost includes both design [\$20,000] and construction [\$200,000].

Impact If Not Completed:

Future commercial growth in the Courthouse Village may not occur and the County would lose out on future revenue. Fire protection for the Courthouse Commons shopping center will be inadequate.

Financing/Expenditure

	<u>PRIOR YR</u> <u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL</u> <u>FY11-15</u>
General Utility Operating Fund	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Tuckahoe Creek SD Utility Fund	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	200,000	0	0	0	200,000
General Co. Reserved Fund Bal.	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$20,000	\$200,000	\$0	\$0	\$0	\$220,000

UTILITIES - WATER

WATER LINE EXTENSION – RT. 6 [EASTERN COUNTY LINE TO RT. 288]

Department: Utility - Water
Project Name: Water Line Extension – Rt. 6 [Eastern County Line to Rt. 288]
Project Type: Infrastructure
Fiscal Year: 2011, 2012, & 2013

Project Description:

The project would install a new water line along the Southern line of Route 6 [Patterson Avenue] from the Eastern County line to Route 288. The new waterline will be parallel to the existing water line along the Northern line of Route 6 [Patterson Avenue]. As a result of the new water line the necessary water supply will be available to provide water to new customers currently on well systems South of Route 6 [Patterson Avenue].

Location/Site:

Along the Southern edge of Route 6 [Patterson Avenue] from the Eastern County line to Route 288.

Estimated Project Costs:

The project cost is estimated at \$620,000 for FY 2011-2013. The project cost includes both design [\$50,000] and construction [\$570,000].

Impact If Not Completed:

The County would lose out on future revenue.

Financing/Expenditure

	PRIOR YR						TOTAL
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY11-15
General Utility Operating Fund	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Tuckahoe Creek SD Utility Fund	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	200,000	400,000	0	0	600,000
General Co. Reserved Fund Bal.	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$20,000	\$200,000	\$400,000	\$0	\$0	\$620,000

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**Appendix A
Pro Forma CIP
Debt Summary**

**Appendix A
Pro Forma CIP
Debt Service Summary**

<u>DEBT SERVICE:</u>	Previous Year	
	<u>FY 2010</u>	<u>FY 2011</u>
Fire-Rescue		
Fire-Rescue Pumper Debt Service	\$424,414	\$424,414
Fire-Rescue Total	\$424,414	\$424,414
Information Systems		
Computer Aided Dispatch (CAD)/Records Management System	\$531,314	\$531,314
Computer Aided Dispatch Mobile Data Terminals	120,098	120,098
AS400 Purchase	48,000	0
Information Systems Total	\$699,412	\$651,412
Schools		
High School – 1999A Series	\$1,512,846	\$1,513,513
6 th & 7 th Grade Wing – 2006 Series	1,002,400	977,561
Byrd & Randolph Renovation – 1996A Series	74,133	70,525
Byrd & Randolph Renovation – 1995 Series	360,628	343,543
Elementary/High School Renovation – 2003A Series	321,134	317,224
Schools Total	\$3,271,141	\$3,222,366
Capital One Reimbursement		
Capital One Sewer/Water Line Reimbursement	\$209,622	\$237,908
Capital One Reimbursement	\$209,622	\$237,908
<u>Total Debt Service</u>	<u>\$4,604,589</u>	<u>\$4,536,100</u>
Proposed New Debt		
Long Term Debt - \$500,000 (FY 13) [4.5% interest rate]	\$0	\$0
Long Term Debt - \$2,500,000 (FY14) [4.5% interest rate]	0	0
Short Term Debt - \$4,250,000 (FY13) [4.5% interest rate]	0	0
Short Term Debt - \$4,250,000 (FY14) [4.5% interest rate]	0	0
<u>Total Proposed New Debt</u>	<u>\$0</u>	<u>\$0</u>
Grand Total – Debt Service [Includes Proposed New Debt]	\$4,604,589	\$4,536,100

**Appendix A
Pro Forma CIP
Debt Summary**

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>TOTAL FY 2011-2015</u>
	\$424,414	\$424,414	\$0	\$0	\$1,273,241
	\$424,414	\$424,414	\$0	\$0	\$1,273,241
	\$531,314	\$531,314	\$0	\$0	\$1,593,943
	0	0	0	0	120,098
	0	0	0	0	0
	\$531,314	\$531,314	\$0	\$0	\$1,714,041
	\$1,509,486	\$1,512,796	\$1,513,125	\$1,510,441	\$7,559,361
	950,021	922,481	894,941	867,401	4,612,405
	66,853	0	0	0	137,378
	0	0	0	0	343,543
	317,995	318,333	317,905	0	1,271,457
	\$2,844,355	\$2,753,610	\$2,725,971	\$2,377,842	\$13,924,144
	\$237,908	\$237,908	\$237,908	\$237,908	\$1,189,540
	\$237,908	\$237,908	\$237,908	\$237,908	\$1,189,540
	<u>\$4,037,991</u>	<u>\$3,947,246</u>	<u>\$2,963,879</u>	<u>\$2,615,750</u>	<u>\$18,100,966</u>
	\$0	\$0	\$38,438	\$38,438	\$76,876
	0	0	0	192,190	192,190
	0	0	537,110	537,110	1,074,220
	0	0	0	537,110	537,110
	\$0	\$0	\$575,548	\$1,304,848	\$1,880,396
	\$4,037,991	\$3,947,246	\$3,539,427	\$3,920,598	\$19,981,362

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Appendix B
County Pro Forma CIP
Unfunded Projects Summary

**Appendix B
County Pro Forma CIP
Unfunded Projects Summary**

<u>Unfunded Project</u>	<u>FY 2011-2015</u>
Animal Control	
Upgrade of Animal Shelter (New Runs)	\$50,000
Total Animal Control	\$50,000
Buildings and Grounds	
Consolidated Maintenance Facility	\$2,487,680
Total Buildings and Grounds	\$2,487,680
Community Development	
Courthouse Convenience Center Redesign	\$600,000
Fairground Property - Street Light & Sidewalk Installation	151,424
Total Community Development	\$751,424
Fire-Rescue	
Administration/Advanced Life Support (ALS) Vehicle Replacement	\$254,000
Ambulance Replacement	1,190,000
Burn Building Addition at the Fire Training Center	75,000
Defibrillator & Automated CPR Medical Equipment	600,000
East End Ladder Truck	1,200,000
Crozier (Company 2) Fire Station Replacement	2,275,000
Hadensville (Company 6) Fire Station Replacement	2,530,000
Sandy Hook Fire Station	2,175,000
Self Contained Breathing Apparatus Maze & Confined Space Simulator	150,000
Signalization – Company 1 & 5	100,000
Total Fire-Rescue	\$10,549,000
Information Systems	
Cable Broadcasting Equipment	\$60,000
Document Management System	75,000
Total Information Systems	\$135,000
Land Acquisition	
Future Land Acquisition	\$3,000,000
Total Land Acquisition	\$3,000,000

**Appendix B
County Pro Forma CIP
Unfunded Projects Summary**

<u>Unfunded Project</u>	<u>FY 2011-2015</u>
Library	
Goochland Second Branch Library	\$4,593,132
Total Library	\$4,593,132
Parks and Recreation	
Bourne Property Park Development	\$3,812,000
Goochland Sports Complex [Old High School] Upgrades	215,000
Hidden Rock Park Facility Upgrades	60,000
Matthews Road Park Development	450,000
Old Goochland Middle School Improvements	2,020,000
Total Parks and Recreation	6,557,000
Public Safety Communications	
Emergency Communications Facilities Project	\$2,700,000
Total Public Safety Communications	\$2,700,000
Schools	
Elementary Schools Restroom Replacement	\$85,000
High School/Middle School Classroom Addition	9,215,607
Randolph Elementary School Classroom Addition	3,868,561
Total Schools	\$13,169,168
Sheriff's Office	
Public Safety/Courts Complex Study	\$150,000
Total Sheriff's Office	\$150,000

**Appendix B
County Pro Forma CIP
Unfunded Projects Summary**

<u>Unfunded Project</u>	<u>FY 2011-2015</u>
Transportation - Other	
Ashland Road Park & Ride Lot Improvements	\$88,816
Oilville Road Park & Ride Lot Improvements	55,966
Transportation – Other	\$144,782
Transportation - Roads	
Rt. 632 [Fairground Road] Extension	\$1,103,232
Rt. 621 [Manakin Road] – Rt. 676 North to Rt. 1000 [Plaza Drive extended]	4,866,612
Rt. 623 [Hockett Road] – Rt. 740 [Tuckahoe Creek Pkwy] South to Rt. 6	17,033,141
Rt. 623 [Hockett Road] – Rt. 1006 [Holly Lane] North to Rt. 250	2,433,306
Rt. 1000 [Plaza Drive] – Rt. 708 [St. Matthews Lane] to Rt. 621 [Manakin Rd.]	4,866,612
Rt. 634 [Maidens Road] – Rt. 6 to Rt. 632 [Fairground Road]	3,649,959
Rt. 6 [River Road West] - Genito Creek Bridge Rehabilitation	2,676,636
Rt. 632 [Fairground Road] Design (PE only) – Rt. 522 Northeast to Rt. 250	304,163
Rt. 522 [Sandy Hook Road] @ Rt. 632 [Fairground Road] - Roundabout	608,326
Rt. 623 [Ashland Road] – Interstate 64 turn lane	304,163
Intersection - Rt. 673 [Whitehall Road] at Rt. 522 [Sandy Hook Road]	912,490
Intersection – Rt. 250 [Broad Street Road] at Rt. 623 [Hockett Road]	790,824
Intersection – Rt. 250 [Broad Street Road] at Rt. 632 [Fairground Road]	486,661
Intersection – Rt. 250 [Broad Street Road] at Rt. 670 [Cardwell Road]	486,661
Intersection – Rt. 632 [Fairground Road] at Rt. 634 [Maidens Road]	912,490
Intersection – Rt. 1250 [West Creek Parkway] at Rt. 6 [Patterson Avenue]	182,498
Intersection – Rt. 650 [River Road West] at Rt. 6 [Patterson Avenue]	1,070,016
Intersection – Rt. 670 [Cardwell Road] at Rt. 6 [River Road West]	912,490
Intersection – Rt. 740 [Tuckahoe Creek Parkway] at Rt. 676 [Hermitage Road]	608,326
Total Transportation - Roads	\$44,208,606
Total Unfunded Projects	\$88,495,792

Appendix C
2009 Cash Proffer Report

**Appendix C
2009 Cash Proffer Report**

**Commission on Local Government
2009 Survey of Cash Proffers Accepted by Local Governments**

Date: July 28, 2008

Locality: Goochland County City Town

Name: Anita F. Barnes Title: Deputy Zoning Administrator
 Phone: (804) 556-5863 Fax: (804) 556-5863
 E-mail: abarnes@co.goochland.va.us

Does your locality have an adopted cash proffer ordinance or policy?

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>

If "Yes," please enclose a copy with completed survey or provide a web link to the document.

Web link: <http://www.co.goochland.va.us/LinkClick.aspx?fileticket=EkRiRTkX44U%3d&tabid=59&mid=474>

Did your locality accept cash proffers at any time during the 2008-2009 Fiscal Year?

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>

If you answered "No" for the 2008-2009 Fiscal Year, additional information is not needed. Please return the survey to the Commission on Local Government as indicated on the next page.

If you answered "Yes" for the 2008-2009 Fiscal Year, provide the following information concerning the cash proffers accepted by your locality: (See definitions on next page.)

1. Total Amount of Cash Proffer Revenue Collected by the Locality during the 2008-2009 Fiscal Year:
2. Estimated Amount of Cash Proffers Pledged during the 2008-2009 Fiscal Year and Whose Payment Was Conditioned Only on Time:
3. Total Amount of Cash Proffer Revenue Expended by the Locality during the 2008-2009 Fiscal Year:

FY2008-2009
\$ 200,281.00
\$
\$ 252,557.41

4. Indicate the Purpose(s) and Amount(s) for Which the Expenditures in Number 3 Above Were Made:

Schools	\$ 241,132.41
Roads and Other Transportation Improvements	\$
Fire and Rescue/Public Safety	\$
Libraries	\$
Parks, Recreation, and Open Space	\$ 11,425.00
Water and Sewer Service Extension	\$
Community Centers	\$
Stormwater Management	\$
Special Needs Housing	\$
Affordable Housing	\$
Miscellaneous	\$

Total Dollar Amount Expended
(Should Equal Amount in Number 3 Above)

\$ 252,557.41

Please see other side.

**QUESTIONS? CONTACT MATTHEW BOLSTER AT THE
COMMISSION ON LOCAL GOVERNMENT, (804) 371-8010 or
Matthew.Bolster@dhcd.virginia.gov**

**Appendix C
2009 Cash Proffer Report**

**Commission on Local Government
2009 Survey of Cash Proffers Accepted by Local Governments**

Comments: Use additional sheet if necessary.	
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Please complete this form and return it to the Commission on Local Government by September 30, 2009, using one of the following methods:

•By Mail: Matthew Bolster
Commission on Local Government
600 E. Main Street, Suite 300
Richmond, VA 23219

•By Fax: (804) 371-7090

•By Electronic Mail: A Microsoft Word template of this form may be downloaded at

<http://www.dhcd.virginia.gov/CommissiononLocalGovernment/pages/cashproffersurvey.htm>
Once completed, send it by e-mail to: Matthew.Bolster@dhcd.virginia.gov

DEFINITIONS

Cash Proffer: (i) any money voluntary proffered in a writing signed by the owner of property subject to rezoning, submitted as part of a rezoning application and accepted by a locality pursuant to the authority granted by Va. Code Ann. § 15.2-2303, or § 15.2-2298, or (ii) any payment of money made pursuant to a development agreement entered into under authority granted by Va. Code Ann. § 15.2-2303.1.

Cash Proffer Revenue Collected [§15.2-2303.2(D)(1), Code of Virginia]: Total dollar amount of revenue collected from cash proffers in the specified fiscal year regardless of the fiscal year in which the cash proffer was accepted. Unaudited figures are acceptable.

Cash Proffers Pledged and Whose Payment Was Conditioned Only on Time [§15.2-2303.2(D)(2), Code of Virginia]: Cash proffers conditioned only on time approved by the locality as part of a rezoning case. Unaudited figures for the specified fiscal year are acceptable.

Cash Proffer Revenue Expended [§15.2-2303.2(D)(3), Code of Virginia]: Total dollar amount of public projects funded with cash proffer revenue in the specified fiscal year. Unaudited figures are acceptable.

**QUESTIONS? CONTACT MATTHEW BOLSTER AT THE
COMMISSION ON LOCAL GOVERNMENT, (804) 371-8010 or
Matthew.Bolster@dhcd.virginia.gov**