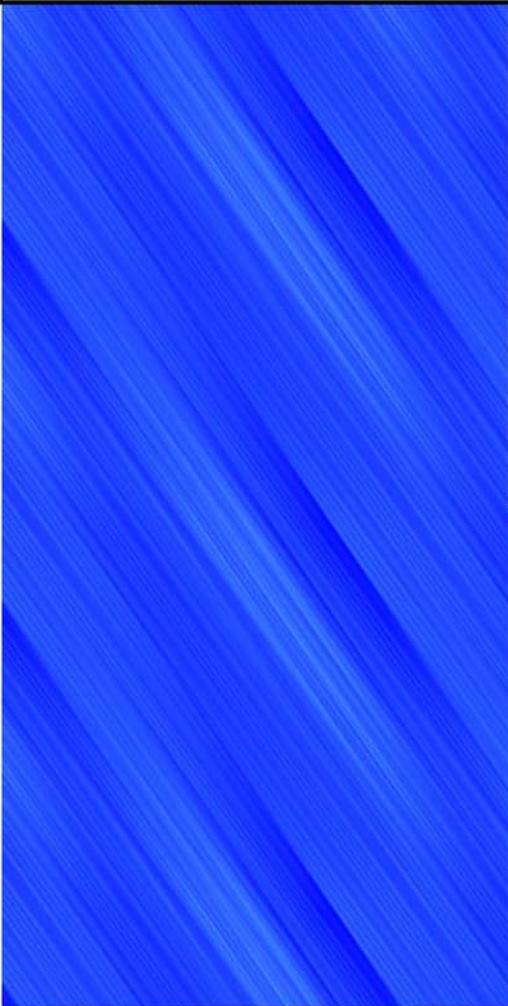


Goochland County
Capital Improvement Program
FY 2013-14 Through FY 2017-18
Adopted April 16, 2013





BOARD OF SUPERVISORS
COUNTY OF GOOCHLAND
OFFICE OF THE COUNTY ADMINISTRATOR

June 4, 2013

The Honorable Members of the Board of Supervisors
County of Goochland
Goochland, Virginia 23063

Dear Members of the Board:

I am pleased to submit to you and the citizens of Goochland County the adopted Capital Improvement Program (CIP) for fiscal years 2014-2018. This Program serves as a guide for the efficient, effective, and equitable distribution of public improvements throughout the County and represents a balance between finite resources and an ever-increasing number of competing County priorities. This Program is consistent with the County's adopted financial policies.

The five year County CIP totals \$19,929,000 and is comprised of County/School projects of \$19,329,000 and Utility projects of \$ 600,000.

The adopted Program includes projects that enable the County to maintain and enhance current service levels and satisfy mandates. It specifically includes the completion of the previous financial commitment to replace the County's existing radio communication system in compliance with a mandate from the Federal Communication Commission to reband our Public Safety frequencies. It also includes the completion of a comprehensive County & School space study, the targeted re-use of the Central High School (Old Goochland Middle School) building and/or site, and the completion of the new fire station to replace Hadensville Company 6. In addition, other commitments continue the focus on developing Leakes Mill Park, County facilities and grounds improvement and maintenance, vehicles, and replacement of the County's information systems infrastructure. Lastly funding is included to continue the County's commitment for replacement of ambulances.

In summary, the adopted CIP is sustainable financially, with an emphasis on satisfying Federal mandates and renovating existing facilities in need. It presents to the citizens of Goochland County the broad range of needs required of a community planning for its future in a responsible manner.

Sincerely,

Rebecca T. Dickson
County Administrator

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INTRODUCTION

The Capital Improvement Program (CIP) serves as a guide for the efficient and effective provision of capital improvement funding for the County. The County prepares a minimum five year CIP and the plan is a dynamic document, revised annually, that proposes the acquisition, development, enhancement, or replacement of public facilities to serve the county citizenry. The CIP generally includes projects that do not recur annually and are in excess of \$50,000.

The CIP depicts the arrangement of selected projects in priority order and establishes cost estimates and anticipated funding sources. The CIP reflects difficult decisions in the allocation of limited resources among competing service demands and provides an orderly, systematic plan to address the County's capital needs.

Development of the CIP occurs in conjunction with the County's budget process. Availability of funds is driven by the County's adherence to adopted financial and debt management policies further discussed in this document. Adherence to these policies helps to preserve the County's excellent financial standing and provide a framework for the County's fiscal management and planning.

The benefits of a viable capital improvement program include the following:

- Assists in implementing the County's Comprehensive and Area Plan;
- Establishes a system of annual examination and prioritization of County needs;
- Focuses attention on community goals and objectives;
- Allows for proper programming and project design;
- Allows for the identification of appropriate project financing and construction schedules;
- Helps provide a framework for the equitable distribution of public improvements throughout the County;
- Provides a basis for formulation of bond referenda, borrowing programs or other revenue producing measures;
- Facilitates capital expenditure and revenue estimates and helps to avoid emergency financing methods;
- Fosters a sound and stable financial program;
- Bridges the gap between day-to-day operations of County government and the County's long-range development goals.

PROCESS FOR PREPARING THE CAPITAL IMPROVEMENT PROGRAM

Preparation of the CIP is an interactive process that takes approximately four to five months. All County departments with capital needs submit project requests subject to specific guidelines. Projects submitted for review typically cost in excess of \$50,000 and are projects that do not recur annually, except in the case of maintenance and land acquisition. Staff compiles project requests, and the Review Committee discusses the requests by department. All projects are reviewed for consistency with the County's adopted Comprehensive Plan. Projects are prioritized by the Committee and the merits of each are discussed.

Upon completing a final analysis of projects and matching available funding with requests, staff prepares the County Administrator's Proposed CIP. The proposed plan is then presented to the Board of Supervisors. After work sessions and public hearings are conducted and changes and adjustments are made, the CIP is adopted in conjunction with the County's Budget. The first year of the CIP is the County's Capital Budget. Upon adoption of the CIP, funds are appropriated for those projects identified in the first year of the plan and remain appropriated until the project is complete, or until changes are directed by the Board.

PROCESS FOR PREPARING THE CAPITAL IMPROVEMENT PROGRAM

The review committee, assembled by the County Administrator, meets as needed to consider the projects submitted for review and to consider all issues related to Capital Improvement Programming. Members of the Review Committee are as follows:

Rebecca T. Dickson
County Administrator

John Wack, Deputy County Administrator
Financial Services

Dan Schardein, Deputy County Administrator
Community Development

James L. Agnew, Sheriff
Goochland County Sheriff's Office

William MacKay, Chief
Goochland County Fire-Rescue

Dr. James F. Lane, Superintendent
Goochland County Public Schools

Todd Kilduff
County Engineer/Director of Public Utilities

Qiana C. Foote, Director
Information Systems

Derek Stamey, Director
Parks, Recreation, & Facilities Management

Myrtis Quarles, Director
Finance

Paul E. Drumwright,
Senior Management & Projects Analyst

CAPITAL IMPROVEMENT BUDGET POLICIES

1. The County will consider capital improvements in accordance with an adopted capital improvement program.
2. The County will develop a five-year plan for capital improvements to be reviewed and updated each year.
3. The County will enact an annual capital budget based on the five-year capital improvement plan. The first year of the plan will represent appropriation of revenues and expenditures; years 2-5 of the plan will be approved for planning purposes.
4. The County will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
5. The County will project its equipment replacement and maintenance needs as part of the capital improvement process. From this projection a maintenance and replacement schedule will be developed.
6. The County will identify the estimated costs and potential funding sources for each capital project proposal.
7. The County will attempt to determine the least costly and most flexible financing method for all new projects.

DEBT POLICIES

1. The County will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances in excess of policy targets, and “pay-as-you-go” (pay-go) appropriations. Pay-as-you-go appropriations will be adopted as part of the operating budget.
2. When the County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be annually calculated and included in the review of financial trends.
3. Net debt as a percentage of estimated market value of taxable property should not exceed 2%. Net debt is to include general obligation, capital leases, and revenue bonds.
4. The ratio of debt service expenditures as a percent of total general fund expenditures (including transfers to other funds) should not exceed 12%. Limiting debt service expenditures in this way provides flexibility for other expenses in the budget.

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**COMPOSITION OF THE
CAPITAL IMPROVEMENT PROGRAM
FY 2014-2018**

County Capital Improvement Program	\$ 19,329,000
Utility Capital Improvement Program	<u>600,000</u>
TOTAL CIP	<u>\$ 19,929,000</u>

County CIP Summary

<u>REVENUE SOURCES</u>	Prior 5 Fiscal Years	<u>FY2014</u>	<u>FY2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	TOTAL <u>FY 2014-2018</u>
General Fund "Pay Go"	\$1,693,684	\$555,000	\$355,000	\$475,000	\$355,000	\$505,000	\$2,245,000
General Fund "Twice a Year Personal Property"	100,000	2,500,000	0	0	0	0	2,500,000
Debt Funding – Long Term	1,300,000	1,500,000	2,000,000	4,000,000	1,500,000	1,500,000	10,500,000
Debt Funding – Short Term	3,000,000	3,000,000	0	0	375,000	500,000	3,875,000
Proffers	131,281	79,000	0	20,000	0	0	99,000
Additional Funds (Contributions/Grants)	440,000	0	0	110,000	0	0	110,000
TOTAL REVENUE SOURCES:	\$6,664,965	\$7,634,000	\$2,355,000	\$4,605,000	\$2,230,000	\$2,505,000	\$19,329,000
<u>COUNTY USES:</u>							
Facilities Management - Maintenance Division							
County Vehicle Replacement	\$160,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$400,000
Central High School Building Options	0	0	500,000	2,500,000	0	0	3,000,000
Facility & Grounds Maintenance	175,000	100,000	100,000	100,000	100,000	100,000	500,000
Space Study - County and Schools	0	200,000	0	0	0	0	200,000
Total	\$335,000	\$380,000	\$680,000	\$2,680,000	\$180,000	\$180,000	\$4,100,000
Fire-Rescue							
Ambulance Replacement	\$894,965	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Fire Station - Hadensville, Company 6	100,000	2,500,000	0	0	0	0	2,500,000
Fire Station Facilities	0	0	0	0	0	150,000	150,000
Total	\$994,965	\$2,500,000	\$0	\$250,000	\$0	\$150,000	\$2,900,000
Information Systems							
Equipment & Hardware Replacement	\$100,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
Financial System	0	0	0	0	375,000	500,000	875,000
Total	\$100,000	\$75,000	\$75,000	\$75,000	\$450,000	\$575,000	\$1,250,000

County CIP Summary

	Prior 5 Fiscal Years	<u>FY2014</u>	<u>FY2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	TOTAL <u>FY 2014-2018</u>
Parks, Recreation, & Facilities Management - Recreation Division							
Leakes Mill Park	\$715,000	\$124,000	\$100,000	\$100,000	\$100,000	\$100,000	\$524,000
Total	\$715,000	\$124,000	\$100,000	\$100,000	\$100,000	\$100,000	\$524,000
Public Safety Communications							
Radio Communication System & Emergency Communications Facility Addition	\$4,475,000	\$4,500,000	\$0	\$0	\$0	\$0	\$4,500,000
Total	\$4,475,000	\$4,500,000	\$0	\$0	\$0	\$0	\$4,500,000
Schools							
School Facilities - per School Board Priorities	\$0	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$6,000,000
Total	\$0	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$6,000,000
Transportation							
Transportation Planning, Design, Acquisition	\$45,000	\$55,000	\$0	\$0	\$0	\$0	\$55,000
Total	\$45,000	\$55,000	\$0	\$0	\$0	\$0	\$55,000
TOTAL USES COUNTY	\$6,664,965	\$7,634,000	\$2,355,000	\$4,605,000	\$2,230,000	\$2,505,000	\$19,329,000

Note

The Prior 5 Fiscal Years category contains only previous year funding figures for existing projects in FY 2014 through FY 2018. It does not contain figures for previous year projects that are no longer shown in this CIP.

Utility CIP Summary

<u>REVENUE SOURCES</u>	Prior 5 Fiscal Years	<u>FY2014</u>	<u>FY2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	TOTAL <u>FY 2014-2018</u>
General Utility Operating Fund	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0
Utility Debt Funding – Long Term	0	600,000	0	0	0	0	600,000
General County Fund Balance	0	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$20,000	\$600,000	\$0	\$0	\$0	\$0	\$600,000
<u>UTILITY USES:</u>							
Wastewater							
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water							
Route 6 Waterline Extension	\$20,000	\$600,000	\$0	\$0	\$0	\$0	\$600,000
Total	\$20,000	\$600,000	\$0	\$0	\$0	\$0	\$600,000
TOTAL USES UTILITY	\$20,000	\$600,000	\$0	\$0	\$0	\$0	\$600,000

Note

The Prior 5 Fiscal Years category contains only previous year funding figures for existing projects in FY 2014 through FY 2018. It does not contain figures for previous year projects that are no longer shown in this CIP.

In the FY 12-16 and the FY 13-17 CIP's \$825,000 was appropriated for a "Rivergate Pump Station" project and \$485,000 was appropriated for a "Lower Tuckahoe Sanitary Sewer Trunk Line Extension" project, both are Wastewater utility projects. The FY 12-16 and FY 13-17 CIP's also included \$420,000 appropriated for a Water utility project entitled "Hickory Haven/Samary Forest Water Line Replacement".

County Project Descriptions

Facilities Management Project Summary

<u>REVENUE SOURCES</u>	<u>Prior 5 Fiscal Years</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>TOTAL FY 2014-2018</u>
General Fund "Pay Go"	\$335,000	\$380,000	\$180,000	\$180,000	\$180,000	\$180,000	\$1,100,000
General Fund "Twice a Year Personal Property"	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	500,000	2,500,000	0	0	3,000,000
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$335,000	\$380,000	\$680,000	\$2,680,000	\$180,000	\$180,000	\$4,100,000
<u>COUNTY USES:</u>							
Facilities Management							
County Vehicle Replacement	\$160,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$400,000
Central High School Building Options	0	0	500,000	2,500,000	0	0	3,000,000
Facility & Grounds Maintenance	175,000	100,000	100,000	100,000	100,000	100,000	500,000
Space Study - County and Schools	0	200,000	0	0	0	0	200,000
TOTAL FACILITIES MGMT. PROJECTS	\$335,000	\$380,000	\$680,000	\$2,680,000	\$180,000	\$180,000	\$4,100,000

FACILITIES MANAGEMENT

COUNTY VEHICLE REPLACEMENT

Department: Facilities Management
Project Name: County Vehicle Replacement
Project Type: Equipment/Vehicle
Fiscal Year: 2014, 2015, 2016, 2017, & 2018

Project Description:

The project continues an established plan for the targeted replacement of the County’s vehicle fleet. Through it the County will be able to replace high mileage and mechanically inoperable vehicles with lower cost and newer fuel efficient vehicles. Vehicles from all County departments (except the Sheriff’s Office and Fire-Rescue apparatus which are funded separately) will be eligible for replacement under the proposed plan.

Location/Site:

N/A

Estimated Project Costs:

The project cost is estimated at \$400,000 for FY 2014-2018, with \$80,000 planned for each fiscal year funded entirely from general fund “pay go”.

Impact If Not Completed:

The County’s vehicle fleet will continue to grow in age and maintenance issues leading to higher maintenance and repair costs for the County.

Operating Impact:

The project is not anticipated to generate any new operating costs.

	PRIOR						TOTAL
	5 FY's	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 14-18
General Fund "Pay Go"	\$160,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$400,000
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$160,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$400,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0

FACILITIES MANAGEMENT

CENTRAL HIGH SCHOOL BUILDING OPTIONS

Department: Facilities Management
Project Name: Central High School Building Options
Project Type: Ground/Property Improvement
Fiscal Year: 2015 & 2016

Project Description:

The project will allow for possible re-use of a portion of the Central High School [Old Goochland Middle School] building or site. The capital project “Space Study – County and Schools” proposed for FY 2014 will assist in identifying potential options or uses for the facility and site.

Location/Site:

Central High School – 2748 Dogtown Road

Estimated Project Costs:

An analysis of the project costs will have to be completed in order to determine the exact cost for re-use of the Central High School building or site. The best approach will be determined before moving forward. \$3 million is allocated for FY 2015-2016 and would come from long term debt issuance.

Impact If Not Completed:

The Central High School building will continue to deteriorate and incur on-going maintenance costs.

Operating Impact:

The project has the potential to generate new operating costs not already included in existing budgets. Estimates of these impacts are dependent on future decisions.

	PRIOR						TOTAL
	5 FY's	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 14-18
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	500,000	2,500,000	0	0	3,000,000
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$500,000	\$2,500,000	\$0	\$0	\$3,000,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0

FACILITIES MANAGEMENT

FACILITY & GROUNDS MAINTENANCE

Department: Facilities Management
Project Name: Facility & Grounds Maintenance
Project Type: Ground/Property Improvement
Fiscal Year: 2014, 2015, 2016, 2017, & 2018

Project Description:

The project continues to provide funding for both routine and non-routine maintenance and improvements to County facilities and grounds. Maintenance and improvements include painting, facility repair, carpet replacement, mechanical equipment replacement, repair of parking lots, sidewalks, and other facilities and grounds issues. A building inventory list was created in FY 2011 that is utilized to guide future facility and grounds maintenance. The items on the list being addressed each year change based upon condition and priority.

In FY 2014 the County anticipates the continued replacement of Heating, Ventilation, & Air Conditioning (HVAC) units that have well exceeded their life expectancy. In addition targeted interior and exterior upgrades throughout County facilities are anticipated.

Location/Site:

Countywide

Estimated Project Costs:

\$500,000 in FY 2014-2018 is allocated for expected maintenance and repair of County facilities and grounds. The allocation breakdown includes \$100,000 in FY 2014, \$100,000 in FY 2015, \$100,000 in FY 2016, \$100,000 in FY 2017, and \$100,000 in FY 2018 all from general fund “pay go”. This will continue to remain an ongoing project.

Impact If Not Completed:

County facilities and grounds will continue to deteriorate and mechanical equipment will continue past its expected life cycle. If a major breakdown occurs, county operations may be disrupted.

Operating Impact:

The project is not anticipated to generate any new operating costs.

	PRIOR						TOTAL
	5 FY's	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 14-18
General Fund "Pay Go"	\$175,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>						
TOTAL	\$175,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
 Operating Impact	 \$0						

FACILITIES MANAGEMENT

SPACE STUDY – COUNTY AND SCHOOLS

Department: Facilities Management
Project Name: Space Study – County and Schools
Project Type: Facility/Property Improvement
Fiscal Year: 2014

Project Description:

The project provides funding for the completion of a study of both the County and Schools facilities and space needs for the future. The study involves a comprehensive look at the use of existing facilities, vacant county property, and project future facility needs. The completed study will enable both the County and Schools to utilize existing facilities efficiently and to begin planning appropriately for our future needs.

This project incorporates and expands upon the capital project “Courts Study” projected for FY 2014 that was included in the Approved FY 2013-2017 Capital Improvement Program last year.

Location/Site:

Countywide

Estimated Project Costs:

The total project cost estimated for completion of the study is \$200,000 in FY 2014. Funding for the project will come completely from general fund “pay go”.

Impact If Not Completed:

The County and Schools will not be able to appropriately plan for future needs.

Operating Impact:

The project has the potential to generate new operating costs not already included in existing budgets. Estimates of these impacts are dependent on future decisions.

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 14-18</u>
General Fund "Pay Go"	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Fire-Rescue Project Summary

<u>REVENUE SOURCES</u>	<u>Prior 5 Fiscal Years</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>TOTAL FY 2014-2018</u>
General Fund "Pay Go"	\$743,684	\$0	\$0	\$120,000	\$0	\$150,000	\$270,000
General Fund "Twice a Year Personal Property"	100,000	2,500,000	0	0	0	0	2,500,000
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	41,281	0	0	20,000	0	0	20,000
Additional Funds (Contributions/Grants)	110,000	0	0	110,000	0	0	110,000
TOTAL REVENUE SOURCES:	\$994,965	\$2,500,000	\$0	\$250,000	\$0	\$150,000	\$2,900,000
<u>COUNTY USES:</u>							
Fire-Rescue							
Ambulance Replacement	\$894,965	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Fire Station - Hadensville, Company 6	100,000	2,500,000	0	0	0	0	2,500,000
Fire Station Facilities	0	0	0	0	0	150,000	150,000
TOTAL FIRE-RESCUE PROJECTS	\$994,965	\$2,500,000	\$0	\$250,000	\$0	\$150,000	\$2,900,000

FIRE-RESCUE

AMBULANCE REPLACEMENT

Department: Fire-Rescue
Project Name: Ambulance Replacement
Project Type: Equipment/Vehicle
Fiscal Year: 2016

Project Description:

The project allows for the continued replacement of the oldest and/or high mileage ambulances from the Fire-Rescue fleet. Through this project an ambulance is projected to be purchased in FY 2016 to replace the oldest and/or high mileage ambulance in the fleet.

This will be the fifth ambulance replaced through this continuing project. The most recent ambulance was replaced in the current fiscal year (FY 2013), with the other four ambulances having been replaced in FY 2009 and FY 2010.

Both the purchase of the current fiscal year (FY 2013) and the upcoming (FY 2016) ambulances use a combination of general fund dollars, proffers, and anticipated State grant funds.

Location/Site Status:

N/A

Estimated Project Costs:

The project cost is estimated at \$250,000 in FY 2016. The project cost for the ambulance consists of \$120,000 in general fund "pay-go", \$20,000 in Fire-Rescue proffers, and \$110,000 projected to come from a State grant.

Impact If Not Completed:

Fire-Rescue will have older units in service, which could lead to the possibility of breakdowns occurring during emergency incidents exposing the county to potential liability. The County will be burdened with increased maintenance and repair costs the longer the ambulances stay in operation.

Operating Impact:

The project is not anticipated to generate any new operating costs.

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 13-17</u>
General Fund "Pay Go"	\$743,684	\$0	\$0	\$120,000	\$0	\$0	\$120,000
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	41,281	0	0	20,000	0	0	20,000
Additional Funds (Cont./Grants)	<u>110,000</u>	<u>0</u>	<u>0</u>	<u>110,000</u>	<u>0</u>	<u>0</u>	<u>110,000</u>
TOTAL	\$894,965	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0

FIRE-RESCUE

FIRE STATION – HADENSVILLE, COMPANY 6

Department: Fire-Rescue
Project Name: Fire Station – Hadensville, Company 6
Project Type: Facility/Property Improvement
Fiscal Year: 2014

Project Description:

The project continues the funding that began in FY 2013 for the property acquisition and construction of a new fire station to replace the current Hadensville (Company 6) Station. The Fire-Rescue Administration worked with internal and external stakeholders to determine the appropriate location for the new station.

The Fire-Rescue Administration is working with stakeholders to provide input on the design of the facility. Design and construction is expected to continue through calendar year 2014.

Location/Site:

7.5 acre parcel of land (GPIN 6822-89-3900) located between Three Chopt Road and Old Fredericksburg Road in the Hadensville Village.

Estimated Project Costs:

The total project cost for FY 2013 & FY 2014 is estimated at \$2.6 million dollars and will come from the General Fund “One Time Personal Property” revenues associated with the switch to twice a year personal property tax billing. \$100,000 in FY 2013 will be utilized for land acquisition. \$2.5 million in FY 2014 will be utilized for design work and construction.

Impact If Not Completed:

The current facility does not meet Department of Labor nor National Fire Protection Association standards. If funding for the FY 2014 part of project is not approved, Fire-Rescue will be unable to complete the design and construction of the new fire station. The cost to operate and maintain the existing Hadensville (Company 6) Station will increase as the facility continues to age.

Operating Impact:

The operation costs from the existing facility, which are covered by the County, will transfer to the new facility that replaces it. New costs (maintenance) that was previously the responsibility of Company 6 and increased costs (electrical) are anticipated to begin occurring in FY 2016. The increased costs are estimated at \$44,000 or \$15,000 for general maintenance and \$29,000 for increased electrical service.

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 14-18</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Fund "Twice a Year Per. Prop."	100,000	2,500,000	0	0	0	0	2,500,000
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$100,000	\$2,500,000	\$0	\$0	\$0	\$0	\$2,500,000
Operating Impact	\$0	\$0	\$0	\$44,000	\$44,000	\$44,000	\$132,000

FIRE-RESCUE

FIRE STATION FACILITIES

Department: Fire-Rescue
Project Name: Fire Station Facilities
Project Type: Facility/Property Improvement
Fiscal Year: 2018

Project Description:

The project will allow funding to begin for the planning, property acquisition and construction of a new or replacement fire station facility by Fire-Rescue.

The County is aware of the need for a new or replacement fire station facility in multiple areas of the County. Fire-Rescue Administration will work with stakeholders to determine the appropriate focus and location for this project.

Location/Site:

To Be Determined

Estimated Project Costs:

The project cost is estimated at \$150,000 in FY 2018 and will come from general fund “pay go”. It is anticipated that additional funding for this project will be included in future capital improvement programs.

Impact If Not Completed:

Fire-Rescue will be unable to plan or acquire property in a timely manner for a new or replacement fire station when the need arises.

Operating Impact:

The project will potentially generate new operating costs not already included in existing budgets. The costs of these impacts are dependent on future decisions and cannot be completely estimated at this time.

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 14-18</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	150,000	150,000
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Information Systems Project Summary

<u>REVENUE SOURCES</u>	Prior 5 Fiscal Years	<u>FY2014</u>	<u>FY2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	TOTAL <u>FY 2014-2018</u>
General Fund "Pay Go"	\$100,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
General Fund "Twice a Year Personal Property"	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	375,000	500,000	875,000
Proffers	0	0	0	0	0	0	0
General County Reserved Fund Balance	0	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$100,000	\$75,000	\$75,000	\$75,000	\$450,000	\$575,000	\$1,250,000
<u>COUNTY USES:</u>							
Information Systems							
Equipment & Hardware Replacement	\$100,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
Financial System	0	0	0	0	375,000	500,000	875,000
TOTAL INFORMATION SYSTEMS PROJECTS	\$100,000	\$75,000	\$75,000	\$75,000	\$450,000	\$575,000	\$1,250,000

INFORMATION SYSTEMS

EQUIPMENT & HARDWARE REPLACEMENT

Department: Information Systems
Project Name: Equipment & Hardware Replacement
Project Type: Equipment
Fiscal Year: 2014, 2015, 2016, 2017, & 2018

Project Description:

This project is intended to continue a technology replacement cycle as the components of the County’s technology infrastructure continue to age and need to be replaced on a regular cycle. This includes desktop computers, servers, and telephones, along with network and communications equipment at various locations around the County. Some equipment currently in use is no longer supported by the manufacturer. Replacement of the highest priority equipment will occur each fiscal year and will vary depending on equipment conditions and life span.

In FY 2014 the County anticipates the replacement of end user equipment (desktops and laptops) and the upgrade to or replacement of the backup and recovery system.

Location/Site:

All County facilities.

Estimated Project Costs:

\$375,000 with \$75,000 in FY 2014, \$75,000 in FY 2015, \$75,000 in FY 2016, \$75,000 in FY 2017, and \$75,000 in FY 2018 from general fund “pay-go” is proposed to be allocated. This will remain an ongoing project.

Impact If Not Completed:

County staff and citizens will experience delays in service as components fail and repair times are increased. Component failure could affect a single office (desktop PC) or the entire organization (email server), depending on the equipment involved. The County will fail to complete the timely replacement of its critical equipment and infrastructure.

Operating Impact:

The project is not anticipated to generate any new operating costs.

	PRIOR						TOTAL
	5 FY's	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 14-18
General Fund "Pay Go"	\$100,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$100,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0

INFORMATION SYSTEMS

FINANCIAL SYSTEM

Department: Information Systems
Project Name: Financial System
Project Type: Equipment
Fiscal Year: 2017 & 2018

Project Description:

This project is a phased multi-year project related to the financial system used both by the County and Schools. The first phase would be to conduct a Business Operations Analysis that would examine the current system, both usage and needs. The study would show critical paths and provide recommendations for upgrading or replacing the current system. The second phase would be to solicit and procure a new financials software program and services. An implementation schedule would extend over a 5 year period.

The existing financial system used for processing and maintaining all County financial records is not progressing with the evolution of programming of other county systems to meet new work load demands. It is important to begin planning for a new financial system because changes in technologies being used both internally and externally have made using the program cumbersome. In addition there is a limited talent pool available today that understands and can manipulate the current system and programming language to integrate it with newer systems.

Location/Site:

Multiple County facilities.

Estimated Project Costs:

The project cost for FY 2017 and FY 2018 is estimated at \$875,000, which represents partial funding of the entire project. \$375,000 in FY 2017 and \$500,000 in FY 2018 in short term debt is proposed to be allocated.

Impact If Not Completed:

Staff and consultants would be required to assist/develop additional programming bridges to integrate with newer technologies.

Operating Impact:

The project has the potential to generate new operating costs (annual license fees, etc.) not already included in existing budgets.

	PRIOR 5 FY Years	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL FY 14-18
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	375,000	500,000	875,000
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$0	\$0	\$375,000	\$500,000	\$875,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Parks & Recreation Project Summary

<u>REVENUE SOURCES</u>	Prior 5 Fiscal Years	<u>FY2014</u>	<u>FY2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	TOTAL <u>FY 2014-2018</u>
General Fund "Pay Go"	\$340,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
General Fund "Twice a Year Personal Property"	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	45,000	24,000	0	0	0	0	24,000
Additional Funds (Contributions/Grants)	330,000	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$715,000	\$124,000	\$100,000	\$100,000	\$100,000	\$100,000	\$524,000
<u>COUNTY USES:</u>							
Parks & Recreation							
Leakes Mill Park	\$715,000	\$124,000	\$100,000	\$100,000	\$100,000	\$100,000	\$524,000
TOTAL RECREATION DIVISION PROJECTS	\$715,000	\$124,000	\$100,000	\$100,000	\$100,000	\$100,000	\$524,000

PARKS & RECREATION

LEAKES MILL PARK

Department: Parks & Recreation
Project Name: Leakes Mill Park
Project Type: Facility/Property Improvement
Fiscal Year: 2014, 2015, 2016, 2017, & 2018

Project Description:

The initial development (Phase I) of Leakes Mill Park will be completed in the current fiscal year (FY 2013). This project, over the next five fiscal years, implements Phase II of the conceptual plan for Leakes Mill Park. The initial recreational complex consists of a parking lot and two multipurpose fields that have begun to meet the needs of both the soccer community and outdoor athletic/recreational needs of the County. Phase II expands the complex and incorporates a sidewalk extension, an additional 53 parking spaces, and two multipurpose fields. Completion of this project and phase alleviates the demand on other Parks & Recreation facilities and provides new opportunities for expanded programmatic offerings. In the future additional amenities (walking/jogging trails, playground, and concession stand) may be added to the Leakes Mill Park complex depending on demand and available resources.

Location/Site Status:

3951 River Road West (west of the Courthouse Village)

Estimated Project Costs:

The project cost is estimated at \$524,000 between FY 2014 & FY 2018. \$100,000 from general fund “pay-go”, and \$24,000 from cash proffers is proposed to be allocated in FY 2014. \$100,000 in FY 2015, \$100,000 in FY 2016, \$100,000 in FY 2017, and \$100,000 in FY 2018 is proposed to be allocated from general fund “pay-go”. In addition to the funds above, the Department anticipates using any unspent funds from Phase I towards Phase II of the project. The Department, at the same time, will continue to pursue additional “in-kind” support provided by community partners (GUSA, etc.).

Impact If Not Completed:

The County will continue to experience a demand for both additional athletic field space and outdoor athletic/recreational space.

Operating Impact:

Phase I of the project has generated increased operational costs of \$3,050 for agricultural and maintenance costs which are included in the Department’s FY 2014 budget request and a marginal increase for electrical service which is still being estimated. Operational costs related to staff, fuel, and equipment are estimated at \$5,016 and are already incorporated into the existing budget. The completion of Phase II in FY 2018 will generate additional costs of \$3,050 for agricultural and maintenance and potentially other operating impacts.

PARKS & RECREATION

LEAKES MILL PARK

Department: Parks & Recreation
Project Name: Leakes Mill Park
Project Type: Facility/Property Improvement
Fiscal Year: 2014, 2015, 2016, 2017, & 2018

	PRIOR						TOTAL
	5 FY's	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 14-18
General Fund "Pay Go"	\$340,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	45,000	24,000	0	0	0	0	24,000
Additional Funds (Cont./Grants)	<u>330,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$715,000	\$124,000	\$100,000	\$100,000	\$100,000	\$100,000	\$524,000
 Operating Impact	 \$0	 \$3,050	 \$3,050	 \$3,050	 \$3,050	 \$3,050	 \$15,250

Public Safety Communications Project Summary

<u>REVENUE SOURCES</u>	<u>Prior 5 Fiscal Years</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>TOTAL FY 2014-2018</u>
General Fund "Pay Go"	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0
General Fund "Twice a Year Personal Property"	0	0	0	0	0	0	0
Debt Funding – Long Term	1,300,000	1,500,000	0	0	0	0	1,500,000
Debt Funding – Short Term	3,000,000	3,000,000	0	0	0	0	3,000,000
Proffers	0	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$4,475,000	\$4,500,000	\$0	\$0	\$0	\$0	\$4,500,000
<u>COUNTY USES:</u>							
Public Safety Communications							
Radio Communication System & Emergency Communications Facility Addition	\$4,475,000	\$4,500,000	\$0	\$0	\$0	\$0	\$4,500,000
TOTAL PUBLIC SAFETY COMMUNICATIONS	\$4,475,000	\$4,500,000	\$0	\$0	\$0	\$0	\$4,500,000

PUBLIC SAFETY COMMUNICATIONS

RADIO COMMUNICATION SYSTEM & EMERGENCY COMMUNICATIONS FACILITY ADDITION

Department: Public Safety Communications
Project Name: Radio Communication System & Emergency Communications Facility Addition
Project Type: Equipment & Facility/Property Improvement
Fiscal Year: 2014

Project Description:

The project continues and completes the replacement of the County's current radio communication system with a new system and constructs a new emergency communications facility addition to the existing Sheriff's Annex Operations Center. The new radio system is expected to accommodate emergency and administrative needs for the County through 2030.

The Federal Communications Commission (FCC) has mandated the narrow banding of Public Safety radio frequencies. As a result, radio equipment including base station transmitters, vehicle radios, handheld radios and pagers must be upgraded or replaced. The new communication system will provide additional channels/frequencies for the County's use as well as provide interoperability with other systems in and around the County. The upgraded Emergency Communications Center will be able to accommodate future improvements and upgrades to the County's communication equipment.

Representatives of the project stakeholders (Fire-Rescue, Information Systems, Sheriff's Office, etc.) began initial work on the project in FY 2012. The work has continued in FY 2013 and is expected to be completed by the end of FY 2014.

Location/Site Status:

Sheriff's Annex Operations Center - 2938 River Road West Bldg G and County Wide

Estimated Project Costs:

The total project cost is estimated at \$9 million for FY 2013 through FY 2014. In FY 2014 \$4.5 million or \$1.5 million in long term debt and \$3 million in short term debt is proposed to complete the project.

Previously in FY 2013 \$4.3 million or \$1.3 million in long term and \$3 million in short term debt were allocated for this project. This is in addition to the \$175,000 the Board of Supervisors previously allocated to begin design of the addition in FY 2011 bringing the entire project cost to an estimated \$8.975 million.

Impact If Not Completed:

The current system, which is nearing the end of its 15 year technological/operational life cycle, will not be able to accommodate future technological improvements. The County's facility will be unable to accommodate future improvements and upgrades of equipment and personnel. The County will not be compliant with the FCC's mandate to narrow band the Public Safety radio frequencies.

Operating Impact:

Once completed the project is expected to generate new operational costs in equipment maintenance, general maintenance, personnel, and utilities beginning in FY 2016. It is estimated that equipment maintenance for the radios, generators, etc. will be \$24,600 per fiscal year. The general maintenance and janitorial supplies for the new Emergency Communication Center are estimated at \$9,040. The addition of this facility will also necessitate the conversion of an existing part time custodial staff person to a full time salaried position, which will increase personnel costs by an estimated \$10,000. Utilities costs increases, both electrical and water & sewer, are estimated at \$21,630. The overall operational impact or costs for the project are estimated to be \$65,270 per fiscal year.

PUBLIC SAFETY COMMUNICATIONS

**RADIO COMMUNICATION SYSTEM & EMERGENCY COMMUNICATIONS FACILITY
ADDITION**

Department: Public Safety Communications
Project Name: Radio Communication System & Emergency Communications Facility Addition
Project Type: Equipment & Facility/Property Improvement
Fiscal Year: 2014

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 14-18</u>
General Fund "Pay Go"	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Debt Funding - Long Term	1,300,000	1,500,000	0	0	0	0	1,500,000
Debt Funding - Short Term	3,000,000	3,000,000	0	0	0	0	3,000,000
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$4,475,000	\$4,500,000	\$0	\$0	\$0	\$0	\$4,500,000
 Operating Impact	 \$0	 \$0	 \$0	 \$65,270	 \$65,270	 \$65,270	 \$195,810

Schools Project Summary

<u>REVENUE SOURCES</u>	Prior 5 Fiscal Years	<u>FY2014</u>	<u>FY2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	TOTAL FY 2014-2018
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund "Twice a Year Personal Property"	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	1,500,000	1,500,000	1,500,000	1,500,000	6,000,000
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$0	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$6,000,000
<u>COUNTY USES:</u>							
Schools							
School Facilities - per School Board Priorities	\$0	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$6,000,000
TOTAL SCHOOLS PROJECTS	\$0	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$6,000,000

Note

The Prior 5 Fiscal Years category contains only previous year funding figures for existing projects in FY 2014 through FY 2018. It does not contain figures for previous year projects that are no longer shown in this CIP.

SCHOOLS

SCHOOL FACILITIES

Department: Schools
Project Name: School Facilities
Project Type: Facility/Property Improvement
Fiscal Year: 2015, 2016, 2017, & 2018

Project Description:

This project allocates funding for planning, construction, and/or renovation of School Facilities based upon the priorities identified by the Goochland County School Board. These priorities include addressing elementary school needs, transportation needs, and career and technical education programming and capacity needs, and are outlined in detail in the following letter.

Location/Site:

Multiple sites within the County

Estimated Project Costs:

\$6 million in long term debt issuance, with \$1.5 million in FY 2015, \$1.5 million in FY 2016, \$1.5 million in FY 2017, and \$1.5 million in FY 2018 is proposed to be allocated for these projects. Any unspent balance from the initial years would be expected to accumulate for future year spending. Additional funding is anticipated in future capital improvement programs and fiscal years.

Impact If Not Completed:

GCPS will experience increased capacity and facility demands that negatively impact desired operational standards.

Operating Impact:

The project will potentially generate new operating costs not already included in existing budgets. The costs of these impacts are dependent on future decisions and cannot be completely estimated at this time.

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 14-18</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G.Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	1,500,000	1,500,000	1,500,000	1,500,000	6,000,000
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$6,000,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Goochland
COUNTY PUBLIC SCHOOLS

February 15, 2013

Rebecca Dickson, County Administrator
Goochland County
1800 Sandy Hook Road
Goochland, Virginia 23063

Dear Ms. Dickson:

The School Board unanimously approved the Capital Improvement Plan (CIP) priorities included in this letter during its regularly scheduled meeting on February 12, 2013. In creating these priorities, we involved our facilities committee, including members of your staff, and we thank all of them for their time invested in this project. The priorities that the School Board requests to be included in the County 5-year and long-range Capital Improvement Plan are:

Need 1 – Address Elementary School needs through either a new school building or the renovation of Goochland Elementary School; however, we would like to continue evaluating the purchase of an existing elementary school (i.e. Rudlin Torah Academy) to meet enrollment capacity needs until debt service capacity allows a new or renovated elementary school.

Need 2 – Address Transportation Facility needs through the most cost effective manner, such as the purchase of the Oilville facility or building a new facility on Bulldog Way.

Need 3 – Address Career and Technical Education programming and capacity needs through an addition (i.e. “wing”) at Goochland High School or the renovation of the Specialty Center.

NEW ELEMENTARY SCHOOL

While these are not necessarily in prioritized order and represent the overall facility needs of the school division, there is a general sense of urgency to address the needs of the central elementary school, currently Goochland Elementary School. The Board believes a new school will be needed in the near future and affirms that the existing facility is in desperate need of renovation and upgrade. The Board understands that we may have to withhold existing CIP funds intended for schools in order to secure a reserve of funds that would be set aside for the purpose of constructing a new school even if it were outside of the typical 5-year CIP window.

Based on the number of recorded and unrecorded lots in Districts 4 and 5, the greatest amount of growth likely in our county will be in the Randolph District. Our projections indicate that even moderate growth in the number of students at Randolph Elementary School could put Randolph over programmatic capacity in the near future.

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James F. Lane, Ed.D.
Superintendent

Michael E. Payne
District 1

W. Kevin Hazzard
District 2

John L. Lumpkins, Jr.
District 3

Elizabeth A. Hardy
District 4

John D. Wright
District 5

Rebecca Dickson, County Administrator
February 15, 2013
Page two

The Rudlin Torah Academy facility offers a unique opportunity and the Board would like to continue to explore the possibility of purchasing it. Further estimation of capacity and program use, as well as a thorough analysis of a cost/benefit analysis are necessary. The Board requests that this project be included in the CIP but not at the expense of new construction.

NEW BUS GARAGE

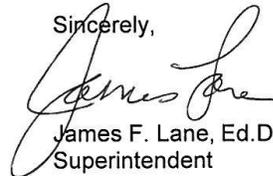
Another unique opportunity is the purchase of an existing facility in Oilville to serve as a new location for our bus garage and potentially our maintenance team. As long as the cost of the facility remains significantly below the cost of new construction and the condition of the building can sustain our needs for as much as 15 years, we believe that the Oilville facility will meet our needs and we would support the Board of Supervisors purchasing this facility on our behalf.

CAREER AND TECHNICAL EDUCATION

Our third needs is based on planned growth in course offerings for Career and Technical Education (CTE) in all schools, but primarily for Middle School and High School students. CTE programs such as carpentry and building trades, HVAC, etc., require large and safe spaces to operate and we will need to expand beyond what we have at the GMS/GHS complex currently. We recognize that an addition to GHS is the best option; however, knowing the expense related to a new elementary school, we would not want the expense of the CTE expansion to get in the way of a new elementary school and we believe a renovation of the specialty center could meet our needs if GES was moved out of the specialty center completely, such as a new facility on Bulldog Way.

Thank you so much for considering our projects and we look forward to a partnership of providing safe and quality facilities for our students.

Sincerely,



James F. Lane, Ed.D.
Superintendent

JFL/db

Transportation Project Summary

<u>REVENUE SOURCES</u>	<u>Prior 5 Fiscal Years</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>TOTAL FY 2014-2018</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund "Twice a Year Personal Property"	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0
Proffers	45,000	55,000	0	0	0	0	55,000
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$45,000	\$55,000	\$0	\$0	\$0	\$0	\$55,000
<u>COUNTY USES:</u>							
Transportation							
Transportation Planning, Design, Acquisition	\$45,000	\$55,000	\$0	\$0	\$0	\$0	\$55,000
TOTAL TRANSPORTATION PROJECTS	\$45,000	\$55,000	\$0	\$0	\$0	\$0	\$55,000

TRANSPORTATION

TRANSPORTATION PLANNING, DESIGN, ACQUISITION

Department: Transportation
Project Name: Transportation Planning, Design, Acquisition
Project Type: Road Improvement
Fiscal Year: 2014

Project Description:

This project allocates funds for the planning, design, and/or land acquisition related to road improvements in the County.

Location/Site:

Countywide

Estimated Project Costs:

Funding for the project is estimated at \$100,000 between FY 2013 and FY 2014, entirely from available Road cash proffers.

Impact If Not Completed:

The County may face a deadline to utilize Road cash proffers.

Operating Impact:

The project has the potential to generate new operating costs not already included in existing budgets. Estimates of these impacts are dependent on future decisions.

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 13-17</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Fund "Twice a Year Per. Prop."	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0
Proffers	45,000	55,000	0	0	0	0	55,000
Additional Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$45,000	\$55,000	\$0	\$0	\$0	\$0	\$55,000
 Operating Impact	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0

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Utility Project Descriptions

Utilities - Water Project Summary

<u>REVENUE SOURCES</u>	<u>Prior 5 Fiscal Years</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>TOTAL FY 2014-2018</u>
General Utility Operating Fund	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0
Utility Debt Funding - Long Term	0	600,000	0	0	0	0	600,000
General County Fund Balance	0	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$20,000	\$600,000	\$0	\$0	\$0	\$0	\$600,000
<u>Utility Uses</u>							
Water							
Route 6 Water Line Extension	\$20,000	\$600,000	\$0	\$0	\$0	\$0	\$600,000
TOTAL UTILITY - WATER	\$20,000	\$600,000	\$0	\$0	\$0	\$0	\$600,000

UTILITIES - WATER

ROUTE 6 WATER LINE EXTENSION

Department: Utility - Water
Project Name: Route 6 Water Line Extension
Project Type: Infrastructure
Fiscal Year: 2014

Project Description:

The project would extend the existing water lines along Route 6 [Patterson Avenue]. The new waterline will be parallel to the existing water line along Route 6 [Patterson Avenue]. As a result of the new water line, the necessary water supply will be available to provide water to new customers currently on well systems along Route 6 [Patterson Avenue]. As part of the project, new fire hydrants will be installed at intersections as the line progresses west for fire protection.

Extension of the water line will make the potential selling of water and future connections possible.

Location/Site:

Along the edge of Route 6.

Estimated Project Costs:

The project cost is estimated at \$600,000 for FY 2014 from Utility Debt Funding – Long Term.

Impact If Not Completed:

The County could lose potential revenue and economic development projects.

Operating Impact:

The project has the potential to generate new operating costs not already included in existing budgets. Estimates of these impacts are dependent on future decisions.

	PRIOR						TOTAL
	<u>5 FY's</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 14-18</u>
General Utility Operating Fund	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0
TCSO Utility Fund	0	0	0	0	0	0	0
Utility Debt Funding - LT	0	600,000	0	0	0	0	600,000
General County Fund Balance	0	0	0	0	0	0	0
<u>Additional Funds (Cont./Grants)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$20,000	\$600,000	\$0	\$0	\$0	\$0	\$600,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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Appendix A Unfunded County Projects

Unfunded County Projects

FY 2014-2018

Fire-Rescue

Sandy Hook Fire Station Site Acquisition & Construction	\$2,800,000
Defibrillator & Automated CPR Medical Equipment Replacement	650,000
Fife (Company 4) Fire Station Replacement	2,800,000
Crozier (Company 2) Fire Station Replacement	2,800,000
Ambulance Replacement	1,190,000
Burn Building Addition at the Henley Fire-Rescue Training Center	200,000
Ladder Truck Replacement	1,250,000
Self-Contained Breathing Apparatus Maze & Confined Space Simulator	150,000
Signalization - Manakin (Company 1) & Courthouse (Company 5)	100,000

Total Fire-Rescue	\$11,940,000
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Parks and Recreation

Central High School [Old Goochland Middle School] Field & Site Improvements	\$975,000
Goochland Sports Complex [Old High School] Upgrades	215,000
Hidden Rock Park Facility Upgrades	60,000
Matthews Road Park Development	450,000

Total Parks and Recreation	\$1,700,000
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Total Unfunded County Projects	\$13,640,000
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Appendix B Debt Service Schedule

<u>DEBT SERVICE</u>	<u>Prior 5 Fiscal Years</u>	<u>FY2014</u>
Information Systems		
Computer Aided Dispatch (CAD)/Records Mgmt. System	\$2,656,570	\$0
Computer Aided Dispatch Mobile Data Terminals	582,000	102,000
Information Systems Total	\$3,238,570	\$102,000
Schools		
High School - 1999A Series	\$6,050,042	\$1,513,125
6th & 7th Grade Wing - 2006 Series	3,957,224	894,941
Elementary/High School Renovation - 2003A Series	1,275,728	317,905
School Debt Service - Administrative Fees	0	2,000
Total	\$11,282,994	\$2,727,971
Administrative Fees		
Administrative Fees	\$50,000	\$3,000
Administrative Fees Total	\$50,000	\$3,000
<u>Total Debt Service</u>	\$14,571,564	\$2,832,971
New Debt		
Long Term Debt - \$1,300,000 (FY 13-14) [4.5% interest rate @ 20 yrs]		
Long Term Debt - \$1,500,000 (FY 14) [4.5% interest rate @ 20 yrs]		
Long Term Debt - \$2,000,000 (FY 15) [4.5% interest rate @ 20 yrs]		
Long Term Debt - \$4,000,000 (FY 16) [4.5% interest rate @ 20 yrs]		
Long Term Debt - \$1,500,000 (FY 17) [4.5% interest rate @ 20 yrs]		
Short Term Debt - \$3,000,000 (FY 13-14) [4.5% interest rate @ 7 yrs]		400,000
Short Term Debt - \$3,000,000 (FY 14) [4.5% interest rate @ 7 yrs]		
Short Term Debt - \$375,000 (FY 17) [4.5% interest rate @ 7yrs]		
Less: Debt Reserve from FY 2014, for FY 2015 Use		
<u>Total New Debt</u>	\$0	\$400,000
Grand Total - Debt Service [Includes New Debt]	\$14,571,564	\$3,232,971

Appendix B Debt Service Schedule

<u>FY2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>TOTAL</u> <u>FY 2014-2018</u>
\$0	\$0	\$0	\$0	\$0
102,000	102,000	102,000	102,000	510,000
\$102,000	\$102,000	\$102,000	\$102,000	\$510,000
\$1,510,441	\$1,512,909	\$1,510,179	\$1,514,134	\$7,560,788
867,401	839,861	807,449	780,164	4,189,816
0	0	0	0	317,905
2,000	2,000	2,000	2,000	10,000
\$2,379,842	\$2,354,770	\$2,319,628	\$2,296,298	\$12,078,509
\$3,000	\$3,000	\$3,000	\$3,000	\$15,000
\$3,000	\$3,000	\$3,000	\$3,000	\$15,000
\$2,484,842	\$2,459,770	\$2,424,628	\$2,401,298	\$12,603,509
\$99,939	\$99,939	\$99,939	\$99,939	\$399,756
115,314	115,314	115,314	115,314	461,257
	153,752	153,752	153,752	461,257
		307,505	307,505	615,009
			115,314	115,314
509,104	509,104	509,104	509,104	2,436,418
509,104	509,104	509,104	509,104	2,036,418
			63,638	63,638
(400,000)				(400,000)
\$833,462	\$1,387,214	\$1,694,719	\$1,873,671	\$6,189,067
\$3,318,304	\$3,846,984	\$4,119,347	\$4,274,969	\$18,792,576

Appendix C 2012 Cash Proffer Report

Commission on Local Government 2012 Survey of Cash Proffers Accepted by Local Governments

Date: August 8, 2012

Locality: Goochland County City Town

Name: Anita F. Barnes Title: Zoning Administrator
 Phone: 804 556-5863 Fax: 804 556-5654
 Email: abarnes@co.goochland.va.us

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Did your locality accept cash proffers at any time during the 2011-2012 Fiscal Year?
 If you answered "No" for the 2011-2012 Fiscal Year, additional information is not needed. Please return the survey to the Commission on Local Government as indicated on the next page.

If you answered "Yes" for the 2011-2012 Fiscal Year, provide the following information concerning the cash proffers accepted by your locality: (See definitions on next page.)

	FY2011-2012
1. Total Amount of <u>Cash Proffer Revenue Collected</u> by the Locality during the 2011-2012 Fiscal Year:	\$ 237,357.00
2. Estimated Amount of <u>Cash Proffers Pledged</u> during the 2011-2012 Fiscal Year and <u>Whose Payment Was Conditioned Only on Time</u> :	\$ 0
3. Total Amount of <u>Cash Proffer Revenue Expended</u> by the Locality during the 2011-2012 Fiscal Year:	\$ 3,062.15

4. Indicate the Purpose(s) and Amount(s) for Which the Expenditures in Number 3 Above Were Made:

Schools	\$
Roads and Other Transportation Improvements	\$
Fire and Rescue/Public Safety	\$
Libraries	\$ 3,062.15
Parks, Recreation, and Open Space	\$
Water and Sewer Service Extension	\$
Community Centers	\$
Stormwater Management	\$
Special Needs Housing	\$
Affordable Housing	\$
Miscellaneous	\$

Total Dollar Amount Expended
 (Should Equal Amount in Number 3 Above) \$ 3,062.15

Please see other side.

QUESTIONS?
 CONTACT ZACK ROBBINS AT THE COMMISSION ON LOCAL GOVERNMENT,
 (804) 371-8010 or zachary.robbins@dhcd.virginia.gov

Appendix C

2012 Cash Proffer Report

Commission on Local Government 2012 Survey of Cash Proffers Accepted by Local Governments

Comments: Use additional sheet if necessary.	
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Please complete this form and return it to the Commission on Local Government by September 30, 2012, using one of the following methods:

- By Mail: Zack Robbins
Commission on Local Government
600 E. Main Street, Suite 300
Richmond, VA 23219
- By Fax: (804) 371-7090
- By Email: A Microsoft Word template of this form may be downloaded at <http://www.dhcd.virginia.gov/CommissiononLocalGovernment/pages/cashproffersurvey.htm>
Once completed, send it by email to: zachary.robbs@dhcd.virginia.gov

DEFINITIONS

Cash Proffer: (i) any money voluntary proffered in a writing signed by the owner of property subject to rezoning, submitted as part of a rezoning application and accepted by a locality pursuant to the authority granted by Va. Code Ann. § 15.2-2303, or § 15.2-2298, or (ii) any payment of money made pursuant to a development agreement entered into under authority granted by Va. Code Ann. § 15.2-2303.1.

Cash Proffer Revenue Collected [§15.2-2303.2(D)(1), Code of Virginia]: Total dollar amount of revenue collected from cash proffers in the specified fiscal year regardless of the fiscal year in which the cash proffer was accepted. Unaudited figures are acceptable.

Cash Proffers Pledged and Whose Payment Was Conditioned Only on Time [§15.2-2303.2(D)(2), Code of Virginia]: Cash proffers conditioned only on time approved by the locality as part of a rezoning case. Unaudited figures for the specified fiscal year are acceptable.

Cash Proffer Revenue Expended [§15.2-2303.2(D)(3), Code of Virginia]: Total dollar amount of public projects expended with cash proffer revenue in the specified fiscal year. Unaudited figures are acceptable.

QUESTIONS?

CONTACT ZACK ROBBINS AT THE COMMISSION ON LOCAL GOVERNMENT,
(804) 371-8010 or zachary.robbs@dhcd.virginia.gov



Goochland County, Virginia
1800 Sandy Hook Rd., P.O. Box 10
Goochland, VA 23063