



GOOCHLAND COUNTY, VIRGINIA



Goochland County
Capital Improvement Program
FY2015-FY2020
Adopted April 21, 2014



BOARD OF SUPERVISORS
COUNTY OF GOOCHLAND
OFFICE OF THE COUNTY ADMINISTRATOR

April 21, 2014

The Honorable Members of the Board of Supervisors
County of Goochland
Goochland, Virginia 23063

Dear Members of the Board:

I am pleased to submit to you and the citizens of Goochland County the adopted Capital Improvement Program (CIP) for fiscal years 2015-2020. The Plan, consistent with the County's adopted financial policies, serves as a guide for the efficient, effective, and equitable distribution of public improvements throughout the County and represents a balance between finite resources and competing County priorities.

The six year County CIP is comprised of \$42,187,000 in County and School projects. Note that with respect to Utility projects, staff has identified several possible projects but none of them are projects to be needed within the next six years.

The Program includes projects that enable the County to maintain and enhance current service levels and to begin planning for future facility needs. Most significantly, this plan allows for renovation and enhancements to school facilities as well as estimates funding for a new elementary school in 2020. It specifically allocates funds to address the Central High School building through either re-use or repurposing of the facility. The Program also proposes partial-funding for both a new circuit court building, a new fire station, and new financial system upgrades. In addition, other commitments continue the focus on developing Leakes Mill Park, County facilities and grounds improvement and maintenance, vehicles, and replacement of the County's information systems equipment and infrastructure. Lastly funding is included to continue the County's commitment for replacement of ambulances.

The CIP is sustainable financially and presents to the citizens of Goochland County the broad range of needs required of a community planning for its future in a responsible manner.

Sincerely,

Rebecca T. Dickson
County Administrator

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INTRODUCTION

The Capital Improvement Program (CIP) serves as a guide for the efficient and effective provision of capital improvement funding for the County. The County prepares a minimum five year CIP and the plan is a dynamic document, revised annually, that proposes the acquisition, development, enhancement, or replacement of public facilities to serve the county citizenry. The CIP generally includes projects that do not recur annually and are in excess of \$50,000.

The CIP depicts the arrangement of selected projects in priority order and establishes cost estimates and anticipated funding sources. The CIP reflects difficult decisions in the allocation of limited resources among competing service demands and provides an orderly, systematic plan to address the County's capital needs.

Development of the CIP occurs in conjunction with the County's budget process. Availability of funds is driven by the County's adherence to adopted financial and debt management policies further discussed in this document. Adherence to these policies helps to preserve the County's excellent financial standing and provide a framework for the County's fiscal management and planning.

The benefits of a viable capital improvement program include the following:

- Assists in implementing the County's Comprehensive and Area Plan;
- Establishes a system of annual examination and prioritization of County needs;
- Focuses attention on community goals and objectives;
- Allows for proper programming and project design;
- Allows for the identification of appropriate project financing and construction schedules;
- Helps provide a framework for the equitable distribution of public improvements throughout the County;
- Provides a basis for formulation of bond referenda, borrowing programs or other revenue producing measures;
- Facilitates capital expenditure and revenue estimates and helps to avoid emergency financing methods;
- Fosters a sound and stable financial program;
- Bridges the gap between day-to-day operations of County government and the County's long-range development goals.

PROCESS FOR PREPARING THE CAPITAL IMPROVEMENT PROGRAM

Preparation of the CIP is an interactive process that takes approximately four to five months. All County departments with capital needs submit project requests subject to specific guidelines. Projects submitted for review typically cost in excess of \$50,000 and are projects that do not recur annually, except in the case of maintenance and land acquisition. Staff compiles project requests, and the Review Committee discusses the requests by department. All projects are reviewed for consistency with the County's adopted Comprehensive Plan. Projects are prioritized by the Committee and the merits of each are discussed.

Upon completing a final analysis of projects and matching available funding with requests, staff prepares the County Administrator's Proposed CIP. The proposed plan is then presented to the Board of Supervisors. After work sessions and public hearings are conducted and changes and adjustments are made, the CIP is adopted in conjunction with the County's Budget. The first year of the CIP is the County's Capital Budget. Upon adoption of the CIP, funds are appropriated for those projects identified in the first year of the plan and remain appropriated until the project is complete, or until changes are directed by the Board.

PROCESS FOR PREPARING THE CAPITAL IMPROVEMENT PROGRAM

The review committee, assembled by the County Administrator, meets as needed to consider the projects submitted for review and to consider all issues related to Capital Improvement Programming. Members of the Review Committee are as follows:

Rebecca T. Dickson
County Administrator

John Wack, Deputy County Administrator
Financial Services

Dan Schardein, Deputy County Administrator
Community Development

James L. Agnew, Sheriff
Goochland County Sheriff's Office

William MacKay, Chief
Goochland County Fire-Rescue

Dr. James F. Lane, Superintendent
Goochland County Public Schools

Todd Kilduff
County Engineer/Director of Public Utilities

Qiana C. Foote, Director
Information Systems

Derek Stamey, Director
Parks, Recreation, & Facilities Management

Myrtis Quarles, Director
Finance

Paul E. Drumwright,
Senior Management & Projects Analyst

CAPITAL IMPROVEMENT BUDGET POLICIES

1. The County will consider capital improvements in accordance with an adopted capital improvement program.
2. The County will develop a five-year plan for capital improvements to be reviewed and updated each year.
3. The County will enact an annual capital budget based on the five-year capital improvement plan. The first year of the plan will represent appropriation of revenues and expenditures; years 2-5 of the plan will be approved for planning purposes.
4. The County will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
5. The County will project its equipment replacement and maintenance needs as part of the capital improvement process. From this projection a maintenance and replacement schedule will be developed.
6. The County will identify the estimated costs and potential funding sources for each capital project proposal.
7. The County will attempt to determine the least costly and most flexible financing method for all new projects.

DEBT POLICIES

1. The County will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances in excess of policy targets, and “pay-as-you-go” (pay-go) appropriations. Pay-as-you-go appropriations will be adopted as part of the operating budget.
2. When the County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be annually calculated and included in the review of financial trends.
3. Net debt as a percentage of estimated market value of taxable property should not exceed 2.5%. Net debt is to include general obligation, capital leases, and revenue bonds.
4. The ratio of debt service expenditures as a percent of total general fund expenditures (including transfers to other funds) should not exceed 12%. While 12% is the ceiling, the capital improvement plan is prepared using a target of no more than 10% of debt service to expenditures. Limiting debt service expenditures in this way provides flexibility for other expenses in the budget.

County CIP Summary

<u>REVENUE SOURCES</u>	Prior 5 Fiscal Years	<u>FY2015</u>	<u>FY2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY2020</u>	TOTAL FY 2015-2020
General Fund "Pay Go"	\$1,822,290	\$355,000	\$395,000	\$355,000	\$355,000	\$395,000	\$255,000	\$2,110,000
General Fund "Capital Reserve"	4,200,000	655,000	345,000	0	0	0	0	1,000,000
General Fund "Contingent on Tax Revenue"	0	0	260,000	2,000,000	0	235,000	0	2,495,000
Debt Funding – Long Term	2,800,000	1,500,000	1,500,000	1,500,000	4,300,000	5,000,000	20,000,000	33,800,000
Debt Funding – Short Term	6,000,000	0	375,000	500,000	1,000,000	0	0	1,875,000
Proffers	209,281	227,000	0	125,000	50,000	0	0	402,000
Additional Funds (Contributions/Grants)	440,000	105,000	290,000	0	0	110,000	0	505,000
TOTAL REVENUE SOURCES:	\$15,471,571	\$2,842,000	\$3,165,000	\$4,480,000	\$5,705,000	\$5,740,000	\$20,255,000	\$42,187,000
<u>COUNTY USES - Costs Are Estimates Only</u>								
<u>Facilities Management</u>								
Administration Building Renovations	\$200,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$300,000
County Vehicle Replacement	240,000	80,000	80,000	80,000	80,000	80,000	80,000	480,000
Central High School	0	500,000	0	0	0	0	0	500,000
Facility & Grounds Maintenance	275,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Total	\$715,000	\$680,000	\$480,000	\$180,000	\$180,000	\$180,000	\$180,000	\$1,880,000
<u>Information Systems</u>								
Equipment & Hardware Replacement	\$175,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$450,000
Financial System	0	0	375,000	500,000	1,000,000	0	0	1,875,000
Total	\$175,000	\$75,000	\$450,000	\$575,000	\$1,075,000	\$75,000	\$75,000	\$2,325,000
<u>Parks & Recreation</u>								
Matthews Park	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000
Trails - East End	0	50,000	0	0	0	0	0	50,000
Leakes Mill Park	839,000	150,000	100,000	100,000	100,000	0	0	450,000
Total	\$839,000	\$200,000	\$175,000	\$100,000	\$100,000	\$0	\$0	\$575,000

County CIP Summary

	Prior 5							TOTAL
	Fiscal Years	FY2015	FY2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2015-2020
<u>Public Safety</u>								
New Circuit Court Building - Partial Funding	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$5,000,000	\$6,000,000
Ambulance Replacement	468,571	0	250,000	0	0	250,000	0	500,000
Defibrillator & CPR Medical Equipment	0	210,000	310,000	0	0	85,000	0	605,000
Fire Station - Hadensville, Company 6	2,600,000	0	0	0	0	0	0	0
New Fire Station - Location TBD	0	0	0	125,000	2,800,000	1,150,000	0	4,075,000
Radio Communication System & ECC Facility Addition	8,975,000	0	0	0	0	0	0	0
Total	\$12,043,571	\$210,000	\$560,000	\$125,000	\$2,800,000	\$2,485,000	\$5,000,000	\$11,180,000
<u>Schools</u>								
School Facilities Projects	\$1,600,000	\$1,500,000	\$1,100,000	\$0	\$0	\$0	\$0	\$2,600,000
New Elementary School	0	0	400,000	1,500,000	1,500,000	3,000,000	15,000,000	21,400,000
Total	\$1,600,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$3,000,000	\$15,000,000	\$24,000,000
<u>Transportation</u>								
Transportation Planning, Design, Acquisition	\$99,000	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Fairground Road Extension	0	177,000	0	2,000,000	0	0	0	2,177,000
Total	\$99,000	\$177,000	\$0	\$2,000,000	\$50,000	\$0	\$0	\$2,227,000
TOTAL USES COUNTY	\$15,471,571	\$2,842,000	\$3,165,000	\$4,480,000	\$5,705,000	\$5,740,000	\$20,255,000	\$42,187,000

Utility CIP Summary

<u>REVENUE SOURCES</u>	<u>Prior 5 Fiscal Years</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>TOTAL FY 2015-2020</u>
Utility Connection Fees	\$1,730,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUE SOURCES:	\$1,730,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<u>UTILITY USES:</u>								
Wastewater								
Courthouse Area Sewer Capacity (FY 2023)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lower Tuckahoe Sanitary Sewer Trunk Line Extension	485,000	0	0	0	0	0	0	0
Rivergate Pump Station	825,000	0	0	0	0	0	0	0
Total	\$1,310,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water								
East End Elevated Water Tank (FY 2023)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hickory Haven/Samary Forest Water Line Replacement	\$420,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$420,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL USES UTILITY	\$1,730,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0

NOTE

The Utility Department is currently completing a utility master plan, which will ultimately identify future capital projects that should be undertaken. Until the process has been completed, County staff is not in a position to propose capital projects for FY 2015 through FY 2020. Staff has listed two projects above (Courthouse Area Sewer Capacity & East End Elevated Water Tank) which will most likely be undertaken in the future.

County Project Descriptions

Facilities Management Project Summary

REVENUE SOURCES	Prior 5 Fiscal Years	FY2015	FY2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL FY 2015-2020
General Fund "Pay Go"	\$715,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$1,080,000
General Fund "Capital Reserve"	0	500,000	195,000	0	0	0	0	695,000
General Fund "Contingent on Tax Revenue"	0	0	105,000	0	0	0	0	105,000
Debt Funding – Short Term	0	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$715,000	\$680,000	\$480,000	\$180,000	\$180,000	\$180,000	\$180,000	\$1,880,000
 COUNTY USES:								
Facilities Management								
Administration Building Renovations	\$200,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$300,000
County Vehicle Replacement	240,000	80,000	80,000	80,000	80,000	80,000	80,000	480,000
Central High School	0	500,000	0	0	0	0	0	500,000
Facility & Grounds Maintenance	275,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000
TOTAL FACILITIES MGMT. PROJECTS	\$715,000	\$680,000	\$480,000	\$180,000	\$180,000	\$180,000	\$180,000	\$1,880,000

FACILITIES MANAGEMENT

Department: Facilities Management
Project Name: Administration Building Renovations
Project Type: Facility/Property Improvement
Fiscal Year: 2016

Project Description:

The project proposes funding to implement targeted space reconfigurations and renovations in the County Administration building. The reconfigurations and renovations will both open up additional space and will allow existing space to be better used. This project is resulting from the internal review of the County's facilities and space needs that was conducted by staff over the past year.

Location/Site:

1800 Sandy Hook Road (County Administration Building)

Estimated Project Costs:

The total project cost estimated for completion of the renovations is \$300,000 in FY 2016. Funding for the project will consist of \$195,000 from General Fund "Capital Reserve" and \$105,000 from General Fund "Contingent on Tax Revenue".

Impact If Not Completed:

The County will not be able to better utilize existing space in the Administration building. Additional space for personnel will be needed in the future if current space is not utilized better.

Operating Impact:

The project is not anticipated to generate new operating costs.

	PRIOR							TOTAL
	5 FY's	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 15-20
General Fund "Pay Go"	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. F. "Capital Reserve"	0	0	195,000	0	0	0	0	195,000
G. F. "Contingent on Revenue"	0	0	105,000	0	0	0	0	105,000
Debt Funding - Long Term	0	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0	0
Add'l. Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$200,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$300,000
 Operating Impact	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0

FACILITIES MANAGEMENT

Department: Facilities Management
Project Name: County Vehicle Replacement
Project Type: Equipment/Vehicle
Fiscal Year: 2015, 2016, 2017, 2018, 2019, & 2020

Project Description:

The project continues an established plan for the targeted replacement of the County’s vehicle fleet. Through it the County will be able to replace high mileage and mechanically inoperable vehicles with lower cost and newer fuel efficient vehicles. Vehicles from all County departments (except the Sheriff’s Office and Fire-Rescue apparatus which are funded separately) will be eligible for replacement under the proposed plan.

Location/Site:

N/A

Estimated Project Costs:

The project cost is estimated at \$480,000 for FY 2015-2020, with \$80,000 planned for each fiscal year funded entirely from General Fund “Pay Go”.

Impact If Not Completed:

The County’s vehicle fleet will continue to grow in age and maintenance issues leading to higher maintenance and repair costs for the County.

Operating Impact:

The project is not anticipated to generate any new operating costs.

	PRIOR							TOTAL
	<u>5 FY's</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 15-20</u>
General Fund "Pay Go"	\$240,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$480,000
G. F. "Capital Reserve"	0	0	0	0	0	0	0	0
G. F. "Contingent on Revenue"	0	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0	0
Add'l. Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$240,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$480,000
 Operating Impact	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0

FACILITIES MANAGEMENT

Department: Facilities Management
Project Name: Central High School Building
Project Type: Ground/Property Improvement
Fiscal Year: 2015

Project Description:

The project will help to begin to address possible re-use or re-purposing of the Central High School [Old Goochland Middle School] building.

Location/Site:

Central High School – 2748 Dogtown Road

Estimated Project Costs:

An analysis of the project costs will have to be completed in order to determine the exact cost for the re-use or re-purposing of the Central High School building or site. \$500,000 is allocated for FY 2015 from General Fund “Capital Reserve”.

Impact If Not Completed:

The Central High School building will continue to deteriorate and incur on-going maintenance costs.

Operating Impact:

The project has the potential to generate new operating costs not already included in existing budgets. These impacts are dependent on future decisions.

	PRIOR							TOTAL
	<u>5 FY's</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 15-20</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. F. "Capital Reserve"	0	500,000	0	0	0	0	0	500,000
G. F. "Contingent on Revenue"	0	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0	0
Add'l. Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
 Operating Impact	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0

FACILITIES MANAGEMENT

Department: Facilities Management
Project Name: Facility & Grounds Maintenance
Project Type: Ground/Property Improvement
Fiscal Year: 2015, 2016, 2017, 2018, 2019, & 2020

Project Description:

The project continues to provide funding for both routine and non-routine maintenance and improvements to County facilities and grounds. Maintenance and improvements include painting, facility repair, carpet replacement, mechanical equipment replacement, repair of parking lots, sidewalks, and other facilities and grounds issues. A building inventory list was created in FY 2011 that is utilized to guide future facility and grounds maintenance. The items on the list being addressed each year change based upon condition and priority.

In FY 2015 the County anticipates the continued replacement of Heating, Ventilation, & Air Conditioning (HVAC) units that have well exceeded their life expectancy. In addition targeted interior and exterior upgrades throughout County facilities are anticipated.

Location/Site:

Countywide

Estimated Project Costs:

\$600,000 in FY 2015-2020 is allocated for expected maintenance and repair of County facilities and grounds. The allocation breakdown includes \$100,000 in FY 2015, \$100,000 in FY 2016, \$100,000 in FY 2017, \$100,000 in FY 2018, \$100,000 in FY 2019, and \$100,000 in FY 2020 all from General Fund "Pay Go". This will continue to remain an ongoing project.

Impact If Not Completed:

County facilities and grounds will continue to deteriorate and mechanical equipment will continue past its expected life cycle. If a major breakdown occurs, county operations may be disrupted.

Operating Impact:

The project is not anticipated to generate any new operating costs.

	PRIOR							TOTAL
	5 FY's	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 15-20
General Fund "Pay Go"	\$275,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000
G. F. "Capital Reserve"	0	0	0	0	0	0	0	0
G.F. "Contingent on Revenue"	0	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0	0
Add'l. Funds (Cont./Grants)	0	0	0	0	0	0	0	0
TOTAL	\$275,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000

Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Information Systems Project Summary

REVENUE SOURCES	Prior 5 Fiscal Years	FY2015	FY2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL FY 2015-2020
General Fund "Pay Go"	\$175,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$450,000
General Fund "Capital Reserve"	0	0	0	0	0	0	0	0
General Fund "Contingent on Tax Revenue"	0	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	375,000	500,000	1,000,000	0	0	1,875,000
Proffers	0	0	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$175,000	\$75,000	\$450,000	\$575,000	\$1,075,000	\$75,000	\$75,000	\$2,325,000
COUNTY USES:								
Information Systems								
Equipment & Hardware Replacement	\$175,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$450,000
Financial System	0	0	375,000	500,000	1,000,000	0	0	1,875,000
TOTAL INFORMATION SYSTEMS PROJECTS	\$175,000	\$75,000	\$450,000	\$575,000	\$1,075,000	\$75,000	\$75,000	\$2,325,000

INFORMATION SYSTEMS

Department: Information Systems
Project Name: Equipment & Hardware Replacement
Project Type: Equipment
Fiscal Year: 2015, 2016, 2017, 2018, 2019, and 2020

Project Description:

This project is intended to continue a technology replacement cycle as the components of the County’s technology infrastructure continue to age and need to be replaced on a regular cycle. This includes desktop computers, servers, and telephones, along with network and communications equipment at various locations around the County. Some equipment currently in use is no longer supported by the manufacturer. Replacement of the highest priority equipment will occur each fiscal year and will vary depending on equipment conditions and life span. The County’s 3 year Technology Improvement Plan outlines projects anticipated for the future. These projects are updated annually.

In FY 2015 the County anticipates the replacement of the last 1/3 of County computers that still have a Windows XP operating system. The County also anticipates the replacement of critical servers that support our virtual server environment. Several pieces of the County’s network equipment will also need to be replaced.

Location/Site:

All County facilities.

Estimated Project Costs:

\$450,000 with \$75,000 in FY 2015, \$75,000 in FY 2016, \$75,000 in FY 2017, \$75,000 in FY 2018, \$75,000 in FY 2019 and \$75,000 in FY 2020 from General Fund “Pay-Go” is proposed to be allocated. This will remain an ongoing project.

Impact If Not Completed:

County staff and citizens will experience delays in service as components fail and repair times are increased. Component failure could affect a single office (desktop PC) or the entire organization (email server), depending on the equipment involved. The County may not be able to complete the timely replacement of its critical equipment and infrastructure.

Operating Impact:

The project is not anticipated to generate any new operating costs.

	PRIOR							TOTAL
	5 FY's	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 15-20
General Fund "Pay Go"	\$175,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$450,000
G. F. "Capital Reserve"	0	0	0	0	0	0	0	0
G. F. "Contingent on Revenue"	0	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0	0
Add'l. Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$175,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$450,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

INFORMATION SYSTEMS

Department: Information Systems
Project Name: Financial System
Project Type: Equipment
Fiscal Year: 2016, 2017, & 2018

Project Description:

This is a phased multi-year project that will implement a new enterprise wide financial system used both by the County and Schools. The first phase would be to conduct a Business Operations Analysis that would examine the current system, both usage and needs. The study would show critical paths and provide recommendations for replacing the current system. The second phase would be to solicit and procure new financial software. An implementation schedule would extend over a 5 year period.

The existing financial system used for processing and maintaining County financial records is not efficient and is not flexible enough to serve County and School needs. It is necessary to begin planning for a new financial system because changes in technologies being used both internally and externally have made using the current software cumbersome at best.

Location/Site:

Multiple County facilities.

Estimated Project Costs:

The project cost for FY 2016 through FY 2018 is estimated at \$1,875,000; which is only an estimate at this point, a more precise cost estimate is anticipated. \$375,000 in FY 2016, \$500,000 in FY 2017, and \$1 million in FY 2018 in Debt Funding – Short Term is proposed to be allocated. At least \$50,000 of the \$375,000 is anticipated for the Business Operations Analysis portion of the project.

Impact If Not Completed:

Staff and consultants would be required to assist/develop additional programming bridges to integrate with newer technologies.

Operating Impact:

The project will generate additional operating costs (annual license fees, etc.) once implemented. These new costs will not be known until the software is procured.

	PRIOR							TOTAL
	5 FY's	FY 15	FY 16	FY 17	FY 18	FY 19	FY20	FY 15-20
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. F. "Capital Reserve"	0	0	0	0	0	0	0	0
G. F. "Contingent on Revenue"	0	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	375,000	500,000	1,000,000	0	0	1,875,000
Proffers	0	0	0	0	0	0	0	0
Add'l. Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$375,000	\$500,000	\$1,000,000	\$0	\$0	\$1,875,000
 Operating Impact	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0

Parks & Recreation Project Summary

REVENUE SOURCES	Prior 5 Fiscal Years	FY2015	FY2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL FY 2015-2020
General Fund "Pay Go"	\$440,000	\$100,000	\$100,000	\$100,000	\$100,000	\$0	\$0	\$400,000
General Fund "Capital Reserve"	0	50,000	50,000	0	0	0	0	100,000
General Fund "Contingent on Tax Revenue"	0	0	0	0	0	0	0	0
Debt Funding – Long Term	0	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0	0
Proffers	69,000	50,000	0	0	0	0	0	50,000
Additional Funds (Contributions/Grants)	330,000	0	25,000	0	0	0	0	25,000
TOTAL REVENUE SOURCES:	\$839,000	\$200,000	\$175,000	\$100,000	\$100,000	\$0	\$0	\$575,000
COUNTY USES:								
Parks & Recreation								
Matthews Park	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000
Trails - East End	0	50,000	0	0	0	0	0	50,000
Leakes Mill Park	839,000	150,000	100,000	100,000	100,000	0	0	450,000
TOTAL RECREATION DIVISION PROJECTS	\$0	\$200,000	\$175,000	\$100,000	\$100,000	\$0	\$0	\$575,000

PARKS & RECREATION

Department: Parks & Recreation
Project Name: Matthews Park
Project Type: Facility/Property Improvement
Fiscal Year: 2016

Project Description:

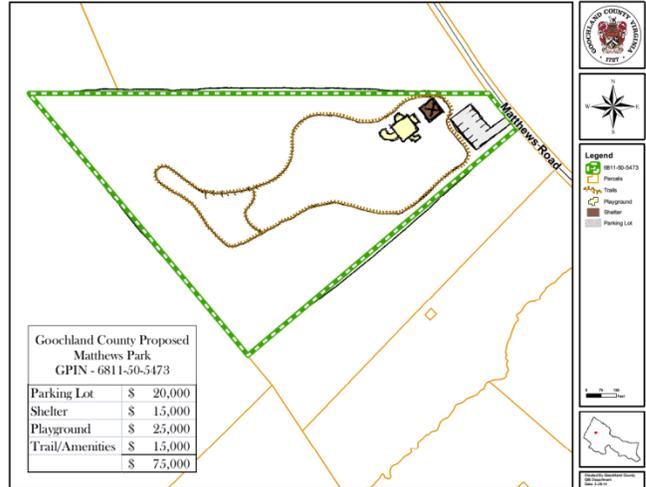
Development of Matthews Park was identified in the Parks and Recreation Master Plan. Initial development of the park site is proposed to include parking/public access to the site, trail development, and a picnic shelter. The conceptual plan of the Matthews Road site also includes basketball courts/hard surface games, open activity areas, and a playground, but decisions about these amenities have not been made. Completion of this project would help meet demand for facilities in the western part of the County.

Location/Site Status:

5399 Matthews Road (Western Goochland)

Estimated Project Costs:

The project cost is estimated at \$75,000 in FY 2016. \$50,000 from General Fund “Capital Reserve” and \$25,000 revenue from previous timbering of the site is proposed to be allocated. The Department will also pursue other avenues of park development such as “in kind” support provided by the community.



Impact If Not Completed:

The County will continue to experience a demand for both additional athletic field space and outdoor athletic/recreational space, specifically in the western part of the County.

Operating Impact:

Operational costs related to staff, fuel, and equipment are estimated at \$5,500 and are already incorporated into the proposed budget.

	PRIOR							TOTAL
	5 FY's	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 15-20
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. F. "Capital Reserve"	0	0	50,000	0	0	0	0	50,000
G. F. "Contingent on Revenue"	0	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0	0
General Co. Reserved Fund Bal.	0	0	0	0	0	0	0	0
Add'l. Funds (Cont./Grants)	0	0	25,000	0	0	0	0	25,000
TOTAL	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000
Operating Impact	\$0	\$0	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$27,500

PARKS & RECREATION

Department: Parks & Recreation
Project Name: Trails – East End
Project Type: Facility/Property Improvement
Fiscal Year: 2015

Project Description:

This project in the eastern end of the County will seek to establish a trail system utilizing the County’s existing public utilities maintenance easements. The trails will lie adjacent to the Tuckahoe Creek and will be established as a multi-use trail system. Permission from several property owners will be sought.

Location/Site Status:

Eastern Goochland County – Actual Location and Access Point TBD

Estimated Project Costs:

The project cost is estimated at \$50,000 in FY 2015 to develop trail heads and other elements. \$50,000 from General Fund “Capital Reserve” is proposed to be allocated.

Impact If Not Completed:

The County will continue to experience demand for public recreational opportunities in the eastern end of the County.

Operating Impact:

Operational costs related to staff, fuel, and equipment are estimated at \$3,000 annually depending upon the initial location and length of the trail system and are already incorporated into the proposed budget.

	<u>PRIOR</u>							<u>TOTAL</u>
	<u>5 FY's</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 15-20</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. F. "Capital Reserve"	0	50,000	0	0	0	0	0	50,000
G. F. "Contingent on Revenue"	0	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0	0
Add'l. Funds (Cont./Grants)	0	0	0	0	0	0	0	0
TOTAL	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Operating Impact	\$0	\$0	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$15,000

PARKS & RECREATION

Department: Parks & Recreation
Project Name: Leakes Mill Park
Project Type: Facility/Property Improvement
Fiscal Year: 2015, 2016, 2017, & 2018

Project Description:

Phase I of Leakes Mill Park was completed in FY 2013. The initial recreational complex consists of a parking lot and two multipurpose fields that have begun to meet the needs of both the soccer community and outdoor athletic/recreational needs of the County. Phase II expands the complex and incorporates a sidewalk extension, additional parking spaces, and two additional multipurpose fields. Completion of this project alleviates the demand on other Parks & Recreation facilities and provides new opportunities for expanded programmatic offerings and local tournaments. In addition, walking/jogging trails and a playground have been completed. Other amenities may be added depending on demand and available resources.



Location/Site Status:

3951 River Road West (west of the Courthouse Village)

Estimated Project Costs:

The project cost is estimated at \$450,000 between FY 2015 & FY 2018. \$100,000 from General Fund “Pay-Go”, and \$50,000 from Cash Proffers is proposed to be allocated in FY 2015. \$100,000 in FY 2016, \$100,000 in FY 2017, and \$100,000 in FY 2018 is proposed to be allocated from General Fund “Pay-Go”. In addition to the funds above, the Department anticipates using any unspent funds from Phase I towards Phase II of the project. The Department, at the same time, will continue to pursue additional “in-kind” support provided by community partners (GUSA, etc.).

Impact If Not Completed:

The County will continue to experience a demand for both additional athletic field space and outdoor athletic/recreational space.

Operating Impact:

Please note that these figures have been updated from previous years. Phase I of the project has generated increased operational costs of \$4,500 for agricultural and maintenance costs, as well as \$8,221 for staff, fuel, and equipment. These costs are included in the FY 2015 proposed budget. The completion of Phase II in FY 2018 will generate additional costs of \$4,500 for agricultural and maintenance and potentially other operating costs.

	PRIOR							TOTAL
	<u>5 FY's</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 15-20</u>
General Fund "Pay Go"	\$440,000	\$100,000	\$100,000	\$100,000	\$100,000	\$0	\$0	\$400,000
G. F. "Capital Reserve"	0	0	0	0	0	0	0	0
G. F. "Contingent on Revenue"	0	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	69,000	50,000	0	0	0	0	0	50,000
Add'l. Funds (Cont./Grants)	<u>330,000</u>	<u>0</u>						
TOTAL	\$839,000	\$150,000	\$100,000	\$100,000	\$100,000	\$0	\$0	\$450,000
Operating Impact	\$3,050	\$12,721	\$12,721	\$12,721	\$12,721	\$17,221	\$17,221	\$85,326

Public Safety Summary

REVENUE SOURCES	Prior 5 Fiscal Years	FY2015	FY2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL FY 2015-2020
General Fund "Pay Go"	\$643,571	\$0	\$40,000	\$0	\$0	\$140,000	\$0	\$180,000
General Fund "Capital Reserve"	2,600,000	0	100,000	0	0		0	100,000
General Fund "Contingent on Tax Revenue"	0	105,000	155,000	0	0	235,000	0	495,000
Debt Funding – Long Term	2,800,000	0	0	0	2,800,000	2,000,000	5,000,000	9,800,000
Debt Funding – Short Term	6,000,000	0	0	0	0	0	0	0
Proffers	0	0	0	125,000	0	0	0	125,000
Additional Funds (Contributions/Grants)	0	105,000	265,000	0	0	110,000	0	480,000
TOTAL REVENUE SOURCES:	\$12,043,571	\$210,000	\$560,000	\$125,000	\$2,800,000	\$2,485,000	\$5,000,000	\$11,180,000
 COUNTY USES:								
Public Safety								
New Circuit Court Building - Partial Funding	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$5,000,000	\$6,000,000
Ambulance Replacement	468,571	0	250,000	0	0	250,000	0	500,000
Defibrillator & CPR Medical Equipment	0	210,000	310,000	0	0	85,000	0	605,000
Fire Station - Hadensville, Company 6	2,600,000	0	0	0	0	0	0	0
New Fire Station - Location TBD	0	0	0	125,000	2,800,000	1,150,000	0	4,075,000
Radio Communication System & ECC Facility Addition	8,975,000	0	0	0	0	0	0	0
TOTAL PUBLIC SAFETY PROJECTS	\$12,043,571	\$210,000	\$560,000	\$125,000	\$2,800,000	\$2,485,000	\$5,000,000	\$11,180,000

PUBLIC SAFETY

Department: Circuit Court
Project Name: New Circuit Court Building
Project Type: Facility/Property Improvement
Fiscal Year: 2019 & 2020

Project Description:

The project proposes to begin allocating funding for the planning, design, and eventual construction of a new Circuit Court building. It is expected that the proposed Circuit Court building would be located on the grounds of the existing County Courthouse Complex, but the exact location is to be determined.

Location/Site Status:

Courthouse Complex - 2938 River Road West

Estimated Project Costs:

The partial project cost is estimated at \$6 million for FY 2019 and FY 2020. In FY 2019 \$1 million in Debt Funding - Long Term is proposed. In FY 2020 \$5 million in Debt Funding – Long Term is proposed, this represents partial funding for the project.

Impact If Not Completed:

The current Circuit Court will become inadequate for daily operation.

Operating Impact:

The project has the potential to generate new operating costs not already included in existing budgets. These estimates will not be known until the project is completed.

	PRIOR							TOTAL
	5 FY's	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 15-20
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. F. "Capital Reserve"	0	0	0	0	0	0	0	0
G. F. "Contingent on Revenue"	0	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	1,000,000	5,000,000	6,000,000
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0	0
Add'l. Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$5,000,000	\$6,000,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PUBLIC SAFETY

Department: Fire-Rescue
Project Name: Ambulance Replacement
Project Type: Equipment/Vehicle
Fiscal Year: 2016 & 2019

Project Description:

The project allows for the continued replacement of the oldest and/or high mileage ambulances from the Fire-Rescue fleet. Through this project two ambulances are projected to be purchased, one in FY 2016 and the other in FY 2019 to replace the oldest and/or high mileage ambulance in the fleet.

This will be the fifth and sixth ambulance replaced through this continued funding. The most recent ambulance was replaced in the prior fiscal year (FY 2013), with the other three ambulances having been replaced in FY 2009 and FY 2010.

Location/Site Status:

N/A

Estimated Project Costs:

The project cost is estimated at \$500,000, with \$250,000 in FY 2016 and \$250,000 in FY 2019. The project cost for the ambulance in FY 2016 consists of \$40,000 in General Fund "Pay-Go", \$100,000 in General Fund "Capital Reserve" and \$110,000 projected to come from a State grant. In FY 2019 the project cost consist of \$140,000 in General Fund "Pay Go" and \$110,000 from a State grant.

Impact If Not Completed:

Fire-Rescue will have older units in service, which could lead to the possibility of breakdowns. The County will be burdened with increased maintenance and repair costs the longer the ambulances stay in operation.

Operating Impact:

The project is not anticipated to generate any new operating costs.

	PRIOR							TOTAL
	<u>5 FY's</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 15-20</u>
General Fund "Pay Go"	\$317,290	\$0	\$40,000	\$0	\$0	\$140,000	\$0	\$180,000
G. F. "Capital Reserve"	0	0	100,000	0	0	0	0	100,000
G. F. "Contingent on Revenue"	0	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	41,281	0	0	0	0	0	0	0
Add'l. Funds (Cont./Grants)	<u>110,000</u>	<u>0</u>	<u>110,000</u>	<u>0</u>	<u>0</u>	<u>110,000</u>	<u>0</u>	<u>220,000</u>
TOTAL	\$468,571	\$0	\$250,000	\$0	\$0	\$250,000	\$0	\$500,000
 Operating Impact	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0

PUBLIC SAFETY

Department: Fire-Rescue
Project Name: Defibrillator & CPR Medical Equipment Replacement
Project Type: Equipment
Fiscal Year: 2015, 2016, & 2019

Project Description:

The project proposes both a phased replacement of defibrillator equipment including automatic external defibrillator (AED) units and the replacement of approximately six (6) automated CPR machines. The AED devices are located on numerous first response assets including Goochland County Sheriff’s Office cruisers, Fire-Rescue Staff vehicles, ambulances and fire apparatus. The automated CPR machines are carried on all of Fire-Rescue’s front-line EMS transport units. One at each of the six (6) fire-rescue stations.

Location/Site:

Countywide

Estimated Project Costs:

The total project cost is estimated at \$605,000 using a combination of General Fund “Capital Reserve”, General Fund “Contingent on Tax Revenue” and Grant funds. In FY 2015 \$105,000 will come from General Fund “Capital Reserve” and \$105,000 will come from Grant funds. In FY 2016 \$155,000 will come from General Fund “Contingent on Tax Revenue” and \$155,000 will come from Grant funds. The remainder in FY 2019 will come from \$85,000 in General Fund “Contingent on Tax Revenue”.

Impact If Not Completed:

Goochland County will be using older AED units that in the near future will no longer be supported by the vendor and because of their age are more susceptible to failure. These devices not only serve as a defibrillators, but also provide real-time qualitative assessment of a patient’s cardiac condition. The diagnostic information is used to reduce the time of getting a patient to a catheterization lab in a hospital. This is critical when a patient is suffering from an acute cardiac event that requires medical/surgical intervention.

The automated CPR units are in excess of ten (10) years old and are at the end of their life-cycle. Fire-Rescue maintains a service contract with the vendor however the vendor is unsure on how long they will continue to support these particular units. This is a critical piece of durable medical equipment that provides lifesaving interventions.

Operating Impact:

The project is not anticipated to generate any new operating costs.

	PRIOR							TOTAL
	5 FY's	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 15-20
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. F. "Capital Reserve"	0	105,000	0	0	0	0	0	105,000
G. F. "Contingent on Revenue"	0	0	155,000	0	0	85,000	0	240,000
Debt Funding - Long Term	0	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0	0
Add'l. Funds (Cont./Grants)	<u>0</u>	<u>105,000</u>	<u>155,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>260,000</u>
TOTAL	\$0	\$210,000	\$310,000	\$0	\$0	\$85,000	\$0	\$605,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PUBLIC SAFETY

Department: Fire-Rescue
Project Name: New Fire Station – Location TBD
Project Type: Facility/Property Improvement
Fiscal Year: 2017, 2018, & 2019

Project Description:

The project will allow partial funding to begin for the planning, property acquisition and construction of a new or replacement fire station facility by Fire-Rescue.

The County is aware of the need for a new or replacement fire station facility in multiple areas of the County. Fire-Rescue Administration will work with stakeholders to determine the appropriate focus and location for this project.

Location/Site:

To Be Determined

Estimated Project Costs:

The project cost is estimated at \$4,075,000 between FY 2017 and FY 2019, but the cost may change depending on the use and location. In FY 2017 \$125,000 will come from Cash Proffers, while in FY 2018 \$2.8 million will come from Debt Funding - Long Term. In FY 2019 \$1 million will come from Debt Funding - Long Term and \$150,000 will come from General Fund “Contingent on Tax Revenue”. It is anticipated that additional funding for this project may need to be included in future capital improvement programs.

Impact If Not Completed:

Fire-Rescue will be unable to plan or acquire property in a timely manner for a new or replacement fire station when the need arises.

Operating Impact:

The project will potentially generate new operating costs not already included in existing budgets. The costs of these impacts are dependent on future decisions and cannot be completely estimated at this time.

	PRIOR							TOTAL
	5 FY's	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 15-20
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. F. "Capital Reserve"	0	0	0	0	0	0	0	0
G. F. "Contingent on Revenue"	0	0	0	0	0	150,000	0	150,000
Debt Funding - Long Term	0	0	0	0	2,800,000	1,000,000	0	3,800,000
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	0	0	0	125,000	0	0	0	125,000
Add'l. Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$0	\$125,000	\$2,800,000	\$1,150,000	\$0	\$4,075,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Schools Project Summary

<u>REVENUE SOURCES</u>	Prior 5 Fiscal Years	<u>FY2015</u>	<u>FY2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	TOTAL <u>FY 2015-2020</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund "Capital Reserve"	1,600,000	0	0	0	0	0	0	0
General Fund "Contingent on Tax Revenue"	0	0	0	0	0	0	0	0
Debt Funding – Long Term	0	1,500,000	1,500,000	1,500,000	1,500,000	3,000,000	15,000,000	24,000,000
Debt Funding – Short Term	0	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0	0
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$1,600,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$3,000,000	\$15,000,000	\$24,000,000
<u>COUNTY USES:</u>								
Schools								
School Facilities	\$1,600,000	\$1,500,000	\$1,100,000	\$0	\$0	\$0	\$0	\$2,600,000
New Elementary School	0	0	400,000	1,500,000	1,500,000	3,000,000	15,000,000	21,400,000
TOTAL SCHOOLS PROJECTS	\$1,600,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$3,000,000	\$15,000,000	\$24,000,000

SCHOOLS

Department: Schools
Project Name: School Facilities – per School Board Priorities
Project Type: Facility/Property Improvement
Fiscal Year: 2015 & 2016

Project Description:

This project allocates funding for planning, construction, and/or renovation of School Facilities based upon the priorities identified by the Goochland County School Board. These priorities include renovations and security upgrades to Goochland Elementary, the addition of mobile classrooms, Byrd Elementary renovations and façade improvements, and Randolph Elementary renovations and façade improvements.

Location/Site:

Byrd Elementary – 2704 Hadensville-Fife Road, Goochland Elementary – 3150 River Road West, Randolph Elementary – 1552 Sheppard Town Road

Estimated Project Costs:

\$2.6 million in Debt Funding – Long Term issuance, with \$1.5 million in FY 2015 and \$1.1 million in FY 2016 is proposed to be allocated for these projects.

Impact If Not Completed:

Goochland County Public Schools will experience increased capacity and facility security demands that negatively impact desired operational standards.

Operating Impact:

The project will potentially generate new operating costs not already included in existing budgets. The costs of these impacts are dependent on future decisions and cannot be completely estimated at this time.

	PRIOR							TOTAL
	5 FY's	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 15-20
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. F. "Capital Reserve"	1,600,000	0	0	0	0	0	0	0
G. F. "Contingent on Revenue"	0	0	0	0	0	0	0	0
Debt Funding - Long Term	0	1,500,000	1,100,000	0	0	0	0	2,600,000
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0	0
Add'l. Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$1,600,000	\$1,500,000	\$1,100,000	\$0	\$0	\$0	\$0	\$2,600,000
 Operating Impact	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0

SCHOOLS

Department: Schools
Project Name: New Elementary School
Project Type: Facility/Property Improvement
Fiscal Year: 2016, 2017, 2018, 2019, & 2020

Project Description:

This project reserves funding for planning and construction of a new school facility based upon the priorities identified by the Goochland County School Board. These funds will accumulate over five fiscal years, providing the Goochland County School Board with funds to build a new elementary school. At this time \$21.4 million is an estimate only.

Location/Site:

Location to Be Determined

Estimated Project Costs:

\$21.4 million in Debt Funding – Long Term issuance, with \$400,000 in FY 2016, \$1.5 million in FY 2017, \$1.5 million in FY 2018, \$3 million in FY 2019, and \$15 million in FY 2020 is proposed to be allocated for this project.

Impact If Not Completed:

Goochland County Public Schools will experience increased capacity and facility demands that negatively impact desired operational standards.

Operating Impact:

The project will generate new operating costs for Schools. These costs will not be known until the project gets underway.

	<u>PRIOR</u>								<u>TOTAL</u>
	<u>5 FY's</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 15-20</u>	
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. F. "Capital Reserve"	0	0	0	0	0	0	0	0	0
G. F. "Contingent on Revenue"	0	0	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	400,000	1,500,000	1,500,000	3,000,000	15,000,000	21,400,000	21,400,000
Debt Funding - Short Term	0	0	0	0	0	0	0	0	0
Proffers	0	0	0	0	0	0	0	0	0
Add'l. Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$0	\$400,000	\$1,500,000	\$1,500,000	\$3,000,000	\$15,000,000	\$21,400,000	\$21,400,000
Operating Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Transportation Project Summary

<u>REVENUE SOURCES</u>	<u>Prior 5 Fiscal Years</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>TOTAL FY 2015-2020</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund "Capital Reserve"	0	0	0	0	0	0	0	0
General Fund "Contingent on Tax Revenue"	0	0	0	2,000,000	0	0	0	2,000,000
Debt Funding – Long Term	0	0	0	0	0	0	0	0
Debt Funding – Short Term	0	0	0	0	0	0	0	0
Proffers	99,000	177,000	0	0	50,000	0	0	227,000
Additional Funds (Contributions/Grants)	0	0	0	0	0	0	0	0
TOTAL REVENUE SOURCES:	\$99,000	\$177,000	\$0	\$2,000,000	\$50,000	\$0	\$0	\$2,227,000
<u>COUNTY USES:</u>								
Transportation								
Transportation Planning, Design, Acquisition	\$99,000	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Fairground Road Extension	0	177,000	0	2,000,000	0	0	0	2,177,000
TOTAL TRANSPORTATION PROJECTS	\$99,000	\$177,000	\$0	\$2,000,000	\$50,000	\$0	\$0	\$2,227,000

TRANSPORTATION

Department: Transportation
Project Name: Transportation Planning, Design, Acquisition
Project Type: Road Improvement
Fiscal Year: 2018

Project Description:

This project allocates funds for the planning, design, and/or land acquisition related to road improvements in the County.

Location/Site:

Countywide

Estimated Project Costs:

Funding for the project is estimated at \$50,000 in FY 2018, entirely from available Road Cash Proffers.

Impact If Not Completed:

The County may face a deadline to utilize Road cash proffers.

Operating Impact:

The project is not anticipated to generate any operating costs.

	PRIOR							TOTAL
	<u>5 FY's</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 15-20</u>
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. F. "Capital Reserve"	0	0	0	0	0	0	0	0
G. F. "Contingent on Revenue"	0	0	0	0	0	0	0	0
Debt Funding - Long Term	0	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	99,000	0	0	0	50,000	0	0	50,000
Add'l. Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$99,000	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
 Operating Impact	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0

TRANSPORTATION

Department: Transportation
Project Name: Fairground Road Extension
Project Type: Road Improvement/Extension
Fiscal Year: 2015 & 2017

Project Description:

This project allocates funds for the planning, design, and construction for the extension of Fairground Road (Rt. 632) between Sandy Hook Road (Rt. 522) and River Road West (Rt. 6). The extension will bring about additional connectivity in the Courthouse Village as well as opening up additional property for future economic development.

Location/Site:

Courthouse Village - between River Road West (Rt. 6) and Sandy Hook Rd. (Rt. 522).

Estimated Project Costs:

Funding for the project is estimated at \$2,177,000 between FY 2015 and FY 2017, from available Road Cash Proffers and General Fund "Contingent on Tax Revenue". In FY 2015 \$177,000 from Road Cash Proffers will fund the start of design and engineering. In FY 2017 \$2 million dollars from the General Fund "Contingent on Tax Revenue" will fund the actual construction.

Impact If Not Completed:

Enhanced connectivity in the Courthouse Village and the opening of additional land for economic development will not occur.

Operating Impact:

The project is not anticipated to generate any new operating costs.

	PRIOR							TOTAL
	5 FY's	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 15-20
General Fund "Pay Go"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. F. "Capital Reserve"	0	0	0	0	0	0	0	0
G. F. "Contingent on Revenue"	0	0	0	2,000,000	0	0	0	2,000,000
Debt Funding - Long Term	0	0	0	0	0	0	0	0
Debt Funding - Short Term	0	0	0	0	0	0	0	0
Proffers	0	177,000	0	0	0	0	0	177,000
Add'l. Funds (Cont./Grants)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$0	\$177,000	\$0	\$2,000,000	\$0	\$0	\$0	\$2,177,000
 Operating Impact	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0

Utility CIP Summary

<u>REVENUE SOURCES</u>	Prior 5 Fiscal Years	<u>FY2015</u>	<u>FY2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	TOTAL FY 2015-2020
Utility Connection Fees	\$1,730,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUE SOURCES:	\$1,730,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<u>UTILITY USES:</u>								
Wastewater								
Courthouse Area Sewer Capacity (FY 2023)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lower Tuckahoe Sanitary Sewer Trunk Line Extension	485,000	0	0	0	0	0	0	0
Rivergate Pump Station	825,000	0	0	0	0	0	0	0
Total	\$1,310,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water								
East End Elevated Water Tank (FY 2023)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hickory Haven/Samary Forest Water Line Replacement	\$420,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$420,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL USES UTILITY	\$1,730,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0

NOTE

The Utility Department is currently completing a utility master plan, which will ultimately identify future capital projects that should be undertaken. Until the process has been completed, County staff is not in a position to propose capital projects for FY 2015 through FY 2020. Staff has listed two projects above (Courthouse Area Sewer Capacity & East End Elevated Water Tank) which will most likely be undertaken in the future.

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Appendix A Unfunded County Projects

<u>Unfunded County Projects</u>	<u>FY 2015-2020</u>
Administration	
New Courts building - Partial Funding	TBD
Total Administration	TBD
Animal Control	
Upgrade of Animal Shelter	TBD
Total Animal Control	TBD
Fire-Rescue	
3 Fire Stations - New/Replacement (TBD)	\$12,000,000
Ambulance Replacement	940,000
Burn Building Addition at the Henley Fire-Rescue Training Center	100,000
Ladder Truck Replacement	1,250,000
Signalization - Manakin (Company 1) & Courthouse (Company 5)	100,000
Total Fire-Rescue	\$14,390,000
Parks and Recreation	
Central High School [Old Goochland Middle School] Field & Site Improvements - Assumes site is retained	\$2,020,000
Goochland Sports Complex [Old High School] Upgrades	215,000
Hidden Rock Park Facility Upgrades	60,000
Matthews Road Park - Additional Amenities	300,000
Total Parks and Recreation	\$2,595,000
Total Unfunded County Projects	\$16,985,000

Appendix B Debt Service Schedule

	Adopted FY2014	Adopted FY 2015
Schools		
High School - 1999A Series	\$1,513,125	\$1,510,441
6th & 7th Grade Wing - 2006 Series	894,941	867,401
Elementary/High School Renovation - 2003A Series	317,905	0
New Debt Service on \$1.5M Allocation from FY2015		
New Debt Service on \$1.5M Allocation from FY2016		
New Debt Service on \$1.5M Allocation from FY2017		
New Debt Service on \$1.5M Allocation from FY2018		
New Debt Service on \$3M Allocation from FY2019		
New Debt Service on \$15M Allocation from FY2020		
School Debt Service - Administrative Fees	2,000	2,000
Schools Total	\$2,727,971	\$2,379,842
Public Safety		
Radio Communications: \$5.8M in November 2014		\$362,179
Radio Communications: \$3.0M in November 2015		
New Fire Station in FY2018: \$2.8M (\$125K in prior year)		
New Fire Station in FY 2019: \$1M		
New Courts Building in FY 2019: \$1M		
New Courts Building in FY 2020: \$5.0M		
Public Safety Total	\$0	\$362,179
Other County Projects		
Computer Aided Dispatch (CAD)/Records Mgmt System	\$0	\$0
Central High: Cash in FY2015 (Demolition Only)		
Financial System \$1.875M in FY2016-FY2018		
County Projects - Administrative Fees	3,000	3,000
Computer Aided Dispatch Mobile Data Terminals	102,000	102,000
Information Systems Total	\$105,000	\$105,000
Grand Total - Debt Service [Includes New Debt]	\$2,832,971	\$2,847,021
Total Debt Service as Percentage of General Fund	6.6%	6.2%
<i>(Note: above figures exclude TCSD debt)</i>		

**Note: Total GF Expenditures estimate reflects FY2016 Projected, and then 2.5% annual growth for future years*

Appendix B Debt Service Schedule

<u>Projected FY 2016</u>	<u>Projected FY 2017</u>	<u>Projected FY 2018</u>	<u>Projected FY 2019</u>	<u>Projected FY 2020</u>	<u>Projected FY 2021</u>
\$1,512,909	\$1,510,179	\$1,514,134	\$1,513,644	\$1,513,534	\$0
839,861	807,449	780,164	752,879	725,594	698,309
0	0	0	0	0	0
115,314	115,314	115,314	115,314	115,314	115,314
	115,314	115,314	115,314	115,314	115,314
		115,314	115,314	115,314	115,314
			115,314	115,314	115,314
				230,628	230,628
					1,153,142
2,000	2,000	2,000	2,000	2,000	2,000
\$2,470,084	\$2,550,256	\$2,642,241	\$2,729,780	\$2,933,013	\$2,545,336
\$724,358	\$724,358	\$724,358	\$724,358	\$724,358	\$724,358
254,552	509,104	509,104	509,104	509,104	509,104
			215,253	215,253	215,253
				76,876	76,876
				76,876	76,876
					384,381
\$978,910	\$1,233,462	\$1,233,462	\$1,448,715	\$1,602,468	\$1,986,848
\$0	\$0	\$0	\$0	\$0	\$0
	63,638	148,489	318,190	318,190	318,190
3,000	3,000	3,000	3,000	3,000	3,000
102,000	102,000	102,000	102,000	102,000	102,000
\$105,000	\$168,638	\$253,489	\$423,190	\$423,190	\$423,190
\$3,553,994	\$3,952,356	\$4,129,191	\$4,601,685	\$4,958,671	\$4,955,375
7.6%	8.2%	8.4%	9.1%	9.6%	9.3%

Appendix C 2013 Cash Proffer Report

Commission on Local Government 2013 Survey of Cash Proffers Accepted by Local Governments

Date: July 29, 2013

Locality: Goochland County City Town

Name: Anita F. Barnes Title: Zoning Administrator
 Phone: 804 556-5863 Fax: 804 556-5654
 Email: abarnes@co.goochland.va.us

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Does your locality have an adopted cash proffer ordinance or policy?

If "Yes," please enclose a copy with the completed survey or provide a web link to the document.

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Did your locality accept cash proffers at any time during the 2012-2013 Fiscal Year?

If you answered "No" for the 2012-2013 Fiscal Year, additional information is not needed. Please return the survey to the Commission on Local Government as indicated on the next page.

If you answered "Yes" for the 2012-2013 Fiscal Year, provide the following information concerning the cash proffers accepted by your locality: (See definitions on next page.)

- Total Amount of Cash Proffer Revenue Collected by the Locality during the 2012-2013 Fiscal Year:
- Estimated Amount of Cash Proffers Pledged during the 2012-2013 Fiscal Year and Whose Payment Was Conditioned Only on Time:
- Total Amount of Cash Proffer Revenue Expended by the Locality during the 2012-2013 Fiscal Year:

FY2012-2013
\$ 693,529.00
\$
\$ 894,743.86

4. Indicate the Purpose(s) and Amount(s) for Which the Expenditures in Number 3 Above Were Made:

Schools	\$ 715,000.00
Roads and Other Transportation Improvements	\$ 45,000.00
Fire and Rescue/Public Safety	\$ 18,000.00
Libraries	\$ 116,743.86
Parks, Recreation, and Open Space	\$
Water and Sewer Service Extension	\$
Community Centers	\$
Stormwater Management	\$
Special Needs Housing	\$
Affordable Housing	\$
Miscellaneous	\$

Total Dollar Amount Expended
(Should Equal Amount in Number 3 Above)

\$ 894,743.86

QUESTIONS?

CONTACT ZACK ROBBINS AT THE COMMISSION ON LOCAL GOVERNMENT

Phone (804) 371-8010, Fax (804) 371-7090, or zachary.robbins@dhcd.virginia.gov

Appendix C

2013 Cash Proffer Report

Commission on Local Government 2013 Survey of Cash Proffers Accepted by Local Governments

Please see other side.

Comments: Use additional sheet if necessary.	
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Please complete this form and return it to the Commission on Local Government by September 30, 2013, using one of the following methods:

- By Mail: Zack Robbins
Commission on Local Government
600 E. Main Street, Suite 300
Richmond, VA 23219
- By Fax: (804) 371-7090
- By Email: A Microsoft Word template of this form may be downloaded at <http://www.dhcd.virginia.gov/CommissiononLocalGovernment/pages/cashproffersurvey.htm>
Once completed, send it by email to: zachary.robbins@dhcd.virginia.gov

DEFINITIONS

Cash Proffer: (i) any money voluntary proffered in a writing signed by the owner of property subject to rezoning, submitted as part of a rezoning application and accepted by a locality pursuant to the authority granted by Va. Code Ann. § 15.2-2303, or § 15.2-2298, or (ii) any payment of money made pursuant to a development agreement entered into under authority granted by Va. Code Ann. § 15.2-2303.1.

Cash Proffer Revenue Collected [§15.2-2303.2(D)(1), Code of Virginia]: Total dollar amount of revenue collected from cash proffers in the specified fiscal year regardless of the fiscal year in which the cash proffer was accepted. Unaudited figures are acceptable.

Cash Proffers Pledged and Whose Payment Was Conditioned Only on Time [§15.2-2303.2(D)(2), Code of Virginia]: Cash proffers conditioned only on time approved by the locality as part of a rezoning case. Unaudited figures for the specified fiscal year are acceptable.

Cash Proffer Revenue Expended [§15.2-2303.2(D)(3), Code of Virginia]: Total dollar amount of public projects expended with cash proffer revenue in the specified fiscal year. Unaudited figures are acceptable.

QUESTIONS?

CONTACT ZACK ROBBINS AT THE COMMISSION ON LOCAL GOVERNMENT

Phone (804) 371-8010, Fax (804) 371-7090, or zachary.robbins@dhcd.virginia.gov