

GOOCHLAND COUNTY ELECTORAL BOARD

Revised - Draft Minutes: October 5, 2015 *EFS*

The Goochland County Electoral Board met on October 7th at 6:01 pm.

Present: Bes Stewart, Secretary, Robin Lind, Chairman, Wanda Taylor, Vice-Chairman, and Frances Ragland, General Registrar.

The July 7th, August 4th, and August 31st minutes were approved as revised.

Officer Reports:

The Voter Forum will be held October 19th at 7:00pm. The Secretary and the General Registrar will show the ballots and DS200 scanner to the public. The GR will draft the letter to the newspaper to announce the event.

The General Registrar has been making the rounds to the community events showing ballots and answering questions with great success. October 13th is the deadline to register to vote for the November 3rd election.

The board determined that the minimum number of Officers of Elections for each precinct for elections going forward is six due to the new equipment. The General Registrar identified the need for more workers. She moved some workers to different precincts, but still has gaps. She asks the Electoral Board and the party chairs for assistance in identifying additional workers.

Old Business:

The General Registrar will print a PDF version of the pole book for each precinct on Sunday before the election to use as a backup only. This printing in the Registrar's office is at a minimum cost. *EFS*

The new Goochland County website is now running. The Assistant Registrar will be entering election results on the night of the election that will be marked "Unofficial, Incomplete, and Uncertified".

New Business:

The General Registrar received a subpoenaed on the Barbara H. Lee case involving the photo ID requirement for state elections. Most county registrars received this subpoena. The General Registrar has only made 11 IDs since the law passed. At this time, she has spent around 40 hours of time on the requirements of the subpoena.

At noon on November 4th, the General Registrar would like the board to attend a luncheon recognizing her 30 year anniversary of Goochland County service.

The Registrar and the Secretary will contact the precincts to confirm the availability for the upcoming election.

Training on October 22nd will include the demonstration of the DS200 setup, as well as the unloading and loading the new precinct cages that will be delivered to each precinct for the November 3rd election by Derek Stamis along with the generators. *EFS*

Ballot security for the evening of November 3rd was discussed in regards to Ref. 24.2-668.

Meeting Schedule:

October Town Hall Meetings:

- District 5 - October 8th – 6:30 to 9:00 pm at Company 1 Fire Station
- District 4 - October 22nd – 7:00 to 9:00 pm at Grace Chinese Baptist Church
- District 2 & 3 - October 20th – 7:00 to 9:00 pm at the Goochland Library
- EFS* District 1 - October 26th – 7:00 to 9:00 pm at Byrd Elementary School

October 13th and 15th the Electronic Pole Book Training at 9:30, 11:00am, 2:00, and 7:00pm in room 233.

October 19th at 7:00 pm Electoral Board Voter Forum in Room 250

October 22nd at 7:00 pm All Officer of Election Training in Room 250

November 1st 7:00 am (Sunday) Loading and testing of the EPBs

November 2nd – Precinct supplies are picked up by the precincts and cages and generators are delivered

November 3rd – Election Day

November 4th 9:00 am – Election Canvas followed by luncheon for Registrar

December 7th 9:00 am – Electoral Board meeting

December TBD - Budget meeting

The board meeting was adjourned at 6:52 pm.

At 7:00 pm, the board conducted L & A testing of the 10 DS200 and 10 Express Vote machines for the November 3rd election.

Present: Bes Stewart, Secretary, Robin Lind, Chairman, Wanda Taylor, Vice-Chairman, and Frances Ragland, General Registrar, the Assistant Registrars, Tyler Lincks, ES&S representative, and representatives from the political parties.

The board tested the Express Vote machines to produce two unique ballots for each precinct and then tested the matching DS200 for each precinct to include eight full-size paper ballots and the two smaller Express Vote ballots. The board verified and certified the results. The DS200 machines were reset for the November 3rd election, locked and tagged.

The testing concluded at 11:40 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Bes Stewart".

Bes Stewart, Secretary