



Policy Area: Permitting	Subject: Amusement Devices
Title of Policy: Amusement Device Permitting Requirements and Fee Schedule	Number: 1
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Approved Date: June 15, 2015 Revision Date: December 20, 2016	Approved by: Gary L. Fisher

1. Rationale or background to policy: The purpose of this policy is to clearly provide the permit fees associated with, along with the minimum submittal information required to submit, an amusement device permit application. In addition, an explanation of increased fees associated with after hour, weekend and/or holiday scheduled inspections is also provided. Virginia Amusement Device Regulations, section 13VAC5-31-75 places the responsibility of amusement device enforcement on the local building department. This same section also establishes that fees may be charged for such enforcement. However, it does not provide a fee schedule only a maximum fee that may be charged based on the type of amusement device to be erected. Again, this same section also establishes that an additional 50% increase in fees may be charged in the event that weekend or afterhours inspections are required.

2. Policy Statement: The Goochland County Department of Building Inspection has established the following application fee schedule for amusement device permits:

- a. small mechanical rides or inflatables (kiddie rides) with valid proof of inspection by another local jurisdiction = \$25
- b. small mechanical rides or inflatables (kiddie rides) with no valid proof of inspection by another local jurisdiction = \$50
- c. circular rides or flat rides < 20 feet in height = \$55
- d. spectacular rides (due to height or complexity) = \$75
- e. roller coasters > 30 feet in height = \$200
- f. generators & associated wiring (excludes small portable generators serving 1 plug) = \$165

An additional 50% of the fees listed above shall be charged for after hours, holiday or weekend inspections. For example:

- a. small mechanical rides or inflatables (kiddie rides) with no valid proof of inspection by another local jurisdiction = \$75.00
- b. circular rides or flat rides < 20 feet in height = \$82.50
- c. spectacular rides = \$112.50
- d. roller coasters > 30 feet in height = \$300
- e. generators & associated wiring = \$247.50

When a private, independent third party Commonwealth of Virginia Certified Amusement Device Inspector is to conduct inspections of the amusement devices a 75% reduction in the permit fees shall be applied. The permit fees associated with private inspections are:

- a. small mechanical rides or inflatables (kiddie rides) with no valid proof of inspection by another local jurisdiction = \$8.75
- b. circular rides or flat rides < 20 feet in height = \$13.75
- c. spectacular rides = \$18.75
- d. roller coasters > 30 feet in height = \$50
- e. generators & associated wiring = \$41.25

Special Considerations: Where inflatable or small mechanical rides have been recently inspected by another jurisdiction in the Commonwealth of Virginia within the last 12 months, 6 months for small mechanical rides, and have been issued certificates of inspection, a full permit is not required. A \$25 fee, a completed amusement device affidavit/application and proof of inspections by another local jurisdiction shall be provided a minimum of 3 days prior to set-up of any device and verified by the County. If proof of inspection by another jurisdiction is not provided, a \$50 inspection fee per event shall be charged to cover inspection costs to verify certificates of inspection are current, and have been issued and posted by another jurisdiction within the Commonwealth of Virginia.

For all other amusement devices, excluding inflatables or small mechanical rides, a standard \$25 zoning administration review fee and a 2% state levy fee shall be collected by the Department of Building Inspection and transmitted to DHCD in order to support training programs of the Virginia Building Code Academy.

3. Procedures: A Building Permit Application shall be completed in its entirety a minimum of 5 business days prior to the scheduled event. Attached to the permit application shall be a detailed list of amusement devices to be erected. The list shall include the numbers and types of amusement devices as well as their manufactured dates, and serial and/or identification numbers. In addition, a detailed site plan providing the locations of all amusement devices in relationship to other structures, events, or venues shall be provided giving the hours of operation, and the owner/operator assuming responsibility for the amusement devices. A copy of a current certificate of liability insurance in the minimum amount of \$1 million shall accompany the permit application. If a private independent third party inspection agency is to be used, it shall be clearly indicated on the permit application along with name, address and a copy of the VHCD inspector certification documentation attached.

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