

Goochland County Electoral Board
~~DRAFT~~ Minutes 10/2/2017

Prior to formal convening the county administrator shared an opinion from the county attorney regarding the possibility of telephone participation by Vice Chair Wanda Taylor who was unable to attend. In the absence of clear permission the chair informed the vice chair that she would be unable to participate telephonically.

The Goochland County Electoral Board convened at 4:03 pm in the County Administrator's conference room. Present: Chair Keith Flannagan, Secretary Robin Lind, Director of Elections Frances Ragland, Director of Human Resources Kelly Parrish, and County Administrator John Budesky.

Mr. Budesky described the need to build a framework for discussing the succession plan for the Director of Elections who has announced her retirement.

Discussion then turned to a employment description drafted by the Electoral Board consultant with minor amendments offered for clarification.

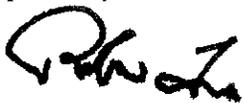
Discussion ensued on the issues of unused sick leave, accrued but unused vacation, county policies for regular employees compared to electoral board policies for the general registrar's office, budget shortfalls caused by unanticipated retirement and recruitment expenses, and possible overlap of incoming and outgoing directors of election.

On a motion by the secretary, seconded by the chair, the Electoral Board voted unanimously to request the board of supervisors to fully fund the annual leave balance for the director of elections.

On a motion by the chair, seconded by the secretary, the board voted unanimously to adopt the draft application for General Registrar/Director of Elections, as amended.

On a motion by the chair, seconded by the secretary, the board voted unanimously to adjourn at 4:49 pm.

Respectfully submitted,



Robin Lind, Secretary