

## Goochland County Electoral Board

~~DRAFT~~ Minutes 12/29/2017

The Goochland County Electoral Board met at noon in the General Registrar's conference room. Present: Chair Keith Flannagan, Vice Chair Wanda Taylor, Secretary Robin Lind, Director of Elections Frances Ragland and Deputy General Registrar Winston Forrest.

On a motion by the vice chair, seconded by the chair, the board unanimously approved the minutes for 12/18/2017 as submitted.

On a motion by the secretary, seconded by both the chair and vice chair, the board voted unanimously to adopt a Resolution, which is hereby included in these minutes, formally declaring that "the Office of the General Registrar shall henceforth be styled "**The Frances Carter Ragland Office of the General Registrar.**"

Discussion ensued on the applications for the position of Deputy General Registrar which were being accepted until January 13; Mr. Forrest said he had asked for the application period to be closed on January 7. Copies of applications are to be sent to board members.

Discussion ensued on oversight of the new deputy registrar as he becomes General Registrar with the effective retirement of Frances Ragland on January 1. On a motion by the vice chair, seconded by the chair, the board directed the secretary to provide Mr. Forrest with a copy of the Annual Goals created by Ms. Ragland last June with pertinent added requirements and to require weekly reports to the board on the office activities. (The Revised Performance Review Objectives dated 1-3-2018 are hereby referenced in these minutes.)

The vice chair enquired about her re-appointment for a new term and the secretary agreed to enquire with the clerk of the court.

There being no further business, the board adjourned at 12:30 pm and took Director of Elections/General Registrar Frances Ragland out to lunch.

Respectfully submitted,

Robin Lind, Secretary