

Goochland County Electoral Board

~~DRAFT~~ Minutes 12/11/18

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The Goochland County Electoral Board convened at 6 pm in the Conference Room of the Administration Building. Present: Chair Keith Flannagan, Vice Chair Wanda Taylor, Secretary Robin Lind, Director of Elections/General Registrar Ryan Mulligan.

On a motion by the vice chair, seconded by the chair, the minutes were approved as submitted.

The Director of Elections reported:

- Letters have gone out to voters whose provisional ballots were rejected
- Letters have been sent to voters who have an annual Absentee ballot request
- Federal Post Card Applications (FPCA) are being processed
- Cleaning up operations from previous incumbent are continuing
- A Manual of Standard Operating Procedures is being developed
- He attended the regional Registrar's meeting held on December 7 at former General Registrar Frances Ragland's home

The Vice Chair requested a copy of the Chief's binder for review.

Discussion ensued on budget preparations. In response to concerns about cyber-security and FOIA, the secretary requested that the county provide a cell phone and line to the Director of Elections. Additional funding needs were identified relating to the possibility of three elections in FY2020 and the director of elections was directed to confer with the Finance Director.

Discussion ensued on the proposed re-balancing of voters in Precinct Four. A public hearing will be held by the board of supervisors on January 2.

Discussion ensued on the layout and best use of proposed new office facilities. On a motion by the vice chair, seconded by the chair, the board voted unanimously to recommend a revised plan and requested that the secretary and director of elections meet with Deputy Administrator Stamey to discuss it.

The board discussed a tentative calendar for meetings for 2019, a copy of which is attached.

The secretary reported briefly on the Officers of Election "Hotwash" conducted in Louisa County following their election. The board requested the Director of Elections to organize a similar post-election critique in Goochland on January 17.

The secretary also reported on nominations for the State Board of Elections and the need for a nomination for re-appointment to the Goochland board.

There being no further business, on a motion by the chair, the board adjourned at 7:39 pm

Respectfully submitted,

Robin Lind, Secretary



DRAFT Goochland EB Calendar 2019

- Jan 2 6 pm EB Regular Meeting
 7 pm BOS Public Hearing on Rebalancing District Four
- Jan 17 6 pm "Hotwash" dinner with Officers of Election; Parks & Rec Gym
- Feb 12 6 pm EB Regular Meeting
- Mar 5 6 pm EB Regular Meeting; election of EB Officers
- Mar 9-10 VEBA Annual Meeting, The Homestead, Hot Springs, VA
- Apr 9 6 pm EB Regular Meeting
- Apr 16 9 am L&A Testing
- May ~~7~~¹⁴ 6 pm EB Regular Meeting
- June 4 7 pm Chiefs & Assistants Training
- June 6 10-2-7 pm Officers of Election Training
- June 9 7 am EPB installation
- June 11 5 am Election Day
- June 12 9 am Canvass of Results
- June 20 6 pm "Hotwash" dinner with Officers of Election; Parks & Rec Gym
- July 9 6 pm EB Regular Meeting
- Aug 13 6 pm EB Regular Meeting

Sept 10 9 am L&A Testing; EB Regular Meeting
— POSSIBLE HOUSE PRIMARY

Oct 8 6 pm EB Regular Meeting

Oct 29 7 pm Chiefs & Assistants Training

Oct 31 10-2-7 pm Officers of Election Training

Nov 3 7 am EPB installation

Nov 5 5 am Election Day

Nov 6 9 am Canvass of Results

Nov 14 6 pm "Hotwash" dinner with Officers of Election; Parks & Rec Gym

Nov 12 6 pm EB Regular Meeting

Dec 10 6 pm EB Regular Meeting

REVISED DRAFT Goochland EB Calendar 2019

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