

Goochland County Electoral Board

~~DRAFT~~ Minutes 2/12/19

The Goochland County Electoral Board convened at 6 pm in the Conference Room of the Administration Building. Present: Chair Keith Flannagan, Vice Chair Wanda Taylor, Secretary Robin Lind, Director of Elections/General Registrar Ryan Mulligan.

On a motion by the chair, seconded by the vice chair, the minutes were approved as corrected.

The Chair presented a copy of his Notice of Appointment to the electoral board for a three-year term commencing March 1, 2019 and it is appended to these minutes.

The Director of Elections reported that in the matter of archival storage for ballot images he has sufficient thumb drives on hand to cover anticipated demand for the next several election cycles.

Discussion ensued on the proposed layout of the new office facilities. The chair and DoE reported on their discussions with the architect and explained the anticipated voter traffic within the facility during periods of absentee voting.

On a motion by the secretary, seconded by the vice chair, the board voted unanimously to direct the chair and the DoE to transmit to the architect the layout changes preferred by the board.

Discussion then turned to the comments received from Officers of Election during the post election "Hotwash" held on January 23. Several helpful comments were noted including the need for an additional column for Provisionals in the Ballot Log, and larger Voter-Ballot tickets.

Discussion ensued on the interest expressed in allowing for half-day service by officers of election. The board asked the DoE to contact localities of a similar size who may have introduced or experimented with half-day OEs and seek their advice.

In response to criticism of some of the polling place facilities, the board directed the secretary to investigate alternatives with a focus on recommendations that could be introduced following the decennial census.

The chair requested changes in the Calendar of Meetings for 2019 and, after brief discussion, the board voted to change L&A Testing for the anticipated June Primary from April 16 to April 15, L&A testing for the November General Election from September 10 to September 17, and to eliminate the meeting for November 12.

There being no further business, the board voted to adjourn at 7:25 pm.

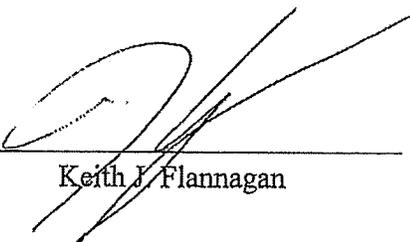
Respectfully submitted,
Robin Lind, Secretary



COMMONWEALTH OF VIRGINIA
COUNTY OF GOOCHLAND

OATH OF OFFICE

I, Keith J. Flannagan, do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the Commonwealth of Virginia, and that I will faithfully and impartially discharge and perform all of the duties incumbent upon me as Member of the Goochland County Electoral Board as a representative of the Republican Party, for the term beginning March 1, 2019, and ending February 28, 2022, according to the best of my ability, so help me God.



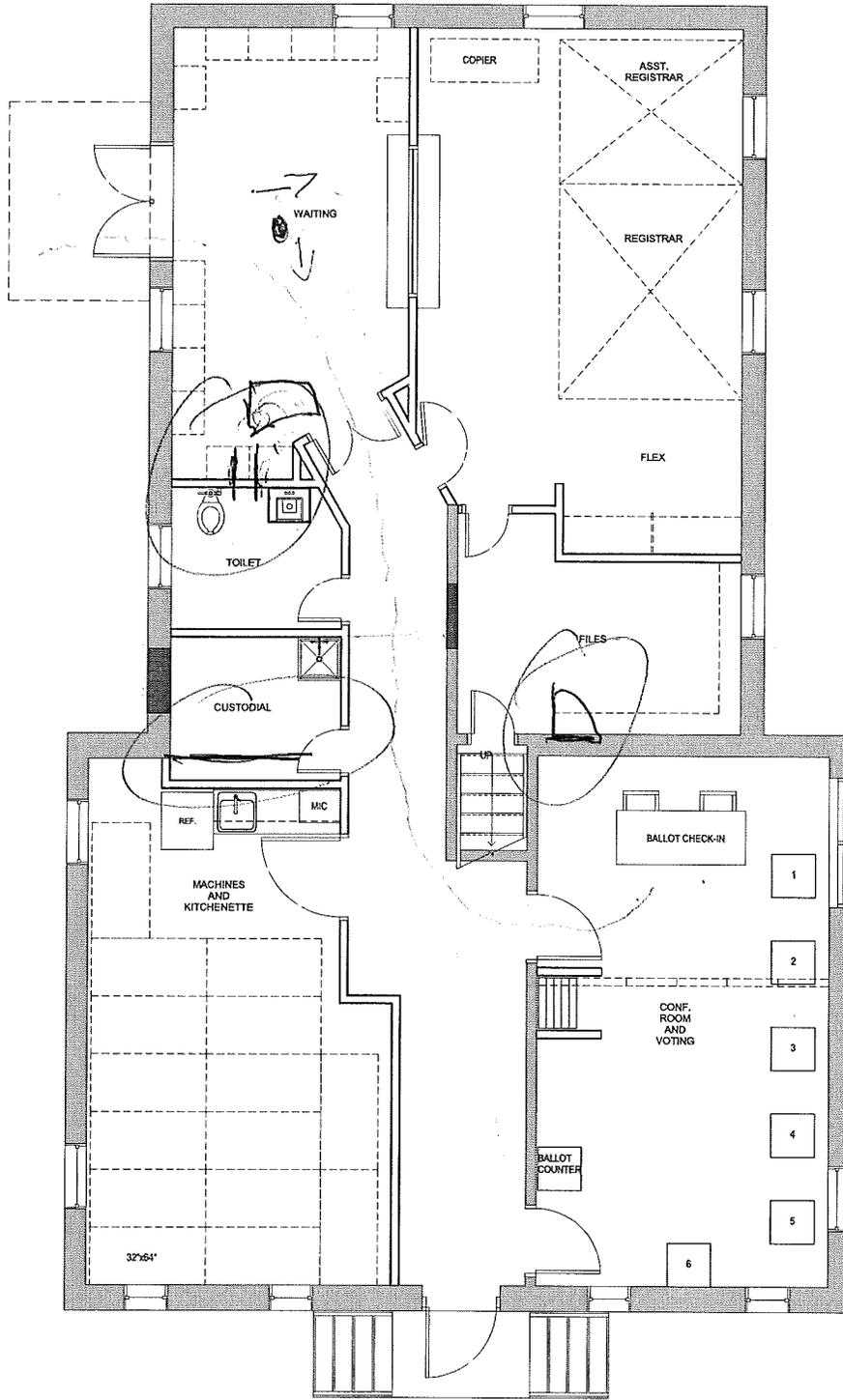
Keith J. Flannagan

I, Amanda Adams, Deputy Clerk of the Circuit Court for the County of Goochland, hereby certify that Keith J. Flannagan appeared before me in my office in Goochland County on 2/6/19 and took and subscribed the above oath.



Deputy Clerk

A.



FIRST FLOOR NEW WORK PLAN
3/8" = 1'-0"

SCALE: 3/8" = 1'-0" 0 1'-6" 3' 6"

A-101

ISSUED FOR:	MARK:	DATE:

PROJECT DESCRIPTION
PROJECT NAME
PROJECT LOCATION

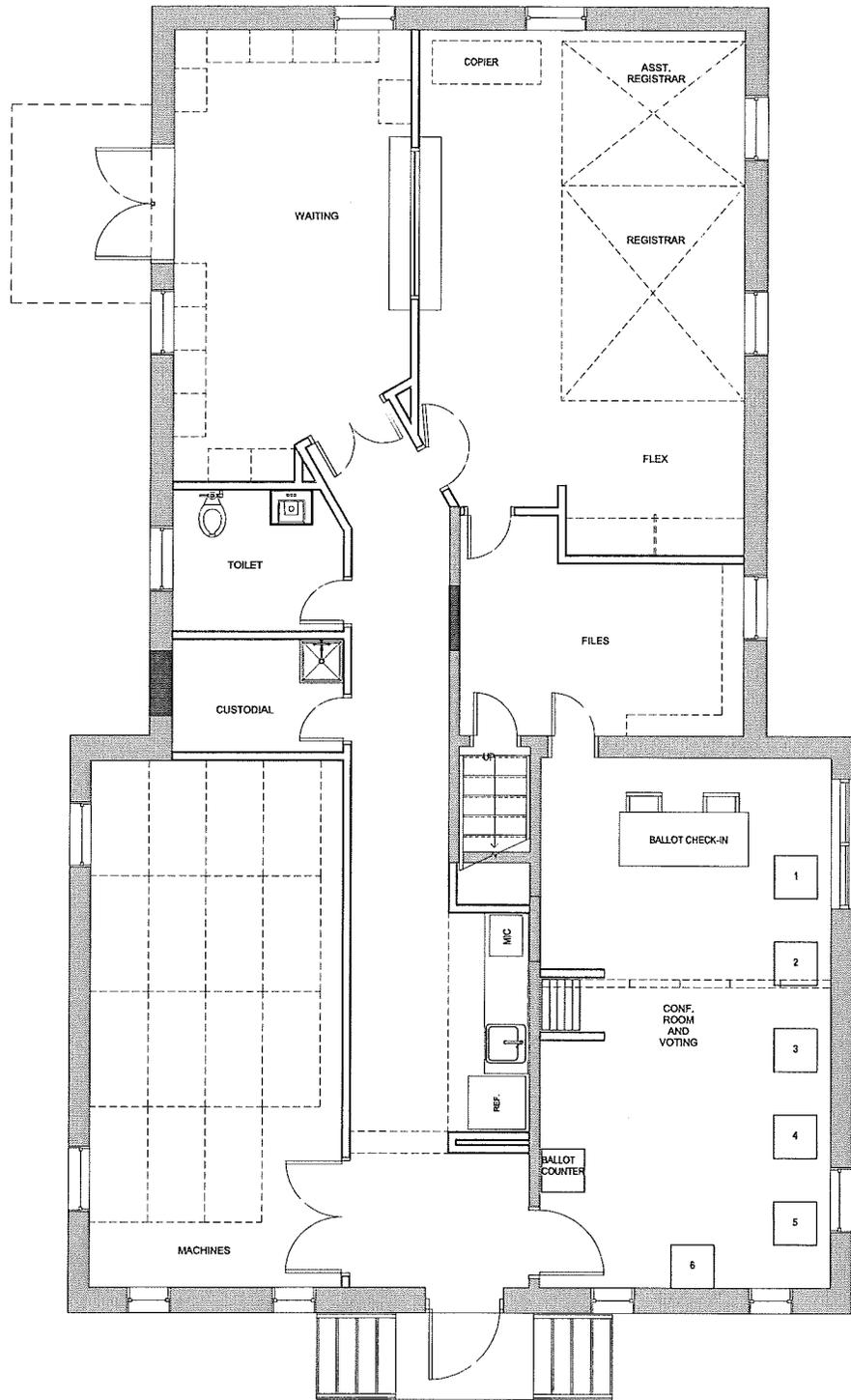
FIRST FLOOR NEW WORK PLAN

HBA ARCHITECTURE & INTERIOR DESIGN, INC.
ONE COLUMBUS CENTER, SUITE 1000
VIRGINIA BEACH, VIRGINIA 23462
PHONE: (757) 490-9048
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B.



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PROJECT DESCRIPTION
PROJECT NAME
PROJECT LOCATION

FIRST FLOOR NEW WORK PLAN

HBA ARCHITECTURE & INTERIOR DESIGN, INC.
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Re-Revised Goochland EB Calendar 2019

Jan 2	6 pm 7 pm	EB Regular Meeting BOS Public Hearing on Rebalancing District Four
Jan 17	6 pm	"Hotwash" dinner with Officers of Election; Parks & Rec Gym
Feb 12	6 pm	EB Regular Meeting
Mar 5	6 pm	EB Regular Meeting; election of EB Officers
Mar 8-9-10		VEBA Annual Meeting, The Homestead, Hot Springs, VA
Apr 9	6 pm	EB Regular Meeting
Apr 15	9 am	L&A Testing
May 7	6 pm	EB Regular Meeting
June 4	7 pm	Chiefs & Assistants Training
June 6	10-2-7 pm	Officers of Election Training
June 9	7 am	EPB installation
June 11	5 am	Election Day
June 12	9 am	Canvass of Results
June 20	6 pm	"Hotwash" dinner with Officers of Election; Parks & Rec Gym
July 9	6 pm	EB Regular Meeting
Aug 13	6 pm	EB Regular Meeting
Sept 17	9 am	L&A Testing; EB Regular Meeting — POSSIBLE HOUSE PRIMARY
Oct 8	6 pm	EB Regular Meeting
Oct 29	7 pm	Chiefs & Assistants Training
Oct 31	10-2-7 pm	Officers of Election Training
Nov 3	7 am	EPB installation
Nov 5	5 am	Election Day
Nov 6	9 am	Canvass of Results
Nov 14	6 pm	"Hotwash" dinner with Officers of Election; Parks & Rec Gym
Dec 10	6 pm	EB Regular Meeting