

Goochland County Electoral Board  
General Registrar Office  
1876 Sanday Hook Road, Goochland, VA 23063  
Minutes August 12, 2025

The Goochland County Electoral Board was called to order at 10:11am. Present: Chair Bob Walker, Vice Chair Pam Johnson, Secretary Wanda Taylor, Director of Elections /General Registrar Ryan Mulligan. Also, present was Valerie Morris.

Citizen Comments: none

*Approval of Minutes:* The board approved the July 14<sup>th</sup>, meeting minutes on a motion by the Vice Chair and seconded by the Secretary. The motion carried.

*Report of the Director of Elections/General Registrar:*

1. *Registration Counts: The Director of Elections/General Registrar:*
  - a. Submitted the latest voter registration counts. There are 23,376 active voters and 593 inactive voters in the county. The board discussed their continued effort to secure new voting locations.
  - b. Stated that the NCOA mailing has been process and that he will be updating the Inactive voter count in VERIS.
2. *Appointment of Officers of Elections:* closed session after officer reports
3. *Legislation update:*
  - a. Discussed the ramifications of using the new DMV mobile ID. It displays the picture with no name.
  - b. He further stated that this process will have to be worked through.
4. *Update on Deputy Registrar Position:* The Director of Elections/General Registrar stated that the new Deputy Registrar will start on 9/2.
5. *Provisional meeting/notice:*
  - a. The Electoral Board in agreement with the Director of Elections/General Registrar decided that the Canvass meeting will start at 10am.
  - b. The Provisional meeting will begin immediately as a limited meeting and allow time for anyone who is present with representation.
  - c. If no one is present the board will recess the Provisional meeting.
6. *Voting System Security Plan:* closed session after officer reports

*Unfinished Business:*

1. ADA certification: The Vice Chair confirmed that she completed the audit of the alternate location at the Sandy Hook precinct.

*New Business:*

1. *Election Equipment:* The Director of Elections/General Registrar stated:
  - a. That maintenance to upgrade the ten DS200 machines and the Express Vote machines is happening today.
  - b. His plan is to purchase the remaining 6 new machines which will be the DS300.
2. The Secure VA training On 8/26 is being offered virtually and it was decided to meet in the Registrar Office to review together.
3. He will be ordering ballots - 115% and the Electoral Board agreed,

Officer reports:

- Secretary – stated that she will be attend the VEBA district meeting in Tidewater and will be attending the Southern and Southwest district meeting in Floyd VA on 8/28.
- Vice Chair: stated that she met with Dr. Railey and they discussed elections.
- Chair: stated that he met with Dr. Raley and they discussed OOE pay. He also confirmed that the Northern District Meeting will be at Hanover taverns and that we will all be in attendance.
- On a motion by the Secretary seconded by the Vice Chair the board went into close session at 10:52am pursuant to State Code Section §2.2-3711(A)(1)(34) for discussion, consideration, or interviews of prospective candidate for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of a public body. Discussion on consideration by the State Board of Elections or local electoral boards of personnel matters made confidential pursuant to §24.2-625.1.
- The Board returned to Public Session at 11:01am, a motion was made by the Vice Chair and seconded by the Secretary to certify that only public business matters lawfully exempt from open meeting requirements by Virginia Law, and only such public business matters as were identified in the motion convening the closed session were heard, discussed, or considered.

- On a motion by the Secretary, seconded by the Vice Chair the board approved Officers of Elections 1 and 2 upon review of the party chair and deemed fit to perform the election duties. The motion carried
- On a motion by the Vice Chair, seconded by the Secretary the board accepted the Security Plan, and all updated discussed in close session. The motion carried.

There being no further business, on a motion by the Chair and seconded by the Secretary the board voted unanimously to adjourned at 11:05am.

Respectfully Submitted

*Wanda Taylor*

Wanda Taylor, Secretary

Next Meeting: September 8, 2025, Registrar Office  
September 6, 2025, VEBA North Central District Meeting  
September 12, 2025, County Legislative Meeting, Central High School