

Goochland County Electoral Board  
General Registrar Office  
1876 Sanday Hook Road, Goochland, VA 23063  
Minutes September 3, 2025

The Goochland County Electoral Board was called to order at 11:05am. Present: Chair Bob Walker, Vice Chair Pam Johnson, Secretary Wanda Taylor, Director of Elections /General Registrar Ryan Mulligan. Also, present was Valerie Morris.

Citizen Comments: none

*Approval of Minutes:* The board approved the August 12<sup>th</sup>, meeting minutes on a motion by the Vice Chair and seconded by the Secretary. The motion carried.

*Report of the Director of Elections/General Registrar:*

1. *Registration Counts:* The Director of Elections/General Registrar stated that:
  - a. he has received the ballot test desk.
  - b. since the inactive voter count has been adjusted, he will now have to cancel the inactive voters on the permanent absentee list.
  - c. the three highest precincts as of today is 502-Blair, 402-Centerville and 302-Beaverdam
  - d. The Vice Chair stated that St. James Baptist Church, which is being considered as a new precinct-503. They will decide during their church meeting which is scheduled for Saturday September 6, 2025.
  - e. New Deputy Registrar started today.
2. *Appointment of Officers of Elections:* closed session after officer reports
3. *Preparations for General Elections*
  - a. New requests and permanent absentee ballots will be mailed on September 19, 2025.
  - b. He currently has the absentee ballots and will retrieve the sample ballots from Elect website today.
  - c. Early voting schedule: 8:30am – 4:30pm
    - i. Monday – Friday September 19<sup>th</sup> – October 31<sup>st</sup>
    - ii. Saturday – October 25<sup>th</sup> and November 1<sup>st</sup> - 9:00am – 5:00pm
    - iii. Sunday – September 21<sup>st</sup> - 12:00 - 4:00pm
  - d. He has contacted the county in reference to the Fall festival to work out parking.
4. *Any Additional items General Registrar may have - none*

5. *Certification of ADA Results:*

On a motion by Secretary to certify that the ADA audit for all voting facilities (i.e. 101, 102, 201, 202, 301, 302, 401, 402, 403, 501 & 502) in Goochland County resulted in:

- a) All polling places in the locality stated above have been assessed for accessibility using an Americans with Disabilities Act (ADA) checklist provided either by the Virginia Department of Elections (ELECT) or by the U.S. Department of Justice (DOJ).
- b) The ADA checklist for each polling place has been filed and will be maintained within the records of the local electoral board in accordance with the Virginia Freedom of Information Act (§2.2-3700 et. seq.).
- c) Pursuant to §24.2-310(C), all polling places in the locality stated above are currently compliant with the requirements of the ADA (§42 USC 12132), the Voting Accessibility for the Elderly and Handicapped Act (§52 USC 20102), and the Virginia with Disabilities Act (§51.5-1 et seq.)

Seconded by the Vice Chair. The motion carried.

*Unfinished Business:*

*Election Equipment:* The Director of Elections/General Registrar stated:

- a. The Director of Elections/General Registrar stated that he has purchased five new machines – DS300. They will be deployed to the 4 highest voter precincts, which are Blair, Beaverdam, Centerville, Hadensville and Early voting.

*New Business: none*

Officer reports:

- Secretary – stated that she will be attending the VEBA Northern District meeting in Warrenton on Friday September 5<sup>th</sup> and the Northcentral District meeting in Hanover on Saturday September 6<sup>th</sup>. She also stated that there are conversations at legislation concerning the option to have satellite precincts on election day.
- Vice Chair: no report
- Chair: no report
- On a motion by the Secretary seconded by the Vice Chair the board went into closed session at 11.49am pursuant to State Code Section §2.2-3711(A)(1)(34) for discussion, consideration, or interviews of prospective candidate for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of a public body.

Discussion on consideration by the State Board of Elections or local electoral boards of personnel matters made confidential pursuant to §24.2-625.1.

- The Board returned to Public Session at 11:55am, and a motion was made by the Secretary and seconded by the Vice Chair to certify that only public business matters lawfully exempt from open meeting requirements by Virginia Law, and only such public business matters as were identified in the motion convening the closed session were heard, discussed, or considered.
- On a motion by the Secretary, seconded by the Vice Chair the board unanimously approved Officer of Elections 1 upon review of the party chair and deemed fit to perform the election duties. The motion carried

There being no further business, on a motion by the Chair and seconded by the Secretary the board voted unanimously to adjourn at 11:56am.

Respectfully Submitted

*Wanda Taylor*

Wanda Taylor, Secretary

Dates to Remember:

- September 6, 2025, North Central District Meeting, Hanover Tavern
- September 12, 2025, L&A Testing Room 270, 9:00am
- September 12, 2025, County legislative Meeting, Central High School
- September 19, 2025, First Day of In-person Absentee Voting
- October 7, 2025, L&A Testing Room 270, 9:00am
- October 8, 2025, L&A Testing Room 270, 9:00am (if needed)
- October 14, 2025, Electoral Board Meeting