



**FY2021 ADOPTED
BUDGET**

**FY2022 PROJECTED
BUDGET**

GOOCHLAND COUNTY, VIRGINIA



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of Goochland
Virginia**

For the Fiscal Year Beginning

July 1, 2019

Christopher P. Morrill

Executive Director

GOOCHLAND COUNTY BOARD OF SUPERVISORS



**District 1
Susan Lascolette**



**District 2
Neil Spoonhower**



**District 3
John Lumpkins, Jr.**



**District 5
Ken Peterson**



**District 4
Don Sharpe**

Board's Guiding Principles:
Honor Rights & Freedoms... Customer Focused...
Collaborate... Innovate...

Our Vision:

**A prosperous and vibrant community
rich with history and opportunity
where the citizens
and their rights and freedoms are protected**

Our Mission:

**To provide high quality services
in an efficient, effective, and
accountable manner**

Our Core Values:

**Customer Focused...
Stewardship... Transparency...
Integrity... Respect... Courage**

Strategic Goals

Goal 1: Efficient, effective, and transparent government with emphasis on customer service excellence

Objectives

- 1.1: Deliver efficient and effective services
- 1.2: Enhance transparency and accountability
- 1.3: Achieve high level of citizen satisfaction

Goal 2: Balanced development that contributes to the welfare of the community and preserves its rural character

Objectives

- 2.1: Support a balance of business and residential development that contributes to a healthy economy
- 2.2: Support maintaining the County's rural character and historic resources

Goal 3: Excellence in Financial Management

Objectives

- 3.1: Maintain sound financial health and strong fiscal controls
- 3.2: Plan for future operating and capital needs

Goal 4: High quality core services including Education, Public Safety, and Community Health

Objectives

- 4.1: Support quality education
- 4.2: Promote community safety
- 4.3: Promote community health and human services

Goal 5: Positive work environment with a highly qualified, diverse workforce

Objective

- 5.1: Attract and retain highly qualified, diverse professionals who share our core values
- 5.2: Create a work environment conducive to a committed, results driven workforce

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* Goochland debt policies can be found in 3 locations as noted above

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BOARD OF SUPERVISORS

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John Lumpkins, Vice-Chair, District 3
Neil Spoonhower, District 2
Don Sharpe, District 4
Kendall C. Peterson, District 5



John A. Budesky
County Administrator

Derek Stamey, MPA
Deputy County Administrator

Todd Kilduff, P.E.
Deputy County Administrator

www.goochlandva.us

April 21, 2020

To the Honorable members of the Goochland County Board of Supervisors, Citizens, Constitutional Officers, and Staff,

It is my honor to present the Fiscal Year (FY) 2021 budget and FY 2021 – 2045 Capital Improvement Program. FY 2021 runs from July 1, 2020 -June 30, 2021. This budget focuses on our priorities and supports our investment in local government services for our community with **no property tax rate increase**. I am also presenting a capital plan that supports major investments in infrastructure throughout our community in both County and School facilities.

The adopted mission statement for Goochland County is “to provide high quality services in an efficient, effective, and accountable manner.” We stayed true to this mission and looked to sustain and expand existing service levels, within our means, and identify efficiencies and cost savings where possible.

Serving as Goochland’s County Administrator is an honor and responsibility that I cherish. I am committed to serve with high ethical principles and high standards of dedication and commitment. It is with that commitment that I provide the following annual budget.

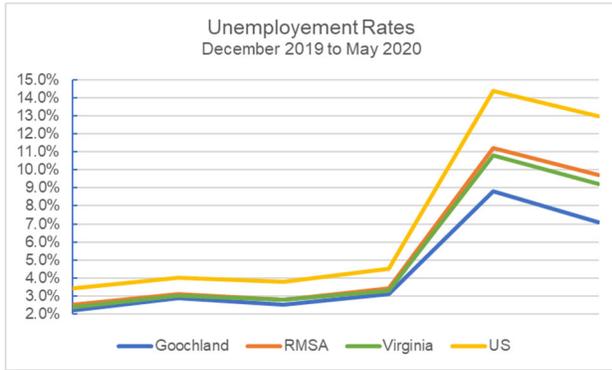
This year has presented challenges none of us could have imagined with the pandemic and shutdowns. Goochland County took a conservative approach and cut any unnecessary spending. All departments, with the exception of Public Safety, cut 5% from their operational budgets, froze hiring, eliminated merit increases and benchmarking. Schools funding was maintained at the FY 2020 level. Capital project spending was cut to the minimum for needed repairs and maintenance. The Adopted Budget is very different from the proposed in anticipation of the economic impact caused by the pandemic.

I have spent countless hours listening to the diverse needs, challenges, and wants of our residents, various departments, and organizations throughout Goochland County. I believe the budget reflects these perspectives. In addition, I, along with our staff, continue our focus on supporting the adopted priorities outlined in the Board of Supervisors Strategic Plan. These guiding principles and priorities were utilized to set priorities and recommendations within this budget.

Economy

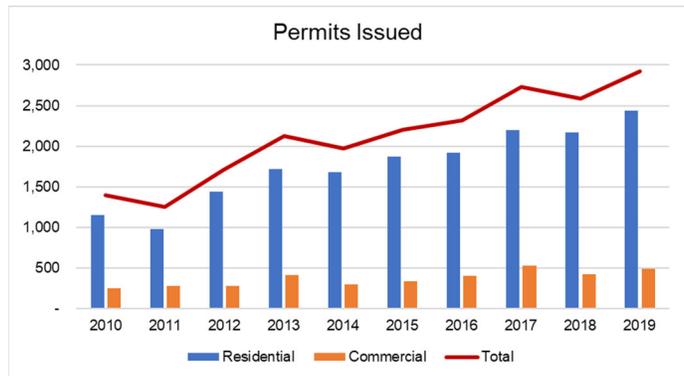
Goochland County continues to be a destination for commercial development. In the past 5 years, we have seen over \$353.7 million of new capital investment. Goochland County has the highest weekly average wages, and second highest percent job growth in the Commonwealth at 6.8% over the last 12 months according to the Bureau of Labor Statistics (second quarter 2019).

The Goochland County unemployment rate as of December 2019, was 2.2%. The pandemic caused the United States economy to be shut down by early April 2020. Virginia entered Phase I of the shut down on March 13, 2020 and the Goochland County's unemployment rate grew to 8.9% as of April 2020. For the same period Virginia's rate was 10.8%, the Richmond Metropolitan Statistical Area (RMSA) was 11.3%, and the US was 14.7%. The May unemployment rates reflect the phased reopening; Goochland 7.1%, Virginia 9.2%, RMSA 9.7% and US 13.0%. Goochland also maintains a strong median family income at \$89,741 (US Census 2018 American Community Survey).



The residential housing market has remained strong in the County. The 2019 average sales price for a home in Goochland County was \$458,792. Goochland County residents continue to make investments in vehicles and business equipment as shown by the 12.4% growth in personal property tax collections from FY 2018 to FY 2019.

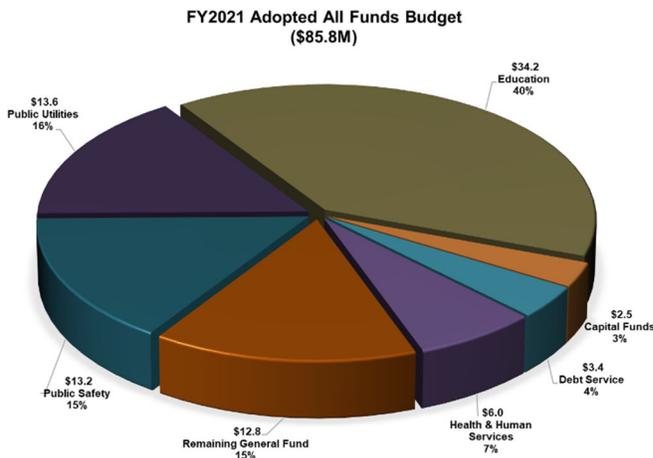
The number of permits issued by Building Inspections increased by approximately 57% between calendar years 2012 and 2019 with the upward trend expected to continue in 2020. The upward trend in recent years supports our forecast of measured improvement in the County Financial Plan.



Assessments of real estate property (net of land use and new construction) in the County increased 5.0% in CY2020, an increase comparable to many neighboring localities and an indicator of the current "seller's market". New construction in the County was valued at \$66 million consisting of 8% commercial and 92% residential. The ratio of commercial property to residential property is 19.24% of total value.

Total Budget Summary

Local governments throughout the Commonwealth are required to balance revenues and expenditures. The total FY 2021 budget of all funds is \$85.8 million, a decrease of \$1.7 million or 1.9% from FY2020. The decrease is in anticipation of the economic impact caused by the pandemic. Public Safety is increasing due to additional personnel in support of the County's growing needs for Public Safety Services. Education makes up 40% of our total investment in the County with funding remaining flat to FY 2020, while Public Safety is 15%, and Human Services is 6% of total spending. Capital investment in FY 2021 was cut from 6% to 3% of total funding.

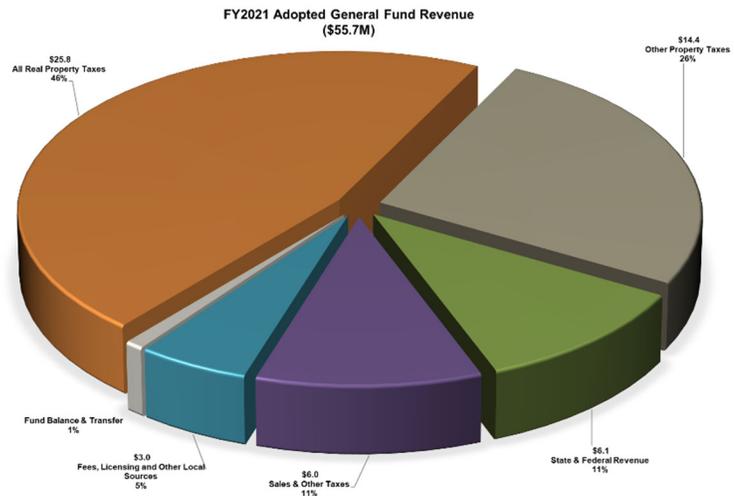


Projected General Fund Revenue Outlook

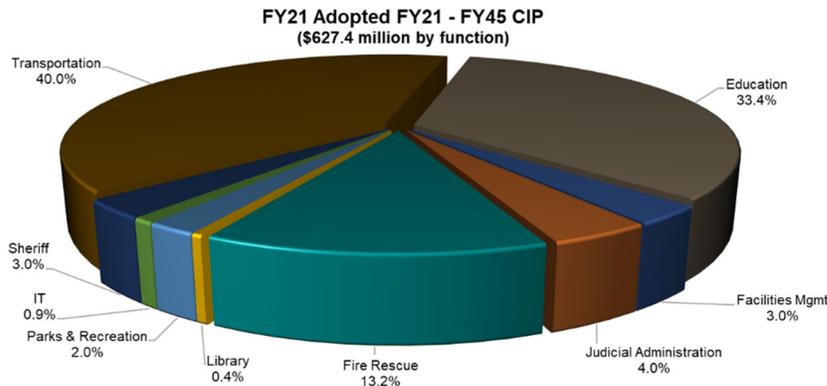
General Fund revenues are projected to decrease compared to FY2020 by \$3.8 million or 6.4% to a total of \$55.7 million. Small growth is seen in current real estate increasing by 4.0%. All other property taxes decreased by 1.3%. In January 2020 real estate assessments increased 5%, while construction materials costs are causing new construction values to increase.

FY20 – FY44 Capital Investments & Planning for the Future

In FY 2018 we completed the monumental process of planning for and developing a twenty-five-year CIP to meet the capital needs of the County and our Schools. For FY 2021 to 2045 the \$627.4 million twenty-five-year CIP provides funds for critical categories such as equipment, maintenance, and construction needs throughout



the county for FY 2021 and plans expenditures for an additional 24 years. The FY 2021 CIP supports public safety and education investments that are highly valued by our citizens such as school improvements.



Supporting our Strategic Priorities

Strategic Goal 1

Efficient, effective, and transparent government; emphasis on customer service excellence

This budget sustains our current initiatives in support of this goal and continues our focus on our customers. This year we continue our investments in county facilities to support more efficient workspaces by renovating existing space into updated areas that can support our goal of increased customer service. The Community Development staff is implementing a new comprehensive software package that will primarily be used by Building Inspections. The new software will streamline the permitting process for our residents allowing online permitting and add customer portals for scheduling and making changes. The software will be utilized across all Community Development departments as well as Public Utilities, Fire & Rescue, Assessor's Office, Economic Development and Finance.

Fee changes in this budget includes a reduction of the fee for vacation of plat by ordinance to \$150; Another FY 2021 improvement for our residents is increased hours at both Convenience Centers to provide Wednesday support and additional hours on Sunday.

Strategic Goal 2

Balanced development that contributes to the welfare of the community and preserves its rural character

Maintaining the rural character of Goochland County will always be a priority. In fact, the Goochland Comprehensive Plan targets maintaining 85% of the county as rural. We continue to support our Land Use program that supports the agricultural backbone of our county. This support is valued at \$613 million, or \$3.2 million of reduced tax revenue.

The first five years of our 25-year CIP includes \$3.0 million in on-going projects to maintain our County buildings, \$17.4 million for a new Courthouse to provide a safe and secure environment for our public safety and judicial administration functions, \$6.5 million in investments in our Fire & Rescue function, a new park in the east end of the County, and \$39.4 million for a replacement elementary school, and improvements to the school's roadways and parking on the campus. Although funding to the FY 2021 CIP was cut due to the potential economic impact of the pandemic; the long-term economic impacts have not been determined and FY 2022 to FYT 2045 are the same as the proposed budget.

This budget also sustains our commitment to Broadband Internet expansion outlined in the County's 10 steps to Broadband Initiatives for our residents.

Strategic Goal 3

Excellence in Financial Management

The FY 2021 Budget meets and/or exceeds all Financial Policy and Debt Policy requirements. We pride ourselves on our strong financial policies, two industry gold standard AAA bond ratings, and fund balance position. These practices have poised Goochland County to be recognized for our fiscal excellence and to reduce overall costs for debt acquisition.

Our fund balance policy sets a target for unassigned fund balance of 25% of the subsequent year's budget. The projected June 30, 2020 exceeds that target with an unassigned fund balance of 29.6% of the subsequent year's budget. Our other key financial policy is our ratio of debt service expenditures to total expenditures. This budget maintains that ratio at 2.87% which is well below our target of 10% debt service expenditures to total expenditures.

The first phase of the project to replace our core Financial Management System (FMS) went live on July 1, 2019, on time and under budget. The FMS project is continuing with a phase II, Human Resources and Payroll, and goes live July 1, 2020. Phase III will include the Treasurer and Commissioner of Revenue and is targeted for implementation after July 1, 2021.

Strategic Goal 4

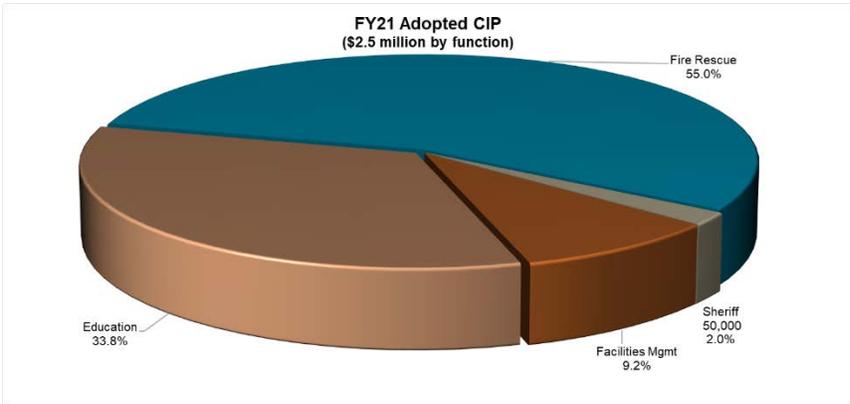
High quality core services including Education, Public Safety, and Community Health



Education

Public Education remains one of our top priorities, reflected in this budget with maintaining needed infrastructure improvements to facilities. Despite the looming economic impacts of the pandemic we maintained the education local funding at the FY 2020 level; \$23.3 million or 41.8% of the general fund budget. Our public schools will make investments in their instructional programming, and numerous other technology and programmatic focus areas.

The twenty-five-year plan supports \$209.8 million to fund the long-term capital needs of our school system, including new school facilities and major renovations to existing school facilities.



Public Safety and Judicial Administration

Our Public Safety departments are key focus areas in our County Strategic Plan and this budget includes increases of 8.1% over the previous fiscal year for operations and personnel. Also, \$101.2 million has been included in the Public Safety Capital Improvements twenty-five-year plan. The twenty-five-year plan includes funding for new fire stations along with a replacement cycle for Sheriff's vehicles, and a replacement cycle for much of Fire Rescue's heavy equipment and apparatus.

Sheriff's Office

The Sheriff's Department budget supports three additional Deputy positions in order to maintain their high quality of service. The new positions will help with growing demands and increases County-wide coverage to lower response times and provide multiple incident support. We have begun a long-term staffing plan with the Sheriff to support public safety goals.

This budget invests in Project Lifesaver to locate at-risk citizen's with cognitive conditions. The Project Lifesaver program places personalized radio transmitters or CPS locators on identified persons and assists caregivers and local emergency agencies in locating those who cannot help themselves.

The FY 2021 budget continues to invest in public safety vehicle replacements and additional training for our public safety personnel.

Fire and Rescue

Our volunteers continue to provide high quality service. However, in the past year we continue to see the unfortunate decline of volunteer service hours. To fill this void and provide consistency in coverage, we will continue our investments in full time career staffing. This budget recognizes full funding of three new full-time firefighter/EMS positions in FY 2021.

A ladder truck for Eastern Goochland is funded in this budget to support the ongoing needs of our residents and corporate citizens.

The full twenty-five-year CIP supports equipment replacement, new fire stations, new ambulance replacements, new tanker replacements, new fire truck replacements, and a new ladder truck.

Animal Protection

The Animal Protection Department has met their goal of finishing construction on their new facility by the end of FY2020. This budget plans for the operations of the new facility.

Community Health

This budget continues our support for human services agencies such as the Department of Social Services, the Community Services Board, and the Office of Children's Services. To meet the service requirements of this program, the budget of the Department of Social Services is increasing 6.8% in FY2021.

We also provide funding for the Health Department, GoochlandCares, and the Pamunkey Regional Library. In addition, through limited contributions, Goochland County supports a number of community-based service organizations in support of our residents. For FY 2021 the level of support is \$56,514 which is the same funding as FY 2020.

Strategic Goal 5

Positive work environment with a highly qualified, diverse workforce

Due to the potential economic impacts of the pandemic, other than public safety, all new positions have been frozen, no employees will receive merit increases, and benchmarking increases have been cancelled. For our dedicated County work force there is no increase in out of pocket health insurance costs. We further expanded our compensation and benefit package to retain the talent we currently have and to attract exceptional candidates by increasing retiree healthcare options.

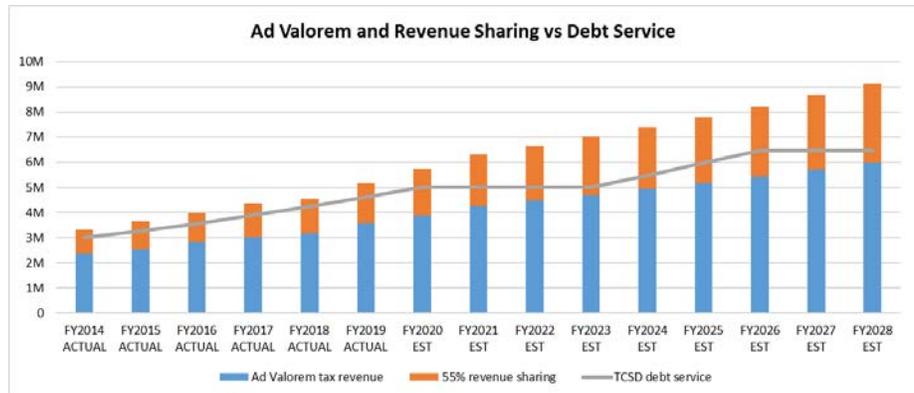
Functional Area	FT	PT	Title	Proposed FY2021	Adopted FY2021
IT	FT		GIS TECHNICIAN	1	-
PS	FT		DEPUTY	4	3
PS	FT		DISPATCHER	1	-
PS	FT		FIRE/EMS	5	3
PS	PT		PLANS REVIEW ASST FIRE MARSHAL	1	-
GG	PT		ADMINISTRATION ASSISTANT	1	-
GS	PT		CONVENIENCE CENTER	1	-
GS	FT		CUSTODIAN	1	-
UT	FT		CUSTOMER SERVICE SPECIALIST UTILITIES	1	-
Total Part-Time				3	-
Total Full-Time				13	6

Public Utilities

The Department of Public Utilities FY 2021 budget of \$13.6 million includes an operating budget of \$6.5 million and a capital budget of \$617,000.

During FY 2018, the Department of Public Utilities contracted with a consultant to complete a rate study to understand where we stood on future infrastructure maintenance, repairs, and operations. The results indicated that for the Department of Public Utilities to accumulate the funding needed to properly maintain the infrastructure, increases in user fees of 5% for water and 6% for sewer were needed, which equates to an increase of \$5.82 to a typical customer's bimonthly bill. This increase is necessary to support on-going operations and increased investments in system maintenance. Utilities is adding a Customer Service Specialist to assist the needs of Goochland County residents.

The Tuckahoe Creek Service District (TCSD) tax rate will remain at the current rate of \$0.32. We are seeing solid investment in this district and with planned growth and strong fund reserves we project this rate to remain stable. While the tax rate alone does not cover the debt service for the TCSD, the increase in property values and our obligated 55% of increased property value in this district being committed to debt service and operations, we project that we will be able to meet this obligation and sustain reserve accounts. In 2020, the TCSD experienced a total increase in value over 2019 of 14.7%.



We continue to repay debt obligations to both the General Fund and the City of Richmond. This budget continues to repay \$1 million/year to our debt obligation to the City of Richmond and provides \$500,000 repayment to the general fund that will be targeted to cash fund county capital projects.

Challenges and what was unable to be funded

While many signs are positive, numerous challenges still exist. We have seen solid growth in our property values over the past year, but we recognize this will not be sustained and continued focus will need to be on diversifying our revenue streams by increasing our commercial tax base and reducing our burden on our residential tax base. Funding improvements to our existing roadways at a time of diminishing state support remains a priority for Goochland County. State funding for secondary road improvements has been declining for years and our needs as a community continue to evolve and grow.

We continue to devote significant resources to meet our growing public safety needs. Additional personnel and capital investments are provided in this budget to address growing service demands and to backfill areas once served by volunteers. However, not all the requests could be met in this budget and we should expect this to be an ongoing challenge.

We will continue to be challenged to provide competitive salary and compensation packages for our employees that are consistent with the market. We will need to continue to invest in and plan to close our salary and total compensation gap as resources are available. While we always seek efficiencies, additional positions will be required as workload demands continue to rise.

It should be noted that the county continues to bear additional financial burden for public education while the Commonwealth’s commitment to K-12 education continues to lag. Additional funding from the Commonwealth is essential to meet long-term needs, balance local investments, and to maintain our outstanding school system.

While there are many positive reflections of the economy in Goochland County, we are challenged to be ever mindful of those throughout our community that are of lesser means or who are facing economic hardships. The burden that taxes and fees impose is a perspective that must never be taken lightly and is a constant factor in evaluating budget priorities. We will continue throughout the

next fiscal year to seek programs and opportunities that can help support those that are challenged in meeting tax burdens.

Conclusion

Goochland County is well positioned to meet the future needs of our residents. This budget supports identified priorities for both the County and Schools. We continue our investments in public safety staffing needs, supporting our valued employees and citizens, and planning to serve the community for years to come with new and revitalized facilities and improved parks.

All of this has been accomplished without raising tax rates on our citizens.

I look forward to working with the Board of Supervisors, the community, and our staff to continue the investment in our community. In closing, I wish to express my appreciation to our dedicated staff and our County and School leaders, who, as a team, set the example for all localities across the Commonwealth on how to support each other.

Sincerely,

John A. Budesky
Goochland County Administrator

FY 2021 Adopted Budget Highlights

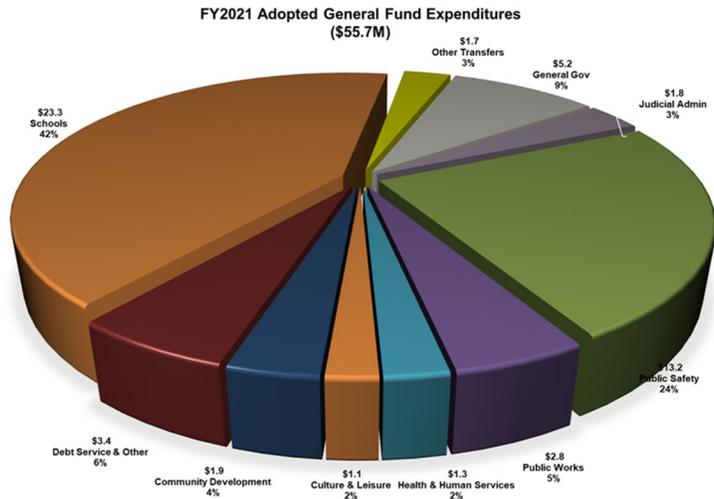
Quick Facts of the FY 2021 Budget:

- This budget assumes a downturn in the economy due to the pandemic.
- All funds: \$85.8 million, a \$1.7 million or 1.9% decrease from the FY 2020 budget.
- County General Fund: \$55.7 million, a \$3.8 million or 6.4% decrease from FY 2020 budget.

Highlights of the FY 2021 Budget:

Revenues -

- Real estate tax rate remains at \$0.53/\$100
- Key changes in taxes and fees: reduce the fee for vacation of plat by ordinance to \$150
- TCSD ad valorem rate remains at \$0.32/\$100
- Real property revenue increase of \$759,943 or 2.9% above FY 2020 budget.
- Personal property taxes are flat to the FY 2020 budget at \$11.6 million.
- Water and wastewater rates unchanged from FY2020.



Expenditures -

- Total adjustments from the FY 2021 Proposed Budget reduced expenditures by \$4.1 million.
 - All department operating budgets reduced 5% (except for Public Safety)
 - Froze new positions (except for Public Safety)
 - Removed 2% merit and benchmarking increases
 - Reduced contributions to debt service reserve by \$1.1 million, pay-go to CIP from \$840,000 to zero
- Priority Service Areas related to the General Fund:
 - Public Safety increased \$994 thousand or 8.1% over FY 2020
 - Maintain School funding at the FY 2020 level of \$23.3 million
- Personnel
 - Public Safety had 10 new full time employees and 1 part-time in the Proposed Budget.
 - Adopted Budget includes 6 new full time Public Safety employees
 - No new vehicle costs
- CIP
 - Education reduced from \$2.5 million to \$0.9 million for major repairs
 - Facilities Management reduced from \$505,000 to 235,000 for maintenance
 - Public Safety reduced from \$2.3 million to \$1.5 million (\$1.4 million is required to obtain a ladder truck)

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County Overview

History

Goochland County was originally formed in March 1727, when the General Assembly of Virginia passed the act calling for the division of the Henrico Shire, an original shire of the Virginia Colony. Officially established in 1728, the County was named after Sir William Gooch, Royal Lieutenant Governor of Virginia from 1727 to 1749. Goochland covered a vast amount of land on both sides of the James River, extending from Tuckahoe Creek in the east to beyond the Blue Ridge Mountains.



At the time of its founding in 1727/1728, Goochland was a frontier area and offered a natural setting for large plantations and country estates. Tuckahoe Plantation, the boyhood home of Thomas Jefferson, is the oldest recorded River Plantation in the County. The rich fertile land, with timber and mineral deposits, brought more settlers to the area and families from the lower James River region soon populated it. Coal was mined in the eastern section at the Dover, Manakin & Tuckahoe coalfields while gold was mined in the western section.

With the James River running through the midsection of the new county and an abundance of creeks, mills were built to grind grain or produce oils. The original tobacco crop was replaced by wheat, which was easily transported to the larger mills in Richmond for markets in the Atlantic region of America. By 1840, the Kanawha Canal created by George Washington was operating in the County, running 40 miles along the James River. Remaining relics include three aqueducts, a lock keeper's house, and the only double tunnel culvert on the system.

The railroad completed in 1880, served as a vital communication link in Goochland for many years. By 1916 each of the designated train stations was also a telegraph station along with the post office. Later in the century, the creation of Interstate 64 became a new link to facilitate commerce.

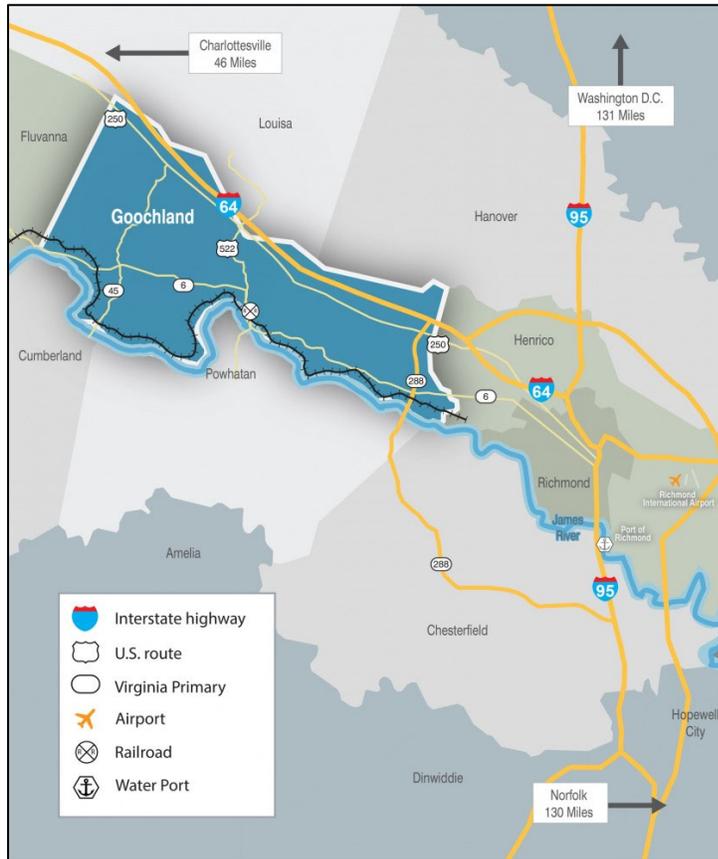
Form of Government

The County of Goochland, Virginia (the County) is organized under the County Administrator Form of Government (as defined under Virginia Law). Under this form of government, the Board of Supervisors appoints a County Administrator to serve as the Chief Administrative Officer of the County. The Administrator serves at the pleasure of the Board of Supervisors, implements its policies, appoints department heads, and directs business and administrative procedures.

The Board of Supervisors is a five-member body, elected by the voters of the Electoral Districts in which they live. The Chairman of the Board is elected annually by its members. Each member serves a four-year term. This body enacts ordinances, appropriates funds, sets tax rates, and establishes policies for the administration of the County's public service.



Location



Goochland County is a predominately rural county located in the Piedmont Plateau region in central Virginia. Goochland is approximately 13 miles west of Richmond, the capital of Virginia; the county is 25 miles southeast of Charlottesville, Virginia. The county is 289 square miles in area.

The James River flows the entire length of the county and forms its southern boundary. The Counties of Powhatan, Cumberland, and Chesterfield are located to the south of Goochland. Tuckahoe Creek generally defines the eastern boundary with Henrico County. Goochland abuts Louisa County and Hanover County to the north, and Fluvanna County to the west.

Interstate 64 runs along the northern edge of the county, making it easy for residents and visitors to get to the City of Richmond as well as the City of Charlottesville.

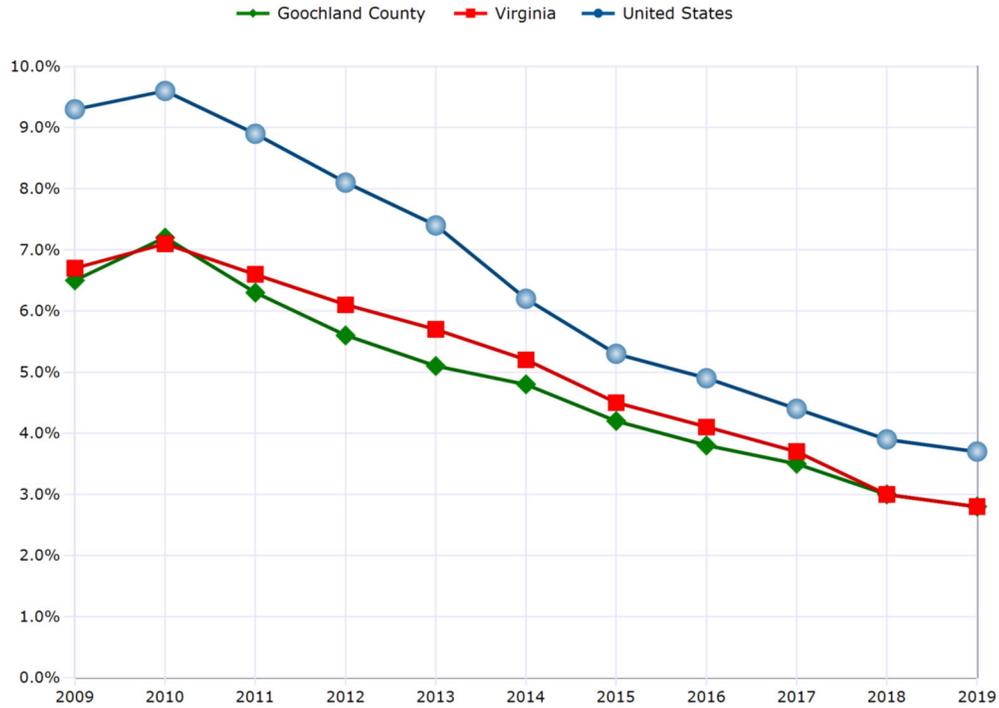
State Route 288, the Richmond area's western bypass is a four lane limited access road (interstate quality) running through the County. Along with Interstate 64, these are the "economic development highways" for the County.

Labor Force and Unemployment

The civilian labor force is well educated. Goochland County ranks high among its regional neighbors with 89.3% of the adult population (18 and older) holding at least a high school diploma. Of those high school graduates, 35.6% hold at least a bachelor's degree.

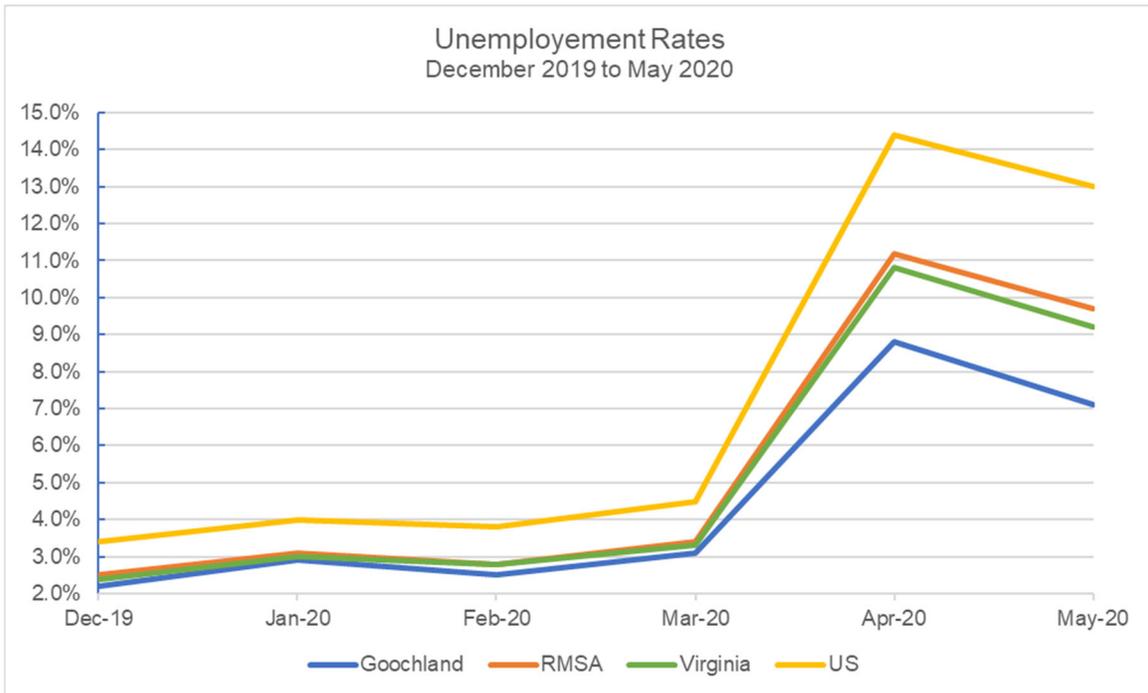
Goochland County has one of the lowest unemployment rates in the metropolitan area, and it consistently trails the regional, statewide, and national rates. For the year ending 2019 Goochland County had an unemployment rate of 2.8% for the year equal to the State at 2.8% as well, and favorably to the United States at 3.7% (Virginia Employment Commission).

2019 Unemployment Rates



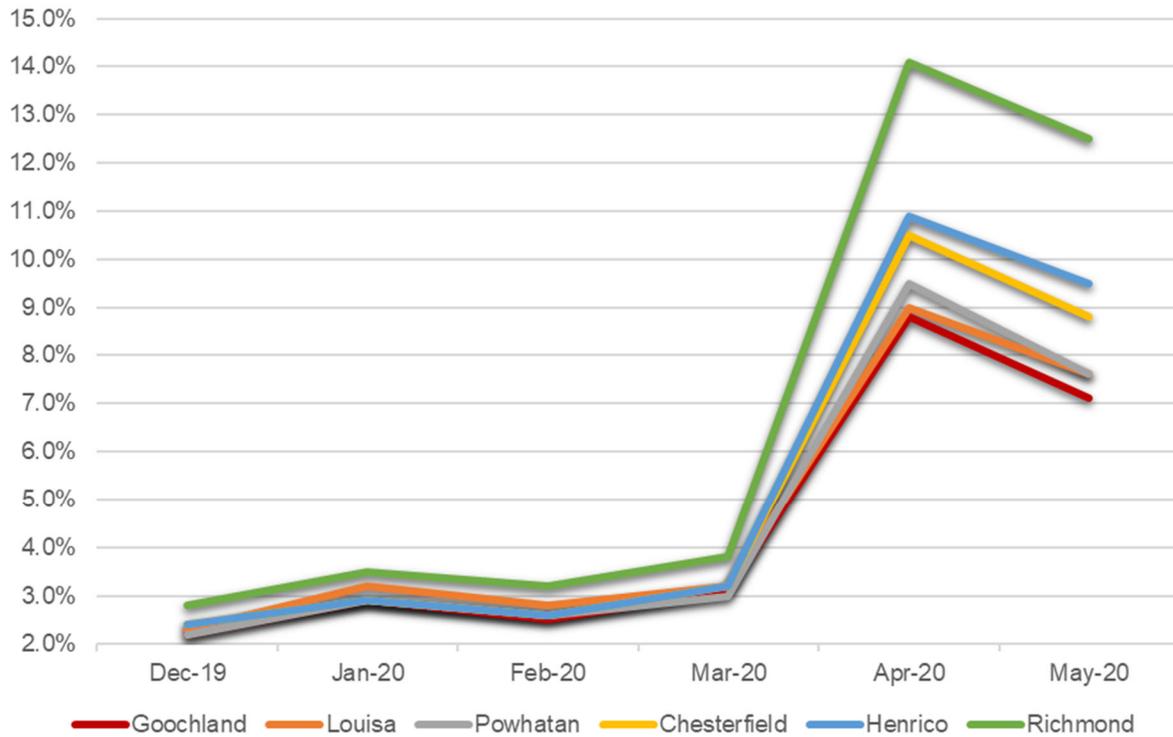
Source: Virginia Employment Commission

Unemployment rates increased in 2020 due to the pandemic and subsequent shut down of the entire US economy. Goochland at 7.1% has remained below Virginia's 9.2% and the United States at 13.0%. The following graph picks up with the December 2019 rate through May 2020.



Source: Virginia Employment Commission

Goochland, Louisa and Powhatan have the lowest unemployment in the area (Virginia Employment Commission).



Statistical Information

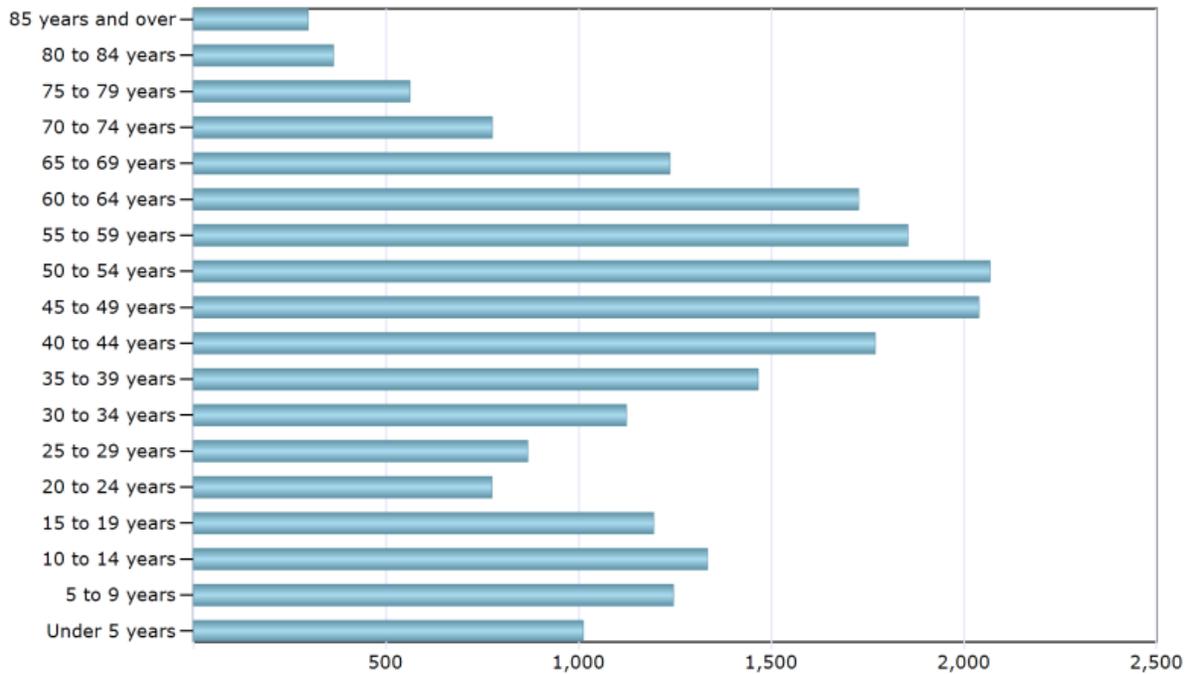
Population, Per Capita Income and Unemployment Rates

Fiscal Year	Population	Per Capita Income	Unemployment Rate
2010	21,717	68,224	7.00%
2011	21,753	76,503	6.60%
2012	21,169	81,996	5.80%
2013	21,400	78,500	5.50%
2014	21,703	82,104	4.90%
2015	22,277	89,158	4.30%
2016	22,312	88,825	4.00%
2017	22,705	92,911	3.60%
2018	23,176	92,911	3.30%
2019	23,582	92,911	2.9% *

Source: Goochland County, Comprehensive Annual Financial Report – June 30, 2019
 * The CAFR unemployment rate as of June 2019. The Budget is using current rates.

Population by Age

	Goochland County	Virginia	United States
Under 5 years	1,012	509,625	20,201,362
5 to 9 years	1,246	511,849	20,348,657
10 to 14 years	1,335	511,246	20,677,194
15 to 19 years	1,195	550,965	22,040,343
20 to 24 years	775	572,091	21,585,999
25 to 29 years	868	564,342	21,101,849
30 to 34 years	1,124	526,077	19,962,099
35 to 39 years	1,466	540,063	20,179,642
40 to 44 years	1,770	568,865	20,890,964
45 to 49 years	2,039	621,155	22,708,591
50 to 54 years	2,068	592,845	22,298,125
55 to 59 years	1,855	512,595	19,664,805
60 to 64 years	1,727	442,369	16,817,924
65 to 69 years	1,237	320,302	12,435,263
70 to 74 years	776	229,502	9,278,166
75 to 79 years	562	173,929	7,317,795
80 to 84 years	364	130,801	5,743,327
85 years and over	298	122,403	5,493,433
	21,717	8,001,024	308,745,538



Source: Virginia Employment Commission, Demographic Profile

Top Taxpayers

Taxpayer	Tax Year 2019 Assessed Valuation	% of Total Assessed Valuation
Capital One Bank	197,345,300	3.69%
Dominion Virginia Power	74,986,332	1.40%
West Creek/WC/GC Land	69,745,900	1.31%
Car Max Business Services	38,118,400	0.71%
Riverstone Group LLC	34,910,300	0.65%
Pruitt, Richard I	31,569,500	0.59%
Luck Stone Corporation	28,956,000	0.54%
CSX Transportation	24,664,047	0.46%
Federal Reserve Bank	24,275,400	0.45%
Gottwald, James T	21,198,400	0.40%
Markel Properties LLC	17,833,100	0.33%

Source: Goochland County, Comprehensive Annual Financial Report – June 30, 2019

Major Employers

Employer	Industry
Capital One Bank	Financial
Carmax Auto Superstores S Inc	Auto Sales Headquarters
Goochland County School Board	Government
Capital One Na	Financial
Luck Stone Corporation	Rock Quarries
Performance Food Group In	Wholesale Foods
County of Goochland	Government
Virginia Farm Bureau Mutual Insurance, Inc.	Insurance/Financial
Virginia Correctional Center for Women	Government
Psychiatric Institute of Richmond	Medical
L.E. Myers	Construction, Electrical
James River Correctional Center	Government

Source: Goochland County, Comprehensive Annual Financial Report – June 30, 2019

Housing Data

	Goochland	Henrico	Virginia
Housing Units July 1, 2019	9,613	139,274	3,562,143
Owner-occupied house unit rate, 2014-2018	84.9%	62.7%	66.2%
Median value of owner-occupied housing units, 2014-2018	\$ 344,000	\$ 233,400	\$ 264,900
Median selected monthly owner costs with a mortgage, 2014-2018	1,731	1,559	1,767
Median selected monthly owner costs without a mortgage, 2014-2018	532	476	470
Median gross rent, 2014-2018	\$ 1,197	\$ 1,128	\$ 1,202

Source: US Census Bureau, See dates above

Total Taxable Assessed Value & Land Use Percentages

Year	Total Taxable Assessed Value (billions)	Assessed Value in Land Use (millions)	Percentage of Total Assessed Value
January 2010	\$4.35	\$698	16.0%
January 2011	\$4.20	\$659	15.7%
January 2012	\$4.07	\$615	15.1%
January 2013	\$4.06	\$557	13.7%
January 2014	\$4.21	\$552	13.1%
January 2015	\$4.35	\$536	12.3%
January 2016	\$4.53	\$569	12.6%
January 2017	\$4.70	\$572	12.2%
January 2018	\$4.85	\$580	12.0%
January 2019	\$5.31	\$584	11.0%
January 2020	\$5.65	\$613	10.9%

Source: Goochland County Assessor's Office, 2020 Real Estate Assessments Report to the Board of Supervisors

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Funds Structure and Basis of Budgeting

BASIS OF ACCOUNTING

The County's accounting records are maintained on a modified accrual basis for the General Fund, Special Revenue Funds and Capital Improvement Funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, i.e., as soon as they are both measurable and available. Revenues from intergovernmental reimbursement grants are recorded when earned. Other revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers general property tax and other intergovernmental revenues to be available if they are collected within 45 days of the end of the current fiscal period and are due on or before the last day of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

FUND ACCOUNTING

The accounts of the County and its discretely presented component units (Goochland County Public Schools and the Economic Development Authority) are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise assets, liabilities, fund equities, revenues and expenditures, or expenses, as appropriate. The various funds are summarized by governmental or business-type activities in the general purpose financial statements, while component units are reported in separate columns/rows. The following fund types and account groups are used by the County:

GOVERNMENTAL FUND TYPE

Governmental funds are those through which most governmental functions of the County are financed. The acquisition, use and balances of the County's expendable financial resources and the related liabilities (except those accounted for in proprietary funds) are reported through governmental funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The County's governmental fund types are:

General Fund

The General Fund is the chief operating fund of the County. All general tax revenues and other receipts that are not allocated by law or other contractual agreement to another fund are accounted for in this fund. As prescribed by the State Auditor of Public Accounts, Goochland County organizes its General Fund expenditures by function. Payments from this fund include the general operating expenditures and fixed charges. The following describes each major function with examples of the different departments.

General Government: Includes the offices that operate the day to day operations of the county. Examples include of the offices of Administrator, Attorney, Finance, Information Technology and Purchasing.

Judicial Administration: This includes offices necessary to operate the County court system; Circuit Court, Commonwealth Attorney, and General District Court.

Public Safety: Common with almost all communities is the Sheriff, Fire & Rescue, Animal Control and Building Inspection.

General Services: The County includes Facilities Management, Convenience Centers and Grounds Management.

Health & Welfare: Health Department, Tax Relief and Contributions. Although listed in the budget, the Community Services Board and Free Clinic budgets are the County's contributions only and are not the full budgets of these organizations.

Funds Structure and Basis of Budgeting

Culture & Leisure: Parks & Recreation and the County's contributions for the Regional Library. Like the Community Services Board and Free Clinic, the budget is the County's contribution to the organization and not the full budget.

Community Development: Community Development Administration, Economic Development, Environmental, Extension, EDA and Planning.

Each department's budget includes its function, objectives, authorized positions and operating expenses.

Special Revenue Funds

Special revenue funds account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. Special revenue funds consist of the Office of Children's Services Fund (OCS) and the Drug Enforcement Fund.

Office of Children's Services Fund: This fund reflects revenues and expenditures associated with providing child-centered, family-focused, and locally-based services for at-risk youth. The revenue sources are transfers from the General Fund, foster care reimbursements from Social Services; and State aid. Major expenditures are for the purchase of services for clients.

Drug Enforcement Fund: This fund reflects law enforcement revenues and expenditures associated with asset forfeiture and sales. Major expenditures are for the purchase of training and supplies. The Drug Enforcement Fund budget is appropriated as funds are received.

Capital Improvement Funds

Capital Improvement Funds account for financial resources used for the acquisition or construction of major capital facilities other than those financed by Proprietary Funds.

County Improvement Fund: This fund controls the financing and construction of most non-educational County facilities, such as parks, libraries and public safety facilities. The Board of Supervisors approves these projects through the County's Capital Improvement Program (CIP). Revenue sources for this fund include transfers of local tax funding from the General Fund, the issuance of debt and grants.

School Improvement Fund: This fund controls the financing and construction of local educational facilities. Revenue sources consist of local tax funding from the General Fund, the issuance of debt and developer contributions.

PROPRIETARY FUND TYPE

Proprietary Funds are used to account for a government's business-type activities. The services provided in these funds are intended to recover all or a significant portion of their costs through user fees. The County's proprietary fund types are:

Enterprise Funds

Enterprise Funds are used to provide services that are financed and operated similarly to those of a private business enterprise. The County has an enterprise fund for Public Utilities.

Public Utilities Fund: The County's Public Utilities are reported in the CAFR as one fund. For budgeting purposes, the Utilities fund is split into 3 funds:

Countywide Utility Operating Fund: This fund accounts for the operation and maintenance of the County's water and sewer system.

Countywide Utility Capital Fund: This fund accounts for the revenues generated from customer user fees and one-time fees paid for capacity at the time of connection to the system. These revenues are used to fund maintenance and capital expenditures which are also accounted for in this fund.

Funds Structure and Basis of Budgeting

Tuckahoe Creek Service District Debt Fund: Accounts for the ad valorem taxes collected and payments to service Utility debt.

Internal Service Fund

An Internal Service Fund is used to account for the costs of operations for services provided to other County departments. The County does not have an internal service fund.

FIDUCIARY FUND TYPE

Custodial Fund accounts for assets that are controlled by the County unit, the assets are not derived from the County, and the assets are legally dedicated to providing benefits for the recipients. There are four types of Fiduciary Funds: Pension, Investment trust funds, Private-Purpose trust funds and Custodial funds. The County has one Custodial Fund and utilizes the accrual basis of accounting. Since by definition these assets are being held for the benefit of a third-party and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide financial statements.

Custodial Fund: This fund is used for the collection of revenue to provide for the needs of Social Services' clients outside of the current State and Federal programs.

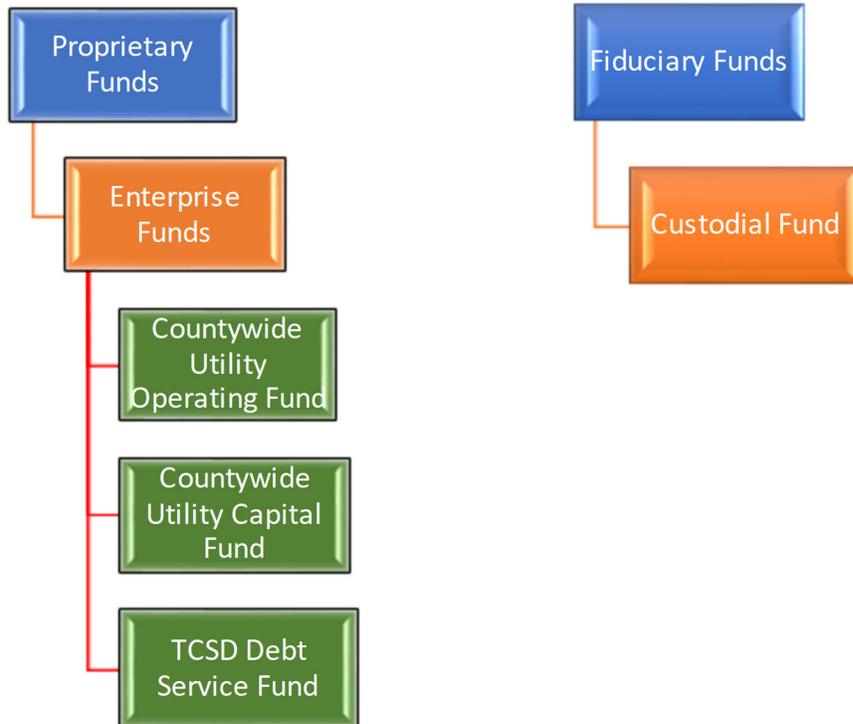
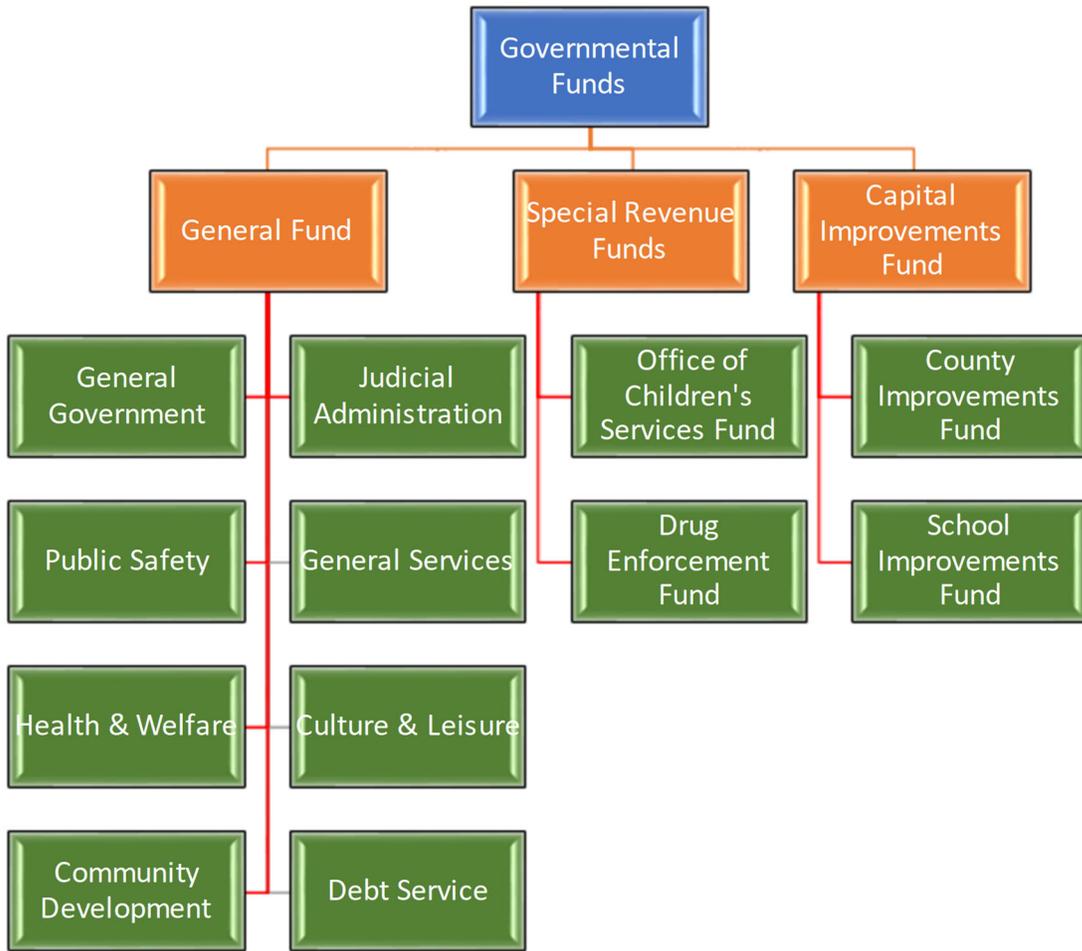
BASIS OF BUDGETING

In most cases, the County's budget follows the same basis of accounting used in preparing the County's Comprehensive Annual Financial Report (CAFR), which is prepared in accordance with generally accepted accounting principles (GAAP). Several exceptions should be noted. The budget document does not include the following funds listed as Fiduciary Funds in the CAFR: The Special Welfare Fund, Towers & Roads Fund, and the Performance Bonds. In addition, budgets for the proprietary funds are adopted in accordance with GAAP with the exception that the budget recognizes the flow of funds (i.e., payment of debt principal is budgeted, and depreciation is not budgeted). For some proprietary fund transactions, revenue recognition under the budgetary basis is deferred until amounts are received as cash, whereas these transactions are recorded as revenue when measurable and available under the GAAP basis of accounting. Budgeted amounts reflected in the financial statement are as originally adopted or as amended by the Board of Supervisors or County Administrator.

In April of each year, the County Board of Supervisors adopts the budget by resolution and funds are appropriated at the categorical level for the General Fund, at the major category of expenditures for the School Operating Fund, at the fund level for the Office of Children's Services Fund and other funds through the passage of an appropriations resolution. The resolution specifies that the budget and appropriation for each grant and capital project continue until the expiration of the grant or completion of the project. All other appropriations lapse at year-end. Budgets for some individual grants and projects are not included herein and are only appropriated during the year as funding sources become available.

Formal budgetary integration is employed as a management control device during the year for all funds except Fiduciary and Agency Funds. The level of control at which expenditures may not legally exceed appropriations is specified in the appropriations resolution. Potential budgetary overages among individual General Fund departments are identified through quarterly projections presented to the Board of Supervisors and tend to be addressed through budget amendments considered each June.

County Funds Structure



GOOCHLAND COUNTY FY2021 ADOPTED BUDGET

MATRIX OF FUNDS AND FUNCTIONAL UNITS

FUNCTIONS	GOVERNMENT FUNDS					SPECIAL REVENUE FUNDS	PROPRIETARY FUNDS		
	GENERAL FUND	SCHOOLS FUND	SOCIAL SERVICES	COUNTY CIP	SCHOOLS CIP	OFFICE OF CHILDRENS SERVICES	UTILITIES OPERATING	UTILITIES CIP	UTILITIES TCSD
GENERAL GOVERNMENT	X			X					
JUDICIAL ADMINISITRATION	X			X					
PUBLIC SAFETY	X			X					
GENERAL SERVICES	X			X					
HEALTH & WELFARE	X			X					
EDUCATION		X			X				
CULTURE & LEISURE	X			X					
COMMUNITY DEVELOPMENT	X			X					
DEBT SERVICE	X								
OFFICE OF CHILDRENS SERVICES						X			
DRUG ENFORCEMENT									
SOCIAL SERVICES			X						
UTILITIES							X	X	X



Goochland County Budget Process Calendar

Each year, the County Administrator presents the Board of Supervisors a two year budget (one-year operating budget and one year projected budget) and a five year capital improvement budget for their consideration in the month of February. After public input is received on those budget proposals, through Town Hall meetings, public hearings, and other direct contact from citizens, the Board of Supervisors adopts these budgets in April with any of their desired amendments to the proposals, and approves an appropriations resolution which designates specific dollar amounts for each fund, and by spending category within certain funds. The Board receives quarterly projection updates on the County's general fund, and amends the budgets as needed over the course of each fiscal year through agenda items requiring specific action.

The County Administrator is authorized to transfer unencumbered balances from one appropriation category to another within the General Fund. The County Administrator may transfer up to \$7,500.00 from the unencumbered appropriated balance of one appropriation category to another appropriation category. No more than one transfer may be made for the same item causing the need for a transfer, unless the total amount to be transferred for the item does not exceed \$7,500.00.

The School Superintendent, with the approval of the School Board, is authorized to transfer up to \$7,500.00 from the unencumbered appropriated balance of one appropriation category of the School Operating Fund to another appropriation category. No more than one transfer may be made for the same item causing the need for a transfer, unless the total amount to be transferred for the item does not exceed \$7,500.00.

The County Administrator and the School Superintendent are authorized to increase non-budgeted revenue that may occur during the fiscal year, as follows: a) Insurance recoveries received for damage to any County or School property, including vehicles, for which County or School funds have been expended to make repairs. b) Revenue not to exceed \$7,500.00.

Items over \$7,500 must be approved by the Board of Supervisors.

Following is a basic calendar providing an overview of the budget process:

September/October:

- The Director of Financial Services, Assessor, Treasurer, and Commissioner of Revenue formulate preliminary revenue estimates.
- Departments submit Capital Improvement Program (CIP) project requests.
- The Director of Financial Services distributes budget guidelines to departments.

November/December:

- The School Superintendent is advised of preliminary local revenue support for Schools.
- External organizations submit requests for County Contributions funding.
- The County Administrator reviews department budget submissions to be included in the proposed budget.

December/January:

- Staff refines revenue estimates, including new assessed values per the County Assessor.

February/March:

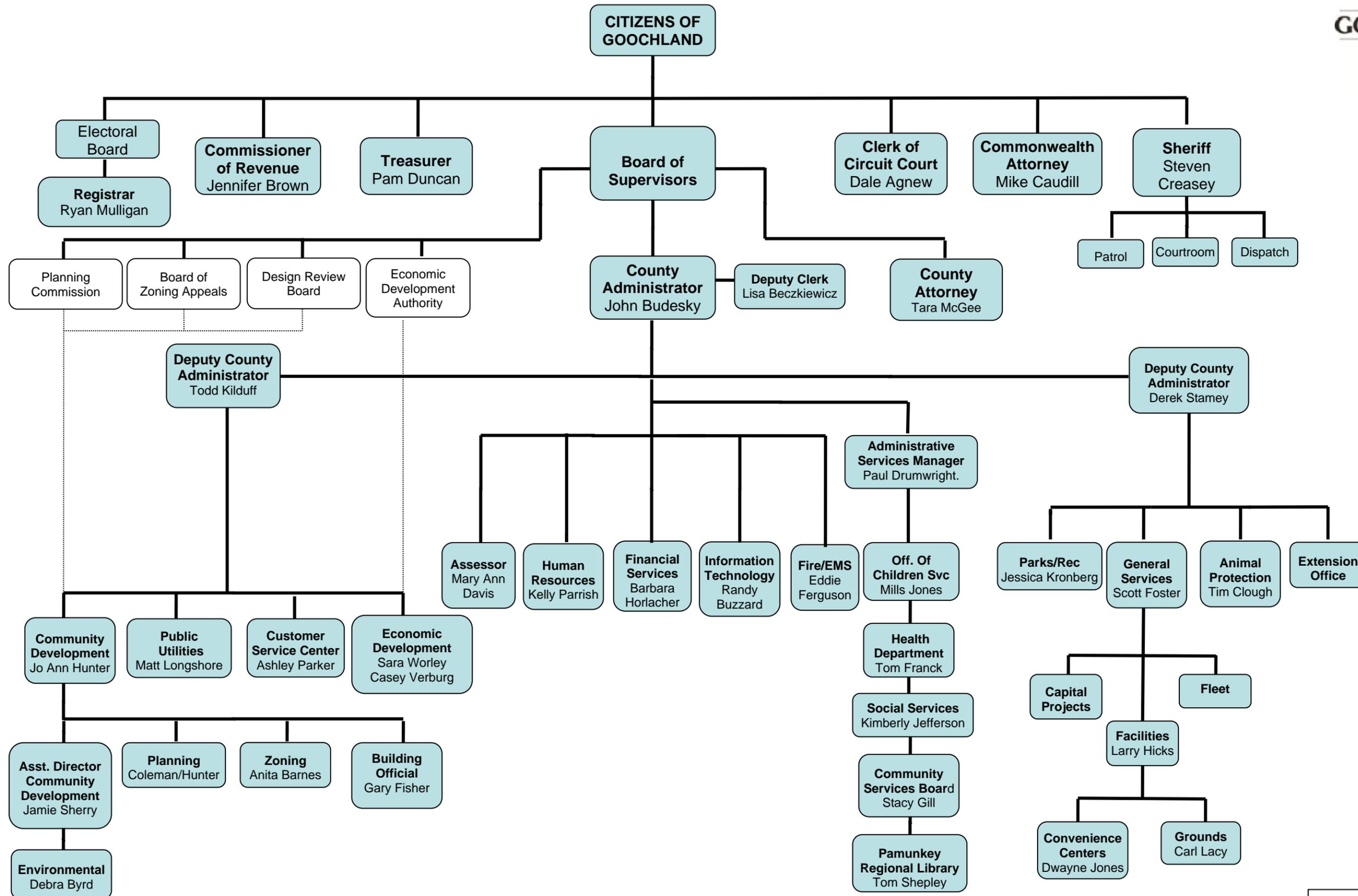
- The County Administrator presents the recommended budget and Capital Improvement Program to the Board of Supervisors.
- Individual agency presentations and categorical budget presentations are made to the Board of Supervisors during work sessions open to the public.
- The Board of Supervisors approves the advertisement of tax and fee rates and all related public hearings in the newspaper.

March/April:

- The Board of Supervisors holds Town Hall meetings to seek public input on all financial plans.
- After a public hearing, the Board of Supervisors officially adopts the operating and capital budgets and ordinance changes, fixes tax and fee rates, and adopts the appropriations resolution.

July:

- The new fiscal year commences on July 1st.



Last Revised: 2/11/20

**Executive Summary FY2021
Adopted Budget**

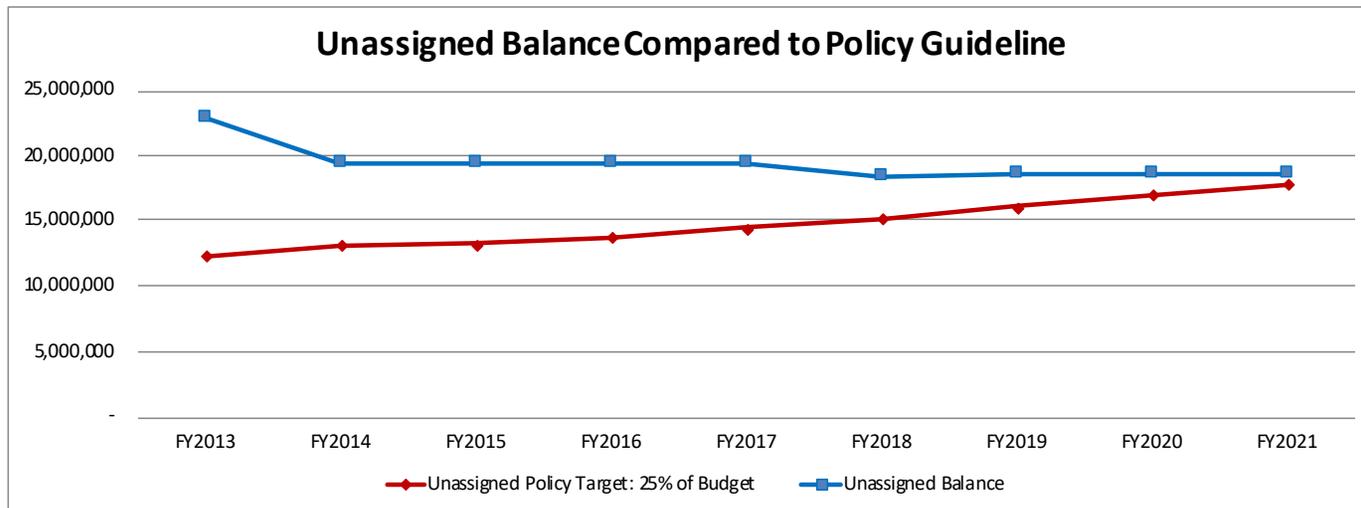
	General Fund	Schools	Social Services	Office of Children's Services	Utilities	CIP	Total
Revenues							
Real Property Taxes	26,864,943	-	-	-	5,824,543	-	32,689,486
Public Utility Taxes	820,000	-	-	-	-	-	820,000
Personal Property Taxes	12,541,500	-	-	-	-	-	12,541,500
Other Local Taxes	5,985,000	-	-	-	-	-	5,985,000
Permits, Fees, and Licenses	878,500	-	-	-	-	-	878,500
Fines and Forfeitures	70,000	-	-	-	-	-	70,000
Use of money and property	830,000	-	-	-	601,502	-	1,431,502
Charges for Services	904,500	1,116,555	-	1,100	6,977,487	-	8,999,642
Miscellaneous/Recoveries	283,000	-	90	25,000	-	-	308,090
Debt	-	-	-	-	-	-	-
State Revenues	5,858,108	8,086,551	587,154	833,976	-	-	15,365,789
Federal Revenues	211,904	1,709,208	1,323,868	8,000	-	-	3,252,980
Total Revenues	55,247,455	10,912,314	1,911,112	868,076	13,403,532	-	82,342,489
Expenditures							
Personnel	18,462,770	28,075,848	1,760,214	99,741	965,958	-	49,364,531
Operations	8,932,983	6,166,466	1,008,484	1,751,335	5,489,031	-	23,348,299
Debt Service	3,364,116	-	-	-	6,517,886	-	9,882,002
Capital	-	-	-	-	614,000	2,544,818	3,158,818
Transfers	27,307,404	(23,330,000)	(757,586)	(900,000)	-	(2,319,818)	-
Total Expenditures	58,067,273	10,912,314	2,011,112	951,076	13,586,875	225,000	85,753,650
Increase (Decrease) in Fund Balance	(2,819,818)	-	(100,000)	(83,000)	(183,343)	(225,000)	(3,411,161)



Past and Projected General Fund Balance

Below is the recent history of Goochland County's General Fund Balance, consistent with how the balance sheet (Exhibit 3) is shown in the County's Comprehensive Annual Financial Report as of June 30th at the end of each fiscal year. Estimates for the current fiscal year, and the upcoming biennial budget are also shown for reference purposes. The estimated Unassigned General Fund Balance, compared to the Financial Policy Guideline of the Board of Supervisors, is also shown in the chart below.

	FY2013 Actual	FY2014 Actual	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Actual	FY2019 Actual	FY2020 Estimate	FY2021 Adopted
Beginning Total Fund Balance							\$ 36,237,328	\$ 35,507,026	\$ 33,145,803
Less: Planned Uses at Budget Adoption									\$ -
Estimated Additions Less Other Uses								\$ (6,654,822)	\$ (2,819,818)
Potential Tax Revenue above Budget *								\$ 4,293,599	\$ 4,500,000
Assigned, Committed, Restricted, and Nonspendable	\$ 8,757,398	\$ 14,442,031	\$ 14,361,594	\$ 14,981,727	\$ 15,008,339	\$ 17,811,815	\$ 16,863,890	\$ 14,502,667	\$ 16,182,849
Unassigned Balance	\$ 22,873,972	\$ 19,401,025	\$ 19,401,951	\$ 19,404,095	\$ 19,450,499	\$ 18,425,513	\$ 18,643,136	\$ 18,643,136	\$ 18,643,136
Total Fund Balance	\$ 31,631,370	\$ 33,843,056	\$ 33,763,545	\$ 34,385,822	\$ 34,458,838	\$ 36,237,328	\$ 35,507,026	\$ 33,145,803	\$ 34,825,985
<i>Unassigned Policy Target: 25% of Budget</i>	<i>12,266,690</i>	<i>13,063,934</i>	<i>13,197,905</i>	<i>13,745,985</i>	<i>14,409,585</i>	<i>15,130,834</i>	<i>16,019,541</i>	<i>16,987,939</i>	<i>17,796,714</i>



Fund Balances for Appropriated Governmental Funds

	FY2017	FY2018	FY2019	FY2020	FY2021	Change:
	Actual	Actual	Actual	Estimate	Adopted	FY20-21
General Fund						
Estimated Beginning Fund Balance	\$ 34,385,822	\$ 34,458,838	\$ 36,237,328	\$ 35,507,026	\$ 33,145,803	
Net Change in Fund Balance	73,016	1,778,490	(730,302)	(2,361,223)	1,680,182	
Estimated Ending Fund Balance	\$ 34,458,838	\$ 36,237,328	\$ 35,507,026	\$ 33,145,803	\$ 34,825,985	5.1%
Unassigned Fund Balance	\$ 19,450,499	\$ 18,425,513	\$ 18,643,136	\$ 18,838,555	\$ 18,838,555	0.0%
Net Operating Revenues	52,395,623	55,604,977	58,293,633	59,500,000	55,747,455	
Est. Unassigned Fund Balance as % of Net Operating Revenues	37.1%	33.1%	32.0%	31.7%	33.8%	
Capital Projects Fund¹						
Estimated Beginning Fund Balance	8,252,623	14,281,371	12,265,060	11,728,523	12,524,170	
Net Change in Fund Balance	6,028,748	(2,016,311)	(536,537)	795,647	-	
Estimated Ending Fund Balance	14,281,371	12,265,060	11,728,523	12,524,170	12,524,170	0.0%
Office of Children's Services Fund						
Estimated Beginning Fund Balance	58,629	58,102	69,585	83,411	96,658	
Net Change in Fund Balance	(527)	11,483	13,826	13,247	(83,000)	
Estimated Ending Fund Balance	58,102	69,585	83,411	96,658	13,658	-85.9% ²
Schools						
Estimated Beginning Fund Balance	233,205	903,205	776,416	1,115,667	1,537,713	
Net Change in Fund Balance	670,000	(126,789)	339,251	422,046	(126,092)	
Estimated Ending Fund Balance	903,205	776,416	1,115,667	1,537,713	1,411,621	-8.2%

¹ Net changes in fund balance for Capital Projects Fund cannot be projected accurately based on the nature of multi-year projects.

² Net change in fund balance due to a decrease in County funding.

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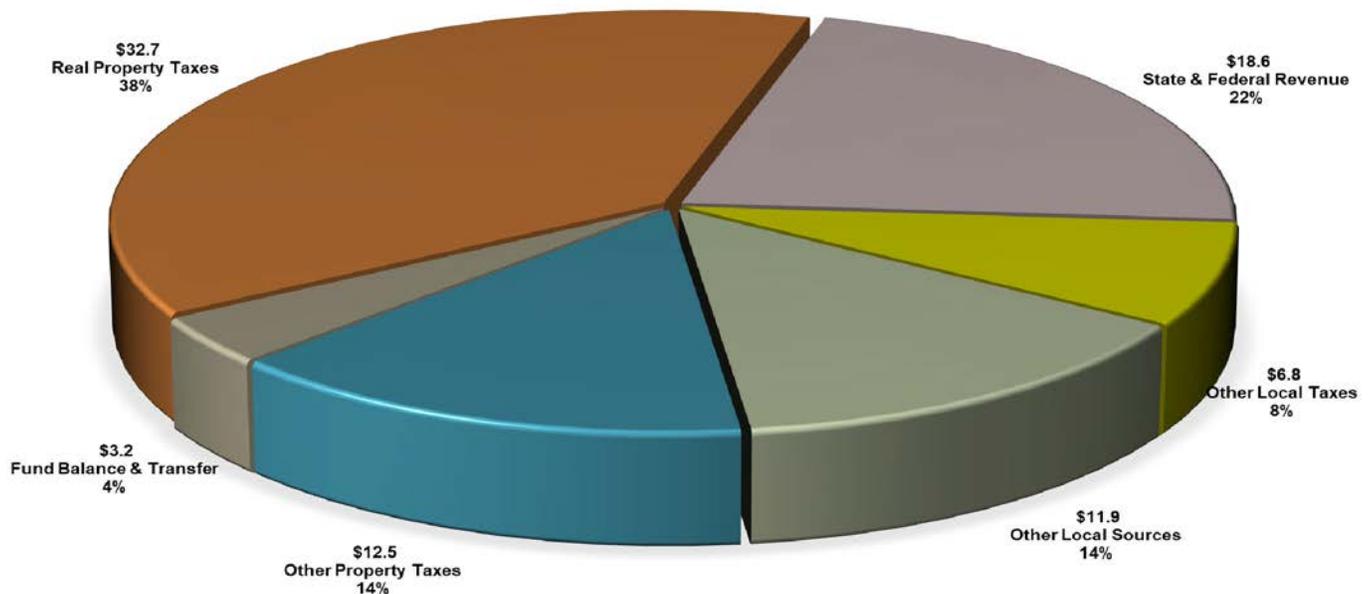
Fund Summaries

Goochland County, Virginia - FY2021 Adopted Budget

All Funds Revenue Summary

	FY2019 ACTUAL	FY2020 ADOPTED	FY2021 ADOPTED	INC / DEC FY2020
Real Property Taxes	28,958,876	31,182,271	32,689,486	4.8%
Public Utility Taxes	754,919	775,000	820,000	5.8%
Personal Property Taxes	11,867,258	12,692,000	12,541,500	-1.2%
Other Local Taxes	6,952,062	5,865,326	5,985,000	2.0%
Permits, Fees, and Licenses	1,364,408	1,289,000	878,500	-31.8%
Fines and Forfeitures	115,307	105,000	70,000	-33.3%
Use of money and property	1,279,737	1,570,000	1,431,502	-8.8%
Charges for Services	10,492,222	9,733,532	9,224,642	-5.2%
Miscellaneous/Recoveries	2,044,524	231,000	308,090	33.4%
Debt	-	-	-	0.0%
State Revenues	14,238,085	15,368,825	15,365,789	0.0%
Federal Revenues	3,175,621	3,240,827	3,252,980	0.4%
Use of fund balance	2,397,100	5,399,106	3,186,161	-41.0%
GRAND TOTAL ALL FUNDS	83,640,119	87,451,887	85,753,650	-1.9%

**FY2021 Adopted All Funds Revenues
(\$85.8M)**



Goochland County, Virginia - FY2021 Adopted Budget

All Funds Expenditure Summary

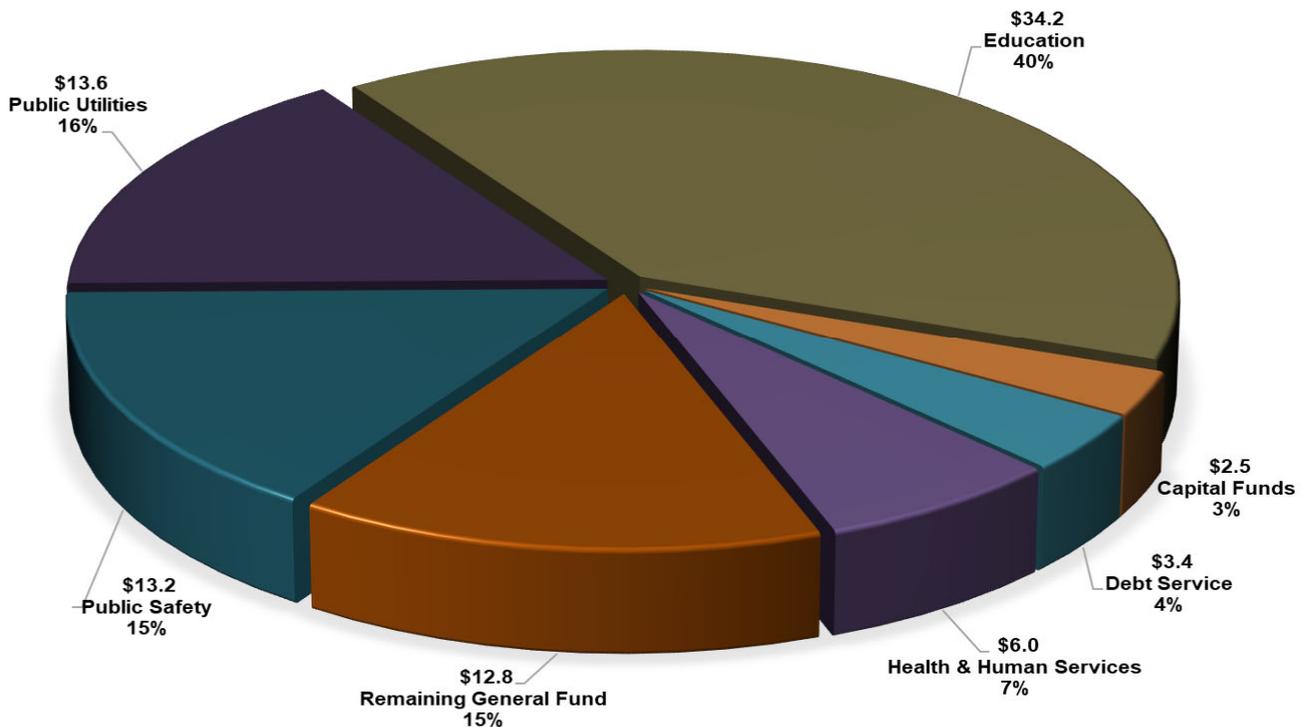
	FY2019 ACTUAL	FY2020 ADOPTED	FY2021 ADOPTED	INC / DEC FY2020
GENERAL FUND				
General Government	4,588,900	5,075,000	5,184,102	2.1%
Judicial Administration	1,646,293	1,827,771	1,841,717	0.8%
Public Safety	10,280,864	12,242,112	13,236,430	8.1%
General Services	2,619,189	2,687,089	2,788,047	3.8%
Health & Human Services	1,353,442	1,292,352	1,345,618	4.1%
Culture & Leisure	1,009,987	1,076,259	1,081,687	0.5%
Community Development	1,556,636	1,891,038	1,918,152	1.4%
Debt Service & Other	3,650,966	4,260,972	3,364,116	-21.0%
Schools Operating Transfer	22,309,039	23,330,000	23,330,000	0.0%
Social Services Transfer	629,184	709,545	757,586	6.8%
Office of Children's Services Transfer	723,920	943,000	900,000	-4.6%
CIP Pay-Go Transfer	852,200	852,200	-	-100.0%
Subtotal General Fund	51,220,620	56,187,338	55,747,455	-0.8%
GF Reserve Transfers to CIP	5,991,315	3,349,000	2,319,818	-30.7%
Social Services	2,441,184	2,703,566	2,768,698	2.4%
<i>LESS: Transfer to Social Services</i>	(629,184)	(709,545)	(757,586)	6.8%
School Operating Budget	29,957,928	31,220,824	31,452,242	0.7%
School Textbook Fund	329,045	261,795	271,360	3.7%
<i>LESS: GF Transfer to Schools</i>	(22,309,039)	(23,330,000)	(23,330,000)	0.0%
School Grants	1,244,537	1,192,902	1,164,670	-2.4%
School Cafeteria Fund	1,054,007	1,114,307	1,120,179	0.5%
School Other Special Revenue Fund	94,654	185,459	233,863	26.1%
Capital Improvements	8,543,096	5,107,072	2,544,818	-50.2%
<i>LESS: GF Transfer to CIP</i>	(6,843,515)	(4,201,200)	(2,319,818)	-44.8%
Office of Children's Services	1,089,481	1,768,198	1,851,076	4.7%
<i>LESS: GF Transfer to Children's Serv</i>	(723,920)	(943,000)	(900,000)	-4.6%
Subtotal Other Funds	20,239,589	17,719,378	16,419,320	-7.3%
TOTAL OPERATING	71,460,209	73,906,716	72,166,775	-2.4%

Goochland County, Virginia - FY2021 Adopted Budget

All Funds Expenditure Summary

	FY2019 ACTUAL	FY2020 ADOPTED	FY2021 ADOPTED	INC / DEC FY2020
UTILITIES				
Countywide Utility	4,987,294	5,660,478	6,454,989	14.0%
<i>LESS: GF Transfer to Countywide Utility</i>	-	-	-	0.0%
<i>LESS: Operating Transfer to Capital</i>	-	-	-	0.0%
Countywide Utility - Capital	1,446,446	1,369,069	614,000	-55.2%
Tuckahoe Creek Debt	6,115,743	6,515,624	6,517,886	0.0%
Subtotal Enterprise Funds	12,549,483	13,545,171	13,586,875	0.3%
GRAND TOTAL	84,009,692	87,451,887	85,753,650	-1.9%

**FY2021 Adopted All Funds Expenditures
(\$85.8M)**



Goochland County, Virginia - FY2021 Adopted Budget

General Fund Revenue Overview

The revenue budget for Goochland County's general fund is developed by consensus and is compiled by a committee that reviews a forecast from all major sources that incorporates trends and other growth assumptions for the upcoming fiscal year. This committee includes the Deputy County Administrator for Financial Services, the Treasurer, the Commissioner of Revenue, the County Assessor, the Controller, and the Director of Finance. In particular, the real estate tax forecast for the upcoming biennium is refined at the beginning of each calendar year once the Assessor's Office has established the taxable assessed values as of January 1st.

LOCAL REVENUES

The FY2021 general fund revenue budget totals \$55,747,455 a decrease of \$3,788,883 or 6.4% from the FY2020 Adopted total.

Property Taxes

Property taxes are the County's dominant revenue source, comprising over two thirds (72.2%) of the FY2021 general fund budget. The major sources of property taxes are real estate and personal property revenues. Other sources of property taxes include the machinery and tools tax, the mobile home tax, and penalties and interest levied on delinquent property tax bills. Real estate and personal property, including vehicles, trucks, boats, trailers, and aircraft, are taxed on the assessed value of the property, which approximates fair market value.

Real Estate Taxes

Taxes on real property are the largest revenue source for Goochland County. The real estate tax rate is set and taxes are levied on a calendar year basis (which straddles the fiscal year). In January of each year, the County establishes the real estate assessments for that calendar year. The Code of Virginia mandates that "annual assessments shall be made at 100 percent of fair market value." The Board of Supervisors adopts the tax rate in April of each year and that rate is then applied to two subsequent billings – one due on June 5th and one due on December 5th.

The County's Board of Supervisors has maintained a flat real estate tax rate of \$0.53 per \$100 assessed value since 2007. The rate was lowered at the beginning of the four-year downturn, from 2009 to 2013. The FY2020 budget was developed and balanced using the \$0.53 rate. The FY2021 budget is also based on a rate of \$0.53.

From the assessments, the County is projecting \$27,604,943 in current real estate tax collections for FY2021. After the Tuckahoe Creek Service District shared revenue, net County is \$25,804,943, an increase of \$844,943 from the FY2020 adopted budget. This revenue estimate is based on the January 2020 reassessments of existing properties of 5.0% and new construction of 1.3% and are reflections of solid growth in real estate tax revenues which is our primary funding source. After this the estimate was reduced for the potential economic impacts of the pandemic.

The real estate tax relief for the elderly and disabled program provides relief from real estate taxes for elderly or disabled individuals who satisfy certain income and net worth criteria. In FY2011, this program was expanded to include disabled veterans. In FY2020 the relief was increased from \$800 to \$900. FY2021 is budgeted for \$490,000 as a revenue source. The funding has an offsetting equal expense in the Health and Welfare category.

Goochland County, Virginia - FY2021 Adopted Budget

General Fund Revenue Overview

The annual real estate tax levy also provides direct support for servicing the Tuckahoe Creek Service District (TCSD) water and sewer infrastructure debt. Currently 55% of the incremental real estate tax growth from the 2004 baseline (excluding most residential properties) is redirected each year from the general fund to the TCSD debt fund. The FY2021 budget includes a \$1,800,000 revenue sharing deduction from real estate taxes.

Personal Property Taxes

Personal property taxes are assessed on various classes of personal property. Rates for tax year 2020 vary from \$0.40 to \$4.00 per \$100 of assessed value depending on the property type. The Commissioner of the Revenue administers personal property taxes and keeps record of a property's assessed value. The largest class of personal property is passenger automobiles and trucks, which are due annually on June 5th and December 5th.

The FY2021 budget for current personal property taxes (excluding personal property tax relief for vehicle, which is listed separately as a State revenue source) is \$11,100,000, an increase of \$150,000 or 1.4% from the FY2020 adopted figure.

Other Property Taxes and Penalties and Interest

The remainder of the property tax portfolio – delinquent property taxes, machinery and tools taxes, and penalties and interest – is budgeted for a net decrease in FY2021.

Other Local Taxes

The “other local tax” category includes all locally assessed taxes other than property taxes. Other local taxes represent 10.7% of the general fund budget in FY2021 at a combined \$5,985,000. Major revenue sources within the other local tax category include the local sales tax, the business professional and occupational license tax (BPOL), consumer utility taxes, and bank stock taxes.

Local Sales Tax

The local option sales tax is a one percent tax on the sale of most goods within the County. The Commonwealth of Virginia collects a four percent tax for a total sales tax of five percent. Both the local option and the state sales taxes are collected at the point of sale. The Virginia Department of Taxation remits the local option sales tax back to the County on a monthly basis.

The FY2021 budget projects local-option sales tax receipts of \$3,300,000 representing a \$85,674 increase from the adopted FY2020 amount. Annual collections from this source have been growing somewhat in recent years.

Business Professional and Occupational License (BPOL) Tax

The BPOL tax is a tax on the gross receipts of businesses which operate in Goochland County. The tax is due annually on March 1st and must be paid before a business can receive a business license. The amount of BPOL revenue the County receives in any given fiscal year is dependent on the gross receipts of businesses in the prior calendar year. For FY2021, Business Professional and Occupational License revenue is budgeted at \$900,000, a decrease of \$10,000 from the FY2020 budget based the potential economic impact due to the pandemic.

Consumer Utility Taxes

Consumer utility taxes are collected on gas and electric services provided to Goochland residents and businesses. The FY2021 budget includes \$480,000 in utility taxes.

Goochland County, Virginia - FY2021 Adopted Budget

General Fund Revenue Overview

Additional Local Taxes

Taxes in this category include the consumption tax, bank stock tax, local recordation taxes, and transient occupancy taxes. The taxes in this category are budgeted at \$1,305,000 in FY2021. Collections from the recordation taxes are budgeted at \$600,000, which represents a \$35,000 increase over FY2020.

Other Local Sources

Goochland County receives other local, non-tax revenue from a variety of sources. These categories include permits and fees, fines and forfeitures, charges for services, and recovered costs and miscellaneous revenues. All together, these other local sources total \$2,966,000 or 5.3% of the general fund budget.

Permits, Fees, and Licenses

The County generates local revenue from charges for building permits, planning permits, and several other miscellaneous licenses and fees, such as fire permits and dog licenses. The FY2021 total is \$410,000 lower than the FY2020 amount primarily due to the potential economic impact of the pandemic.

Fines and Forfeitures and Use of Money and Property

These two revenue categories are expected to generate \$900,000 in FY2021, a decrease of \$211,000, from their combined FY2020 budget. The decrease is attributable to the potential economic impact of the pandemic.

Charges for Services

The service charges category includes revenue received by the County for direct services provided to citizens. The vast majority of service charge revenue is from Emergency Medical Service (EMS) transports provided by Fire-Rescue. Most of the EMS funds are recovered from insurance companies, Medicare, and Medicaid, representing \$650,000 of the FY2021 budget. Other revenues in the service charge category include parks and recreation fees, refuse collection fees from the Convenience Centers, and Courthouse Security fees.

Recovered Costs and Miscellaneous Revenues

Recovered costs and miscellaneous revenues include reimbursements from enterprise funds, homeowner associations for curbside recycling, and proceeds from recycled materials at the Convenience Centers. For FY2021 the curbside recycling and proceeds from recycled materials are increasing by \$15,000 primarily due to increased participation.

STATE REVENUES

Goochland County receives funding from the Commonwealth in several areas, adding to approximately \$5.5 million per year. The largest state revenue in the general fund is personal property tax relief reimbursement, with salary and benefits reimbursements for state-supported positions making up most of the remainder.

Personal Property Tax Relief Reimbursement

In 1998, the Commonwealth of Virginia began its Personal Property Tax Relief Act (PPTRA) program, under which Virginia residents would pay a decreasing percentage of the personal property tax on their qualifying personal vehicles. The original intent of PPTRA was to provide 100 percent reimbursements of personal property taxes beginning in 2002. However, fiscal constraints at the state level prevented the full implementation of the reimbursement and statewide relief has been capped at \$950 million. Goochland's

Goochland County, Virginia - FY2021 Adopted Budget

General Fund Revenue Overview

share of the \$950 million is expected to remain at \$2,853,012, a figure that has remained constant for many years.

Compensation Board Shared Expenses

Historically, the Commonwealth of Virginia has supported a sizable portion of the expenses of local constitutional officers across the state, including the offices of the Sheriff, Commonwealth Attorney, Clerk of Circuit Court, Treasurer, and Commissioner of the Revenue in Goochland County.

Communications Taxes

Local taxes associated with the telecommunications industry were impacted by State legislation in 2007, as several revenue sources were replaced with the communications tax. These taxes are now received through monthly distributions from the Commonwealth. For FY2021, communications tax revenue is budgeted at \$725,000.

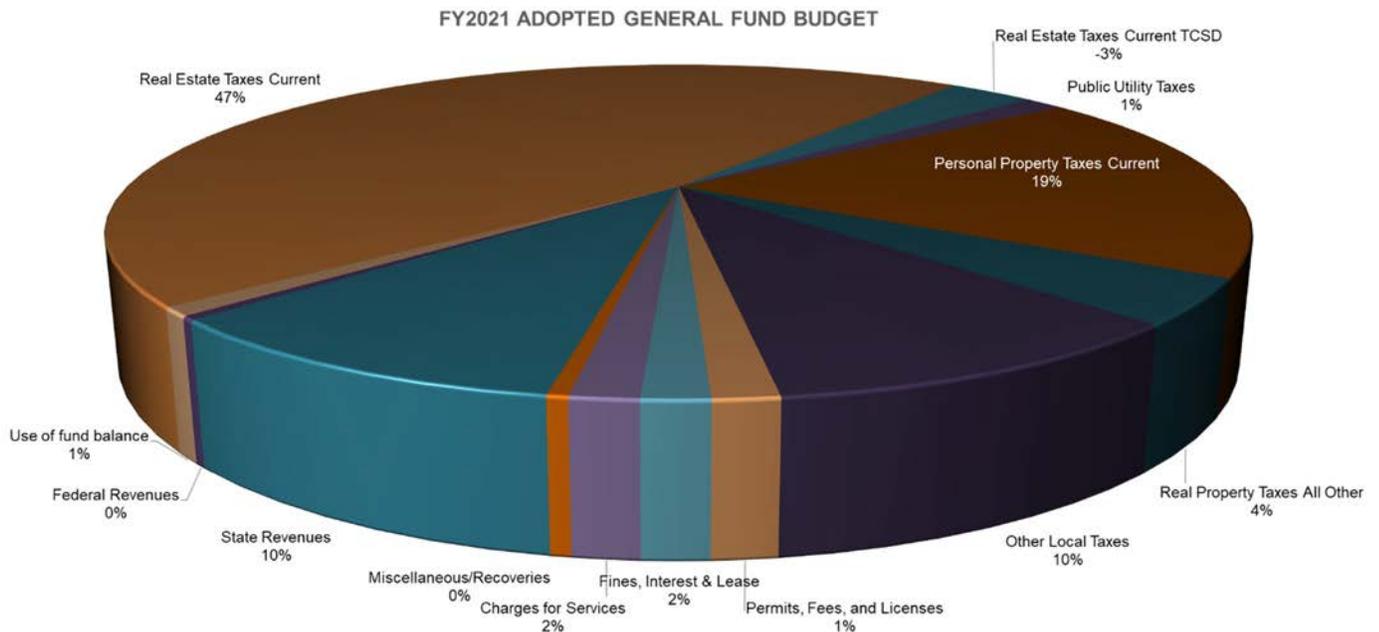
FEDERAL REVENUES

Federal revenue for local operations is budgeted at \$211,904 in FY2021. The majority of these funds are received as a centralized services reimbursement through the Virginia Department of Social Services according to an annual cost allocation report.

OTHER FUNDING SOURCES

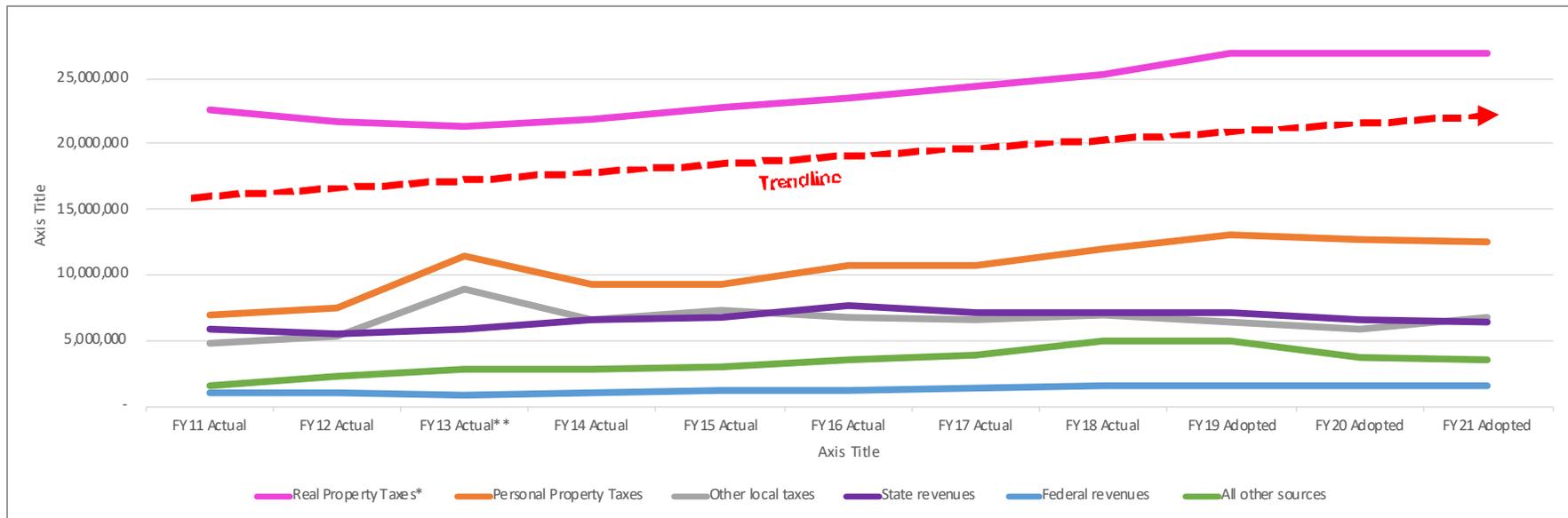
Use of Fund Balance and Transfers

During the past several years, Goochland County's general fund budget has been balanced using transfers from various reserves, typically generated in prior years and identified by the Board of Supervisors well in advance of budget approval. The FY2021 budget is supported by \$500,000 in transfers from general fund reserves.



General Fund Revenue
Historical Actuals, FY2020 & FY2021 Adopted Budget
(For Comparability the Budgets include DSS)

	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18 Actual	FY19 Actual	FY20	FY21
	Actual			Adopted	Adopted						
Real Property Taxes	22,564,774	21,621,420	21,438,068	21,893,513	22,775,582	23,405,032	24,231,347	25,139,802	26,893,000	26,880,000	26,864,943
Personal Property Taxes	7,070,690	7,502,492	11,476,778	9,225,569	9,221,003	10,619,308	10,590,965	11,885,258	13,016,469	12,692,000	12,541,500
Other local taxes	4,800,844	5,252,355	9,029,544	6,479,035	7,207,801	6,628,616	6,622,197	6,952,062	6,380,920	5,865,326	6,805,000
Permits, fees & licenses	256,225	764,566	973,999	594,726	796,842	1,323,690	1,435,503	1,364,408	1,369,228	1,289,000	878,500
Fine, interest & lease	332,057	400,342	224,257	278,111	176,193	256,773	426,274	790,468	1,319,970	1,111,000	900,000
Charges for services	355,699	313,697	545,221	1,030,184	894,643	968,146	959,129	1,073,649	992,416	990,000	904,500
Miscellaneous & recoveries	676,493	699,617	997,164	935,743	990,222	944,489	1,026,286	1,740,240	1,363,138	264,000	283,000
State revenues	5,817,031	5,590,356	5,749,766	6,618,871	6,716,446	7,762,328	7,103,396	7,031,202	6,994,306	6,513,528	6,445,262
Federal revenues	994,544	943,199	916,023	1,018,813	1,180,144	1,169,312	1,398,100	1,473,913	1,512,296	1,501,505	1,535,772
Use of fund balance	-	-	-	-	-	-	-	-	-	1,075,000	600,000
	42,868,357	43,088,044	51,350,820	48,074,565	49,958,876	53,077,694	53,793,197	57,451,002	59,841,743	58,181,359	57,758,477



The FY13 increase in Personal Property Taxes was primarily caused by moving to two payments per year. The FY13 increase in Other Local Taxes is due to Bank Stock Tax.

Goochland County, Virginia - FY2021 Adopted Budget
General Fund Revenue Summary

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1000011 - GENERAL PROPERTY TAXES				
311001 - REAL ESTATE CURRENT	26,539,144	26,550,000	27,604,943	28,600,000
311002 - REAL ESTATE DELINQUENT	622,506	600,000	500,000	600,000
311003 - TAX RELIEF FOR THE ELDERLY	484,528	470,000	490,000	490,000
311004 - TCSD 55% REV SHARING	(1,608,769)	(1,590,000)	(1,800,000)	(1,800,000)
311020 - ROLL BACK TAXES	80,323	75,000	70,000	80,000
311100 - PUBLIC SVC CORP TAXES CURR	775,268	775,000	820,000	820,000
311300 - PERSONAL PROPERTY TAXES CURR	11,386,502	10,950,000	11,100,000	12,000,000
311301 - PERSONAL PROP TAXES DELINQ	594,628	650,000	500,000	650,000
311302 - VOLUNTEER PERSONAL PROP	4,508	4,000	4,000	4,000
311303 - COMMON CARRIER	331	1,000	500	500
311304 - PHYSICALLY HANDICAPPED	5,885	2,000	4,000	4,000
311305 - ADMIN FEE PP	42,329	40,000	30,000	45,000
311306 - SHORT TERM RENTAL TAX	143,660	120,000	100,000	140,000
311400 - MACHINERY AND TOOLS	429,970	430,000	400,000	470,000
311500 - MOBILE HOME	4,294	5,000	3,000	5,000
311501 - MOBILE HOME DELQ	80	-	-	-
311600 - PENALTIES	250,536	240,000	250,000	250,000
311601 - INTEREST ON TAXES	153,743	250,000	150,000	175,000
1000011 - GENERAL PROPERTY TAXES Total	39,909,467	39,572,000	40,226,443	42,533,500
1000012 - OTHER LOCAL TAXES				
312001 - LOCAL SALES AND USE TAX	3,263,319	3,214,326	3,300,000	4,050,000
312002 - CONSUMER UTILITY TAXES	484,220	470,000	480,000	480,000
312003 - CONSUMPTION TAXES	105,587	105,000	95,000	108,000
312004 - BUSINESS LICENSE TAXES	949,389	910,000	900,000	950,000
312005 - MOTOR VEHICLE LICENSE	117,532	-	-	-
312006 - BANK STOCK TAXES	799,367	600,000	600,000	600,000
312007 - TAXES ON RECORD AND WILLS	659,757	565,000	600,000	700,000
312008 - TRANSIENT OCCUPANCY TAXES	1,749	1,000	10,000	50,000

Goochland County, Virginia - FY2021 Adopted Budget
General Fund Revenue Summary

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1000012 - OTHER LOCAL TAXES Total	6,380,921	5,865,326	5,985,000	6,938,000
1000013 - PERMITS FEES & LICENSES				
313000 - ANIMAL LICENSES	37,688	15,000	10,000	10,000
313001 - LAND USE FEES	2,750	3,000	2,500	2,500
313002 - TRANSFER FEES	959	1,000	1,000	1,000
313003 - ZONING AND SUBDIV PERMITS	75,683	70,000	75,000	75,000
313004 - BUILDING PERMITS	1,086,042	1,000,000	600,000	1,100,000
313005 - ZONING REVIEW FEES	25,550	21,000	25,000	25,000
313006 - SEPTIC TANK PERMITS	4,980	5,000	5,000	5,000
313007 - BURN PERMITS	3,525	3,000	4,000	4,000
313008 - LAND DISTURBANCE	38,050	38,000	40,000	40,000
313009 - PLAN OF DEVELOPMENT	29,486	32,000	35,000	35,000
313010 - STORMWATER PERMITS	63,050	100,000	80,000	80,000
313012 - LARGE CROWD	1,000	1,000	1,000	1,000
313013 - ROAD STREET SIGNS	315	-	-	-
313014 - MISCELLANEOUS PERMITS FEES	150	-	-	-
313015 - DMV STOP FEE	3,380	-	-	-
1000013 - PERMITS FEES & LICENSES Total	1,372,608	1,289,000	878,500	1,378,500
1000014 - FINES & FORFEITURES				
314000 - COURT FINES	66,360	105,000	70,000	70,000
314001 - PARKING FEES	65	-	-	-
314002 - OTHER FINES	100	-	-	-
1000014 - FINES & FORFEITURES Total	66,525	105,000	70,000	70,000
1000015 - USE OF MONEY & PROPERTY				
315000 - INTEREST ON BANK DEPOSITS	1,182,287	1,000,000	800,000	1,100,000
315001 - RENTS	9,250	6,000	30,000	20,000
1000015 - USE OF MONEY & PROPERTY Total	1,191,537	1,006,000	830,000	1,120,000
1000016 - CHARGES FOR SERVICES				
316220 - SHERIFF AND DEP FEES	5,668	5,000	5,000	5,000
316221 - CIRCUIT COURT SECURITY	51,168	50,000	50,000	50,000

Goochland County, Virginia - FY2021 Adopted Budget
General Fund Revenue Summary

		FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
100	316222 - GEN DIST/CC ADMISSION	2,785	3,000	3,000	3,000
	316223 - DNA TEST	201	-	-	-
	316224 - COMMONWEALTH ATTORNEY FEE	1,377	2,000	1,500	1,500
	316300 - EMS COST RECOVERY	637,295	725,000	650,000	650,000
	316400 - CONVENIENCE CENTER CHARGES	34,105	35,000	35,000	35,000
	316700 - RECREATION FEES	151,746	170,000	160,000	160,000
1000016 - CHARGES FOR SERVICES Total		884,344	990,000	904,500	904,500
1000018 - MISCELLANEOUS					
	318000 - MISCELLANEOUS REVENUE	21,525	5,000	10,000	10,000
	318001 - SALE OF SURPLUS	50,295	-	-	-
	318002 - JUDICIAL SALE EXCESS PROCEEDS	60,632	-	-	-
	318003 - SALE OF LOGO ITEMS	80	-	-	-
	318010 - CLERK'S NONREVERTING FUNDS	10,000	10,000	10,000	10,000
	318910 - INSURANCE ADJUSTMENTS	38,394	-	-	-
1000018 - MISCELLANEOUS Total		180,926	15,000	20,000	20,000
1000019 - RECOVERED COSTS					
	319000 - MISC RECOVERED COSTS	210	30,000	-	-
	319104 - CREDIT CARD CONVENIENCE FEE	2,464	-	-	-
	319200 - CIRCUIT COURT COPIES	5,015	5,000	5,000	5,000
	319300 - KENNEL FEE REIMBURSEMENT	4,960	6,000	5,000	5,000
	319350 - SPECIAL EVENT REIMBURSEMENT	58,120	60,000	65,000	65,000
	319400 - RECYCLED REIMBURSEMENT	75,138	50,000	75,000	75,000
	319401 - HOA RECYCLING	54,704	40,000	55,000	55,000
	319500 - CSB FISCAL AGENT	7,000	7,000	7,000	7,000
	319501 - CSB IT SERVICES	11,000	11,000	11,000	11,000
	319700 - LAWN SERVICE SCHOOLS	39,000	39,000	39,000	39,000
	319701 - COST SHARING PR	19,102	-	-	-
	319800 - SALE OF MAPS SURVEYS	1,550	1,000	1,000	1,000
1000019 - RECOVERED COSTS Total		278,264	249,000	263,000	263,000
1000022 - NONCATEGORICAL STATE AID					

Goochland County, Virginia - FY2021 Adopted Budget
General Fund Revenue Summary

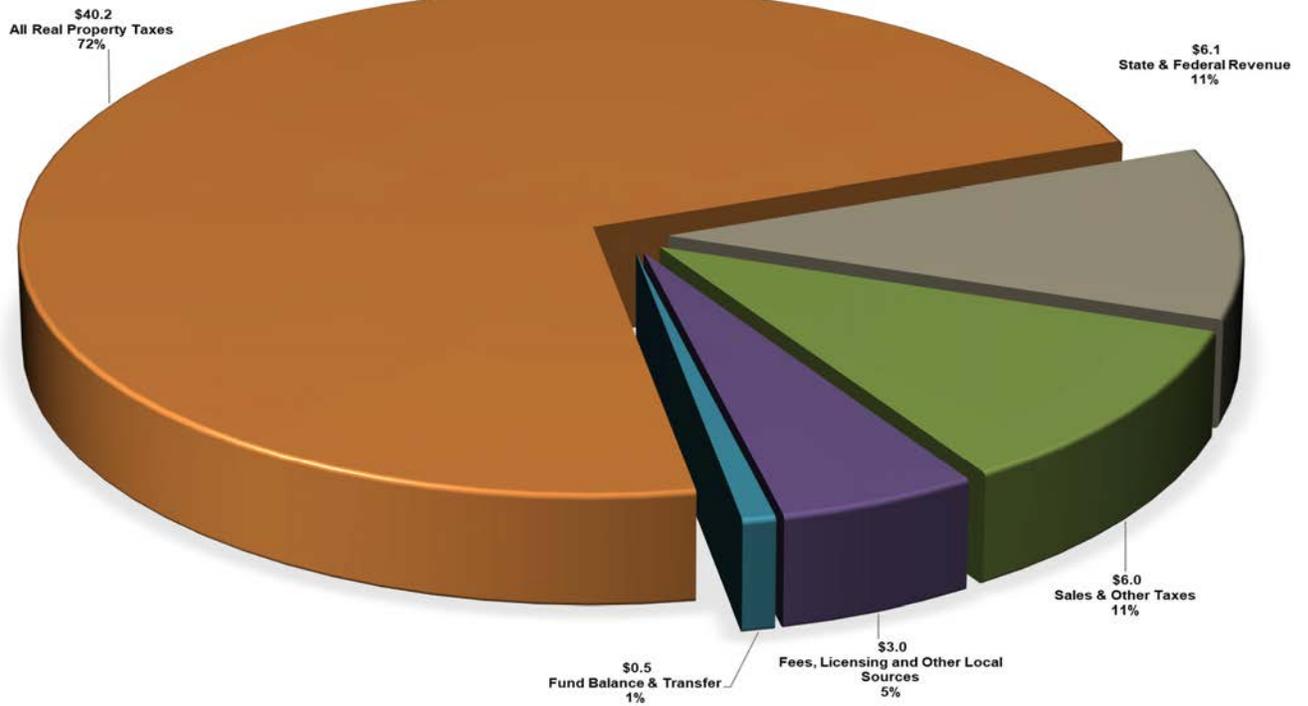
		FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
100322000	- MOBILE HOME TILTING	25,127	9,000	20,000	20,000
	322001 - ROLLING STOCK TAX	149,466	80,000	80,000	80,000
	322002 - RECORDATION TAXES	165,901	140,000	165,000	165,000
	322003 - DMV RENTAL TAX	19,110	20,000	20,000	20,000
	322004 - PPTRA	2,853,012	2,853,012	2,853,012	2,853,012
	322005 - COMMUNICATION SALES AND USE	725,340	800,000	725,000	725,000
1000022	- NONCATEGORICAL STATE AID Total	3,937,957	3,902,012	3,863,012	3,863,012
1000023 - STATE SHARE OF LOCAL OFFICES					
	323010 - COMMONWEALTH ATTORNEY	274,170	273,000	273,000	273,000
	323011 - COURT APPOINTED ATTORNEY	2,117	1,800	1,800	1,800
	323020 - SHERIFF	936,287	927,000	935,000	935,000
	323030 - COMMISSIONER OF REVENUE	90,692	89,500	89,500	89,500
	323040 - TREASURER	109,649	111,000	111,000	111,000
	323060 - REGISTRAR	37,500	37,500	37,500	37,500
	323080 - CLERK OF THE COURT	236,642	225,000	235,000	235,000
1000023	- STATE SHARE OF LOCAL OFFICES Total	1,687,057	1,664,800	1,682,800	1,682,800
1000024 - CATEGORICAL STATE AID					
	324100 - DMV REIMBURSEMENTS	156,646	140,000	130,000	160,000
	324200 - VICTIM WITNESS	17,815	15,000	15,000	15,000
	324202 - CLERK TECHNOLOGY	9,862	13,000	13,000	13,000
	324300 - MISC STATE GRANT	744	-	-	-
	324301 - WIRELESS E 911	78,198	47,000	47,000	47,000
	324302 - FOUR FOR LIFE	53,964	26,127	26,127	26,127
	324303 - FIRE PROGRAM FUND	75,169	75,169	75,169	75,169
	324400 - OTHER STATE FUNDS MISC	7,120	6,000	6,000	6,000
	324800 - ECONOMIC DEVELOPMENT	-	-	-	-
1000024	- CATEGORICAL STATE AID Total	399,518	322,296	312,296	342,296
1000033 - CATEGORICAL FEDERAL AID					
	333002 - COST ALLOCATION CEN SERV	103,121	95,000	100,000	100,000
	333003 - LEMPG GRANT	17,861	16,904	16,904	16,904

Goochland County, Virginia - FY2021 Adopted Budget

General Fund Revenue Summary

		FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
100	333004 - VICTIM WITNESS GRANT	53,447	60,000	60,000	60,000
	333007 - HIGHWAY SAFETY GRANT	27,057	35,000	35,000	35,000
1000033 - CATEGORICAL FEDERAL AID Total		201,486	206,904	211,904	211,904
1000090 - PRIOR YEAR BALANCE INTER XFER					
	390000 - USE OF PRIOR YEAR BALANCE	-	4,349,000	500,000	500,000
1000090 - PRIOR YEAR BALANCE INTER XFER Total		-	4,349,000	500,000	500,000
100 Total		56,490,609	59,536,338	55,747,455	59,827,512

**FY2021 Adopted General Fund Revenue
(\$55.7M)**



Goochland County, Virginia - FY2021 Adopted Budget

General Fund Expenditures Summary

		FY2019 ACTUAL	FY2020 ORIGINAL BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTE D BUDGET
10 - GENERAL GOVT					
	1001101 - BOARD OF SUPERVISORS	147,012	163,245	198,425	202,330
	1001201 - COUNTY ADMINISTRATOR	600,933	621,713	644,878	664,127
	1001204 - COUNTY ATTORNEY	377,291	403,702	415,910	417,332
	1001205 - HUMAN RESOURCES	197,538	269,184	283,012	286,219
	1001209 - COMMISSIONER OF REVENUE	409,304	432,693	450,439	452,387
	1001210 - COUNTY ASSESSOR	455,331	503,501	505,326	507,972
	1001213 - TREASURER	506,206	581,930	552,838	557,995
	1001215 - FINANCE	487,750	487,341	494,424	494,977
	1001216 - PURCHASING	106,537	109,091	111,993	112,881
	1001220 - INFORMATION SYSTEMS	1,097,171	1,229,180	1,238,271	1,330,408
	1001302 - REGISTRAR	201,542	271,120	288,586	302,771
10 - GENERAL GOVT Total		4,586,616	5,072,700	5,184,102	5,329,399
20 - JUD ADMIN					
	1002101 - CIRCUIT COURT	35,578	40,272	39,370	41,442
	1002102 - GENERAL DISTRICT COURT	15,898	25,010	23,617	24,860
	1002106 - CLERK OF CIRCUIT COURT	580,008	615,361	622,871	624,567
	1002107 - SHERIFF COURT RELATED	479,148	591,346	591,569	591,569
	1002201 - COMMONWEALTH ATTORNEY	528,067	555,782	564,290	564,828
20 - JUD ADMIN Total		1,638,699	1,827,771	1,841,717	1,847,266
30 - PUBLIC SAFETY					
	1003102 - SHERIFF	3,355,713	3,759,672	4,039,010	4,329,271
	1003202 - FIRE & RESCUE	3,890,218	5,047,117	5,599,565	5,787,373
	1003203 - EMER PLANNING FIRE GRANT	139,781	135,104	139,032	139,032
	1003304 - CORRECTION & DETENTION	397,560	476,125	434,412	434,412
	1003401 - BUILDING INSPECTIONS	679,951	844,541	772,692	772,692
	1003501 - ANIMAL PROTECTION	551,292	609,607	605,354	605,354
	1003505 - EMERGENCY COMMUNICATION	984,045	1,067,446	1,074,665	1,143,769
	1003506 - SHERIFF GRANTS	27,846	35,000	35,000	35,000

Goochland County, Virginia - FY2021 Adopted Budget

General Fund Expenditures Summary

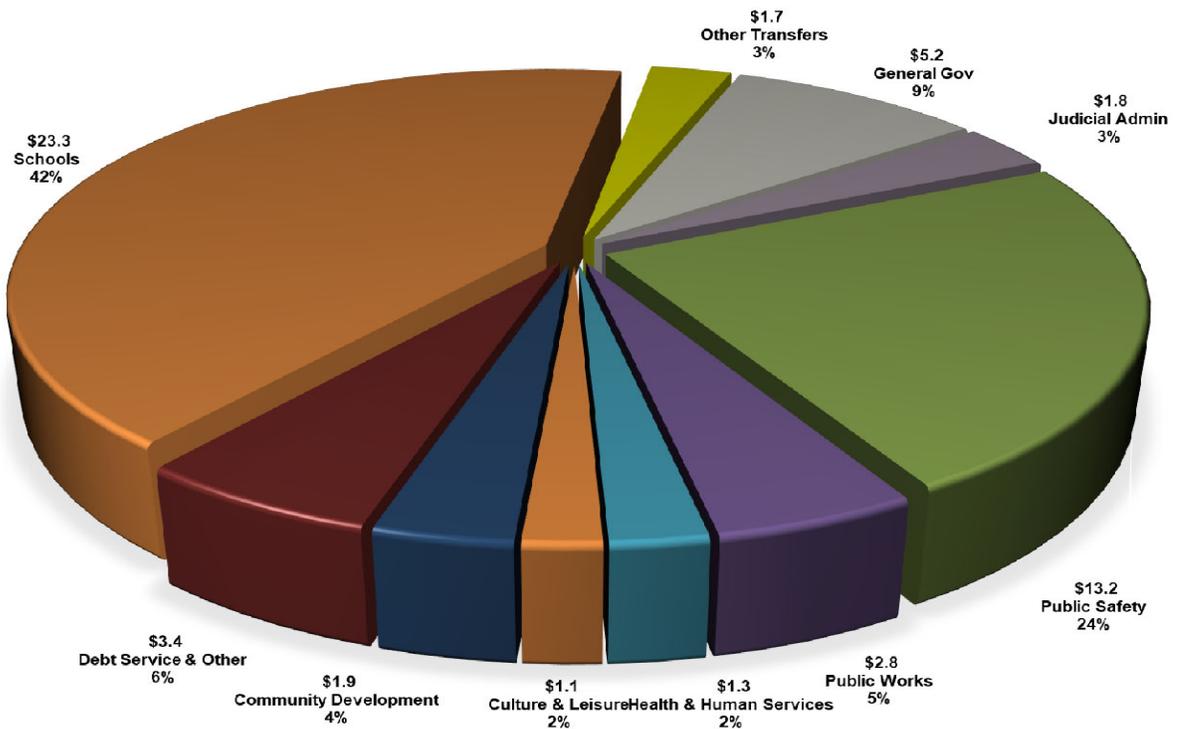
		FY2019 ACTUAL	FY2020 ORIGINAL BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTE D BUDGET
30 - PL	1003558 - EMERGENCY TECHNOLOGY SVC	254,464	267,500	536,700	536,700
30 - PUBLIC SAFETY Total		10,280,870	12,242,112	13,236,430	13,783,603
40 - GENERAL SERVICES					
	1004204 - CONVENIENCE CENTER	934,536	902,441	960,531	1,004,436
	1004302 - GENERAL SERVICES	1,134,853	1,231,161	1,252,002	1,319,929
	1004304 - GROUNDS MANAGEMENT	549,799	553,487	575,514	629,567
40 - GENERAL SERVICES Total		2,619,188	2,687,089	2,788,047	2,953,932
50 - HEALTH AND HUMAN SERVICES					
	1005100 - CONTRIBUTIONS	146,757	68,614	67,706	68,295
	1005101 - HEALTH DEPARTMENT	253,090	273,978	287,902	287,902
	1005202 - COMMUNITY SERVICES	275,615	281,760	302,010	302,010
	1005301 - TAX RELIEF FOR THE ELDERLY	484,528	470,000	490,000	490,000
	1005312 - GOOCHLAND CARES	193,450	198,000	198,000	210,000
50 - HEALTH AND HUMAN SERVICES Total		1,353,440	1,292,352	1,345,618	1,358,207
70 - PARKS AND CULTURAL					
	1007104 - PARKS & RECREATION	573,794	621,230	616,231	628,565
	1007302 - PAMUNKEY REG LIBRARY	436,192	455,029	465,456	465,493
70 - PARKS AND CULTURAL Total		1,009,986	1,076,259	1,081,687	1,094,058
80 - COMMUNITY DEVELOPMENT					
	1008100 - COMMUNITY DEVELOPMENT	148,880	189,931	180,322	181,426
	1008101 - PLANNING	599,927	637,831	669,603	675,603
	1008103 - ENVIRONMENTAL	321,742	459,684	411,538	416,895
	1008105 - ECONOMIC DEVELOPMENT	194,603	300,758	317,736	318,406
	1008150 - PAYMENT TO EDA	238,766	235,000	275,000	275,000
	1008301 - VPI EXTENSION PROGRAM	52,718	67,834	63,953	66,193
80 - COMMUNITY DEVELOPMENT Total		1,556,636	1,891,038	1,918,152	1,933,523

Goochland County, Virginia - FY2021 Adopted Budget

General Fund Expenditures Summary

	FY2019 ACTUAL	FY2020 ORIGINAL BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTE D BUDGET
90 - EXPENSE TRANSFERS				
1009103 - DEBT SERVICE	3,414,366	3,802,309	2,701,000	3,801,000
1009900 - NONDEPARTMENTAL	236,600	458,663	663,116	907,067
1009901 - TRANSFERS TO OTHER FUNDS	30,505,658	29,183,745	24,987,586	26,819,457
90 - EXPENSE TRANSFERS Total	34,156,623	33,444,717	28,351,702	31,527,524
Grand Total	57,202,058	59,534,038	55,747,455	59,827,512

**FY2021 Adopted General Fund Expenditures
(\$55.7M)**



Goochland County, Virginia - FY2021 Adopted Budget

General Fund Long Range Forecast

One of Goochland County's operating budget policies, and Strategic Goal 3.2, is to annually prepare a long range forecast for the general fund, which include three additional projection years beyond the two-year budget approved by the Board of Supervisors in April. These forecasts take into account the operating impact of projects included in the Capital Improvement Program (CIP) and Debt Service. The projected development and growth following the County's 2035 Comprehensive Plan is much stronger than these projections. The growth rate used is conservative, and less than the actual 10 year historical growth rate. The historical rate also includes the impact of the latest recession and the potential economic impact of the 2020 pandemic.

Goochland County has a Twenty-Five year CIP forecast. Please refer to the website link below. This document has the details for FY2021 and FY2022 in the CIP section of the Budget. The Debt Service section has the forecast through 2044 and includes the impact of debt service needs for the 5 year CIP.

[Link to CIP website - https://www.goochlandva.us/Archive.aspx?AMID=44](https://www.goochlandva.us/Archive.aspx?AMID=44)

	FY2020 Adopted	FY2021 Adopted	FY2022 Projected	FY2023 Projected	FY2024 Projected	FY2024 Projected
General Property Taxes	39,572,000	40,226,443	42,640,030	44,345,631	46,119,456	47,964,234
Other Local Taxes	5,865,326	5,985,000	6,164,550	6,287,841	6,413,598	6,541,870
Permits, Fees, and Licenses	1,289,000	878,500	904,855	922,952	941,411	960,239
Fines and Forfeitures	105,000	70,000	70,000	70,000	70,000	70,000
Revenue from Use of Money and Property	1,006,000	830,000	871,500	888,930	906,709	924,843
Charges for Services	1,053,000	904,500	922,590	931,816	950,452	969,461
Miscellaneous and Recovered Costs	201,000	283,000	291,490	297,320	303,266	309,332
State	5,889,108	5,858,108	5,916,689	5,975,856	6,035,615	6,095,971
Federal	206,904	211,904	214,023	216,163	218,325	220,508
Planned Use of Assigned Balance	1,000,000	500,000	-	-	-	-
Total General Fund Revenues	56,187,338	55,747,455	57,995,727	59,936,509	61,958,831	64,056,458
General Government	5,075,000	5,184,102	5,391,466	5,499,295	5,570,786	5,643,206
Judicial	1,827,771	1,841,717	1,860,134	1,897,337	1,908,721	1,920,173
Public Safety	12,242,112	13,236,430	14,219,696	14,881,793	15,666,268	16,491,924
General Services	2,687,089	2,788,047	2,899,569	2,957,560	3,016,711	3,077,046
Health & Human Services	1,292,352	1,345,618	1,385,987	1,413,706	1,427,843	1,442,122
Culture and Leisure	1,076,259	1,081,687	1,103,321	1,125,387	1,142,268	1,159,402
Community Development	1,891,038	1,918,152	1,956,515	1,995,645	2,025,580	2,055,964
Debt Service	3,802,309	2,701,000	3,900,000	3,900,000	3,900,000	3,900,001
Countywide	458,663	663,116	676,378	696,670	717,570	739,097
Transfer to Schools	23,330,000	23,330,000	24,141,800	25,107,472	26,111,771	27,156,242
Transfer to Social Services	709,545	757,586	799,457	823,441	848,144	873,588
Transfer to Office of Children's Services	943,000	900,000	900,000	927,000	954,810	983,454
Transfer to CIP	852,200	-	840,000	840,000	850,000	850,000
Total Expenditures	56,187,338	55,747,455	60,074,323	62,065,307	64,140,472	66,292,219





General Government

Goochland County, Virginia - Adopted Budget FY 2021

BOARD OF SUPERVISORS

DESCRIPTION AND FUNCTION

The Board of Supervisors is an elected body representing Goochland County's five magisterial districts. The Board members enact ordinances and establish policies consistent with the preferences of County residents and applicable state and federal law. Meeting schedules, agendas, and minutes are available at the County's website at www.goochlandva.us.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 92,879	\$ 103,145	\$ 124,230	\$ 124,230	\$ 21,085	20.4%
Operating Costs	56,413	62,400	74,195	78,100	11,795	18.9%
Total Expenditures	\$ 149,292	\$ 165,545	\$ 198,425	\$ 202,330	\$ 32,880	19.9%

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	0	0	0	0
Part-time Positions	5	5	5	5

EXPLANATION OF CHANGES

Personnel cost increase is due to an increase in salary effective 1/1/2020, and the normal benefits costs increases.

COUNTY STRATEGIC GOALS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.

AGENCY
PRIMARILY
SUPPORTS



BOARD OF SUPERVISORS

FUTURE OUTLOOK

Future budgets for the Board will reflect direct expenses of the Board of Supervisors in carrying out their duties. The Board of Supervisors will be challenged with strategic issues such as economic development, growth, and financial considerations including any future impact posed by COVID19.

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1001101 - BOARD OF SUPERVISORS					
SALARY & BENEFITS					
410010 - SALARIES		63,000	72,000	81,000	81,000
421000 - FICA BENEFITS		4,262	5,508	6,197	6,197
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		25,571	25,572	36,960	36,960
427000 - WORKER'S COMPENSATION		46	65	73	73
SALARY & BENEFITS Total		92,879	103,145	124,230	124,230
OPERATING EXPENSE					
430070 - PRINTING AND BINDING		12,094	12,000	14,300	14,000
MUNICIPAL CODE OF VIRGINIA	14,000				
430080 - ADVERTISING		20,824	21,000	20,900	22,000
BOS MEETINGS & PUBLIC HEARING NOTICES	20,900				
452010 - POSTAGE		-	100	95	100
452100 - WIRELESS/CELLULAR		-	-	3,375	2,500
453140 - SOFTWARE/LICENSES		-	500	3,800	4,000
SOFTWARE PURCHASE IPAD - BOS	3,800				
454300 - BOOKS & SUBSCRIPTIONS		-	500	475	500
454800 - FURN & FIXTURES-NON CAPITAL		-	-	475	500
455010 - TRAVEL- MILEAGE		525	1,000	1,900	1,000
455020 - MEALS/FOOD OTHER TRAINING		4,217	5,000	6,700	6,000
455040 - TRAVEL EXP - EDUCATION/TRAIN		67	500	950	1,000
456020 - EMPLOYEE SERVICES		1,917	4,000	4,750	5,000
458001 - DUES & MEMBERSHIPS		14,010	15,000	16,000	21,000
RRPDC, VEPGA, MISC	21,000				
480040 - WATER COOLERS		480	500	475	500
OPERATING EXPENSE Total		54,133	60,100	74,195	78,100
1001101 - BOARD OF SUPERVISORS Total		147,012	163,245	198,425	202,330

COUNTY ADMINISTRATOR

DESCRIPTION AND FUNCTION

The County Administrator ensures compliance with federal, state, and local laws and ordinances, and maintains open communication with various sectors of the community, such as the business community, area governments, and County residents. The County Administrator serves at the pleasure of the Board of Supervisors, implementing their policy directives.

The budget for the County Administrator includes personnel and operating costs for the County Administrator's Office, as well as the Deputy Clerk to the Board of Supervisors.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 567,154	\$ 586,963	\$ 595,003	\$ 611,627	\$ 8,040	1.4%
Operating Costs	33,778	34,750	49,875	52,500	15,125	43.5%
Total Expenditures	\$ 600,933	\$ 621,713	\$ 644,878	\$ 664,127	\$ 23,165	3.7%

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	4	4	4	4
Part-time Positions	0	0	0	1

EXPLANATION OF CHANGES

The increase in personnel costs is due to normal benefits increases.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

- 1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
- 2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
- 3. Excellence in Financial Management. ★
- 4. High quality core services including Education, Public Safety, and Community Health. ★
- 5. Positive work environment with a highly qualified, diverse workforce. ★

COUNTY ADMINISTRATOR

FUTURE OUTLOOK

The County Administrator will be focused on strategic planning, economic development, financial issues, and employee relations through the implementation of best practices in the upcoming years. The County will continue to be responsive to future challenges posed by COVID19.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1001201 - COUNTY ADMINISTRATOR					
SALARY & BENEFITS					
410010 - SALARIES		426,812	442,624	445,609	445,609
410020 - OVERTIME		8,761	2,500	3,500	3,500
410030 - SALARIES - PART TIME		1,741	1,500	-	15,500
410080 - EXPENSE ALLOWANCES		13,200	13,200	13,200	13,200
421000 - FICA BENEFITS		28,384	35,062	35,366	36,476
422100 - VRS BENEFITS PLAN 1& 2 EMPLS		37,602	38,995	44,070	44,070
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		44,736	46,872	46,872	46,872
424000 - GROUP LIFE INSURANCE		5,591	5,798	5,971	5,971
427000 - WORKER'S COMPENSATION		327	412	415	429
SALARY & BENEFITS Total		567,154	586,963	595,003	611,627
OPERATING EXPENSE					
430020 - PROFESSIONAL SVC		-	4,000	3,800	4,000
430070 - PRINTING AND BINDING		221	-	-	-
452001 - POSTAGE		554	500	950	1,000
452030 - TELECOMMUNICATIONS		1,713	3,300	1,615	1,700
452100 - WIRELESS/CELLULAR		3,098	3,000	3,135	3,300
453140 - SOFTWARE/LICENSES		895	1,000	9,500	10,000
\$500 LICENSING SOCIAL MEDIA MANAGEMENT - \$5,000 IMPLEMENTATION OF SOCIAL MEDIA MANAGEMENT SOFTWARE	9,500				
454020 - OFFICE SUPPLIES		4,738	3,500	3,800	4,000
454090 - VEHICLE/POWER EQUIP SUPPLIES		306	-	-	-
454300 - BOOKS & SUBSCRIPTIONS		703	250	475	500
454800 - FURN & FIXTURES-NON CAPITAL		-	-	950	1,000
455010 - TRAVEL- MILEAGE		1,310	1,000	1,425	1,500
455020 - MEALS/FOOD OTHER TRAINING		1,688	2,000	2,375	2,500
455040 - TRAVEL EXP - EDUCATION/TRAIN		3,105	3,600	5,700	6,000
VLGMA (2) CA= \$2,000 ICMA (1) CA = \$2,000 IIMC (2) CLERK = \$1,000 MISC = \$700	5,700				
455070 - EDUCATION- TUITION/REGISTRAT		3,684	3,900	4,750	5,000
VLGMA REGIS (2) = \$1500 ICMA (1) = \$1,500 IIMC CLERK (2) = \$1000 MISC = \$750	4,750				
456020 - EMPLOYEE SERVICES		2,556	-	-	-
458001 - DUES & MEMBERSHIPS		5,387	4,500	5,700	6,000
CHAMBER \$250 ROTARY \$1000 VLGMA \$1450 ICMA \$3000	5,700				

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
480010 - LEASE/RENT EQUIPMENT		3,821	4,200	5,700	6,000
COPIER	5,700				
OPERATING EXPENSE Total		33,778	34,750	49,875	52,500
1001201 - COUNTY ADMINISTRATOR Total		600,933	621,713	644,878	664,127

COUNTY ATTORNEY

DESCRIPTION AND FUNCTION

The County Attorney provides timely legal services to the Board of Supervisors and County Administration. These services include review and preparation of County contracts, deeds, and other legal documents; representation in litigation; and the provision of day-to-day legal advice.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 353,189	\$ 370,152	\$ 388,882	\$ 388,882	\$ 18,730	5.1%
Operating Costs	24,102	33,550	27,028	28,450	(5,100)	-15.2%
Total Expenditures	\$ 377,291	\$ 403,702	\$ 415,910	\$ 417,332	\$ 13,630	3.4%

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	3	3	3	3
Part-time Positions	0	0	0	0

EXPLANATION OF CHANGES

The rising personnel costs are due to normal salary and benefits increases. The FY2021 operating decrease is primarily due to lowered projected costs for outside council partially offset by an increase for new copier.



COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

- 1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
- 2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
- 3. Excellence in Financial Management.
- 4. High quality core services including Education, Public Safety, and Community Health. ★
- 5. Positive work environment with a highly qualified, diverse workforce. ★

COUNTY ATTORNEY

AGENCY GOALS & OBJECTIVES

- Providing quality legal services to the Board of Supervisors and administration in a timely fashion
- Enabling other departments to achieve the County's strategic goals through timely responses, advice, review, and drafting of various instruments
- Revising and updating specific county code sections to improve their legality, enforceability, and applicability (i.e. special event, parade, sewer use, public assembly)
- Managing the citizen noise committee to explore noise regulation issues and work on a possible solution for Board consideration
- Assisting Community Development in subdivision ordinance rewrite

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
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AGENCY HIGHLIGHTS

- Identified border adoption as the only legally viable action to correct voter misalignments. Drafted Goochland/Louisa Boundary Line Agreement and accompanying ordinance amendment, handled notices to affected residents, and succeeded in having the Circuit Court timely approve the Order approving the boundary which corrected voting district problem;
- Found a resolution to the Bridgewater road situation. Negotiated settlement agreement with Essex Bank and prepared ordinance creating service district;
- Assisted Community Development with the modernization and rewrite of the zoning ordinance, especially the sign ordinance;
- Assisted Administration with Animal Shelter construction contract termination and negotiation of payment with surety;
- Assisted Board of Supervisors and Administration in managing the Second Amendment issue and Board Resolution.

COUNTY ATTORNEY

FUTURE OUTLOOK

Continuing to move towards handling some litigation matters in-house, including code violation enforcement actions, and defense of land use decisions. Ongoing efforts to purge outdated files in compliance with record retention policies and move towards achieving a "paperless office." Intensive upcoming projects include completing the County Code rewrite, the 2020 census, and the decennial redistricting in 2021.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1001204 - COUNTY ATTORNEY					
SALARY & BENEFITS					
410010 - SALARIES		273,473	291,090	304,090	304,090
410030 - SALARIES - PART TIME		16,220	8,750	8,750	8,750
421000 - FICA BENEFITS		20,571	22,938	23,932	23,932
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		24,585	25,645	30,075	30,075
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		14,474	17,616	17,616	17,616
424000 - GROUP LIFE INSURANCE		3,632	3,813	4,075	4,075
427000 - WORKER'S COMPENSATION		235	300	344	344
SALARY & BENEFITS Total		353,189	370,152	388,882	388,882
OPERATING EXPENSE					
430020 - PROFESSIONAL SVC		3,209	300	285	300
COURT REPORTER AND PROCESS SERVER FEES	285				
430040 - OUTSIDE COUNSEL		6,196	10,000	4,750	5,000
OUTSIDE COUNSEL COSTS	4,750				
430060 - CONTRACTED SERVICES		294	300	285	300
452001 - POSTAGE		54	300	285	300
452030 - TELECOMMUNICATIONS		960	1,300	475	500
454020 - OFFICE SUPPLIES		2,652	1,250	1,188	1,250
454300 - BOOKS & SUBSCRIPTIONS		3,284	6,000	5,890	6,200
ONLINE LEGAL RESEARCH AND PRINT SUBSCRIPTIONS	5,890				
455010 - TRAVEL- MILEAGE		578	600	570	600
455040 - TRAVEL EXP - EDUCATION/TRAIN		1,749	4,000	3,800	4,000
TRAVEL EXPENSES FOR PROFESSIONAL CONFERENCES	3,800				
455070 - EDUCATION- TUITION/REGISTRAT		2,220	5,000	4,750	5,000
REGISTRATION FEES FOR PROFESSIONAL CONFERENCES	4,750				
458001 - DUES & MEMBERSHIPS		1,095	1,500	1,425	1,500
480010 - LEASE/RENT EQUIPMENT		1,813	3,000	3,325	3,500
COPIER LEASE	1,500				
OPERATING EXPENSE Total		24,102	33,550	27,028	28,450
1001204 - COUNTY ATTORNEY Total		377,291	403,702	415,910	417,332

HUMAN RESOURCES

DESCRIPTION AND FUNCTION

The Human Resources Department advises County departments regarding personnel laws, policies and procedures; oversees recruitment and retention processes regarding lawful hiring; manages a classification/compensation program; administers employee benefits; coordinates training for employee development, and provides customer service to all County employees.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 171,744	\$ 213,123	\$ 222,069	\$ 222,069	\$ 8,946	4.2%
Operating Costs	25,795	56,061	60,943	64,150	4,882	8.7%
Total Expenditures	\$ 197,538	\$ 269,184	\$ 283,012	\$ 286,219	\$ 13,828	5.1%

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	2	2	2	2
Part-time Positions	0	0	0	0

EXPLANATION OF CHANGES

The increase in personnel costs is due to normal benefits increases. Operating costs have increased for educational needs.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

- 1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
- 2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
- 3. Excellence in Financial Management. ★
- 4. High quality core services including Education, Public Safety, and Community Health. ★
- 5. Positive work environment with a highly qualified, diverse workforce. ★

HUMAN RESOURCES

AGENCY GOALS & OBJECTIVES

- Provide an ongoing training schedule for employees.
- Maintain a Classification System.
- Attract and retain a qualified diverse workforce.
- Promote a positive and safe work environment.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Complete 2 quarterly random drug & alcohol screens	8	8	8
Provide employee training sessions meeting identified needs	37	37	37
Increase the % of minority applicants	28	30	35
Reduce the number of record-able accidents	13	7	0

AGENCY HIGHLIGHTS

Third year of benchmark salary survey changes completed. Updates made to Personnel Policy/Employee Handbook. Communications, policies and forms developed for COVID-19 information.

HUMAN RESOURCES

FUTURE OUTLOOK

Positive progress has been made with respect to employee compensation; however, staying competitive with surrounding jurisdictions is an ongoing goal. Current challenges are the implementation of a new financial system (HR/Payroll/Applicant Tracking) and staying abreast of all the COVID-19 legislative changes, change in procedures, and employee communications.

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1001205 - HUMAN RESOURCES					
SALARY & BENEFITS					
410010 - SALARIES		134,483	160,728	164,228	164,228
410020 - OVERTIME		1,620	-	-	-
410030 - SALARIES - PART TIME		-	-	3,000	3,000
421000 - FICA BENEFITS		9,955	12,296	12,563	12,563
422100 - VRS BENEFITS PLAN 1& 2 EMPLS		11,610	14,160	16,242	16,242
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		12,259	23,688	23,688	23,688
424000 - GROUP LIFE INSURANCE		1,709	2,106	2,200	2,200
427000 - WORKER'S COMPENSATION		108	145	148	148
SALARY & BENEFITS Total		171,744	213,123	222,069	222,069
OPERATING EXPENSE					
430060 - CONTRACTED SERVICES		1,934	3,500	3,325	3,500
430080 - ADVERTISING		1,070	6,400	6,080	6,400
430090 - INVESTIGATION SERVICES		537	5,000	4,750	5,000
430170 - BENEFITS CONSULTANTS		12,960	17,211	16,150	17,000
430460 - EMPLOYEE DRUG TEST		775	1,500	1,425	1,500
452001 - POSTAGE		104	250	238	250
452030 - TELECOMMUNICATIONS		501	600	475	500
453140 - SOFTWARE/LICENSES		6,255	7,200	6,935	7,300
454020 - OFFICE SUPPLIES		979	1,000	1,140	1,200
454300 - BOOKS & SUBSCRIPTIONS		189	400	475	500
454800 - FURN & FIXTURES-NON CAPITAL		392	500	475	500
455070 - EDUCATION- TUITION/REGISTRAT		99	10,000	16,150	17,000
456020 - EMPLOYEE SERVICES		-	2,500	3,325	3,500
OPERATING EXPENSE Total		25,795	56,061	60,943	64,150
1001205 - HUMAN RESOURCES Total		197,538	269,184	283,012	286,219

Goochland County, Virginia - Adopted Budget FY 2021

COMMISSIONER OF REVENUE

DESCRIPTION AND FUNCTION

The Commissioner of the Revenue is a state constitutional officer as set forth in the Constitution of Virginia. It is an elected position for a four year term. The Commissioner is responsible for: assessing personal property taxes and certifying them for PPTRA deduction (vehicles); assessing business equipment and machinery and tools taxes; computing county business license taxes; administering Tax Relief for the Elderly and Disabled program and Disabled American Veterans program on real estate taxes; maintaining the Transient Occupancy tax; maintaining the Short Term Rental tax; assisting citizens in filing state income tax and estimated returns; reviewing and correcting income tax returns; and forwarding returns to the Department of Taxation for processing. The Goochland DMV select is operated by the Commissioner of the Revenue's staff.

The Commissioner of the Revenue's Office is regulated by the State Code of Virginia and is responsible for upholding the laws of Virginia. The Office is on-line with the Department of Taxation, and therefore operates as the liaison between the taxpayer and the Department of Taxation, expediting state refunds by entering them on-line.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 376,701	\$ 393,243	\$ 413,437	\$ 413,437	\$ 20,194	5.1%
Operating Costs	32,604	39,450	37,002	38,950	(2,448)	-6.2%
Capital	1,442	-	-	-	-	0.0%
Total Expenditures	410,746	432,693	450,439	452,387	\$ 17,746	4.1%
Revenues	247,338	229,500	219,500	266,000		
Net County Funds	\$ 163,408	\$ 203,193	\$ 230,939	\$ 186,387		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	6	6	6	6
Part-time Positions	0	0	0	0

EXPLANATION OF CHANGES

The increase in personnel costs is due to changes and normal increases in benefits costs. Operating costs have decreased due to budget cuts in anticipation of the economic impact caused by the pandemic.

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
3. Excellence in Financial Management. ★
4. High quality core services including Education, Public Safety, and Community Health. ★
5. Positive work environment with a highly qualified, diverse workforce. ★

Goochland County, Virginia - Adopted Budget FY 2021

COMMISSIONER OF REVENUE

AGENCY GOALS & OBJECTIVES

- To overcome the continued challenges and additional workload created by proration of personal property taxes, twice a year billing and operating DMV Select.
- Provide efficient, effective and courteous customer service in a timely manner to the citizens of Goochland County
- Provide taxpayers with accurate and useful information concerning revenue assessments
- Always have someone answer the telephone during open office hours instead of a recorder.
- Fairly and equitably identifying and assessing all sources of revenue to which the County is entitled according to the laws of the Commonwealth of Virginia and the County of Goochland
- Provide County officials with accurate and useful information from which decisions can be made to best serve the citizens of Goochland County

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Calendar Year 2017; Assessed & prepared for taxation vehicles, trailers and boats	33792	34000	34000
Calendar Year 2017; Assessed Business Personal Property & Machinery & Tools accounts	1250	1300	1350
Calendar Year 2017; Continuous proration of personal property taxes abatements & supplements	8062	8100	8200
Calendar Year 2017; Assessed & processed business license accounts	2199	2225	2225
Calendar Year 2017; Processed Tax Relief for the Elderly/Disabled and Disabled Vets apps	583	585	590

FUTURE OUTLOOK

To overcome the continued challenges and additional workload created by proration of personal property taxes and operating DMV Select. To overcome increased workload of twice a year billing of personal property taxes.

To overcome the State funding reductions which could create local funding constraints and state mandates that put additional workload on the office with no additional funding.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1001209 - COMMISSIONER OF REVENUE					
SALARY & BENEFITS					
410010 - SALARIES		276,138	287,214	293,914	293,914
421000 - FICA BENEFITS		19,505	21,972	22,484	22,484
422100 - VRS BENEFITS PLAN 1& 2 EMPLS		24,915	25,304	29,068	29,068
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		52,320	54,732	63,768	63,768
424000 - GROUP LIFE INSURANCE		3,618	3,763	3,938	3,938
427000 - WORKER'S COMPENSATION		205	258	265	265
SALARY & BENEFITS Total		376,701	393,243	413,437	413,437
OPERATING EXPENSE					
430020 - PROFESSIONAL SVC		693	2,000	1,900	2,000
430050 - REPAIRS & MAINT		-	400	380	400
430060 - CONTRACTED SERVICES		7,063	4,000	3,800	4,000
452001 - POSTAGE		4,540	6,200	5,890	6,200
452030 - TELECOMMUNICATIONS		2,053	2,500	1,900	2,000
454020 - OFFICE SUPPLIES		7,984	13,000	12,350	13,000
454300 - BOOKS & SUBSCRIPTIONS		1,155	300	285	300
454800 - FURN & FIXTURES-NON CAPITAL		242	-	-	-
455010 - TRAVEL- MILEAGE		-	800	760	800
455020 - MEALS/FOOD OTHER TRAINING		-	100	95	100
455040 - TRAVEL EXP - EDUCATION/TRAIN		5,076	2,000	1,900	2,000
455070 - EDUCATION- TUITION/REGISTRAT		960	2,000	1,900	2,000
458001 - DUES & MEMBERSHIPS		1,005	1,500	1,425	1,500
480010 - LEASE/RENT EQUIPMENT		1,831	4,200	3,990	4,200
480050 - LEASE- POSTAGE METER		-	450	427	450
OPERATING EXPENSE Total		32,604	39,450	37,002	38,950
1001209 - COMMISSIONER OF REVENUE Total		409,304	432,693	450,439	452,387

COUNTY ASSESSOR

DESCRIPTION AND FUNCTION

The County Assessor's office is responsible for the annual assessment of all real estate in Goochland County and for the maintenance and retention of accurate and up-to-date property records. This information is available in our office and on the County's website. Also, we administer the Land Use Assessment Program and are responsible in maintaining current information in the CAMA system and in the files.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 410,799	\$ 451,687	\$ 455,072	\$ 455,072	\$ 3,385	0.7%
Operating Costs	44,531	51,814	50,254	52,900	(1,560)	-3.0%
Total Expenditures	455,331	503,501	505,326	507,972	\$ 1,825	0.4%
Revenues	2,750	2,500	2,500	2,500		
Net County Funds	\$ 452,581	\$ 501,001	\$ 502,826	\$ 505,472		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	5	5	5	5
Part-time Positions	0	1	1	1

EXPLANATION OF CHANGES

The FY2021 and FY2022 personnel budgets have increased as a result of changes in benefits. Operating budgets have increased slightly due increase in costs.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

- Efficient, effective and transparent government; emphasis on customer service excellence. ★
- Balanced development that contributes to the welfare of the community and preserves its rural character.
- Excellence in Financial Management.
- High quality core services including Education, Public Safety, and Community Health. ★
- Positive work environment with a highly qualified, diverse workforce. ★

COUNTY ASSESSOR

AGENCY GOALS & OBJECTIVES

To complete the annual reassessment of properties at 90% to 100% of fair market value with COD of 10-15% or less.
 To be efficient, effective, accountable and transparent with emphasis on customer service.
 To plan ahead for future needs that can affect our operating and capital needs.
 To support quality education by encouraging staff to take classes that will enhance their knowledge in their jobs.
 To create a positive work environment that will attract and retain high qualified, diverse professionals who share our core values.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
# of weeks to work building permits and process supplemental tax	4-5	4-5	4-5
Return phone calls and reply to emails the same day received	100%	100%	100%
Days to reply to letters received.	7	7	7
Days to respond to County Departments/Staff inquires	2	2	2
Assessment to sales ratio should follow the IAAO recommendations	90-100	90-100	90-100

AGENCY HIGHLIGHTS

- Verification of TCSD parcels
- Training 3 new employees in the reassessment cycle
- Modifying market areas for better equalization in reassessment
- June 2020 we implemented the new Assess Pro CAMA Version Upgrade (Computer Assisted Mass Appraisal) System
- Picked up \$48,000,000 in new construction so far in 2019
- Rebuilt Land Use database for better implementation.
- Began field inspecting Land Use parcel for new farm structures
- Land Use Program has been running smoothly
- Assessor is now on the Virginia Association of Assessing Officers Land Use Committee.

COUNTY ASSESSOR

FUTURE OUTLOOK

Office ambitions are:

- Continue to rebuild reports and database links that were broken in the Assess Pro upgrade in 2020.
- Update CAMA cost tables to reflect standards and local market conditions
- Build a Process and Procedures Manual for our office which is ongoing.
- Create a Valuation Manual for standardization
- Continue to field check and audit Land Use Program properties for authenticity
- Create land models in the West end of the County.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1001210 - COUNTY ASSESSOR					
SALARY & BENEFITS					
410010 - SALARIES		287,010	313,585	313,585	313,585
410030 - SALARIES - PART TIME		16,756	15,000	15,000	15,000
421000 - FICA BENEFITS		21,703	25,137	25,137	25,137
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		25,026	27,627	31,013	31,013
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		51,070	57,780	57,780	57,780
424000 - GROUP LIFE INSURANCE		3,696	4,108	4,202	4,202
427000 - WORKER'S COMPENSATION		5,539	8,450	8,355	8,355
SALARY & BENEFITS Total		410,799	451,687	455,072	455,072
OPERATING EXPENSE					
430009 - PURCHASED SVCS - UNIFORM		809	800	760	800
430020 - PROFESSIONAL SVC		300	3,000	2,612	2,750
THE BOARD OF EQUALIZATION WILL REVIEW ASSESSMENT APPEALS FOR REASSESSMENT, NEW CONSTRUCTION, NEW PROPERTY SUBDIVISIONS AND LAND USE.	2,612				
430050 - REPAIRS & MAINT		213	1,200	1,140	1,200
430070 - PRINTING AND BINDING		2,409	2,250	2,375	2,500
430080 - ADVERTISING		574	500	618	650
430420 - SOFTWARE MAINT. CONTRACTS		12,190	14,112	14,155	14,900
MAINTENANCE/SUPPORT FOR PATRIOT CAMA SYSTEM	14,900				
452001 - POSTAGE		5,744	9,000	8,550	9,000
POSTAGE FOR NEW CONSTRUCTION NOTICES, OFFICE LETTERS, REASSESSMENT NOTICES AND LAND USE REVALIDATION	8,550				
452030 - TELECOMMUNICATIONS		765	1,200	760	800
452100 - WIRELESS/CELLULAR		830	740	855	900
454020 - OFFICE SUPPLIES		1,669	1,800	1,757	1,850
454090 - VEHICLE/POWER EQUIP SUPPLIES		459	1,500	1,425	1,500
454300 - BOOKS & SUBSCRIPTIONS		1,004	1,800	1,710	1,800
454800 - FURN & FIXTURES-NON CAPITAL		11,958	-	-	-
455010 - TRAVEL- MILEAGE		17	300	285	300
455020 - MEALS/FOOD OTHER TRAINING		-	200	190	200
455040 - TRAVEL EXP - EDUCATION/TRAIN		937	3,000	2,850	3,000
THIS LINE ITEM COVERS CONTINUING EDUCATION CLASSES FOR OUR VIRGINIA LICENSED APPRAISERS AND COURSES	2,850				

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
455070 - EDUCATION- TUITION/REGISTRAT		180	3,000	2,850	3,000
THIS LINE ITEM COVERS CONTINUING EDUCATION CLASSES FOR OUR VIRGINIA LICENSED APPRAISERS AND COURSES	2,850				
458001 - DUES & MEMBERSHIPS		1,377	1,500	1,567	1,650
460080 - FUEL		1,003	2,600	2,470	2,600
480010 - LEASE/RENT EQUIPMENT		2,093	3,312	3,325	3,500
NEW PRINTER/FAX/SCAN LEASE WITH VBS-MINOLTA; PAYING BY THE COPY/PRINT AND COLOR/BLACK & WHILE; COUNT IS AN ESTIMATE WHICH CAN MAKE THE COST SUBJECTIVE.	3,325				
OPERATING EXPENSE Total		44,531	51,814	50,254	52,900
1001210 - COUNTY ASSESSOR Total		455,331	503,501	505,326	507,972

Goochland County, Virginia - Adopted Budget FY 2021

TREASURER

DESCRIPTION AND FUNCTION

The County Treasurer is a Constitutional Officer, as provided in the Constitution of Virginia. The Treasurer is elected by County citizens every four years. The Treasurer's Office is responsible for the receipt and collection of state and local revenue, the safekeeping of revenue including deposits and investments, and accounting for certain disbursements of local funds. In addition, the Treasurer has a number of mandatory miscellaneous duties such as budget preparation for the State Compensation Board and local government, maintaining public records, reporting unclaimed property, issuing dog licenses and other reporting required by the Commonwealth or the County.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 443,774	\$ 474,450	\$ 454,870	\$ 454,870	\$ (19,580)	-4.1%
Operating Costs	62,431	107,480	97,968	103,125	(9,512)	-8.9%
Total Expenditures	506,206	581,930	552,838	557,995	\$ (29,092)	-5.0%
Revenues	109,649	111,000	111,000	113,000		
Net County Funds	\$ 396,557	\$ 470,930	\$ 441,838	\$ 444,995		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	6	7	7	7
Part-time Positions	1	0	0	0

EXPLANATION OF CHANGES

The decrease in personnel costs is primarily due to a change in personnel partially offset by normal benefit increases. Operating costs have decreased due to a reduction in estimated collection costs and budget cuts in anticipation of the economic impact caused by the pandemic.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.



TREASURER

AGENCY GOALS & OBJECTIVES

- Continue to achieved office accreditation from the Treasurer's Association of Virginia
- As time permits, consider new applications and services to increase office efficiency and provide more services to our citizens.

PERFORMANCE MEANSURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Treasurer and Deputies work toward re-certification.	100%	100%	100%
Have new Deputies work toward Treasurer certifications	100%	100%	100%
Maintain tax collection target average for PP 90% and RE 95%	100%	100%	90%

AGENCY HIGHLIGHTS

Achieved Office Accreditation from the Treasurer Association of Virginia.

Automated Set-Off Debt Program again doubled collections previously obtained through this program for the past four years. Office is on track to continue this trend.

Promoting one deputy to work primarily on Delinquent Collections made it possible to issue Treasurer Bank Liens for the first time, referring the worst offenders to the tax attorneys for collection, In FY19, office is on track for greater increase of both Bank and Employment Liens through this position.

We implemented a new tax receipt options that prints more than one ticket on a page. This has reduce our paper usage.

The PP and RE supplement bills have been totally revamped to look more like the regular twice a year billing with even a tear off stub at the bottom to return with the payment.

We had two new employees hired in March 2020 and we had them trained on processing payments for the June 5 tax collection cycle. This was a real challenge in the middle of the COVID-19 crisis.

TREASURER

FUTURE OUTLOOK

Over the next few years, the Treasurer seeks to implement enhanced office automation that will continue to reduce the payment processing times. Further, use of technology as it emerges will reduce the time currently spent in locating delinquent taxpayers and securing payment of taxes owed.

With the COVID 19 crisis we are unsure at this time what the tax collection rates are going to look like this next fiscal year. This could impact our office greatly if we have to devote more time to delinquent collections.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1001213 - TREASURER					
SALARY & BENEFITS					
410010 - SALARIES		326,971	352,949	339,978	339,978
410030 - SALARIES - PART TIME		15,140	-	-	-
421000 - FICA BENEFITS		25,141	27,000	26,008	26,008
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		27,500	31,095	33,623	33,623
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		44,736	58,464	50,400	50,400
424000 - GROUP LIFE INSURANCE		4,049	4,624	4,555	4,555
427000 - WORKER'S COMPENSATION		238	318	306	306
SALARY & BENEFITS Total		443,774	474,450	454,870	454,870
OPERATING EXPENSE					
430050 - REPAIRS & MAINT		-	200	190	200
430060 - CONTRACTED SERVICES		1,494	2,500	2,375	2,500
430070 - PRINTING AND BINDING		-	2,900	3,610	3,800
COST OF PRINTING ENVELOPES AND BUSINESS CARDS. BASED ON PRIOR BILLINGS. ALSO MUNIS CHECKS BUDGETED FOR THE FIRST TIME \$1000.00	3,610				
430080 - ADVERTISING		392	550	522	550
430090 - INVESTIGATION SERVICES		-	300	-	-
430380 - BANK FEES		-	8,000	3,420	3,600
PLANNING ON KEEPING MORE FUNDS IN LGIP FOR A BETTER RETURN. THIS WILL RESULT IN BANK FEES OF ABOUT 300.00 A MONTH.	3,420				
430390 - PRINTING PP & RE BILLS		9,987	13,000	12,350	13,000
PRINTING OF REGULAR PERSONAL PROPERTY BILLS AND REAL ESTATE BILLS TWICE A YEAR \$11,200 , PRINTING OF DELINQUENT PERSONAL PROPERTY BILLS AND REAL ESTATE BILLS TWICE A YEAR	12,350				
430530 - COLLECTION COST - TREASURER		(4,784)	25,000	19,000	20,000
COLLECTION COST ARE HARD TO JUDGE SINCE IT IS BASED ON THE NUMBER OF ACCOUNTS COLLECT BY TAXING AUTHORITY CONSULTING SERVICES AND THE NUMBER OF PARCELS THE JUDGE APPROVES FOR SALE. BASED ON THE ACTIVITY IN THE UPCOMING REAL ESTATE AUCTION I AM REDUCING THIS TO \$19,000.	19,000				
452001 - POSTAGE		37,856	34,100	38,000	40,000
POSTAGE CONTINUES TO BE ONE OF THIS OFFICE'S HIGHEST OPERATING COST. THE INCREASE IN THE NUMBER OF BILLS AND THE USPS \$.05 POSTAGE INCREASE IS RESULTING IN HIGHER POSTAGE COST.	38,000				
452030 - TELECOMMUNICATIONS		1,536	2,200	1,425	1,500
452100 - WIRELESS/CELLULAR		280	480	-	-

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
454020 - OFFICE SUPPLIES		4,407	5,000	4,750	5,000
GENERAL OFFICE SUPPLIES THE MAJORITY OF THIS IS PRINTER CARTRIDGES \$2,100	4,750				
454070 - EQUIPMENT REPAIR- PARTS		-	200	190	200
454300 - BOOKS & SUBSCRIPTIONS		-	500	285	300
454750 - COMPUTER EQUIP -NON CAPITAL		349	1,000	950	1,000
454760 - OFFICE EQUIPMENT		-	450	475	500
455010 - TRAVEL- MILEAGE		640	1,000	950	1,000
455040 - TRAVEL EXP - EDUCATION/TRAIN		4,194	3,500	3,325	3,500
CLASSES FOR ACHIEVING AND MAINTAINING CERTIFICATION. THESE COST FOR OVERNIGHT STAYS ARE AT GOVERNMENT OR TAV NEGOTIATED RATES. THIS ALSO INCLUDES MEALS AND INCIDENTALS ALLOWED BY THE COUNTY.	3,325				
455070 - EDUCATION- TUITION/REGISTRAT		1,980	2,500	2,375	2,500
458001 - DUES & MEMBERSHIPS		900	900	926	975
480010 - LEASE/RENT EQUIPMENT		3,118	3,000	2,755	2,900
480050 - LEASE- POSTAGE METER		82	200	95	100
OPERATING EXPENSE Total		62,431	107,480	97,968	103,125
1001213 - TREASURER Total		506,206	581,930	552,838	557,995

FINANCIAL SERVICES

DESCRIPTION AND FUNCTION

The Financial Services Department is responsible for the financial management of the County. This includes establishing and maintaining adequate controls over the County's financial activities, providing accurate financial information to the County in a timely manner and coordinating the annual budget. The department coordinates the annual audit and prepares the annual audited financial reports. It also provides accounts payable, payroll, financial reporting and debt management support services.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 363,896	\$ 376,681	\$ 383,922	\$ 383,922	\$ 7,241	1.9%
Operating Costs	123,854	110,660	110,502	111,055	(158)	-0.1%
Total Expenditures	487,750	487,341	494,424	494,977	\$ 7,083	1.5%
Revenues	7,000	7,000	7,000	7,000		
Net County Funds	\$ 480,750	\$ 480,341	\$ 487,424	\$ 487,977		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	3.8	3.8	3.8	3.8
Part-time Positions	0	0	0	0

EXPLANATION OF CHANGES

The increase in personnel costs is due to normal benefit increases.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
3. Excellence in Financial Management. ★
4. High quality core services including Education, Public Safety, and Community Health. ★
5. Positive work environment with a highly qualified, diverse workforce.

Goochland County, Virginia - Adopted Budget FY 2021

FINANCIAL SERVICES

AGENCY GOALS & OBJECTIVES

- * Be recognized for accuracy and transparency in financial reporting and in budgeting.
- * Maintain liquidity in terms of available fund balances, for prudent financial planning.
- * Maintain AAA bond rating and high measure of fiscal responsibility.
- * Limit debt service spending as a portion of the overall budget, to maintain budget flexibility.
- * Provide excellent customer service, to both internal as well as external customers.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Keep Debt Service expenditures below the 12% Policy Maximum	5.8%	5.6%	3.0%
Obtain GFOA Certificate for Excellence in Financial Reporting	Award	Apply	Apply
Obtain GFOA Distinguished Budget Presentation Award	Award	Award	Apply
Maintain Unassigned Fund Balance above 20% Policy Minimum	29.1%	29.5%	29%
Attain highest possible credit rating for the County	AAA	AAA	AAA

AGENCY HIGHLIGHTS

The County received two national recognition awards from the Government Finance Officers Association. The Certificate of Achievement for Excellence in Financial Reporting was received for the FY2019 Comprehensive Annual Financial Report, and the Distinguished Budget Presentation was received for the FY2020 Adopted budget document.

The new Financial software went live successfully with Phase I on July 1, 2019. Work has been continuing on the Phase II implementation, Payroll and Human Resources, with a go live date of July 1, 2020.

The County received a Aaa rating from Moody's. The Moody's Aaa credit rating, along with our existing S&P AAA credit rating, serves as further affirmation of the County's financial health. Goochland will benefit from this rating in many ways, including an enhanced ability to attract and retain businesses, improved access to the capital markets on very favorable terms, and it will provide a transparent metric for citizens to track the financial health of their County. Goochland County initially received a credit rating of AAA from S&P in 2015, becoming the smallest County in Virginia to receive that rating. Goochland County becomes the smallest county in the United States to hold both a Aaa credit rating from Moody's and a AAA credit rating from Standard & Poor's Rating Services (S&P).

FINANCIAL SERVICES

FUTURE OUTLOOK

The Financial Services Department will be focusing future efforts on: better aligning the budgeting process with year-end financial reporting in a consistent manner; emphasizing cross-training of staff to expand the County's internal knowledge base, particularly in accounting principles; and working with the Finance & Audit Committee of the Board of Supervisors. More frequent reporting and monitoring will be required in FY2021 as a result of the unknown economic results of a worldwide pandemic.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1001215 - FINANCE					
SALARY & BENEFITS					
410010 - SALARIES		276,144	286,364	289,380	289,380
421000 - FICA BENEFITS		22,946	24,139	24,431	24,431
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		27,328	27,800	31,585	31,585
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		33,276	33,960	33,960	33,960
424000 - GROUP LIFE INSURANCE		3,999	4,134	4,279	4,279
427000 - WORKER'S COMPENSATION		204	284	287	287
SALARY & BENEFITS Total		363,896	376,681	383,922	383,922
OPERATING EXPENSE					
430020 - PROFESSIONAL SVC		115,178	100,000	100,000	100,000
AUDIT	80,000				
FINANCIAL ADVISOR	15,000				
OPEB STUDY	5,000				
430060 - CONTRACTED SERVICES		-	125	-	-
430070 - PRINTING AND BINDING		418	500	760	800
452001 - POSTAGE		2,382	2,300	2,280	2,400
452030 - TELECOMMUNICATIONS		1,217	800	1,140	1,200
453140 - SOFTWARE/LICENSES		200	-	-	-
454020 - OFFICE SUPPLIES		2,879	3,000	2,850	3,000
454300 - BOOKS & SUBSCRIPTIONS		-	200	190	200
454750 - COMPUTER EQUIP -NON CAPITAL		36	500	475	500
454780 - OPERATING SUPPLIES		(48)	-	-	-
455010 - TRAVEL- MILEAGE		41	100	95	100
455040 - TRAVEL EXP - EDUCATION/TRAIN		595	1,200	1,140	1,200

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
455070 - EDUCATION- TUITION/REGISTRAT		515	1,500	1,216	1,280
ETHICS X 2	130				
VGFOA CLASSROOM X 2	450				
VGFOA CONFERENCE X 2	450				
VGFOA ONLINE X 2	186				
458001 - DUES & MEMBERSHIPS		440	435	356	375
GFOA	225				
VGFOA X 3	131				
OPERATING EXPENSE Total		123,854	110,660	110,502	111,055
1001215 - FINANCE Total		487,750	487,341	494,424	494,977

PURCHASING

DESCRIPTION AND FUNCTION

Purchasing provides central procurement services and assistance to County departments and agencies. The primary responsibilities include assuring compliance with Federal, State (Virginia Public Procurement Act) and local laws, oversight review and assistance in preparation of specifications, solicitation documents, oversight of the review and evaluation process for Requests For Proposals and Invitations For Bids awards and general contract reviews. Purchasing is also responsible for complete oversight and administration of the County's procurement card program, as well as all administration and claims for County liability and property insurance and sale of county surplus property.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 91,425	\$ 94,316	\$ 95,131	\$ 95,131	\$ 815	0.9%
Operating Costs	15,112	14,775	16,862	17,750	2,975	20.1%
Total Expenditures	\$ 106,537	\$ 109,091	\$ 111,993	\$ 112,881	\$ 3,790	3.5%

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	1	1	1	1
Part-time Positions	0	0	0	0

EXPLANATION OF CHANGES

The decrease in personnel costs is due to changes in benefit costs. The increase in operating costs is due to an increase in logo items partially offset by savings on other items.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.



PURCHASING

AGENCY GOALS & OBJECTIVES

- Maintain compliance with all Procurement law and applicable procedures
- Provide timely and professional service to departments, citizens and vendors.
- Provide professional guidance and assistance to departments regarding complex procurements to achieve the maximum results for their needs.
- Create and maintain openness and transparency to our departments, citizens and vendors.
- Maintain and ensure fair, open and maximum competition
- Ensure insurance proposals are fair and within county values

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Communicate update of Procurement law, procedures, & policies	1	1	1
Increase Goochland citizen notification of surplus property sale	1	1	1
Employee training on risk management to reduce risks/injuries	1	1	1

AGENCY HIGHLIGHTS

In FY 19/20 the Purchasing Department has successfully negotiated and procured major contracts including the Community Development permitting software, the completion contract involving the surety for the completion of the new animal shelter, construction contracts for the Registrar, Treasurer/Commission of Revenue renovations, Route 6 water line expansion and multiply other procurments. The department has lead over 10 large procurements and many small purchases that lead to over 250 Purchase Orders, Change Orders and Reissued Purchase Orders.

This department also handles all insurance needs, claims, records and renewals for the County and assists management with recommendations regarding annual renewals for premiums and coverage.

In addition, during the General Assembly session, this department constantly monitors all bills and legislative proposals regarding procurement that may affect the County. After becoming law, this department works closely with the County Attorney's office to recommend code changes to the Board of Supervisors. FY 20 included 29 procurement bills with 24 passing.

PURCHASING

FUTURE OUTLOOK

The Purchasing Department will face struggles with maintaining and obtaining contracts as the increase in facilities, employees and legislative changes happen at the current staffing level.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1001216 - PURCHASING					
SALARY & BENEFITS					
410010 - SALARIES		71,426	73,569	73,568	73,568
421000 - FICA BENEFITS		5,398	5,628	5,628	5,628
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		6,293	6,481	7,276	7,276
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		7,320	7,608	7,608	7,608
424000 - GROUP LIFE INSURANCE		936	964	985	985
427000 - WORKER'S COMPENSATION		53	66	66	66
SALARY & BENEFITS Total		91,425	94,316	95,131	95,131
OPERATING EXPENSE					
430060 - CONTRACTED SERVICES		444	1,000	475	500
452001 - POSTAGE		70	100	95	100
452030 - TELECOMMUNICATIONS		444	800	475	500
454020 - OFFICE SUPPLIES		948	900	950	1,000
454750 - COMPUTER EQUIP -NON CAPITAL		-	-	475	500
454760 - OFFICE EQUIPMENT		-	300	285	300
455010 - TRAVEL- MILEAGE		324	125	285	300
455020 - MEALS/FOOD OTHER TRAINING		41	100	237	250
455040 - TRAVEL EXP - EDUCATION/TRAIN		1,586	1,700	1,900	2,000
455070 - EDUCATION- TUITION/REGISTRAT		624	1,925	1,805	1,900
456060 - COUNTY LOGO ITEMS		4,003	2,000	2,375	2,500
458001 - DUES & MEMBERSHIPS		540	345	475	500
480010 - LEASE/RENT EQUIPMENT		4,282	5,480	5,225	5,500
480050 - LEASE- POSTAGE METER		1,807	-	1,805	1,900
OPERATING EXPENSE Total		15,112	14,775	16,862	17,750
1001216 - PURCHASING Total		106,537	109,091	111,993	112,881

INFORMATION TECHNOLOGY

DESCRIPTION AND FUNCTION

The Information Technology (IT) Department is responsible for the procurement, installation, support, and maintenance of the County's information technology resources. Technology resources include hardware, software, networking, telecommunications and end user devices. The primary objective of the IT Department is to provide resources and technology tools to facilitate the most effective and efficient County operations.

In addition to maintaining and managing the physical infrastructure and equipment, the IT Department provides support through business studies and recommendations; maintenance and customization of existing agency applications; design and implementation of new systems. The IT Department is also responsible for the security of the County network, agency applications and data as well as providing guidance to staff regarding security and access to County systems. Training for agency application systems and office tools are another service function of the IT Department.

Within the IT Department is the County's Geographic Information System (GIS) program. The GIS division is responsible for providing, maintaining, distributing all geographic related datasets and applications. This program provides critical service to public safety, community development, assessment, and many other County agencies as well as the Citizens of Goochland County.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 715,891	\$ 764,830	\$ 766,482	\$ 833,788	\$ 1,652	0.2%
Operating Costs	381,280	464,350	471,789	496,620	7,439	1.6%
Total Expenditures	1,097,171	1,229,180	1,238,271	1,330,408	\$ 9,091	0.7%
Revenues	12,550	12,000	12,000	12,000		
Net County Funds	\$ 1,084,621	\$ 1,217,180	\$ 1,226,271	\$1,318,408		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	7	7	7	8
Part-time Positions	1	2	2	2

EXPLANATION OF CHANGES

The personnel budget for FY2020 reflects normal increases in benefit costs. The operating costs have increased primarily due to increasing costs for telecommunications coupled with increases in software maintenance contracts. These have been offset by decreases due to budget cuts in anticipation of the economic impact caused by the pandemic.

INFORMATION TECHNOLOGY

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

- | | |
|---|---|
| 1. Efficient, effective and transparent government; emphasis on customer service excellence. | ★ |
| 2. Balanced development that contributes to the welfare of the community and preserves its rural character. | ★ |
| 3. Excellence in Financial Management. | ★ |
| 4. High quality core services including Education, Public Safety, and Community Health. | ★ |
| 5. Positive work environment with a highly qualified, diverse workforce. | ★ |

AGENCY GOALS & OBJECTIVES

- Operate and maintain a reliable and secure network system
- Provide support and innovative technology solutions that increase efficiency and effectiveness for County agencies
- Cultivating an environment where innovation and strategic planning are encouraged

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Help Desk Tickets closed within 1 Day	91%	95%	95%
Total Help Desk Tickets	2342	2400	2400
Total County Web Site Visits	212708	225000	225000
Total GIS Parcel Edits	723	750	750
Network Infrastructure Uptime	99.86%	99%	99%

INFORMATION TECHNOLOGY

AGENCY HIGHLIGHTS

The IT Department has completed numerous projects this past fiscal year as well as planning for significant changes into the future. Updates of critical network equipment continue to occur to reinforce the reliability and protection of the County's Wide Area Network(WAN). Some major milestones include Multi Factor Authentication for the County O365 Portal, Upgrade of our SAN in preparation of new Community Development Software, AS400 system upgrade, Fire Co. 2 Fiber connectivity, Animal Shelter Fiber Connectivity, Eastern Convenience Center Fiber Connectivity, New Animal Shelter Software, Snapshot mirroring of all Virtual Server, Public Wifi Hotspots at all Fire Stations and Admin, SAN expansion to the Azure Cloud, PEN testing completed and remediation steps started, New Wifi Solution for the Animal Shelter, NG911 project implementation has started, and Bridgewater Tax District solution developed.

Regular replacement of end user equipment and updates to business specific programs for agencies is an ongoing effort by the Information Technology department. Maintaining current support contracts for software programs, hardware and infrastructure is crucial to ensuring secure and reliable systems for conducting County business.

In the upcoming fiscal, the IT Department is heavily involved in the implementation of a new Enterprise Resource Planning system (STAR Project) phase 2 HR/Payroll. Other projects include NG911 implementation, Security Analyses (IT Strategic Plan adoption, DR Plan, HB2178 Mandates, MFA for Mobile data units), Comm Dev new Software (Tyler Energov), GIS Planning and Zoning Data Layer, New ERP solution for Treasurer and COR.

FUTURE OUTLOOK

In future years there are projects that will require significant planning of resources and technologies by the IT Department. A continued program of equipment refresh for network, server and desktops will always be required. The maintenance of agency software and hardware programs is also an ongoing effort. New programs will be needed. These projects must include additional features to support more e-government activities (online, mobile) for our citizens as well as deployment of the technology to the field for our staff. (i.e. electronic inspection reports for the permitting system). We need to continue to be innovative and find solutions that make sense for our staff that will also enhance the citizen experience.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1001220 - INFORMATION SYSTEMS					
SALARY & BENEFITS					
410010 - SALARIES		471,135	495,866	495,868	542,868
410030 - SALARIES - PART TIME		91,268	91,559	91,559	91,559
421000 - FICA BENEFITS		41,862	44,938	44,938	48,534
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		39,489	43,686	49,041	53,689
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		65,860	81,756	77,904	89,292
424000 - GROUP LIFE INSURANCE		5,853	6,496	6,644	7,275
427000 - WORKER'S COMPENSATION		424	529	528	571
SALARY & BENEFITS Total		715,891	764,830	766,482	833,788
OPERATING EXPENSE					
430020 - PROFESSIONAL SVC		5,283	10,000	9,500	10,000
430050 - REPAIRS & MAINT		521	1,000	950	1,000
430060 - CONTRACTED SERVICES		42,990	50,000	47,500	50,000
430070 - PRINTING AND BINDING		73	-	-	-
430420 - SOFTWARE MAINT. CONTRACTS		178,343	200,000	237,187	249,670
ADOBE SW LICENSING AND SUPPORT	855				
AV SYSTEM IN BOARD ROOM MAINTENANCE AND WIFI SUPPORT	5,700				
COUNTY WEB SITE MAINTENANCE CONTRACT	5,130				
EXTREME WIRELESS SUPPORT	445				
GIS SERVER MAINTENANCE AND SUPPORT	5,225				
IBM SW AND HW MAINTENANCE CONTRACT. CAS SEVERN IS THE VENDOR	4,465				
KIWI NETWORK TOOLS MAINTENANCE	665				
MAINTENANCE AND SUPPORT ON HR, TREASURER AND COR MODULES ON THE AS400.	28,975				
MICROSOFT LICENSING FOR O365 PRODUCTS AND ALSO AZURE USAGE.. SYNERGY	64,600				
MINUTE TRAQ SW MAINTENANCEGRANICUS BOUGHT THE OLD CO.	6,650				
NETWORK SOLUTION DOMAIN REGISTRATION RENEWALS FOR ECON DEV. AND SHERIFF SITES	143				
PHONE PAGING SYSTEM MAINTENANCE AND LICENSING	2,470				
PHONE SYSTEM REPORT SOFTWARE MAINTENANCE	6,650				
RECURRING MONTHLY OR YEARLY CHARGES FOR ON-LINE RENEWALS, VENDORS INCLUDE DIIGCERT, GOTO MEETING, DLVR.IT, DOMAIN.COM, HYENA	1,615				
REMOTE PRINT MANAGEMENT RENEWAL	143				
SHI INTERNATIONAL, VEAM BACKUP AND SERVER LICENSE RENEWALS FOR SQL, KNOWB4 RENEWAL. AZURE MOVED TO SYNERGY	5,653				
SLAIT IS NOW E-PLUS, VMWARE MAINITENANCE RENEWAL	7,790				
SMALL GOVT. ELA	23,750				

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
SMARTNET RENEWAL FOR CISCO SWITCHES AND ROUTERS	57,475				
SYSAID RENEW MAINTENANCE. HELPDESK SW	8,788				
452001 - POSTAGE		66	100	95	100
452030 - TELECOMMUNICATIONS		90,182	92,000	68,400	72,000
INTERNET AND PHONE BILLS FROM VERIZON AND COMCAST. DECREASING BECAUSE OF PROJECTIONS FOR FY20. WE ARE SEEING THE COST SAVINGS OF CONSOLIDATING TO VERIZON BUSINESS FOR INTERNET AND PHONE COMBINED FOR ADMIN AND PART OF THIS BILL IS NOW CODED TO THE PUBLIC SAFETY BUDGET.	68,400				
452100 - WIRELESS/CELLULAR		5,140	5,500	5,700	6,000
VERIZON WIRELESS BILLS FOR IT PHONES AND AIR CARDS.	5,700				
453140 - SOFTWARE/LICENSES		29,031	11,550	12,825	13,500
SW LICENSE PURCHASES NEEDED THROUGHOUT THE YEAR. MICROSOFT, ADOBE, DUO MFA, ETC. VENDORS ARE SHI, SYNERGY, CIVIC PLUS ETC.	12,825				
454020 - OFFICE SUPPLIES		4,129	3,000	2,850	3,000
454090 - VEHICLE/POWER EQUIP SUPPLIES		-	200	190	200
454190 - COMMUNICATION EQUIP-SUPPLIES		-	2,500	2,375	2,500
454300 - BOOKS & SUBSCRIPTIONS		1,125	300	285	300
454750 - COMPUTER EQUIP -NON CAPITAL		19,355	68,000	64,600	68,000
COMPUTER AND NETWORK PERIPHERAL EQUIPMENT AND COMPUTER AND NETWORK SUPPLIES NEEDED THROUGHOUT THE YEAR. VENDORS INCLUDE AMAZON, RADIO COMM, CXTECH, NEWEGG, ETC.	64,600				
454780 - OPERATING SUPPLIES		505	1,500	1,425	1,500
455010 - TRAVEL- MILEAGE		46	200	190	200
455040 - TRAVEL EXP - EDUCATION/TRAIN		1,787	3,000	2,850	3,000
455070 - EDUCATION- TUITION/REGISTRAT		2,324	5,000	4,750	5,000
458001 - DUES & MEMBERSHIPS		50	250	237	250
460080 - FUEL		330	250	380	400
INCREASING DUO TO FUEL COST INCREASE AND FY20 PROJECTED USAGE.	380				
470070 - COMPUTER EQUIPMENT		-	10,000	9,500	10,000
OPERATING EXPENSE Total		381,280	464,350	471,789	496,620
1001220 - INFORMATION SYSTEMS Total		1,097,171	1,229,180	1,238,271	1,330,408

REGISTRAR

DESCRIPTION AND FUNCTION

The Registrar's Office is charged with providing all facets of the electoral process, from voter registration to election administration, to the citizens of Goochland County. This activity includes processing voter registrations and maintaining accurate voter lists in accordance with state and federal code as well as coordinating polling place facilities, processing candidates, tracking campaign finance and maintaining the voting equipment. The office also provides customer service relating to voter registration and elections.

The budget includes part-time wages to oversee electoral function of the County.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 156,604	\$ 160,370	\$ 161,525	\$ 161,525	\$ 1,155	0.7%
Operating Costs	44,938	110,750	127,061	108,846	(1,904)	-1.7%
Capital	-	-	-	32,400	32,400	0.0%
Total Expenditures	201,542	271,120	288,586	302,771	\$ 31,651	11.7%
Revenues	37,500	37,500	37,500	38,000		
Net County Funds	\$ 164,042	\$ 233,620	\$ 251,086	\$ 264,771		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	2	2	2	2
Part-time Positions	4	4	4	4

EXPLANATION OF CHANGES

The increase in personnel costs is due to normal salary and benefits increases, and 3 of the 4 part time employees are the Electoral Board members. The increases in operational costs are mostly related to preparations for the Presidential Election, implementation of No Excuse Absentee Voting and the decennial redistricting.

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.



REGISTRAR

AGENCY GOALS & OBJECTIVES

- Provide premier services for county voters.
- Ensure uniformity in the voting process.
- Maintain voter confidence in the electoral process.
- Minimize wait times for voting at all locations.

PERFORMANCE MEASURES

Name of Measure	FY2019 Actual	FY2020 Target	FY2021 Target
Voter Turnout as compared to state-wide turnout per election	73.36%	60.36%	75%

AGENCY HIGHLIGHTS

Goochland County continues to be among counties with the highest turnout. Percentage turnout of total voters for the November 2019 General Election was 60.36% compared to the state-wide percentage turnout of total voters of 44.6%.

The office has worked with the Board of Supervisors, the County Attorney, and the GIS department to move the precinct boundary between precincts 401 Shallow Well and 402 Centerville to balance the population between the two. This will help us to continue to provide premier services and to avoid long lines on Election Day for voters in these precincts.

The office has also worked with the Board of Supervisors, the County Attorney and the GIS department to find a solution to the centuries old borer dispute with Louisa County to bring voters back to Goochland County and ensure all voters are receiving ballots for the correct local offices as well as House of Delegates and Virginia Senate.

This office held and plans to continue to hold an Election Officer Appreciation Night and Hot wash to show our appreciation for Election Officers and to promote two-way communication between this office and the Officers of Election giving them the opportunity to ask questions, share experiences and provide suggestions. Knowing how things are done at each precinct, having the officers share with each other and listening to suggestions will help us to continue to meet our goals and objectives.

FUTURE OUTLOOK

The Registrar will continue to develop policies and procedures for this office as well as for administering elections and continue to make Election Officer training more effective to ensure the citizens receive premier services. There will be a focus on the continued education, training, and certification of staff. We will also be working on a program to educate and promote voter participation among high school students, possibly even enacting a page program.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1001302 - REGISTRAR					
SALARY & BENEFITS					
410010 - SALARIES		110,170	104,251	104,251	104,251
410030 - SALARIES - PART TIME		2,030	10,200	10,200	10,200
410040 - OTHER SALARIES		6,446	6,550	6,550	6,550
421000 - FICA BENEFITS		8,609	9,257	9,257	9,257
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		9,319	9,185	10,310	10,310
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		18,636	19,452	19,452	19,452
424000 - GROUP LIFE INSURANCE		1,310	1,366	1,396	1,396
427000 - WORKER'S COMPENSATION		85	109	109	109
SALARY & BENEFITS Total		156,604	160,370	161,525	161,525
OPERATING EXPENSE					
430020 - PROFESSIONAL SVC		2,203	2,000	475	8,000
MISCELLANEOUS PROFESSIONAL SERVICES.	475				
430050 - REPAIRS & MAINT		62	1,500	2,375	2,500
REPLACING DOORS ON CAGES/CARTS USED TO STORE AND TRANSPORT VOTING EQUIPMENT. CURRENT DOORS HAVE PROTRUDING HANDLES THAT GET BANGED AROUND, CANNOT FIT THROUGH DOORS AND DAMAGE DOOR FRAMES AND WALLS. AT LEAST 3 CAGES NOW CANNOT LOCK. NEW DOORS HAVE RECESSED HANDLES.	2,375				
430060 - CONTRACTED SERVICES		5,430	8,000	12,549	13,209
ANNUAL MAINTENANCE AND SOFTWARE LICENSING FOR THE VOTING MACHINES.	5,429				
ANNUAL SOFTWARE LICENSING FOR ELECTRONIC POLL BOOKS.	980				
CODING/PROGRAMMING FOR VOTING MACHINES. THERE ARE 2 ELECTIONS IN FY 2021. THE MACHINES MUST BE PROGRAMMED SPECIFICALLY FOR EACH ELECTION. THE COST VARIES BASED ON NUMBER OF PRECINCTS, CONTESTS, CANDIDATES, BALLOT FACES, ETC.	6,140				
430070 - PRINTING AND BINDING		5,694	17,000	13,300	14,000
BALLOT PRINTING. THERE ARE 2 ELECTIONS IN FY 2021. GOOCHLAND COUNTY ORDERS 100% BALLOTS DUE TO HISTORICALLY HIGH TURNOUT AND TO AVOID THE RISK OF RUNNING OUT OF BALLOTS AND BEING IN THE NEWS. COST VARIES BASED ON NUMBER OF CONTESTS, CANDIDATES, ETC.	12,000				
ESTIMATED ANNUAL COST OF PRINTING DOCUMENTS. BASED ON PREVIOUS YEAR BUDGET AMOUNTS.	1,300				
430115 - POLLING IMPROVEMENTS		-	500	475	500
430120 - JURORS WITNESSES ELECT WORK		15,805	55,000	34,833	36,666
PAYMENT FOR ELECTION OFFICERS WHO WORK THE POLLS ON ELECTION DAY. THERE ARE 2 ELECTIONS IN FY 2021.	36,666				

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
452001 - POSTAGE		3,023	4,500	13,300	14,000
POSTAGE FOR REDISTRICTING. AFTER THE 2021 REDISTRICTING NEW VOTER NOTICES WILL HAVE TO BE SENT OUT TO ALL GOOCHLAND COUNTY VOTERS. ROUGHLY 19000 @ \$0.50	9,500				
POSTAGE FOR ROUTINE MAILING FOR THE YEAR. BASED ON PREVIOUS BUDGET AMOUNTS.	3,800				
452030 - TELECOMMUNICATIONS		584	700	570	600
452100 - WIRELESS/CELLULAR		-	500	475	500
454020 - OFFICE SUPPLIES		1,733	3,000	4,800	5,052
454750 - COMPUTER EQUIP -NON CAPITAL		479	-	-	-
455010 - TRAVEL- MILEAGE		2,804	4,000	3,800	4,000
455020 - MEALS/FOOD OTHER TRAINING		235	750	570	600
455040 - TRAVEL EXP - EDUCATION/TRAIN		3,576	2,400	2,280	2,400
455070 - EDUCATION- TUITION/REGISTRAT		600	2,400	2,280	2,400
458001 - DUES & MEMBERSHIPS		350	1,000	950	1,000
470070 - COMPUTER EQUIPMENT		-	-	30,780	32,400
480010 - LEASE/RENT EQUIPMENT		2,359	7,500	3,249	3,419
OPERATING EXPENSE Total		44,938	110,750	127,061	141,246
1001302 - REGISTRAR Total		201,542	271,120	288,586	302,771



Judicial Administration

CIRCUIT COURT

DESCRIPTION AND FUNCTION

Virginia’s general jurisdiction trial court is the circuit court. In civil cases exceeding \$4500 and not exceeding \$25,000, circuit courts have concurrent jurisdiction with the general district courts. They have exclusive jurisdiction in matters exceeding \$25,000. Equity matters, claims seeking a judgment for something other than money (such as adoptions, divorce, or property disputes), are also heard in the circuit courts.

In criminal cases, the circuit court has jurisdiction over the trial of all felonies and of those misdemeanors originally charged in circuit court. Appeals from general district and juvenile and domestic relations courts are heard de novo (completely new) by the circuit courts, as are appeals from certain administrative agencies.

Jury trials are held in the circuit court. Citizens who might otherwise have no contact with the courts may find themselves called to jury duty in the circuit courts.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Costs	35,578	40,272	39,370	41,442	(902)	-2.2%
Total Expenditures	\$ 35,578	\$ 40,272	\$ 39,370	\$ 41,442	\$ (902)	-2.2%

EXPLANATION OF CHANGES

Operating costs have decreased due to budget cuts in anticipation of the economic impact caused by the pandemic.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

- 1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
- 2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
- 3. Excellence in Financial Management. ★
- 4. High quality core services including Education, Public Safety, and Community Health. ★
- 5. Positive work environment with a highly qualified, diverse workforce. ★

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1002101 - CIRCUIT COURT					
OPERATING EXPENSE					
430060 - CONTRACTED SERVICES		26,501	26,000	26,458	27,850
430120 - JURORS WITNESSES ELECT WORK		1,350	6,000	5,700	6,000
430130 - COURT APPOINTED ATTORNEY FEE		-	350	332	350
430420 - SOFTWARE MAINT. CONTRACTS		3,443	3,442	3,270	3,442
452001 - POSTAGE		1,432	1,100	1,045	1,100
452030 - TELECOMMUNICATIONS		138	880	-	-
452100 - WIRELESS/CELLULAR		758	600	760	800
454020 - OFFICE SUPPLIES		1,957	1,900	1,805	1,900
OPERATING EXPENSE Total		35,578	40,272	39,370	41,442
1002101 - CIRCUIT COURT Total		35,578	40,272	39,370	41,442

GENERAL DISTRICT COURT

DESCRIPTION AND FUNCTION

General District Court judges are responsible for hearing all criminal, traffic, and civil cases (up to \$15,000) and all preliminary hearings on felony cases. The employees of this Court are State employees; this budget allocates funds for the County's portion of the court's operating expenses.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Costs	15,898	25,010	23,617	24,860	(1,393)	-5.6%
Total Expenditures	\$ 15,898	\$ 25,010	\$ 23,617	\$ 24,860	\$ (1,393)	-5.6%

EXPLANATION OF CHANGES

Operating costs have decreased due to budget cuts in anticipation of the economic impact caused by the pandemic.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
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3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.



Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1002102 - GENERAL DISTRICT COURT					
OPERATING EXPENSE					
430060 - CONTRACTED SERVICES		1,135	1,500	1,425	1,500
430130 - COURT APPOINTED ATTORNEY FEE		1,569	2,600	2,470	2,600
452001 - POSTAGE		54	100	95	100
452030 - TELECOMMUNICATIONS		4,655	4,000	5,890	6,200
452040 - TELECOM-AGENCY BILLING		459	2,550	-	-
452100 - WIRELESS/CELLULAR		552	600	760	800
454010 - PURCHASED WATER/BEVERAGES		-	350	333	350
454020 - OFFICE SUPPLIES		3,561	2,800	2,660	2,800
454300 - BOOKS & SUBSCRIPTIONS		1,334	3,500	3,325	3,500
454780 - OPERATING SUPPLIES		-	2,400	2,280	2,400
455040 - TRAVEL EXP - EDUCATION/TRAIN		450	1,500	1,425	1,500
458001 - DUES & MEMBERSHIPS		185	300	285	300
480010 - LEASE/RENT EQUIPMENT		1,944	2,500	2,375	2,500
480040 - WATER COOLERS		-	250	237	250
480050 - LEASE- POSTAGE METER		-	60	57	60
OPERATING EXPENSE Total		15,898	25,010	23,617	24,860
1002102 - GENERAL DISTRICT COURT Total		15,898	25,010	23,617	24,860

Goochland County, Virginia - Adopted Budget FY 2021

CLERK OF THE CIRCUIT COURT

DESCRIPTION AND FUNCTION

The Clerk has four primary areas of responsibility: 1. Clerk of the Circuit Court, 2. Probate Official, 3. Recorder of Deeds, and 4. County Clerk. The duties are mandated by the Code of Virginia.

As Clerk of the Court, the Clerk creates and maintains all court files and records, prepares court orders, and has jury administrative responsibilities. As probate official, the Clerk probates wills, qualifies guardians and fiduciaries (executors, administrators, trustees and conservators). The Clerk is the custodian of trust funds held by the Court and funds held by the Court during litigation. The Clerk records deeds, deeds of trust, and all other documents pertaining to ownership of land in the County, collection of state and local recording taxes and fees, all filing fees, and all criminal fines and Court costs, and monetary restitution for payment to victims in criminal cases. The Clerk is responsible for the issuance of concealed handgun permits, processing notary public commissions, issuing marriage licenses, and is the custodian of records beginning with the time the County was formed in 1727. Many of these older records have been preserved using approved methods of preservation. Since 2001, the office has used the digital record keeping system for the County's land records.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 543,161	\$ 565,051	\$ 575,597	\$ 575,332	\$ 10,546	1.9%
Operating Costs	36,846	50,310	47,274	49,235	(3,036)	-6.0%
Total Expenditures	580,007	615,361	622,871	624,567	\$ 7,510	1.2%
Revenues	261,519	253,000	263,000	269,000		
Net County Funds	\$ 318,488	\$ 362,361	\$ 359,871	\$ 355,567		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	8	8	8	8
Part-time Positions	0	0	0	0

EXPLANATION OF CHANGES

The increase in personnel costs is primarily due to normal benefit increases. Operating costs have decreased due to budget cuts in anticipation of the economic impact caused by the pandemic.

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
3. Excellence in Financial Management. ★
4. High quality core services including Education, Public Safety, and Community Health. ★
5. Positive work environment with a highly qualified, diverse workforce. ★

CLERK OF THE CIRCUIT COURT

AGENCY GOALS & OBJECTIVES

Our goal is to continue to make public records accessible to the public, preserve history by protecting the integrity of our records and promote fundamental fairness and substantial justice to all citizens.

AGENCY HIGHLIGHTS

Started providing the recording of land records online to meet the needs of modern technology.
Installed a marriage kiosk in office for quicker access of the growing demand for marriage licenses.
Updated the Clerk of Circuit Court's Website to provide citizens with updated and useful information.

FUTURE OUTLOOK

We have seen an increase in probate matters, concealed handgun permits, civil cases and restitution payments. We expect that these matters will continue to grow as Goochland County grows.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1002106 - CLERK OF CIRCUIT COURT					
SALARY & BENEFITS					
410010 - SALARIES		418,999	436,429	436,652	436,429
421000 - FICA BENEFITS		31,722	33,387	33,404	33,387
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		37,649	38,449	43,185	43,163
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		48,996	50,676	56,112	56,112
424000 - GROUP LIFE INSURANCE		5,489	5,717	5,851	5,848
427000 - WORKER'S COMPENSATION		306	393	393	393
SALARY & BENEFITS Total		543,161	565,051	575,597	575,332
OPERATING EXPENSE					
430020 - PROFESSIONAL SVC		2,147	4,000	3,800	4,000
430060 - CONTRACTED SERVICES		2,609	7,200	3,467	3,650
430070 - PRINTING AND BINDING		984	2,000	1,900	2,000
430420 - SOFTWARE MAINT. CONTRACTS		-	-	2,280	2,400
430450 - RECORDS INDEXING(CIR COUT)		10,625	10,625	10,498	11,050
452001 - POSTAGE		3,200	3,200	3,040	3,200
452030 - TELECOMMUNICATIONS		2,170	3,700	2,090	2,200
454020 - OFFICE SUPPLIES		3,886	3,000	3,800	4,000
455010 - TRAVEL- MILEAGE		686	-	-	-
455040 - TRAVEL EXP - EDUCATION/TRAIN		1,982	-	-	-
456020 - EMPLOYEE SERIVCES		101	250	238	250
458001 - DUES & MEMBERSHIPS		320	320	304	320
480010 - LEASE/RENT EQUIPMENT		5,016	5,500	5,225	5,500
480040 - WATER COOLERS		131	-	143	150
480050 - LEASE- POSTAGE METER		516	515	489	515
490210 - CLERK'S NONREVERTING FUNDS		2,473	10,000	10,000	10,000
OPERATING EXPENSE Total		36,846	50,310	47,274	49,235
1002106 - CLERK OF CIRCUIT COURT Total		580,008	615,361	622,871	624,567

Goochland County, Virginia - Adopted Budget FY 2021

SHERIFF COURT RELATED

DESCRIPTION AND FUNCTION

The "Sheriff-Court Related" budget contains categories relevant to court security, prisoner transportation, and civil process.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 464,233	\$ 497,546	\$ 525,769	\$ 525,769	\$ 28,223	5.7%
Operating Costs	14,915	93,800	65,800	65,800	(28,000)	-29.9%
Total Expenditures	479,148	591,346	591,569	591,569	\$ 223	0.0%
Revenues	112,354	111,240	112,200	112,200		
Net County Funds	\$ 366,794	\$ 480,106	\$ 479,369	\$ 479,369		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	FY 2021 Projected
Full-time Positions	4	4	4	4	4
Part-time Positions	7	7	7	7	7

EXPLANATION OF CHANGES

The increase in personnel costs is primarily due to normal benefit increases. Operating costs have decreased due to budget cuts in anticipation of the economic impact caused by the pandemic.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health. ★
5. Positive work environment with a highly qualified, diverse workforce. ★

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1002107 - SHERIFF COURT RELATED					
SALARY & BENEFITS					
410010 - SALARIES		257,480	266,174	280,314	280,314
410020 - OVERTIME		6,071	6,000	6,000	6,000
410030 - SALARIES - PART TIME		51,954	105,397	105,397	105,397
410040 - OTHER SALARIES		36,518	-	-	-
410060 - SPECIAL EVENT		746	-	-	-
421000 - FICA BENEFITS		25,821	28,884	29,966	29,966
422100 - VRS BENEFITS PLAN 1& 2 EMPLS		22,684	23,450	27,723	27,723
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		52,464	55,092	63,212	63,212
424000 - GROUP LIFE INSURANCE		3,373	3,487	3,756	3,756
427000 - WORKER'S COMPENSATION		7,122	9,062	9,401	9,401
SALARY & BENEFITS Total		464,233	497,546	525,769	525,769
OPERATING EXPENSE					
430009 - PURCHASED SVCS - UNIFORM		1,620	5,500	5,500	5,500
PURCHASE OF UNIFORM PANTS AND SHIRTS LONG SLEEVE AND SHORT SLEEVE, WINTER COAT, TIES, SHOES, BOOTS	5,500				
430020 - PROFESSIONAL SVC		-	1,000	1,000	1,000
PROFESSIONAL CONSULTANTS	1,000				
430050 - REPAIRS & MAINT		2,177	16,000	16,000	16,000
BASED ON PREVIOUS COSTS, ALL REPAIRS & MAINTENANCE FOR 11 COURT VEHICLES	6,000				
430060 - CONTRACTED SERVICES		1,434	41,500	12,000	12,000
MAINTENANCE ON COURT XRAY SCANNER IN NEW CIRCUIT COURT BUILDING	12,000				
430460 - EMPLOYEE DRUG TEST		357	1,100	1,100	1,100
DRUG TESTING AT \$21.00 A TEST X 12 RANDOM TESTS = \$1,008, IN ADDITION TO NEW HIRES AND VEHICLE CRASH	1,100				
430470 - COMM EQUIP-REPAIRS		-	1,000	1,000	1,000
MAINTAIN/REPAIRING CURRENT AND VHF/SIRS RADIO	1,000				
454020 - OFFICE SUPPLIES		472	1,500	1,500	1,500
COST COVERS PENS, INK CARTRIDGES, COPY PAPER/STATIONARY, ETC.	1,500				
454100 - LAW ENFORCEMENT SUPPLIES		2,074	3,000	3,000	3,000
AED BATTERIES, WEAPON LIGHTS, PISTOL, RIFLE, OT PAD, HANDCUFFS, LEG IRONS, AND WAIST CHAINS, TRAFFIC	3,000				
454390 - AMMUNITION		1,325	3,500	3,500	3,500
COST TO COVER QUALIFYING WITH PISTOL AND PATROL RIFLE TWICE A YEAR. 40 CALIBER AMMO \$249.99 PER DEP	3,500				

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
454500 - VEHICLE TIRES		-	5,600	6,200	6,200
AVERAGE TIRE PRICE OF \$132.84 EACH TIRE. 1 SET FOR EACH VEHICLE 11 VEHICLES.	6,200				
454750 - COMPUTER EQUIP -NON CAPITAL		-	1,500	1,500	1,500
REPLACEMENT COSTS ASSOCIATED WITH REPLACEMENT OF COMPUTER EQUIPMENT RELATED TO COURT SERVICES	1,500				
455020 - MEALS/FOOD OTHER TRAINING		-	100	1,000	1,000
MEALS OTHER THAN TRAINING, SHERIFF'S MEETING, LONG DISTANCE TRANSPORTS	1,000				
455040 - TRAVEL EXP - EDUCATION/TRAIN		33	1,000	1,000	1,000
TO COVER COSTS OF EDUCATIONAL SUPPLIES AND OVERNIGHT LODGING.	1,000				
455060 - ON DUTY MEALS		-	500	500	500
TO COVER COSTS OF IN-SERVICE TRAINING MEALS.	500				
460080 - FUEL		5,423	11,000	11,000	11,000
FUEL COSTS IS ESTIMATED BASED O PREVIOUS YEAR'S USAGE, WITH THE ANTICIPATION OF INCREASED OIL PRICES	11,000				
OPERATING EXPENSE Total		14,915	93,800	65,800	65,800
1002107 - SHERIFF COURT RELATED Total		479,148	591,346	591,569	591,569

COMMONWEALTH ATTORNEY

DESCRIPTION AND FUNCTION

The Commonwealth Attorney's Office maintains the primary responsibility for prosecuting criminal cases in the Goochland County Circuit Court, General District Court and the Juvenile and Domestic Relations District Court as well as appellate proceedings in the Virginia Supreme Court and the Virginia Court of Appeals. The office also provides advice and legal assistance to state and local law enforcement personnel in criminal investigations and training. In addition, the office represents the Commonwealth of Virginia in specified civil proceedings as set forth in the Code of Virginia. Through the office's victim/witness coordinator, guidance and assistance is provided to individuals who are witnesses in criminal cases or who are victims of crimes. Assistance is also provided to individuals seeking orders of protection through the courts.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 514,319	\$ 531,817	\$ 543,395	\$ 542,938	\$ 11,578	2.2%
Operating Costs	13,748	23,965	20,895	21,890	(3,070)	-12.8%
Total Expenditures	528,067	555,782	564,290	564,828	\$ 8,508	1.5%
Revenues	349,466	351,800	351,300	353,509		
Net County Funds	\$ 178,601	\$ 203,982	\$ 212,990	\$ 211,319		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	5	5	5	5
Part-time Positions	0	0	0	0

EXPLANATION OF CHANGES

The increase in personnel costs is primarily due to normal benefit increases. Operating costs have decreased due to budget cuts in anticipation of the economic impact caused by the pandemic.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

- Efficient, effective and transparent government; emphasis on customer service excellence. ★
- Balanced development that contributes to the welfare of the community and preserves its rural character. ★
- Excellence in Financial Management. ★
- High quality core services including Education, Public Safety, and Community Health. ★
- Positive work environment with a highly qualified, diverse workforce. ★

COMMONWEALTH ATTORNEY

AGENCY GOALS & OBJECTIVES

- Prosecute crime committed in the County of Goochland
- Provide criminal advice to law enforcement
- Assist victims of criminal offenses

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1002201 - COMMONWEALTH ATTORNEY					
SALARY & BENEFITS					
410010 - SALARIES		392,566	404,342	404,342	404,342
410030 - SALARIES - PART TIME		-	-	-	-
421000 - FICA BENEFITS		27,973	30,932	30,932	30,932
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		34,791	35,623	39,990	39,989
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		53,532	55,224	62,268	61,812
424000 - GROUP LIFE INSURANCE		5,143	5,297	5,418	5,418
427000 - WORKER'S COMPENSATION		314	399	445	445
SALARY & BENEFITS Total		514,319	531,817	543,395	542,938
OPERATING EXPENSE					
430080 - ADVERTISING		-	350	332	350
452001 - POSTAGE		358	500	475	500
452030 - TELECOMMUNICATIONS		1,560	2,200	1,520	1,600
454020 - OFFICE SUPPLIES		2,572	2,500	2,850	3,000
INCREASED DUE TO DISCOVERY AND BODY WORN CAMERA VOLUME	2,850				
454030 - FOOD SUPPLIES		-	200	190	200
454300 - BOOKS & SUBSCRIPTIONS		2,065	2,600	2,470	2,600
454750 - COMPUTER EQUIP -NON CAPITAL		65	800	760	800
454760 - OFFICE EQUIPMENT		-	300	570	600
INCREASED DUE TO REPLACING BROKEN CHAIRS	570				
455010 - TRAVEL- MILEAGE		162	650	618	650
455040 - TRAVEL EXP - EDUCATION/TRAIN		1,085	4,000	3,800	4,000
455050 - TRAVEL EXTRADITION-SHERIFF		-	50	47	50
455070 - EDUCATION- TUITION/REGISTRAT		-	800	760	800
458001 - DUES & MEMBERSHIPS		1,421	1,275	1,425	1,500
480010 - LEASE/RENT EQUIPMENT		3,012	2,500	2,850	3,000
NEW PRINTER LEASE STARTING	2,850				
480040 - WATER COOLERS		84	100	95	100
480050 - LEASE- POSTAGE METER		82	140	133	140
490230 - VICTIM WITNESS GRANT		1,282	5,000	2,000	2,000
OPERATING EXPENSE Total		13,748	23,965	20,895	21,890
1002201 - COMMONWEALTH ATTORNEY Total		528,067	555,782	564,290	564,828



Public Safety

Goochland County, Virginia - Adopted Budget FY 2021

SHERIFF

DESCRIPTION AND FUNCTION

The men and women of the Goochland Sheriff's Office will strive at all times to provide peace and security to all residents and visitors to Goochland County.

We will fairly and impartially enforce all laws of the United States, the Commonwealth of Virginia, and the ordinances of Goochland County over which we have jurisdiction. We will assist and aid other law enforcement agencies in areas of mutual interest, and we will assist other emergency service agencies to protect the lives and property of our citizens and visitors.

At all times, while dealing with our law-abiding citizens, we will remain helpful and courteous. Whether by telephone or in person, we will attempt to assist people by taking appropriate action, or by giving referrals to the proper authorities or agencies. We will treat all people with respect without regard to race, sex, creed, or religion.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 2,905,666	\$ 3,220,872	\$ 3,388,310	\$3,478,571	\$ 167,438	5.2%
Operating Costs	450,047	538,800	650,700	650,700	111,900	20.8%
Capital	-	-	-	200,000	-	100.0%
Total Expenditures	3,355,713	3,759,672	4,039,010	4,329,271	\$ 279,338	7.4%
Revenues	823,933	815,760	822,800	835,477		
Net County Funds	\$ 2,531,780	\$ 2,943,912	\$ 3,216,210	\$3,493,794		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	37	38	41	44
Part-time Positions	1	1	1	1

EXPLANATION OF CHANGES

The increase in personnel costs are due to 3 additional deputies and the normal benefits increases. Operating costs have increased across the board primarily due to replenishment of law enforcement supplies, and ensure all officers have a cell phone.

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
3. Excellence in Financial Management. ★
4. High quality core services including Education, Public Safety, and Community Health. ★
5. Positive work environment with a highly qualified, diverse workforce. ★

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1003102 - SHERIFF					
SALARY & BENEFITS					
410010 - SALARIES		1,989,030	2,249,730	2,367,630	2,411,902
410020 - OVERTIME		81,737	35,000	70,000	70,000
410030 - SALARIES - PART TIME		5,257	-	-	-
416600 - OFF DUTY PAY		59,934	50,000	-	-
420090 - K - 9 INSURANCE		550	1,200	-	-
421000 - FICA BENEFITS		157,189	174,782	186,479	187,188
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		175,462	198,201	234,157	238,537
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		375,632	430,548	442,860	482,904
424000 - GROUP LIFE INSURANCE		24,745	29,471	31,725	32,319
427000 - WORKER'S COMPENSATION		36,131	51,940	55,459	55,721
SALARY & BENEFITS Total		2,905,666	3,220,872	3,388,310	3,478,571
OPERATING EXPENSE					
430009 - PURCHASED SVCS - UNIFORM		19,622	25,000	35,000	35,000
PURCHASE OF UNIFORM PANTS AND SHIRTS LONG SLEEVE, SHORT SLEEVE, WINTER COAT, TIES, SHOES, BOOTS, RAI	35,000				
430020 - PROFESSIONAL SVC		1,244	2,400	2,400	2,400
INCREASE BASED UPON ESTIMATES AND PROJECTIONS THAT INCLUDE TESTS FOR NEW DEPUTY APPLICANTS AT \$25.00	2,400				
430050 - REPAIRS & MAINT		69,478	112,500	92,500	92,500
ALL COSTS TO REPAIR & MAINTANCE 55 VEHICLES	92,500				
430060 - CONTRACTED SERVICES		47,143	55,500	50,000	50,000
COPY MACHINE & CLOUD DATA STORAGE FOR BODY CAMS	50,000				
430070 - PRINTING AND BINDING		2,241	2,000	4,000	4,000
INCREASE BASED ON FY2020 EXPENDITURES AND PROJECTIONS OF PURCHASING TRAFFIC SUMMONS BOOKS, 150 AT \$1	4,000				
430080 - ADVERTISING		438	1,200	1,200	1,200
BASED ON RUNNING ARTICLES FOR ADVERTISEMENTS IN THE GAZETTE AND RICHMOND TIMES DISPATCH	1,200				
430090 - INVESTIGATION SERVICES		17,813	17,300	20,000	20,000
LEADS-ON-LINE (ANNUAL SUBSCRIPTION) \$2900LEADS-ON-LINE IS A NATIONAL DATABASE THAT TRACKS PAWN SHOP	20,000				
430140 - EMPLOY BACKGROUND CHECK		600	3,900	8,900	8,900
CONTRACTED APPLICANT BACKGROUND INVESTIGATIONS, AND POLYGRAPHS FOR THE APPLICANTS, PSYCHOLOGICAL EXAM	8,900				
430150 - CONTRACT HAULING TOWING ETC		130	1,100	2,000	2,000
TOW SERVICE FEES FOR TOWED VEHICLES DUE TO SEIZURES, AND PATROL CARS THAT ARE DISABLED.	2,000				

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
430360 - MEDICAL EXAM/BODY REMOVAL		1,350	2,500	3,000	3,000
CONTRACTED BODY REMOVAL SERVICES FOR THE TRANSPORT TO THE MEDICAL EXAMINER'S OFFICE	3,000				
430460 - EMPLOYEE DRUG TEST		1,134	3,100	3,900	3,900
DRUG TESTING - \$21 A TEST X 46 RANDOM TESTS= \$3864, IN ADDITION TO NEW HIRES AND VEHICLE CRASHES.	3,900				
430470 - COMM EQUIP-REPAIRS		-	1,600	2,000	2,000
COSTS FOR REPAIR AND SERVICE OF PORTABLE HAND HELD RADIOS.	2,000				
430540 - K9-MEDICAL		543	1,300	1,500	1,500
ANNUAL CANINE MEDICAL EXPENSES INCLUDING MEDICAL	1,500				
452001 - POSTAGE		2,019	3,500	3,500	3,500
PURCHASE OF STAMPS, CERTIFIED MAILINGS, UPS AND FED EX SHIPPING.	3,500				
452030 - TELECOMMUNICATIONS		950	6,900	3,200	3,200
452100 - WIRELESS/CELLULAR		19,772	15,300	30,000	35,000
VERIZON CELLULAR PHONES, 52 PHONES. WITH THE MANDATORY DUO MOBILE APP BEING REQUIRED FOR A CELL PHONE NOT ON THE COUNTY NETWORK, COMPANY PHONES ARE NECESSARY FOR FOIA REQUESTS AND BUSINESS COMMUNICATIONS	30,000				
453140 - SOFTWARE/LICENSES		-	1,500	1,500	1,500
VCIN/NCIC NETWORK (OPEN FOX SOFTWARE) \$955.00	1,500				
454020 - OFFICE SUPPLIES		9,327	11,000	12,000	12,000
COPY PAPER, INK, CARTRIDGES, PAPER NOTE PADS, INK PENS AND PENCILS.	12,000				
454060 - JANITORIAL SERVICES		25	-	-	-
454070 - EQUIPMENT REPAIR- PARTS		624	6,000	6,000	6,000
HAND HELD PORTABLE RADIO ANTENNAS, SHOULDER MICROPHONES BATTERIES AND BATTERY CLIPS	6,000				
454100 - LAW ENFORCEMENT SUPPLIES		94,597	45,000	94,000	94,000
ALL EQUIPMENT USED BY LAW ENFORCEMENT OFFICERS. AED BATTERIES, WEAPON LIGHTS, PISTOL, RIFLE, NOTE PAD, HANDCUFFS, LEG IRONS, AND WAIST CHAINS, TRAFFIC VESTS, TRAFFIC CONES, FLARES, FIRST AID KITS, AMBU-BAG, EMERGENCY BLANKET, SPIT HOOD, TURNIQUET, LATEX GLOVES, ALCO-SENSOR, DIGITAL CAMERAS, STINGER SPIKE STRIPS, TAPE MEASURES, FLASHLIGHTS, BIOHAZARD SUIT, RADAR UNITS AND GAS MASKS. * INCREASE DUE TO PURCHASE OF WEAPONS FOR NEW POSITIONS.	94,000				
454130 - D.A.R.E EXPENSES		798	2,500	2,500	2,500
INCREASE IF FOR PROJECTED STUDENT POPULATION INCREASE FOR FY20 AND FY21 TO PURCHASE PENCILS, STICKERS, DARE GRADUATION T-SHIRTS, GRADUATION CERTIFICATES AND REFRESHMENTS.	2,500				

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
454190 - COMMUNICATION EQUIP-SUPPLIES		-	2,000	2,000	2,000
REPLACEMENT COST ASSOCIATED WITH KEYBOARDS, COMPUTER MOUSE BATTERY BACKUP FOR DEPUTY DESKTOP COMPUTERS	2,000				
454240 - CRIME PREVENTION EXPENSE		2,232	8,000	8,000	8,000
INCREASE IS TO PURCHASE EDUCATIONAL HANDOUTS, POSTERS, TRIFOLD DISPLAYS, PROGRAMS, KEY CHAINS, WRIST BANDS, CUPS AND MEMBERSHIP TO CRCPE, EZ CHILD ID SYSTEM CD-ROM AND IDENTIFICATION CARDS. ADDITIONAL FUNDS FOR NATIONAL NIGHT OUT POSTERS, ADVERTISING MATERIAL, PENCILS, T-SHIRTS, SHERIFF'S OFFICE LABELED CUPS, CRIME PREVENTION HANDOUTS, WRIST BANDS, CHILD BOUNCY HOUSE RENTAL, CHILD ENTERTAINMENT BUILDINGS, TABLE AND CHAIR RENTALS FOR BOOTHS AND SUPPLIES, HIND IN PLAIN SIGHT SUPPLIES. FY2021 SINGLE PURCHASE 2 NIKON D7100 24.1 DIGITAL SLR WITH 18-140 MM LENS AT \$1,019 EACH. THIS WILL REPLACE TWO CAMERAS THAT ARE OVER TEN YEARS OLD AND CURRENTLY IN USE BY CRIME PREVENTION.	8,000				
454300 - BOOKS & SUBSCRIPTIONS		-	3,000	3,000	3,000
PURCHASE OF VIRGINIA CODE BOOKS AT \$126.33 PER BOOK	3,000				
454310 - INVESTIGATIVE SUPPLIES		1,464	3,700	9,000	9,000
INCREASE IS TO PURCHASE AND REPLENISH FINGERPRINT POWDERS, BRUSHES, TAP, CARDS, SCALES, EVIDENCE BAGS AND CONTAINERS, DRUG TEST KITS, CASTING MATERIAL, SWABS AND PROTECTIVE BARRIERS. CURRENT COST OF SUPPLIES PER NEW DEPUTY IS \$500 AT 10 DEPUTIES. 2021 SINGLE PURCHASE OF 2 BLACKHAWK LTE GAME CAMERAS AT \$439.99 EACH AND 4 MOULTRIE M8000I INVISIBLE FLASH TRAIL CAMERAS AT 139.99 EACH. 2021 SINGLE PURCHASE OF FOUR STANLEY FATMAS MOBILE WORKSTATIONS AT 79.92 EACH. 2021 SINGLE PURCHASE OF 2 CAMERAS ALUMINUM TRIPODS AT \$124.86, EACH.	9,000				
454390 - AMMUNITION		11,904	16,000	25,000	25,000
COST TO COVER QUALIFYING WITH PISTOL AND PATROL RIFLE TWICE A YEAR. 40 CALIBER AMMO \$249.99 PER DEPUTY. 223 ROUND AMMO \$189.99 PER DEPUTY. ALLOCATION BUILT IN FOR NEW HIRE TRAINING.	25,000				
454500 - VEHICLE TIRES		10,049	19,500	24,000	24,000
AVERAGE TIRE PRICE OF \$132.84 EACH. ONE SET FOR EACH VEHICLE, 55 VEHICLES.	24,000				
454600 - CITIZEN ACADEMY		537	1,500	3,000	3,000
INCREASE IS TO PURCHASE FOOD, REFRESHMENTS, CONDIMENTS AND CERTIFICATES FOR 4 CITIZENS ACADEMIES AND ALSO REFLECTS EXPENDITURES INCREASES DUE TO LARGER CLASS SIZES.	3,000				
454750 - COMPUTER EQUIP -NON CAPITAL		4,539	10,000	25,000	25,000
PURCHASE MDT FOR NEW DEPUTY POSITIONS. EACH MDT IS APPROXIMATELY \$5,306.31	25,000				
454760 - OFFICE EQUIPMENT		1,557	4,000	6,000	6,000
OFFICE FURNITURE TO REPLACE OLD DESKS, CHAIRS AND WORK STATIONS. CURRENT FURNITURE IS OVER 25 YEARS	6,000				
454990 - SHERIFF'S OFC K9 SUPPLIES		1,562	1,500	1,700	1,700
DOG FOOD, CHEW TOYS FOR TRAINING, REPLACEMENT LEASHES AND COLLARS.	1,700				

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
455020 - MEALS/FOOD OTHER TRAINING		860	1,300	1,300	1,300
MEALS AND WATER FOR EMERGENCY CALL OUTS THAT LAST FOR EXTENDED PERIODS OF TIME.	1,300				
455040 - TRAVEL EXP - EDUCATION/TRAIN		1,787	5,200	5,200	5,200
HOTEL ACCOMMODATIONS, GAS AND OTHER TRAVEL EXPENSES WITH TRAINING	5,200				
455060 - ON DUTY MEALS		226	1,000	1,500	1,500
PROVIDES MEALS FOR IN HOUSE TRAINING AND EXTENDED LAW ENFORCEMENT EVENTS	1,500				
455070 - EDUCATION- TUITION/REGISTRAT		14,900	9,500	15,000	15,000
CANINE RECERTIFICATION. ANNUAL CONTRIBUTION TO THOMAS JEFFERSON FOR CIT TRAINING, \$4,500. CELLEBRITE TRAINING. COST OF CCME EXAMINATION, \$300. THE CELLEBRITE MOBIL FORENSICS FUNDAMANTAL COURSE. THE CELLEBRITE CERTIFIED OPERATOR COURSE AND CELLEBRITE CERTIFIED MOBILE EXAMINER IS A CAPSTONE CERTIFICATION EXAMINATION. THOSE WHO SUCCESSFULLY COMPLETE THE CMFF, CCO AND CCPA BECOME ELIGIBLE TO SEEK OUR FLAGSHIP CERTIFICATION AS A CELLEBRITE CERTIFIED MOBILE EXAMINER.	15,000				
456020 - EMPLOYEE SERIVCES		368	1,500	2,500	2,500
CARDS AND FLOWERS FOR FUNERALS OF EMPLOYEE FAMILY MEMBERS, PURCHASE OF CHALLENGE COINS FOR EMPLOYEE RECOGNITION	2,500				
458001 - DUES & MEMBERSHIPS		2,440	5,000	5,000	5,000
VIRGINIA SHERIFF'S ASSOCIATION MEMBERSHIPS, OTHER PROFESSIONAL LAW ENFORCEMENT MEMBERSHIPS, DUES FOR THE VIRGINIA LAW ENFORCEMENT ACCREDITATION CONFERENCE.	5,000				
460080 - FUEL		100,070	120,000	130,000	130,000
FUEL COSTS IS ESTIMATED BASED ON PREVIOUS YEAR'S USAGE, WITH THE ANTICIPATION OF INCREASED OIL PRICES EFFECTING THE STATE CONTRACT. BASED ON CURRENT INCREASE FROM FY2020 IF \$2.39 AVERAGE ON 55 VEHICLES	130,000				
470050 - MOTOR VEHICLES & EQUIPMENT		4,579	-	-	200,000
480010 - LEASE/RENT EQUIPMENT		273	3,500	3,500	3,500
COST OF EXTRA COPIES FROM COPY MACHINES EXCEEDING THE CONTRACTED ALLOWANCE.	3,500				
480040 - WATER COOLERS		855	900	900	900
LEASE ON THREE WATER COOLERS AT A RATE OF \$71.25 PER MONTH. AN AVERAGE OF \$855	900				
480050 - LEASE- POSTAGE METER		-	600	-	-
OPERATING EXPENSE Total		450,047	538,800	650,700	850,700
1003102 - SHERIFF Total		3,355,713	3,759,672	4,039,010	4,329,271

FIRE & RESCUE

DESCRIPTION AND FUNCTION

Goochland County Department of Fire-Rescue & Emergency Management is a premiere, All-Hazard, Combination Fire-Rescue Department that provides both emergency and non-emergency services to the residents, businesses, and visitors of Goochland County. This includes, but is not limited to, fire suppression, Emergency Medical Transport Services (EMS), Hazardous Materials response, Technical Rescue response, Water Rescue, and Emergency Management Preparedness and coordination. The department is organized as most Fire-Rescue departments with a career Fire-Rescue Chief hired by the County, two Deputy Chiefs (one career and one volunteer), a career Captain in Fire-Rescue Administration, a part-time Fire Marshal, and a part-time Training/Health and Safety Officer. In addition, there are six volunteer District Chiefs who are responsible for the administrative oversight of six stations and are assisted by Captains and Lieutenants. Station 6 is managed jointly by the career Captain who works in concert with the Volunteer District Chief. The County also provides staffing for the administrative positions of Business Manager, Office Assistant, and Logistics Officer and the Fire-Rescue Association employs a part-time Secretary/Treasurer who handles the volunteers' finances and other administrative duties. The entire Fire-Rescue organization consists of approximately 160 volunteers and 43 full-time and 2 part-time employees assigned to emergency field operations. All uniformed career members assigned to field positions work 56-hour weeks and are cross-trained to provide fire suppression duties as well as EMS related services ranging from Basic Life Support to Advanced Life Support. Increases in call volume coupled with a decline in volunteer participation, continue to challenge the department. The Fire Marshal's Office addresses fire and life safety, to include education, engineering, and enforcement, all on the rise as the county continues to grow and develop. Future plans call for several additional stations as well as the continued addition of career staff to meet service demands and industry standards.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 2,854,317	\$ 3,781,567	\$ 4,087,165	\$4,277,973	\$ 305,598	8.1%
Operating Costs	1,035,901	1,265,550	1,512,400	1,509,400	246,850	19.5%
Total Expenditures	3,890,218	5,047,117	5,599,565	5,787,373	\$ 552,448	10.9%
Revenues	640,820	728,000	654,000	664,000		
Net County Funds	\$ 3,249,398	\$ 4,319,117	\$ 4,945,565	\$5,123,373		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	41	48	51	53
Part-time Positions	4	4	4	6

EXPLANATION OF CHANGES

The FY21 personnel and operational budget request reflects the addition of 3 new FF/EMT positions and costs associated with maintaining 24/7 staffing at all six Fire-Rescue Stations. Operating costs increased primarily due to projected inflation, increased emergency incident activity, and the costs associated with additional staff. In addition, the cost of maintaining an aging emergency response fleet continues to escalate. The department continues to show fiscal responsibility in managing and staying within its budget, despite the fact that demands for service continue to increase.

Goochland County, Virginia - Adopted Budget FY 2021

FIRE & RESCUE

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

- | | |
|---|---|
| 1. Efficient, effective and transparent government; emphasis on customer service excellence. | ★ |
| 2. Balanced development that contributes to the welfare of the community and preserves its rural character. | |
| 3. Excellence in Financial Management. | |
| 4. High quality core services including Education, Public Safety, and Community Health. | ★ |
| 5. Positive work environment with a highly qualified, diverse workforce. | ★ |

AGENCY GOALS & OBJECTIVES

- Maintain an efficient and cost-effective Fire-Rescue system that meets the needs and expectations of the residents and businesses of Goochland County.
- Continue to develop additional internal capacity so that our members are equipped with the knowledge and equipment to respond to the challenges of the 21st century.
- Respect the diverse nature of Goochland County and its residents in the development of strategic initiatives.
- Appreciate, respect, and value the organization and its overarching mission to meet the needs of the community in a professional and dignified manner.
- Seek new and innovative service delivery models and methods while maintaining opportunities for volunteers to exist.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Comply with the adopted EMS response standards	90%	90%	100%
Conduct an average of 25 hours annually of continuing education training for all cleared firefighters	38	60	85
Perform 100% of all required commercial and multi-family inspections with a full compliance	90%	85%	90%
Contact 10% of the population with Life Safety Education Programs	2925	3000	3050
Recruit 20 new operational volunteers to serve within Fire-Rescue	23	20	25

FIRE & RESCUE

AGENCY HIGHLIGHTS

Overall department activity is increasing to meet the demands of the growth in the county. Increased staffing in FY19 and FY20 has allowed the organization to provide more consistent staffing to all six stations, resulting in an almost 2 minute reduction in overall response times. In spite of the inherent danger of our profession, none of our members suffered significant injuries in 2019 and no residents of Goochland County lost their lives in house fires. Goochland County has seen an improvement in the ISO rating which should translate to a reduction in insurance premiums paid by our residents. The department continues to offer both quality fire and EMS education to our members, including interior structure fire training using the VA Dept. of Fire Training Mobile Burn Trailer. The department has provided EMS standby coverage to numerous special events to include two large-scale events. Over the last year we have expanded our partnership with the Goochland County Sheriff's Office and added three tactical Paramedics to the "Special Operations" Team. These medics have received additional tactical medical training on how to operate in an active threat environment. In addition, the department assisted the Sheriff's Office with CPR, Bleeding Control, and Nasal Naloxone training. In June 2019 the Sheriff's Office Emergency Communication Center started to deliver Emergency Medical Dispatch, a joint venture between the two departments. CPR and Bleeding Control training were provided to the Goochland County Public Schools, and CPR training to several other county departments. Fire-Rescue, in conjunction with the Goochland County Sheriff's Office and the County Schools, hosted a "Tactical Emergency Casualty Care" class for the last two years. TECC teaches Fire and EMS personnel best practices on how to provide care in the active-assailant type environment under the cover of law enforcement. In addition to specialized interdepartmental training, Fire-Rescue and its members continue to be recognized for delivering outstanding service. In May of 2019, the department was recognized with an American Heart Association Mission Lifeline Award, identifying our advanced cardiac emergency care abilities. The Fire-Rescue Department has made concentrated efforts to upgrade personnel protective equipment to include firefighter protective equipment ensembles, personal flotation devices, Ansi compliant high visibility traffic vests, and level 4 ballistic vests.

FUTURE OUTLOOK

Department personnel continue to be challenged to meet the demands of the All-Hazard, 21st Century Fire-Rescue Department. As of October 1, 2019, career staff 24/7 has been assigned to all six of the Fire-Rescue Stations, resulting in further response time reduction and an increase in resource availability for both Fire & EMS incidents. Increased development and population growth and a continued decline in volunteer participation will require the addition of more career staff. In 2019, 34 new operational volunteers joined, while 21 have resigned. Age and call volume will also impact the need to replace emergency response apparatus. This is being addressed in the 25-year CIP strategic apparatus replacement plan, including the addition of another piece of aerial fire apparatus in the eastern end. The department has also identified a need to increase management oversight and the development of career officers to assist in the mid-level management of the organization. The department will continue to focus on the health and safety of our personnel, including mental health awareness and cancer prevention, by implementing industry best practices, and providing the best safety equipment available. Emergency Management preparedness and planning will continue forward progress, making Goochland County as resistant as possible to man-made and natural disasters.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1003202 - FIRE & RESCUE					
SALARY & BENEFITS					
410010 - SALARIES		1,893,196	2,496,891	2,691,863	2,782,003
410020 - OVERTIME		86,871	92,500	130,000	130,000
410030 - SALARIES - PART TIME		125,312	135,485	135,485	170,485
421000 - FICA BENEFITS		152,630	208,453	226,237	236,575
422100 - VRS BENEFITS PLAN 1& 2 EMPLS		164,212	219,976	266,224	275,140
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		329,927	467,164	447,708	485,628
424000 - GROUP LIFE INSURANCE		24,417	32,709	36,070	37,278
427000 - WORKER'S COMPENSATION		77,752	128,389	153,578	160,864
SALARY & BENEFITS Total		2,854,317	3,781,567	4,087,165	4,277,973
OPERATING EXPENSE					
430009 - UNIFORMS AND PPE		55,409	50,000	70,000	70,000
UNIFORMS AND PPE FOR STAFF AND VOLUNTEER MEMBERS. UNIFORMS FOR INCREASED STAFF LEVELS.	70,000				
430020 - PROFESSIONAL SVC		102,280	130,000	156,000	156,000
EMPLOYEE, NEW HIRE, AND VOLUNTEER MEMBER HEALTH SCREENING	89,000				
EMS BILLING FEES PAID TO 3RD PARTY VENDOR	55,000				
OPERATIONAL MEDICAL DIRECTOR STIPEND	12,000				
430050 - VEHICLE REPAIRS		173,175	190,000	550,000	550,000
INCREASED COST OF REPAIRS ON VEHICLES BASED ON HISTORICAL AND PROJECTED EXPENDITURES, LABOR & PARTS	550,000				
430060 - CONTRACTED SERVICES		72,068	115,000	153,200	153,200
AERIAL AND GROUND LADDER TESTING	4,000				
AIR COMPRESSOR PREVENTATIVE MAINTENANCE	5,000				
ALARM SERVICE/MONITORING FOR 5 STATIONS	7,000				
DONATIONS TO ODEMSA AND MEDFLIGHT	3,200				
DRY HYDRANT INSPECTIONS AND REPAIRS	28,000				
EXTRICATION TOOL PREVENTATIVE MAINTENANCE	10,000				
GENERATOR PREVENTATIVE MAINTENANCE AT 5 STATIONS	3,500				
LIFEPAK 15 PREVENTATIVE MAINTENANCE	33,000				
LUCAS CPR DEVICES PREVENTATIVE MAINTENANCE	2,500				
POWER STRETCHER PREVENTATIVE MAINTENANCE	3,000				
PUMP TESTING SERVICE	6,000				
TARGET SOLUTIONS TRAINING, SCHEDULING, AND INVENTORY SOFTWARE	42,000				
TRASH REMOVAL AT 5 STATIONS	6,000				
430070 - PRINTING AND BINDING		702	500	700	700
PRINTING OF OFFICE AND PROFESSIONAL MATERIALS	700				

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
430080 - ADVERTISING		-	-	500	500
ADVERTISING FOR NEW POSITIONS	500				
430090 - INVESTIGATION SERVICES		537	5,500	5,500	5,500
BACKGROUND INVESTIGATIONS ON NEW MEMBERS	5,500				
430160 - SITE IMPROVMENTS		1	-	-	-
430470 - EQUIPMENT REPAIRS		1,637	1,500	15,000	15,000
EQUIPMENT REPAIRS. INCREASE BASED ON HISTORICAL EXPENDITURES.	15,000				
430490 - INSTRUCTOR SERVICES		12,251	15,000	15,000	15,000
INSTRUCTOR FEES FOR FIRE AND EMS CLASSES	15,000				
430500 - INFECTIOUS WASTE DISPOSAL		621	2,000	1,000	1,000
INFECTIOUS WASTE DISPOSAL	1,000				
450080 - VOLUNTEER MEMBER SERVICES		467	1,500	1,000	1,000
VOLUNTEER MEMBERSHIP SERVICES	1,000				
451001 - ELECTRICAL SERVICES		38,255	60,000	60,000	60,000
ELECTRIC SERVICE FOR 5 STATIONS. INCREASE DUE TO 24-HOUR STAFFING AT ALL STATIONS.	60,000				
451003 - WATER/SEWER SERVICES		5,061	8,000	8,000	8,000
WATER/SEWER AT STATIONS 3 AND 5	8,000				
451020 - HEATING OIL AND PROPANE		10,211	20,000	20,000	20,000
PROPANE FOR HEATING AND GENERATORS AT STATIONS. INCREASE DUE TO 24-HOUR STAFFING IN ALL STATIONS.	20,000				
452001 - POSTAGE AND SHIPPING		1,070	3,000	3,000	3,000
POSTAGE AND SHIPPING	3,000				
452030 - TELECOMMUNICATIONS		12,928	10,800	13,000	13,000
452100 - WIRELESS/CELLULAR		8,250	9,100	12,000	12,000
CELL PHONE SERVICE. INCREASE DUE TO PHONE UPGRADES IN ALS QRV AND TRANSPORT UNITS.	12,000				
453140 - SOFTWARE/LICENSES		1,509	5,000	5,000	5,000
SOFTWARE PROGRAMS	5,000				
453150 - VOLUNTEER INSURANCE REIMB		75,125	83,000	83,000	83,000
VOLUNTEER INSURANCE REIMBURSEMENT	83,000				
454020 - OFFICE SUPPLIES		4,289	10,000	10,000	10,000
OFFICE SUPPLIES FOR FIRE-RESCUE ADMINISTRATION AND 6 STATIONS	10,000				
454060 - JANITORIAL SERVICES		8,572	12,000	15,000	15,000
JANITORIAL SUPPLIES FOR 5 STATIONS	15,000				
454070 - EQUIPMENT REPAIR- PARTS		2,442	7,500	-	-
454090 - VEHICLE/POWER EQUIP SUPPLIES		166,303	225,000	-	-

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
454160 - ROAD MATERIALS		34	-	-	-
454170 - FIRE SUPPLIES		12,283	20,000	21,000	21,000
FIRE SUPPLIES. SUPPLIES FOR OPERATIONS AND LOGISTICS.	21,000				
454190 - COMMUNICATION EQUIP-SUPPLIES		3,279	2,500	-	-
454280 - EMS MEDICAL & LAB SUPPLIES		54,472	72,000	72,000	72,000
EMS EQUIPMENT AND SUPPLIES	72,000				
454300 - BOOKS & SUBSCRIPTIONS		2,050	2,000	2,000	2,000
PUBLICATION SUBSCRIPTIONS	2,000				
454350 - PURCHASE OF WATER-NON CTY		1,420	1,200	1,000	1,000
WATER SERVICE FOR STATION 2	1,000				
454750 - COMPUTER EQUIP -NON CAPITAL		55,238	2,000	8,000	8,000
COMPUTER EQUIPMENT/PERIPHERALS	8,000				
454780 - ENFORCEMENT/INVESTIGATION SUPP		3,282	2,000	3,500	3,500
INVESTIGATIVE/ENFORCEMENT SUPPLIES FOR FIRE MARSHAL	3,500				
454800 - FURN & FIXTURES-NON CAPITAL		4,891	3,500	3,500	3,500
FURNITURE/FIXTURES FOR FIRE-RESCUE ADMINISTRATION AND FIRE TRAINING CLASSROOMS	3,500				
455010 - MILEAGE		179	1,500	1,000	1,000
MILEAGE FOR TRAINING/STATION TRANSFERS	1,000				
455040 - TRAVEL EXPENSES		4,609	20,000	20,000	20,000
TRAVEL/EDUCATION EXPENSES	20,000				
455060 - FOOD SUPPLIES		2,324	750	3,000	3,000
MEALS FOR TRAINING AND EMERGENCY OPERATIONS	3,000				
455070 - TUITION/REGISTRATION		7,630	27,500	28,000	28,000
TUITION/REGISTRATION FEES	28,000				
455080 - EMT CLASS		549	500	-	-
455090 - F/R ANNUAL DINNER		10,606	10,000	10,000	10,000
ANNUAL AWARDS DINNER	10,000				
455500 - PUBLIC EDUCATION MATERIALS		4,664	10,000	10,000	10,000
PUB ED MATERIALS FOR FIRE AND EMS SAFETY AWARENESS	10,000				
458001 - DUES & MEMBERSHIPS		1,720	2,000	2,000	2,000
DUES AND MEMBERSHIP FEES	2,000				
460007 - REPAIR_MAINT		-	1,000	-	-
460080 - FUEL		99,661	100,000	110,000	110,000
VEHICLE FUEL. INCREASE BASED ON HISTORICAL EXPENDITURES.	110,000				
480010 - LEASE/RENT EQUIPMENT		1,271	8,000	6,000	6,000
COPIER LEASE	6,000				
480030 - OXYGEN PURCHASE & DEMURRAGE		8,098	10,000	10,000	10,000

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
OXYGEN FOR EMERGENCY RESPONSE VEHICLES	10,000				
480040 - WATER COOLERS		1,079	1,500	1,500	1,500
WATER COOLER RENTAL - FIRE-RESCUE ADMINISTRATION AND FIRE TRAINING CENTER	1,500				
490110 - FIRE FUND		3,400	-	-	-
456040 - CONTRACTED SERVICES SUPPORT		-	3,200	3,000	-
OPERATING EXPENSE Total		1,035,901	1,265,550	1,512,400	1,509,400
1003202 - FIRE & RESCUE Total		3,890,218	5,047,117	5,599,565	5,787,373

Goochland County, Virginia - Adopted Budget FY 2021

EMERGENCY PLANNING FIRE GRANT

DESCRIPTION AND FUNCTION

The Emergency Planning budget is for supplies and equipment for Fire, Rescue, and Emergency Planning/Response and Recovery, the majority of which is provided by state grant funds. There is a 50% county match associated with the LEMPG funds. The Four for Life and Fire Fund (ATL= Aid to Localities) funds do not require a match.

The Four for Life funds are used to support expenses associated with EMS service while the Fire Fund supports funding gaps and minimizes General fund impact specific to firefighting/rescue operations

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Costs	139,718	135,104	139,032	139,032	3,928	2.9%
Total Expenditures	139,718	135,104	139,032	139,032	\$ 3,928	2.9%
Revenues	146,994	118,200	118,200	119,904		
Net County Funds	\$ (7,276)	\$ 16,904	\$ 20,832	\$ 19,128		

EXPLANATION OF CHANGES

The FY21 budget is increased to reflect additional pass through funding from various grants. A local match is required by the conditions of the Local Emergency Management Performance Grant (LEMPG).

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management. ★
4. High quality core services including Education, Public Safety, and Community Health. ★
5. Positive work environment with a highly qualified, diverse workforce.

EMERGENCY PLANNING FIRE GRANT

AGENCY GOALS & OBJECTIVES

- Increase the ability of Goochland County residents to be more disaster resistant.
- Increase the ability of the first responder community to respond to natural and man-made disasters.
- Develop formal EOC staffing and activation plans.

AGENCY HIGHLIGHTS

The department is expected to receive consistent funding for LEMPG in FY 2021.

FUTURE OUTLOOK

As the County continues to grow, Emergency Management functions will need to transition to a dedicated position. While this is still several years away planning for that transition needs to be included in any strategic planning. Over the past several years the county has been challenged by a variety of natural disasters such as an unprecedented earthquake and a phenomenon known as a Derechio. The increase in crude by rail through Goochland County will require additional emphasis on preparedness and response. the recent addition of the new EOC facility will be an opportunity for the county to better prepare for and respond to significant natural and man-made events.

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1003203 - EMER PLANNING FIRE GRANT					
OPERATING EXPENSE					
490110 - AID TO LOCALITIES		79,846	75,169	79,097	79,097
AID TO LOCALITIES FUND	79,097				
490120 - FOUR FOR LIFE		26,127	26,127	26,127	26,127
RETURN TO LOCALITY	26,127				
490140 - LEMPG		33,808	33,808	33,808	33,808
LOCAL EMERGENCY MANAGEMENT PLANNING GRANT	33,808				
OPERATING EXPENSE Total		139,781	135,104	139,032	139,032
1003203 - EMER PLANNING FIRE GRANT Total		139,781	135,104	139,032	139,032

Goochland County, Virginia - Adopted Budget FY 2021

CORRECTION & DETENTION

DESCRIPTION AND FUNCTION

The Correction and Detention budget represents costs related to the housing of adult and juvenile inmates sentenced by Goochland Courts to Jail (Adult) or Detention (Juvenile) Facilities.

The Henrico County Jail houses adult prisoners. James River Detention Center houses juveniles.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Costs	397,560	476,125	434,412	434,412	(41,713)	-8.8%
Total Expenditures	397,560	476,125	434,412	434,412	\$ (41,713)	-8.8%
Revenues	-	-	-	-		
Net County Funds	\$ 397,560	\$ 476,125	\$ 434,412	\$ 434,412		

EXPLANATION OF CHANGES

The operating costs decreased \$50,000 in costs for adult jail space due to actual declines. The decrease was partially offset with an increase in juvenile detention space.

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

- | | |
|---|---|
| 1. Efficient, effective and transparent government; emphasis on customer service excellence. | ★ |
| 2. Balanced development that contributes to the welfare of the community and preserves its rural character. | |
| 3. Excellence in Financial Management. | ★ |
| 4. High quality core services including Education, Public Safety, and Community Health. | ★ |
| 5. Positive work environment with a highly qualified, diverse workforce. | ★ |

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1003304 - CORRECTION & DETENTION					
OPERATING EXPENSE					
430110 - ADULT JAIL SPACE		138,748	200,000	150,000	150,000
430440 - JUVENILE DETENTION SPACE		257,549	251,713	260,000	260,000
455060 - ON DUTY MEALS		1,263	1,800	1,800	1,800
456040 - CONTRACTED SERVICES SUPPORT		-	22,612	22,612	22,612
OPERATING EXPENSE Total		397,560	476,125	434,412	434,412
1003304 - CORRECTION & DETENTION Total		397,560	476,125	434,412	434,412

BUILDING INSPECTIONS

DESCRIPTION AND FUNCTION

The Building Inspection Department's purpose is to preserve and promote the health, safety and welfare of the public through the regulation of the built environment in accordance with the Uniform Statewide Building Code. The Building Inspection Department fulfills this role by reviewing, and inspecting the structural, mechanical, electrical, and plumbing systems of buildings and structures in the County.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 619,720	\$ 744,841	\$ 698,392	\$ 698,392	\$ (46,449)	-6.2%
Operating Costs	60,231	99,700	74,300	74,300	(25,400)	-25.5%
Total Expenditures	679,951	844,541	772,692	772,692	\$ (71,849)	-8.5%
Revenues	1,086,042	1,000,000	600,000	1,141,355		
Net County Funds	\$ (406,091)	\$ (155,459)	\$ 172,692	\$ (368,663)		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	8	9	9	9
Part-time Positions	0	0	0	0

EXPLANATION OF CHANGES

The decrease in personnel costs is due to changes in benefit elections, partially offset by normal benefit increases. The department replaced a vehicle in the last fiscal year which reflect lower operating costs in FY2021.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

- 1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
- 2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
- 3. Excellence in Financial Management.
- 4. High quality core services including Education, Public Safety, and Community Health. ★
- 5. Positive work environment with a highly qualified, diverse workforce. ★

BUILDING INSPECTIONS

AGENCY GOALS & OBJECTIVES

- Preserve and promote the health, safety and welfare of the public through the regulation of the built environment in accordance with the Uniform Statewide Building Code.
- Complete the purchase, implementation and training of staff on new permit processing software.
- Continue developing policies and procedures addressing the standardization of critical day-to-day functions.
- Hiring of Deputy Building Official to assist with administration of department and improve ISO ratings.
- Increase level of training, both via internal methods and through State and regional opportunities, to improve ISO ratings.
- Continue to be actively involved in the code development process on the State and national level.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Reduce the number of inspector/inspection/day to 10.0	12.0	10.0	10.0
Complete initial plan review within 10 business days for residential projects	90%	100%	100%
Complete initial plan review within 15 business day for commercial projects	88%	100%	100%
Respond to requests for inspections within 24 hours (State = 48 hours)	100%	100%	100%

AGENCY HIGHLIGHTS

Building Inspection staff completed several special training courses which included, mandatory state-wide code update training for the new 2015 Uniform Statewide Building Code, fire protection systems inspection class and residential energy code compliance seminar, all of which are directly related to career development, state certifications and improving ISO ratings. The Building Official attended the International Code Conference code change hearings held in Richmond.

The Department of Building Inspection continues to scan documents electronically, eliminating a large percentage of the space required to store hardcopies and has completed clearing out old plans and documents from the basement of the Fire Administration building.

In cooperation with the Customer Service Center, Building Inspection streamlined numerous processes. For example, a policy was created that coordinated commercial permit review with both County and state agencies and a comprehensive commercial final checklist was created. In addition, staff worked with the Health Department to update an antiquated process that is estimated to save 1 or 2 weeks in plan review time for new single-family dwellings on well and septic. Staff also added a page on the website for citizens to find helpful home-owner tips.

The number of permits increased significantly in CY2019 as compared to CY2018. In CY2019, the department issued a total of 2979 permits which was a 12.7% increase from CY2018; with most of the increase coming from commercial permits which increased 53.5% in CY2019. Residential permits increased 10.8% in that same time period.

BUILDING INSPECTIONS

AGENCY HIGHLIGHTS continued

The number of inspections increased 6.8% compared to CY2018. The department performed 13,535 inspections in CY2019, as compared to 12,667 in CY2018.

The average number of inspections per inspector per day rose modestly despite the significant increase in number of inspections and the loss of one of the Residential Combination Inspectors to retirement. The average number of inspections per inspector per day was 11.9 in CY2018 and rose to 12.6 in CY2019. The goal is to reach 10 inspections per inspector per day.

Revenues for CY2019 rose 10.5% to \$1.16 million compared to \$1.05 million in CY2018.

FUTURE OUTLOOK

The Department of Community Development is anticipating a significant increase in both residential and commercial development in calendar 2020. The Building Inspection staff will continue their training to remain up to date with their required certifications in anticipation of the coming development. We are also looking to create an in-house training program called "Inspector Skills" to increase our skill sets, share knowledge, and cross train. Lastly, as with other departments in Community Development, we will be working diligently on the new Permitting Software program.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1003401 - BUILDING INSPECTIONS					
SALARY & BENEFITS					
410010 - SALARIES		447,904	529,337	511,181	511,181
421000 - FICA BENEFITS		32,170	40,494	39,105	39,105
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		39,564	46,635	50,555	50,555
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		84,816	109,392	77,232	77,232
424000 - GROUP LIFE INSURANCE		5,849	6,934	6,849	6,849
427000 - WORKER'S COMPENSATION		9,416	12,049	13,470	13,470
SALARY & BENEFITS Total		619,720	744,841	698,392	698,392
OPERATING EXPENSE					
430009 - PURCHASED SVCS - UNIFORM		1,355	3,000	3,000	3,000
REPLACEMENT COSTS OF CURRENT STAFF UNIFORMS ASSOCIATED WITH NORMAL DAILY USE	3,000				
430020 - PROFESSIONAL SVC		4,458	5,000	5,000	5,000
ALLOCATED FOR THIRD PARTY PLAN REVIEW AND ENGINEERING SERVICES	5,000				
430050 - REPAIRS & MAINT		518	1,500	2,000	2,000
430070 - PRINTING AND BINDING		338	300	300	300
430080 - ADVERTISING		-	200	200	200
430140 - EMPLOY BACKGROUND CHECK		-	100	100	100
430210 - 2% STATE LEVY FEE		14,148	25,000	20,000	20,000
REDUCTION DUE TO DECREASE IN PERMIT FEES PER \$1000	20,000				
452001 - POSTAGE		657	700	700	700
452030 - TELECOMMUNICATIONS		2,273	2,800	2,500	2,500
452100 - WIRELESS/CELLULAR		3,905	3,900	4,600	4,600
454020 - OFFICE SUPPLIES		4,324	4,500	5,000	5,000
454090 - VEHICLE/POWER EQUIP SUPPLIES		1,390	3,000	3,000	3,000
454180 - SAFETY SUPPLIES		305	300	1,000	1,000
454300 - BOOKS & SUBSCRIPTIONS		12,999	2,000	3,000	3,000
454750 - COMPUTER EQUIP -NON CAPITAL		166	3,000	3,000	3,000
454780 - OPERATING SUPPLIES		1,562	100	500	500
455040 - TRAVEL EXP - EDUCATION/TRAIN		1,221	3,000	3,000	3,000
455070 - EDUCATION- TUITION/REGISTRAT		1,569	5,000	5,000	5,000
458001 - DUES & MEMBERSHIPS		870	1,000	1,000	1,000

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
460007 - REPAIR_MAINT		-	100	200	200
460080 - FUEL		8,173	10,000	11,000	11,000
470050 - MOTOR VEHICLES & EQUIPMENT		-	25,000	-	-
470080 - COMPUTER SOFTWARE		-	200	200	200
OPERATING EXPENSE Total		60,231	99,700	74,300	74,300
1003401 - BUILDING INSPECTIONS Total		679,951	844,541	772,692	772,692

ANIMAL PROTECTION

DESCRIPTION AND FUNCTION

The Department of Animal Protection provides Public Safety services for the County. Animal Protection Officers provide around the clock services for citizens 365 days a year. Officers enforce all state and local animal welfare laws. Officers work to prevent the spread of rabies to humans and domestic animals. Officers investigate all dog bites and potential vicious dog cases. Officers ensure, through education and disciplinary actions, that all domestic animals in the County are provided adequate care and are treated humanely. Officers confine all stray domestic animals and impound them at the Animal Shelter. The Shelter Supervisor and Shelter staff, with the assistance of Officers and volunteers, maintain the Animal Shelter. find permanent homes for unclaimed animals through adoptions to citizens and networking with animal rescue organizations.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 442,041	\$ 487,107	\$ 500,384	\$ 500,384	\$ 13,277	2.7%
Operating Costs	109,251	122,500	104,970	104,970	(17,530)	-14.3%
Total Expenditures	551,292	609,607	605,354	605,354	\$ (4,253)	-0.7%
Revenues	42,648	21,000	15,000	16,490		
Net County Funds	\$ 508,644	\$ 588,607	\$ 590,354	\$ 588,864		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	7	7	7	7
Part-time Positions	0	2	2	2

EXPLANATION OF CHANGES

The increase in personnel costs is due to normal benefits increases. The decrease in operating costs is due to moving the electrical, water/sewer and janitorial supplies to General Service's budget. This was partially offset by an increase in professional services.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.



ANIMAL PROTECTION

AGENCY GOALS & OBJECTIVES

- Continue to provide Public Safety services while striving to reduce response times.
- Continuing to find forever homes for all adoptable animals entering the Animal Shelter.
- Continue to reduce the number of rabies incidents in domestic animals through education, law enforcement, and providing periodic low-cost rabies clinics.
- Construction of a new Animal Shelter: Becoming operational in new facility Spring of 2020.

PERFORMANCE MEANSURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Number of animals impounded at the Animal Shelter	441	500	700
Number of Animals Adopted	118	150	210
Number of Calls for Service	1882	2258	2710
Number of Calls for Service per Animal Control Officer	376	451	542
Number of Notices to Comply issued	134	160	192

AGENCY HIGHLIGHTS

The Shelter Supervisor and Shelter Staff, through relationships with local media, social media, and a networking group of animal rescue organizations, continue to find forever homes for all adoptable animals entering the Animal Shelter.

Through a relationship with the Staff Veterinarian and local veterinarian clinics, all animals entering the Animal Shelter receive routine and emergency veterinarian care.

Through a cooperative effort with a private fundraising organization, construction continues on a new Animal Shelter to include a state of the art adoption facility.

Calls for service increased 32% in FY2019.

ANIMAL PROTECTION

FUTURE OUTLOOK

Increasing domestic animal populations along with an increased expectation of services and increasing calls for service volumes will require the hiring of additional staff. Citizens have an increased expectation of compliance with and enforcement of local animal welfare ordinances. This will require additional training and time spent working with the Commonwealth Attorney's office in the prosecution of animal related crimes.

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1003501 - ANIMAL PROTECTION					
SALARY & BENEFITS					
410010 - SALARIES		305,115	312,770	314,301	314,301
410020 - OVERTIME		13,439	12,000	12,000	12,000
410030 - SALARIES - PART TIME		-	30,000	30,000	30,000
410050 - ON CALL PAY		-	-	8,000	8,000
421000 - FICA BENEFITS		23,221	27,140	27,257	27,257
422100 - VRS BENEFITS PLAN 1& 2 EMPLS		26,851	27,555	31,084	31,084
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		65,884	68,436	68,436	68,436
424000 - GROUP LIFE INSURANCE		3,936	4,097	4,211	4,211
427000 - WORKER'S COMPENSATION		3,595	5,109	5,095	5,095
SALARY & BENEFITS Total		442,041	487,107	500,384	500,384
OPERATING EXPENSE					
430009 - PURCHASED SVCS - UNIFORM		2,253	3,900	4,200	4,200
430020 - PROFESSIONAL SVC		8,054	10,100	19,850	19,850
CREMATION SERVICES FOR DECEASED ANIMALS WITHIN THE ANIMAL SHELTER.	700				
EMERGENCY VETERINARIAN CARE FOR INJURED/DISEASED ANIMALS ENTERING THE ANIMAL SHELTER. BASED ON ACTUAL	7,500				
RABIES TITER/BOOSTER FOR EMPLOYEE RABIES VACCINATIONS	650				
SPAY/NEUTER VETERINARIAN LABOR COST - HIRING VETERINARIAN TO COMPLETE STERILIZATION SURGERIES FOR CO	6,000				
SUPERVISING VETERINARIAN STIPEND	5,000				
430050 - REPAIRS & MAINT		5,903	4,375	5,000	5,000
430160 - SITE IMPROVMENTS		5,958	500	500	500
451001 - ELECTRICAL SERVICES		35	32,400	-	-
451003 - WATER/SEWER SERVICES		379	5,160	-	-
452030 - TELECOMMUNICATIONS		766	1,700	800	800
452100 - WIRELESS/CELLULAR		3,276	3,400	4,400	4,400
453140 - SOFTWARE/LICENSES		-	-	4,200	4,200
454020 - OFFICE SUPPLIES		531	1,300	1,300	1,300
GENERAL SUPPLIES	1,300				
454050 - MEDICAL & LAB -EMPLOYEE		-	500	500	500
454090 - VEHICLE/POWER EQUIP SUPPLIES		4,440	3,750	4,800	4,800
454150 - DOG LICENSE TAG		2,378	2,500	2,500	2,500
454180 - SAFETY SUPPLIES		6,226	6,000	6,000	6,000

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
454500 - VEHICLE TIRES		2,639	3,000	3,000	3,000
454750 - COMPUTER EQUIP -NON CAPITAL		5,573	4,000	4,000	4,000
454980 - ANIMAL SHELTER FOOD SUPPLIES		115	1,500	1,500	1,500
455040 - TRAVEL EXP - EDUCATION/TRAIN		433	1,140	1,140	1,140
455070 - EDUCATION- TUITION/REGISTRAT		1,650	1,475	2,000	2,000
458001 - DUES & MEMBERSHIPS		-	100	200	200
458020 - CLAIMS & BOUNTIES		-	200	200	200
460005 - JANITORIAL SUPPLIES		-	1,500	-	-
460080 - FUEL		19,042	18,000	18,000	18,000
470050 - MOTOR VEHICLES & EQUIPMENT		39,600	1,000	3,000	3,000
480010 - LEASE/RENT EQUIPMENT		-	-	2,880	2,880
456040 - CONTRACTED SERVICES SUPPORT		-	15,000	15,000	15,000
OPERATING EXPENSE Total		109,251	122,500	104,970	104,970
1003501 - ANIMAL PROTECTION Total		551,292	609,607	605,354	605,354

Goochland County, Virginia - Adopted Budget FY 2021

EMERGENCY COMMUNICATIONS

DESCRIPTION AND FUNCTION

The "Emergency Communications" budget reflects categories relevant to the 911 call center and dispatch functions.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 951,601	\$ 1,011,846	\$ 1,013,365	\$1,082,469	\$ 1,519	0.2%
Operating Costs	32,444	55,600	61,300	61,300	5,700	10.3%
Total Expenditures	984,045	1,067,446	1,074,665	1,143,769	\$ 7,219	0.7%
Revenues	78,198	47,000	47,000	49,000		
Net County Funds	\$ 905,847	\$ 1,020,446	\$ 1,027,665	\$1,094,769		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	15	15	15	16
Part-time Positions	0	0	0	0

EXPLANATION OF CHANGES

The increase in personnel costs is due to normal benefits increases. The increase in operating costs is due to increases in contracted services and telecommunications costs shifting from IT's budget.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.



Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1003505 - EMERGENCY COMMUNICATION					
SALARY & BENEFITS					
410010 - SALARIES		664,821	701,172	699,942	740,859
410020 - OVERTIME		7,035	15,000	15,000	15,000
416600 - EMPLOYEE BONUS		-	-	-	-
421000 - FICA BENEFITS		46,809	54,787	54,693	57,823
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		60,021	61,773	69,224	73,271
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		163,628	169,284	164,484	184,908
424000 - GROUP LIFE INSURANCE		8,784	9,185	9,379	9,927
427000 - WORKER'S COMPENSATION		503	645	643	681
SALARY & BENEFITS Total		951,601	1,011,846	1,013,365	1,082,469
OPERATING EXPENSE					
430009 - PURCHASED SVCS - UNIFORM		130	2,000	3,000	3,000
WITH THE INCREASE OF DISPATCHERS WITHIN THE CENTER TO 18, THE COST OF UNIFORM SHIRTS AND PANTS WILL INCREASE TO ACCOMMODATE THE 24/7 WEAR AND TEAR OF EMPLOYEE UNIFORMS.	3,000				
430050 - REPAIRS & MAINT		-	7,500	7,500	7,500
COMMUNICATIONS TRAILER MAINTENANCE COSTS AND UPGRADES, 12 YEARS OLD	7,500				
430060 - CONTRACTED SERVICES		14,749	18,000	20,000	20,000
THE INCREASE IS AN ESTIMATED COST OF THE MAINTENANCE CONTRACT FOR THE NEW RADIO SYSTEM/EQUIPMENT	20,000				
430460 - EMPLOYEE DRUG TEST		630	1,300	1,500	1,500
DRUG #21.00 PER TEST X 18 RANDOM TESTS = \$1512.00, WHICH INCLUDE THE NEW HIRES	1,500				
451001 - ELECTRICAL SERVICES		1,699	4,000	4,000	4,000
ELECTRICITY COSTS ASSOCIATED WITH RADIO TOWERS.	4,000				
452030 - TELECOMMUNICATIONS		8,322	5,900	7,800	7,800
454020 - OFFICE SUPPLIES		977	2,500	2,500	2,500
WITH INCREASE OF ADDITIONAL DISPATCHERS, OFFICE SUPPLIES WILL CONTINUE TO INCREASE TO ACCOMMODATE THESE NEW EMPLOYEES.	2,500				
454190 - COMMUNICATION EQUIP-SUPPLIES		-	2,000	2,000	2,000
WITH THE INCREASE OF ADDITIONAL DISPATCHERS, COMMUNICATION EQUIPMENT SUPPLIES, SUCH AS HEADSETS FOR THE RADIO/TELEPHONE SYSTEM WILL INCREASE. 24/7 USAGE OF THESE ITEMS REQUIRE THEY BE REPLACED ON A REGULAR BASIS.	2,000				
454750 - COMPUTER EQUIP -NON CAPITAL		310	200	500	500
KEYBOARDS, MOUSE, MOUSE PAD, CABLES, OTHER RELATED COMPUTER EQUIPMENT	500				

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
454780 - OPERATING SUPPLIES		-	1,500	-	-
454800 - FURN & FIXTURES-NON CAPITAL		5,576	2,000	2,000	2,000
INCREASE OF EMPLOYEES AND THE 24/7 USAGE OF COMMUNICATIONS CHAIRS REQUIRES THEY BE REPLACED OFTEN.	2,000				
455040 - TRAVEL EXP - EDUCATION/TRAIN		61	3,200	5,000	5,000
ADDITIONAL MANDATORY TRAINING FOR EMERGENCY MEDICAL DISPATCH	5,000				
460007 - REPAIR_MAINT		-	2,000	2,000	2,000
DISPATCH CHAIR PARTS	2,000				
480010 - LEASE/RENT EQUIPMENT		(10)	3,500	3,500	3,500
THE RENT/LEASE OF COPIER/FAX.SCANNER/PRINTER INCREASES YEARLY DUE TO THE CONSTANT USE OF THIS PARTICULAR MACHINE.					
OPERATING EXPENSE Total		32,444	55,600	61,300	61,300
1003505 - EMERGENCY COMMUNICATION Total		984,045	1,067,446	1,074,665	1,143,769

SHERIFF GRANTS

DESCRIPTION AND FUNCTION

The Sheriff's Grant budget is for staff hours related to the Department of Motor Vehicles Highway Safety grants.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 27,846	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	100.0%
Operating Costs	-	-	-	-	-	0.0%
Total Expenditures	27,846	35,000	35,000	35,000	\$ -	100.0%
Revenues	27,057	35,000	35,000	35,000		
Net County Funds	\$ 789	\$ -	\$ -	\$ -		

EXPLANATION OF CHANGES

This is a recurring grant with no local match required.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

- 1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
- 2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
- 3. Excellence in Financial Management. ★
- 4. High quality core services including Education, Public Safety, and Community Health. ★
- 5. Positive work environment with a highly qualified, diverse workforce.

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1003506 - SHERIFF GRANTS					
SALARY & BENEFITS					
410030 - SALARIES - PART TIME		27,846	35,000	35,000	35,000
SALARY & BENEFITS Total		27,846	35,000	35,000	35,000
1003506 - SHERIFF GRANTS Total		27,846	35,000	35,000	35,000

EMERGENCY TECHNOLOGY SERVICES

DESCRIPTION AND FUNCTION

The budget for Emergency Technology Services supports the cost to maintain the E911 Computer Aided Dispatch System (CAD) and emergency communications for public safety in mobile and stationary environments. This budget is a subsidiary of the Information Technology budget.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Costs	254,464	267,500	536,700	536,700	269,200	100.6%
Total Expenditures	254,464	267,500	536,700	536,700	\$ 269,200	100.6%
Revenues	-	-	-	-		
Net County Funds	\$ 254,464	\$ 267,500	\$ 536,700	\$ 536,700		

EXPLANATION OF CHANGES

The increase in costs is due to increasing software maintenance contracts.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
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EMERGENCY TECHNOLOGY SERVICES

AGENCY GOALS & OBJECTIVES

- Provide support and innovative technology solutions that increase efficiency and effectiveness for all County agencies.
- Operate and maintain a reliable and secure computer network system.
- Cultivate an environment where innovation and strategic planning are encouraged.

FUTURE OUTLOOK

Anticipate increases for software maintenance fees, hardware warranties, and service fees.

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1003558 - EMERGENCY TECHNOLOGY SVC					
OPERATING EXPENSE					
430050 - REPAIRS & MAINT		-	10,000	-	-
430060 - CONTRACTED SERVICES		30,344	35,000	20,000	20,000
430420 - SOFTWARE MAINT. CONTRACTS		131,948	150,000	406,200	406,200
COMPUTER AIDED DISPATCH SW MAINTENANCE. VENDOR IS CENTRAL SQUARE.	110,000				
E911 PHONE SYSTEM MAINTENANCE. RADIO COMM IS VENDOR. MUST HAVE.	40,000				
HARDWARE AND SW MAINTENANCE FOR ECC WALL AV EQUIPMENT. VENDOR IS VICOMM.	18,000				
MICROSOFT OFFICE LICENSING. VENDOR CHANGING FROM SHI TO SYNERGY.	5,000				
MOTOROLA MAINTENANCE AGREEMENT	-				
NEC PHONE SWITCH FOR FIRE CO. 6	1,050				
NETMOTION MAINTENANCE. VENDOR IS INSIGHT PUBLIC SECTOR.	6,000				
PAGEGATE MAINTENANCE	450				
TEAMVIEWER MAINTENANCE FOR FIRE CO.	700				
452030 - TELECOMMUNICATIONS		32,530	19,000	46,000	46,000
VERIZON, COMCAST, GRANITE AND AT&T INTERNET AND PHONE BILLS FOR PUBLIC SAFETY. INCREASING BECAUSE OF FY20 PROJECTIONS. SOME BILLS THAT WERE CODED TO 12200 NOW GETTING CODED TO 35580.	46,000				
452100 - WIRELESS/CELLULAR		57,174	53,500	62,000	62,000
HOSTED BACKBONE INTERNET FOR FIRE CO. 2	1,800				
VERIZON WIRELESS MONTHLY CELL BILL FOR PUBLIC SAFETY.	59,000				
454750 - COMPUTER EQUIP -NON CAPITAL		1,957	-	2,000	2,000
458001 - DUES & MEMBERSHIPS		510	-	500	500
OPERATING EXPENSE Total		254,464	267,500	536,700	536,700
1003558 - EMERGENCY TECHNOLOGY SVC Total		254,464	267,500	536,700	536,700



General Services

CONVENIENCE CENTER

DESCRIPTION AND FUNCTION

Goochland County operates two convenience centers for use by citizens for safe and convenient disposal of household waste and yard debris. Items for recycling purposes collected at both locations include paper goods, glass, plastics #1-#7 and waxy coated cartons, aluminum, tires, metal, used oil, paint, antifreeze, used oil filters, propane tanks, electronics, plastic bags, and all types of batteries. Yard debris is grinded into mulch when needed and made available. We also have collection bins for clothing and shoes to benefit Goochland County Free Clinic & Family Services.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 345,596	\$ 386,721	\$ 379,491	\$ 392,816	\$ (7,230)	-1.9%
Operating Costs	588,940	515,720	581,040	611,620	65,320	12.7%
Total Expenditures	934,536	902,441	960,531	1,004,436	\$ 58,090	6.4%
Revenues	41,225	41,000	41,000	44,500		
Net County Funds	\$ 893,311	\$ 861,441	\$ 919,531	\$ 959,936		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	6.6	6.6	6.6	6.6
Part-time Positions	2	3	3	3

EXPLANATION OF CHANGES

The decrease in personnel costs is due to a change in voluntary benefits. Higher operating costs are attributed to higher contracted services and contracted hauling.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.



CONVENIENCE CENTER

AGENCY GOALS & OBJECTIVES

- To provide safe and convenient disposal of household waste and yard debris for County residents.
- Educate the public regarding various recycling options to minimize waste disposal costs.
- Continue to evaluate and plan services to accommodate future needs.
- Initiate training and certification for current employees to better utilize their expertise.
- Purchase of equipment to better enhance our efficiency and services.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Maintain an accident free environment as measured by reportable accidents and injuries	0	0	0
Increase the volume of recyclables through new programs such as electronic and plastic bag recycling, thus removing more material from the waste stream which saves money (in tons).	10.1	12	12

AGENCY HIGHLIGHTS

Convenience Centers continue to see a steady increase for services from the general public. Due to the increase in demand for these types of services, General Services staff will continue to investigate methodologies to provide services to citizens to include an additional facility in the eastern part of the county, as well as expansion of holiday hours and Sunday hours.

FUTURE OUTLOOK

Due to increased demand for services and growth of the County's population in the eastern portion, General Services staff will begin evaluating locations for an additional facility in eastern Goochland.

Convenience Centers will also develop and distribute proof of residence stickers to citizens, allowing for easier determination of residency by staff.

Additionally, staff will continue to need quality safety education and training.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1004204 - CONVENIENCE CENTER					
SALARY & BENEFITS					
410010 - SALARIES		237,168	237,747	236,087	236,087
410020 - OVERTIME		129	3,000	3,000	3,000
410030 - SALARIES - PART TIME		23,770	52,700	52,700	69,000
421000 - FICA BENEFITS		15,229	18,552	18,425	19,685
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		16,121	16,458	18,311	18,312
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		46,092	50,748	43,140	38,904
424000 - GROUP LIFE INSURANCE		2,338	2,447	2,481	2,481
427000 - WORKER'S COMPENSATION		4,749	5,069	5,347	5,347
SALARY & BENEFITS Total		345,596	386,721	379,491	392,816
OPERATING EXPENSE					
430009 - PURCHASED SVCS - UNIFORM		2,888	3,500	8,550	9,000
BOOTS, SHIRTS, PANTS, JACKETS, GLOVES, AND SAFETY ITEMS. INCREASE FOR MORE HOURS.	3,500				
430020 - PROFESSIONAL SVC		3,613	6,000	5,700	6,000
SOIL TESTING / ENGINEERING	5,700				
430050 - REPAIRS & MAINT		17,878	11,500	13,300	14,000
REPAIRS & MAINTENANCE ALL COSTS: VEHICLES & EQUIPMENT	13,300				
430060 - CONTRACTED SERVICES		122,204	110,000	119,700	126,000
CONTRACTED SERVICES - DROP OFF RECYCLING, USED OIL FILTERS, USED ANTIFREEZE, USED OIL, AND CATEGORY 1 MATERIAL. FREON REMOVAL FROM REFRIGERATORS & FREEZERS. INCREASE IN COST OF RECYCLING AND INCREASE IN VOLUME IN ALL SERVICES. SEAL DRIVEWAY AT THE WESTERN CONVENIENCE CENTER. OVER ALL INCREASE IN VOLUME FOR ANTIFREEZE, PAINT AND USED OIL.	119,700				
430080 - ADVERTISING		-	-	285	300
ADVERTISING - ADVERTISING FOR EVENTS (TIRE AMNESTY, DOCUMENT SHREDDING, HHW, ETC.).	285				
430150 - CONTRACT HAULING TOWING ETC		377,457	320,000	380,000	400,000
CONTRACTED HAULING - HAULING OF MSW FROM BOTH CENTERS. AN INCREASE OF PRICE AND VOLUME OF MSW AT BOTH LOCATIONS.	380,000				
451001 - ELECTRICAL SERVICES		8,131	8,500	-	-
TRANSFERRED TO FACILITITES BUDGET	-				
451003 - WATER/SEWER SERVICES		-	500	-	-
TRANSFERRED TO FACILITITES BUDGET	-				
452030 - TELECOMMUNICATIONS		1,686	1,700	1,995	2,100
452100 - WIRELESS/CELLULAR		1,016	720	950	1,000

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
454010 - PURCHASED WATER/BEVERAGES		549	1,000	950	1,000
454020 - OFFICE SUPPLIES		1,155	750	950	1,000
454160 - ROAD MATERIALS		2,854	3,000	2,850	3,000
ROAD MATERIALS - GRAVEL FOR ROADS AT BOTH LOCATIONS.	2,850				
454180 - SAFETY SUPPLIES		670	1,000	950	1,000
454750 - COMPUTER EQUIP -NON CAPITAL		-	500	475	500
454770 - SECURITY SYST- ACCESS SUPPLIES		-	-	475	500
REPAIRS/UPDATES TO SECURITY CAMERAS AND EQUIPMENT AT BOTH CENTERS.	475				
455040 - TRAVEL EXP - EDUCATION/TRAIN		820	1,000	950	1,000
455070 - EDUCATION- TUITION/REGISTRAT		-	500	475	500
458001 - DUES & MEMBERSHIPS		40	50	48	50
460007 - REPAIR_MAINT		30,252	30,000	28,500	30,000
SITE & BUILDINGS	28,500				
460080 - FUEL		8,736	8,500	8,550	9,000
FUEL - TWO BACKHOES, TWO ZERO TURN MOWERS, WEED EATERS, BLOWERS, ROLL OFF TRUCK, TWO PICKUP TRUCKS, AND GENERATOR AT WESTERN LOCATION. HAULING MORE VEGETATION AND RECYCLE TIRES.	8,550				
490240 - LITTER CONTROL GRANT		8,989	7,000	5,387	5,670
LITTER GRANT FROM STATE.	5,387				
OPERATING EXPENSE Total		588,940	515,720	581,040	611,620
1004204 - CONVENIENCE CENTER Total		934,536	902,441	960,531	1,004,436

FACILITIES MANAGEMENT

DESCRIPTION AND FUNCTION

Facilities Management is responsible for the maintenance of County-owned facilities and properties throughout Goochland County. Primary objectives and responsibilities is to ensure that facility needs of Goochland citizens, general government employees, and visitors are met.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 463,256	\$ 590,361	\$ 556,365	\$ 587,679	\$ (33,996)	-5.8%
Operating Costs	671,597	640,800	695,637	732,250	54,837	8.6%
Total Expenditures	1,134,853	1,231,161	1,252,002	1,319,929	\$ 20,841	1.7%
Revenues	9,250	6,000	30,000	30,000		
Net County Funds	\$ 1,125,603	\$ 1,225,161	\$ 1,222,002	\$1,289,929		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	9.7	10.7	10.7	11.7
Part-time Positions	1	1	1	1

EXPLANATION OF CHANGES

The decrease in personnel costs is primarily due to an employee's salary being allocated to different departments in FY2021. Operating increases were in contracted services, utilities, telecommunications and janitorial supplies. The increases were offset by a \$28,500 decrease in street signs due to the completion of a project.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.



FACILITIES MANAGEMENT

AGENCY GOALS & OBJECTIVES

- Maintain all County buildings and grounds in a safe and cost effective manner utilizing best management practices.
- To assist with and lead capital and site improvement projects as necessary.
- To respond to all emergency requests for services within 3 hours.
- Complete all non-emergency requests for services within 5 business days.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Percentage of work orders completed	85%	100%	100%
Percentage of emergency service requests completed responded to within 3 hours	N/A	100%	100%
Percentage of all non-emergency requests completed within 5 business days	85%	100%	100%

AGENCY HIGHLIGHTS

In addition to its every day role for Goochland County, the Facilities Management team led and supported over 30 Capital improvement projects throughout fiscal year 2018. Projects included the Administration complex parking projects, the construction of the Animal Shelter, the completion of the Central High Cultural and Educational Complex, and the implementation of the recommendations related to the County's space study.

FUTURE OUTLOOK

Resources will continue to be strained with the completion of the Animal Shelter and continued renovations related to the Central High Complex. Ongoing renovations of existing County space related to the space study implementation will tax staff's time and resources.

General Services will continue to see an expanding role operationally with the continued absorption of building security, facility access/monitoring, and vehicle maintenance and replacement responsibilities increasing.

General Services will be implementing a new cloud based work ticket management system to streamline operations and adequately capture data to enhance operational efficiencies.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1004302 - FACILITIES MANAGEMENT					
SALARY & BENEFITS					
410010 - SALARIES		290,125	385,202	340,097	358,725
410030 - SALARIES - PART TIME		12,650	10,200	10,506	10,506
421000 - FICA BENEFITS		29,510	34,535	34,732	36,157
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		34,397	38,846	43,863	45,705
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		87,088	107,640	115,428	122,328
424000 - GROUP LIFE INSURANCE		5,058	5,776	5,943	6,193
427000 - WORKER'S COMPENSATION		4,429	8,162	5,796	8,065
SALARY & BENEFITS Total		463,256	590,361	556,365	587,679
OPERATING EXPENSE					
430009 - PURCHASED SVCS - UNIFORM		3,884	5,500	7,125	7,500
430050 - REPAIRS & MAINT		137,042	-	-	-
430060 - CONTRACTED SERVICES		-	110,000	114,000	120,000
430070 - PRINTING AND BINDING		-	250	95	100
430160 - SITE IMPROVMENTS		30	-	-	-
430420 - SOFTWARE MAINT. CONTRACTS		-	20,000	19,000	20,000
450110 - STREET SIGNS		28,891	1,500	1,900	2,000
450120 - STREET LIGHTS		2,145	2,800	2,660	2,800
451001 - ELECTRICAL SERVICES		345,558	320,000	351,500	370,000
451003 - WATER/SEWER SERVICES		28,818	30,000	38,000	40,000
451020 - HEATING SERVICES FUEL OIL		1,626	4,500	4,275	4,500
452001 - POSTAGE		0	200	190	200
452030 - TELECOMMUNICATIONS		883	2,800	1,140	1,200
452100 - WIRELESS/CELLULAR		8,232	7,800	10,450	11,000
453140 - SOFTWARE/LICENSES		7,362	10,400	9,880	10,400
454010 - PURCHASED WATER/BEVERAGES		217	-	475	500
454020 - OFFICE SUPPLIES		507	2,000	2,850	3,000
454060 - JANITORIAL SERVICES		29,025	35,000	36,100	38,000
454090 - VEHICLE/POWER EQUIP SUPPLIES		3,344	2,000	3,325	3,500
454180 - SAFETY SUPPLIES		85	750	712	750
454200 - UNIFORMS BOOTS SHOES ETC		-	-	2,850	3,000
454750 - COMPUTER EQUIP -NON CAPITAL		195	500	475	500

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
454850 - EQUIPMENT- MACHINERY POWER		-	8,500	11,875	12,500
455010 - TRAVEL- MILEAGE		-	150	142	150
455020 - MEALS/FOOD OTHER TRAINING		-	-	1,425	1,500
455040 - TRAVEL EXP - EDUCATION/TRAIN		511	2,000	1,900	2,000
458001 - DUES & MEMBERSHIPS		-	350	333	350
460007 - REPAIR_MAINT		49,473	65,000	61,750	65,000
460080 - FUEL		24,142	7,500	9,975	10,500
480010 - LEASE/RENT EQUIPMENT		(373)	1,300	1,235	1,300
OPERATING EXPENSE Total		671,597	640,800	695,637	732,250
1004302 - FACILITIES MANAGEMENT Total		1,134,853	1,231,161	1,252,002	1,319,929

GROUNDS MANAGEMENT

DESCRIPTION AND FUNCTION

Grounds Management is responsible for the overall management of all County owned and operated open spaces, parks, and general grounds located around government facilities. Grounds management includes managing the County's turf management program, landscaping services, irrigation winterization, parking lot cleaning, and all park services.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 375,728	\$ 394,687	\$ 399,479	\$ 444,267	\$ 4,792	1.2%
Operating Costs	174,071	158,800	176,035	185,300	17,235	10.9%
Total Expenditures	549,799	553,487	575,514	629,567	\$ 22,027	4.0%
Revenues	39,000	39,000	39,000	39,000		
Net County Funds	\$ 510,799	\$ 514,487	\$ 536,514	\$ 590,567		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	8.6	8.6	8.6	8.6
Part-time Positions	1	1	1	1

EXPLANATION OF CHANGES

Increase in personnel costs are due to normal benefits increases. Operating cost increases are primarily due to increasing contracted services and equipment costs.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.



GROUNDS MANAGEMENT

AGENCY GOALS & OBJECTIVES

- To provide quality grounds services for Goochland public facilities and parks utilizing best management practices.
- Efficiently manage all contracted landscaping and mowing services.
- To assist and provide both training and certification opportunities for staff.
- Provide excellent customer service and support to all County agencies and community partners.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Percentage of athletic fields prepared as requested	100%	100%	100%
Percentage of Tier 1 facilities mowed within 5-7 day mowing cycle	91%	95%	100%
Percentage of Tier 2 facilities mowed within 10-13 day mowing cycle	85%	92%	100%

AGENCY HIGHLIGHTS

The Grounds Management team was highly productive during FY 19. Accomplishments and highlights included the following; over 4,000 acres mowed, 315 baseball/softball fields were dragged and prepared, 3 major baseball tournaments were hosted, and over 91 miles of field paint were used on athletic fields. Other special projects completed included landscaping improvements at the Court House, Library trail maintenance at all park locations.

FUTURE OUTLOOK

The addition of new facilities as well as increased demand for grounds services will continue to strain existing resources. Leakes Mill opened an additional full size soccer field in the summer of 2018, and the Centerville Streetscape will require additional landscaping maintenance. Fire Station 6 and the Animal Shelter will add additional strain on grounds resources. Central High School will also require a change from a tier 2 facility to a tier 1 facility adding even more additional strain on resources.

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1004304 - GROUNDS MANAGEMENT					
SALARY & BENEFITS					
410010 - SALARIES		273,426	271,674	272,989	317,921
410030 - SALARIES - PART TIME		-	15,450	15,450	15,450
421000 - FICA BENEFITS		15,993	18,069	18,169	18,169
422100 - VRS BENEFITS PLAN 1& 2 EMPLS		18,539	19,447	21,961	21,961
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		60,949	62,904	63,516	63,516
424000 - GROUP LIFE INSURANCE		2,671	2,892	2,976	2,975
427000 - WORKER'S COMPENSATION		4,151	4,251	4,418	4,275
SALARY & BENEFITS Total		375,728	394,687	399,479	444,267
OPERATING EXPENSE					
430009 - PURCHASED SVCS - UNIFORM		4,792	4,200	3,990	4,200
430050 - REPAIRS & MAINT		6,580	-	-	-
430060 - CONTRACTED SERVICES		58,643	55,000	66,500	70,000
454040 - AGRICULTURAL SERVICES		34,586	25,000	26,600	28,000
454180 - SAFETY SUPPLIES		585	600	570	600
454200 - UNIFORMS BOOTS SHOES ETC		-	-	1,900	2,000
454850 - EQUIPMENT- MACHINERY POWER		25,175	25,000	28,500	30,000
455040 - TRAVEL EXP - EDUCATION/TRAIN		791	1,500	2,375	2,500
460007 - REPAIR_MAINT		18,946	20,000	19,000	20,000
460080 - FUEL		11,514	25,000	14,250	15,000
480010 - LEASE/RENT EQUIPMENT		12,460	2,500	12,350	13,000
OPERATING EXPENSE Total		174,071	158,800	176,035	185,300
1004304 - GROUNDS MANAGEMENT Total		549,799	553,487	575,514	629,567



Health & Human Services

Goochland County, Virginia - Adopted Budget FY 2021

CONTRACTED SERVICES SUPPORT

DESCRIPTION AND FUNCTION

The budget for Contracted Services Support consists of payments made by the County to other (typically quasi-governmental health and human services) entities.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 3,230	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Costs	143,527	68,614	67,706	68,295	(908)	-1.3%
Total Expenditures	\$ 146,757	\$ 68,614	\$ 67,706	\$ 68,295	\$ (908)	-1.3%

EXPLANATION OF CHANGES

Operating costs have decreased due to budget cuts in anticipation of the economic impact caused by the pandemic.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.



Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1005100 - CONTRACTED SERVICES SUPPORT					
SALARY & BENEFITS					
410090 - PUBLIC OFFICIAL STIPEND		3,000	-	-	-
421000 - FICA BENEFITS		230	-	-	-
SALARY & BENEFITS Total		3,230	-	-	-
OPERATING EXPENSE					
430350 - PAUPER BURIALS		930	2,000	1,900	2,000
454290 - FIRE PREVENTION		9,782	10,100	9,292	9,781
456040 - CONTRACTED SERVICES SUPPORT		132,816	56,514	56,514	56,514
OPERATING EXPENSE Total		143,527	68,614	67,706	68,295
1005100 - CONTRACTED SERVICES SUPPORT Total		146,757	68,614	67,706	68,295

GOOCHLAND COUNTY FY21 CONTRACTED SERVICES SUPPORT

Dept	Org	Organization	Description	FY20 Adopted	FY20 Adopted
Contributions	1005100	Feed More (Meals On Wheels)	In the FY19 year, Feed More delivered 2,772 meals to 21 recipients in Goochland County, distributed 496,267 pounds of food to over 4,200 Goochland County residents in need, and partners with Goochland Cares, Mount Gilead Baptist Church and St. Matthew's United Methodist Church. We respectfully request a FY21 budget appropriation of \$7,000 from Goochland County to support Feed More's Meals on Wheels Goochland distributions. This support would enable Feed More's Meals on Wheels Program by providing 870 of the over 2,700 meals to be delivered to homebound Goochland residents.	\$ 6,000	\$ 6,000
Contributions	1005100	Goochland Court Appointed Special Advocates (CASA)	Goochland CASA advocates within the Juvenile Court System for the best interest of abused and neglected children guided by the belief that EVERY child is entitled to a safe and permanent home. Last Year 60 children were served in Goochland. Funds are used to pay for an assistant, training for advocates, and mileage to visit families.	8,000	8,000
Contributions	1005100	Reynolds Community College - Capital	The Capital Budget amount is based on the Master Site Infrastructure Project Plan. These funds will support improvement projects such as classrooms and science laboratories at the Parham Road Campus, renovation of congregation areas, safety improvements, landscape design and refurbishment, and architectural modifications to develop smooth transitions from buildings or functions.	22,891	22,891
Contributions	1005100	Reynolds Community College - Operating	Regional support of higher education by providing information on attending college as well as provide scholarships and tutorial assistance to students. Served 379 students from the County during 2014-2015 year. The 3% increase is due to the population increase.	7,373	7,373
Contributions	1005100	RideFinders	Educates, promotes, supports and encourages people to use public transit, vanpools, ridesharing, bicycling, walking or telecommuting to reduce traffic congestion, save money and help improve air quality. 38 Goochland residents are currently registered with RideFinders.	-	-
Contributions	1005100	Senior Connections (CAAA)	Senior Connections is the designated Area Agency on Aging for Planning District 15. The Agency provides direct services, information and referral, education and advocacy for older adults, caregivers and persons with disabilities. Services provided help prevent and delay more costly services. Requested funds will leverage State and Federal allocations. Direct services are provided to 100 citizens. Information and indirect services are provided to approximately 450 citizens.	10,000	10,000
Contributions	1005100	Senior Navigator	Provides free information about the health and aging resources available to Goochland residents. The information focuses on issues such as health, financial concerns, legal questions, health facilities, housing options, transportation, exercise programs, advocacy. They also have 8 centers located throughout the County for citizens without internet access. Assists 10,000+ seniors & caregivers, 1,705 veterans and nearly 2,000 people with disabilities in Goochland.	2,250	2,250
Total Contributions				\$ 56,514	\$ 56,514

HEALTH DEPARTMENT

DESCRIPTION AND FUNCTION

The Health Department protects and improves the safety and health of the citizens of Goochland by monitoring for abnormal trends in communicable diseases and preventing their spread, including emerging diseases and more common ones such as rabies, STDs and tuberculosis. It promotes good health practices by assisting with access to medical services and providing mandated health services to the uninsured. Medicaid eligible clients are provided with a screening for the best options for long-term care. The department regulates water wells, sewage treatment and disposal, food establishments, campgrounds, day cares, and hotels to safeguard everyone

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Costs	253,090	273,978	287,902	287,902	13,924	5.1%
Total Expenditures	\$ 253,090	\$ 273,978	\$ 287,902	\$ 287,902	\$ 13,924	5.1%

EXPLANATION OF CHANGES

Local funding is increasing as related to staffing of the Goochland County office of the Health Department.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY
SUPPORTS

- 1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
- 2. Balanced development that contributes to the welfare of the community and preserves its rural character.
- 3. Excellence in Financial Management.
- 4. High quality core services including Education, Public Safety, and Community Health. ★
- 5. Positive work environment with a highly qualified, diverse workforce. ★

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1005101 - HEALTH DEPARTMENT					
OPERATING EXPENSE					
456010 - PAYMENTS TO STATE HEALTH DEPT		253,090	273,978	287,902	287,902
OPERATING EXPENSE Total		253,090	273,978	287,902	287,902
1005101 - HEALTH DEPARTMENT Total		253,090	273,978	287,902	287,902

GOOCHLAND POWHATAN COMMUNITY SERVICES BOARD

DESCRIPTION AND FUNCTION

Goochland Powhatan Community Services provides integrated, coordinated, cooperative and innovative services for those citizens of Goochland and Powhatan Counties in need of mental health, intellectual disability or substance use disorder services. There are a variety of programs, services and supports, including case management, outpatient counseling, nurse and psychiatric services, 24 hour support and crisis service availability, day support services and transportation, in home supports and supportive residential services, prevention, early intervention services and linkage to other service providers for ancillary services that we do not provide ourselves.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 754	\$ 2,380	\$ 2,380	\$ 2,380	\$ -	0.0%
Operating Costs	274,862	279,380	299,630	299,630	20,250	7.2%
Total Expenditures	\$ 275,616	\$ 281,760	\$ 302,010	\$ 302,010	\$ 20,250	7.2%

EXPLANATION OF CHANGES

Increase in local funding for FY2021 is related to staff recruitment and retention through better matching salaries of new hires and staff raises; updates to facilities including fixing plumbing issues and updating windows and floors; and outreach efforts to raise awareness to services provided by GCPS.

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
3. Excellence in Financial Management. ★
4. High quality core services including Education, Public Safety, and Community Health. ★
5. Positive work environment with a highly qualified, diverse workforce.

FUTURE OUTLOOK

Implementation of merit pay increases per policy.
 Assess impact of potential Medicaid Expansion on services and consumers.
 Maintain IT infrastructure and hardware to support new Electronic Health Record.

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1005202 - COMMUNITY SERVICES					
SALARY & BENEFITS					
410010 - SALARIES		700	2,200	2,200	2,200
421000 - FICA BENEFITS		54	180	180	180
SALARY & BENEFITS Total		754	2,380	2,380	2,380
OPERATING EXPENSE					
455010 - TRAVEL- MILEAGE		1,132	750	1,000	1,000
456040 - CONTRACTED SERVICES SUPPORT		273,730	278,630	298,630	298,630
OPERATING EXPENSE Total		274,862	279,380	299,630	299,630
1005202 - COMMUNITY SERVICES Total		275,615	281,760	302,010	302,010

Goochland County, Virginia - Adopted Budget FY 2021

TAX RELIEF FOR THE ELDERLY & DISABLED

DESCRIPTION AND FUNCTION

The tax relief programs for the Elderly and Disabled, and for Disabled Veterans, are administrated by the Commissioner of Revenue's office according to established eligibility guidelines.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Costs	484,528	470,000	490,000	490,000	20,000	4.3%
Total Expenditures	\$ 484,528	\$ 470,000	\$ 490,000	\$ 490,000	\$ 20,000	4.3%

EXPLANATION OF CHANGES

The budget is increasing for additional participants.

COUNTY STRATEGIC GOALS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.

AGENCY PRIMARILY
SUPPORTS



Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1005301 - TAX RELIEF FOR THE ELDERLY					
OPERATING EXPENSE					
456040 - CONTRACTED SERVICES SUPPORT		484,528	470,000	490,000	490,000
OPERATING EXPENSE Total		484,528	470,000	490,000	490,000
1005301 - TAX RELIEF FOR THE ELDERLY Total		484,528	470,000	490,000	490,000

GOOCHLANDCARES

DESCRIPTION AND FUNCTION

The mission of GoochlandCares is to provide access to health care and basic human services to Goochland County residents who need assistance. Staff members aim to provide an essential network of social and health care services exclusively for low-income families. Offered services include free medical, dental and mental health care for the uninsured, a weekly food pantry, emergency home repairs, emergency temporary housing, medical transportation, emergency financial assistance, financial counseling, case management, services for victims of domestic and sexual violence, and a thrift shop which both assists those in need and contributes funds to the overall mission. The patients/clients served are among the most vulnerable in the County; more than half live under the federal poverty level.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Costs	193,450	198,000	198,000	210,000	-	0.0%
Total Expenditures	\$ 193,450	\$ 198,000	\$ 198,000	\$ 210,000	\$ -	0.0%

EXPLANATION OF CHANGES

Operating costs are level with the FY2020 budget in anticipation of the economic impact caused by the pandemic.

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY SUPPORTS

- 1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
- 2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
- 3. Excellence in Financial Management. ★
- 4. High quality core services including Education, Public Safety, and Community Health. ★
- 5. Positive work environment with a highly qualified, diverse workforce. ★

FUTURE OUTLOOK

Since moving into our new facility, demand for services has already increased. Visibility, accessibility and convenience for our clients resulted in an immediate increase in traffic, especially in the Food Pantry and Clothes Closet with a 40% increase in demand for services. In response to the Medicaid expansion, our staff/volunteer Medicaid Enrollment Team is educating and assisting clients with applying for health coverage. The Clinic will help eligible patients find a new provider, transfer records, and provide care during this process. Clients over the 138% threshold for Medicaid eligibility will continue to receive care through GoochlandCares including those up to 300% of the FPL. After the first 3-6 months following implementation, the GC Board will evaluate whether new Goochland Medicaid recipients are able to access care and possibly reconsider becoming a Medicaid provider.

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1005312 - GOOCHLAND CARES					
OPERATING EXPENSE					
456040 - CONTRACTED SERVICES SUPPORT		56,000	56,000	56,000	58,000
456080 - GFCFS EMERGENCY HOME REPAIR		87,550	90,000	90,000	100,000
456110 - OPERATIONAL SUBSIDY		25,000	25,000	25,000	25,000
460080 - FUEL		9,900	12,000	12,000	12,000
490020 - DOMESTIC VIOLENCE- LOCAL		15,000	15,000	15,000	15,000
OPERATING EXPENSE Total		193,450	198,000	198,000	210,000
1005312 - GOOCHLAND CARES Total		193,450	198,000	198,000	210,000



Culture and Leisure

PARKS, RECREATION & TOURISM

DESCRIPTION AND FUNCTION

Parks, Recreation and Tourism provides a variety of quality programs and facilities to meet the leisure and facility needs of Goochland County citizens and visitors. The primary responsibilities and objectives of the Department are to ensure Goochland County citizens are provided well balanced leisure activities, to ensure a clean and safe environment in all parks and recreation facilities, to serve as the conduit of community amenities to citizens, and to manage these County resources utilizing best management practices.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 393,344	\$ 406,410	\$ 381,865	\$ 381,865	\$ (24,545)	-6.0%
Operating Costs	180,450	214,820	234,366	246,700	19,546	9.1%
Total Expenditures	573,794	621,230	616,231	628,565	\$ (4,999)	-0.8%
Revenues	152,746	171,000	161,000	166,000		
Net County Funds	\$ 421,048	\$ 450,230	\$ 455,231	\$ 462,565		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	5	5	5	5
Part-time Positions	13	14	14	15

EXPLANATION OF CHANGES

FY21 budget is unchanged from FY20. Funds have been shifted between line items to better capture the Department's needs and spending trends.

Goochland County, Virginia - Adopted Budget FY 2021

PARKS, RECREATION & TOURISM

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
3. Excellence in Financial Management. ★
4. High quality core services including Education, Public Safety, and Community Health. ★
5. Positive work environment with a highly qualified, diverse workforce. ★

AGENCY GOALS & OBJECTIVES

- Begin the 2021-2025 Master Plan Process.
- Continue to implement the Department's Customer Service excellence team.
- Develop and implement elements of County initiated tourism efforts.
- Continue to develop, implement, and evaluate existing programming that most efficiently provides services and meets the needs of the County's citizens.
- Continue to work with staff on our Employee Development and Training goals and objectives. This includes identifying alternative funding sources as well as pathways for licensure and certification.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Programs Offered	252	275	285
Special Event Attendance	17817	18000	19000
Parks and Recreation Visitation Totals	293444	295000	300000
Advertising Cost Recovery	45%	50%	50%
Total Registration of Department Programs	2107	2400	2500

PARKS, RECREATION & TOURISM

AGENCY HIGHLIGHTS

FY 19 saw multiple Departmental changes for Parks and Recreation. While Department registrations were down slightly, facility use saw a 32% increase, with revenue showing a 3% increase. Parks and Recreation began it's work on the County's tourism initiative, as well as hired for many key positions. Since the opening of Central High the demand for banquet and training space has been significant.

PAST AWARDS

Since 2014 Parks and Recreation also has been recognized by the Virginia Recreation and Parks Society with 9 state awards including Best New Program (Tucker's Tots), Best Indoor Renovation (Central High School gym & Central High Cultural and Educational Complex), Best New Facility (Leakes Mill Park & Matthews Park), Best Outdoor Renovation (Goochland Sports Complex), Best Promotional Effort (Fall 2015 Program Guide) and two Governor's Awards for Environmental Excellence.

FUTURE OUTLOOK

Recreation services desired by the community are continually increasing in terms of demand. This increased demand for programming and events will continue to strain department resources.

Since opening the Central High School Cultural and Educational Complex, rentals have increased significantly, with requests coming in frequently for training and banquet space.

Programming is in high demand and usage. Summer Camps and basketball continue to be the overall programmatic drivers. Waiting lists are not uncommon. Staffing levels and programming to meet the demands of the community will continue to be a challenge.

The use of the Sports Complex amenities is increasing, requiring new and additional equipment as well as more frequent maintenance and replacement.

Special event requests and expectations are on the rise. 5K Runs, Goochland Day, and other events are in demand by residents.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1007104 - PARKS & RECREATION					
SALARY & BENEFITS					
410010 - SALARIES		194,718	191,804	191,792	191,792
410030 - SALARIES - PART TIME		83,419	86,800	86,800	86,800
410060 - SPECIAL EVENT		36,278	30,000	-	-
410090 - PUBLIC OFFICIAL STIPEND		865	2,400	2,400	2,400
421000 - FICA BENEFITS		20,485	21,313	21,312	21,312
422100 - VRS BENEFITS PLAN 1& 2 EMPLS		17,084	16,898	18,968	18,968
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		37,618	49,992	52,212	52,212
424000 - GROUP LIFE INSURANCE		2,483	2,513	2,570	2,570
427000 - WORKER'S COMPENSATION		395	4,690	5,811	5,811
SALARY & BENEFITS Total		393,344	406,410	381,865	381,865
OPERATING EXPENSE					
430009 - PURCHASED SVCS - UNIFORM		889	1,500	1,425	1,500
430050 - REPAIRS & MAINT		7	-	-	-
430060 - CONTRACTED SERVICES		23,020	22,500	21,850	23,000
430070 - PRINTING AND BINDING		14,532	12,500	11,875	12,500
430080 - ADVERTISING		3,910	5,000	4,750	5,000
430090 - INVESTIGATION SERVICES		1,702	1,500	1,425	1,500
431700 - INSTRUCTOR SERVICES		72,641	100,000	95,000	100,000
452001 - POSTAGE		150	1,000	950	1,000
452030 - TELECOMMUNICATIONS		6,880	5,900	6,270	6,600
452100 - WIRELESS/CELLULAR		818	820	1,330	1,400
454020 - OFFICE SUPPLIES		3,260	3,000	2,850	3,000
454030 - FOOD SUPPLIES		159	300	285	300
454400 - REC SUPPLIES		42,170	26,000	24,700	26,000
454410 - MARKETING AND PROMOTIONS		-	15,000	7,600	8,000
454760 - OFFICE EQUIPMENT		1,311	500	475	500
455010 - TRAVEL- MILEAGE		179	500	475	500
455040 - TRAVEL EXP - EDUCATION/TRAIN		-	750	713	750
455070 - EDUCATION- TUITION/REGISTRAT		1,885	2,000	2,850	3,000
456040 - CONTRACTED SERVICES SUPPORT		-	6,000	5,700	6,000
458001 - DUES & MEMBERSHIPS		762	550	760	800

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
458040 - SPECIAL RECREATION EVENTS		-	-	33,583	35,350
460005 - JANITORIAL SUPPLIES		29	-	-	-
460007 - REPAIR_MAINT		4,359	8,000	7,600	8,000
460080 - FUEL		1,787	1,500	1,900	2,000
OPERATING EXPENSE Total		180,450	214,820	234,366	246,700
1007104 - PARKS & RECREATION Total		573,794	621,230	616,231	628,565

REGIONAL LIBRARY

DESCRIPTION AND FUNCTION

The Pamunkey Regional Library (PRL) is a political subdivision of the Commonwealth of Virginia, governed by a 10 member Board of Trustees appointed by the Board of Supervisors of the participating counties. The Goochland County Board of Supervisors appoints two trustees. Customers primarily receive library service through the Goochland Branch Library and the library's web-based services.

Library staff is available to provide assistance, answers, and information. The branch is a community commons with small and large group meeting spaces, 17 public internet computers, and access to Wi-Fi. More than 35,000 items in a variety of formats are available locally, and the library regularly delivers materials from the more than 250,000 additional items in our collection.

Our website provides customers with convenient 24/7 access from work, home, or school to information about library services, programs, and resources including downloadable books, magazines, audio books, and educational materials.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 377	\$ 215	\$ 308	\$ 325	\$ 93	0.0%
Operating Costs	435,815	454,814	465,148	465,168	10,334	2.3%
Total Expenditures	\$ 436,192	\$ 455,029	\$ 465,456	\$ 465,493	\$ 10,427	2.3%

EXPLANATION OF CHANGES

The budget includes funding for salary increases for Regional Library employees.

REGIONAL LIBRARY

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

- 1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
- 2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
- 3. Excellence in Financial Management.
- 4. High quality core services including Education, Public Safety, and Community Health.
- 5. Positive work environment with a highly qualified, diverse workforce.

AGENCY GOALS & OBJECTIVES

- Encourage all to use its services by providing access to high quality facilities, materials, programs and assistance.
- Accomodate a wide variety of community interaction.
- Respond to the recreational and informational needs of its community.
- Cultivate and nurture a love of reading.
- Educate the public about the Library.
- Provide its services free to all people in the community, no matter what their age, situation or condition.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Visits	77420	77420	77420
Circulation	64575	67158	69644
Computer Use Sessions	18703	18703	18703

REGIONAL LIBRARY

AGENCY HIGHLIGHTS

Pamunkey Regional Library (PRL) has taken a number of steps to help serve our customers better. We continue to grow the Bestsellers service (new books that are available when you visit). In January 2018, our new website went online, and in May we were able to allow customers to book meeting rooms and collaborative spaces online through the website. The new website also allows customers to get their temporary library card online with immediate access to online services. We have continued efforts to improve our facilities in support of our goals.

FUTURE OUTLOOK

- 1.Salaries and staffing levels
- 2.Health Insurance Increases
- 3.Format, content, delivery, and digital rights management of the collection.
- 4.Facilities

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1007302 - PAMUNKEY REG LIBRARY					
SALARY & BENEFITS					
410090 - PUBLIC OFFICIAL STIPEND		350	200	285	300
421000 - FICA BENEFITS		27	15	23	25
SALARY & BENEFITS Total		377	215	308	325
OPERATING EXPENSE					
455010 - TRAVEL- MILEAGE		351	300	380	400
456040 - CONTRACTED SERVICES SUPPORT		435,464	454,514	464,768	464,768
OPERATING EXPENSE Total		435,815	454,814	465,148	465,168
1007302 - PAMUNKEY REG LIBRARY Total		436,192	455,029	465,456	465,493



Community Development

Goochland County, Virginia - Adopted Budget FY 2021

COMMUNITY DEVELOPMENT ADMINISTRATION

DESCRIPTION AND FUNCTION

The Goochland County Community Development Department is comprised of four components:

- Community Development Administration/Customer Service Center
- Planning & Zoning
- Environment and Land Development
- Building Inspection

Community Development Administration staff is directly responsible for the administration and management of the above components. The Community Development department also serves as liaisons to the Planning Commission, Board of Zoning Appeals, Design Review Committee, Monacan Soil and Water Conservation District, and works closely with the County's Economic Development department to facilitate new commercial and industrial development.

The Community Development department focuses on all the Board of Supervisor's Strategic Goals and works closely with the public, developers, builders, and engineers/designers to achieve those goals.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 122,144	\$ 166,481	\$ 159,351	\$ 159,351	\$ (7,130)	-4.3%
Operating Costs	26,736	23,450	20,971	22,075	(2,479)	-10.6%
Total Expenditures	148,880	189,931	180,322	181,426	\$ (9,609)	-5.1%
Revenues	-	-	-	-		
Net County Funds	\$ 148,880	\$ 189,931	\$ 180,322	\$ 181,426		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	1.5	1.3	1.3	1.3
Part-time Positions	0	0	0	0

EXPLANATION OF CHANGES

The decrease in personnel costs is primarily due to a change in personnel partially offset by normal benefit increases. Operating costs have decreased due to elimination of a copier and budget cuts in anticipation of the economic impact caused by the pandemic.

COMMUNITY DEVELOPMENT ADMINISTRATION

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

- | | |
|---|---|
| 1. Efficient, effective and transparent government; emphasis on customer service excellence. | ★ |
| 2. Balanced development that contributes to the welfare of the community and preserves its rural character. | ★ |
| 3. Excellence in Financial Management. | |
| 4. High quality core services including Education, Public Safety, and Community Health. | ★ |
| 5. Positive work environment with a highly qualified, diverse workforce. | ★ |

AGENCY GOALS & OBJECTIVES

- To be the leader for all Community Development departments in achieving the Mission statement, Vision, and Strategic goals as set forth by the Board of Supervisors.
- Adhere to the County’s core values for being customer focused, transparent in all department actions, respecting our citizens as well as our fellow coworkers, and support the integrity of the department.
- Provide outstanding customer service to the citizens of Goochland County as well as contractors, builders, and developers.
- Oversee the departments administrative, financial, and operational activities.

PERFORMANCE MEASURES

Name of Measures	FY2019 Actual	FY2020 Target	FY2021 Target
Percent of responses from Citizen & Community Feedback Form	11%	10%	10%
Achieve a satisfaction rate of 4.5 or higher on Citizen & Community Feedback form	4.8	4.5	4.5

Goochland County, Virginia - Adopted Budget FY 2021

COMMUNITY DEVELOPMENT ADMINISTRATION

AGENCY HIGHLIGHTS

The Community Development Customer Service Center is the face of the entire department. As such, friendly customer service and efficiency is a priority. The Center opened in November 2016, and since that time, the staff in the center began cross-training to learn other department's customer-focused tasks.

The Community Development department is proud to state that it has successfully continued the Board of Supervisors strategic goal of "efficient and effective government, emphasizing on customer service" by amending or writing many policies and standard operating procedures. These policies help to clarify code requirements and assist citizens and customers in understanding many of the Department's processes. Another important highlight is that many policies and procedures have been written to create Building Inspection and Customer Service Center manuals which staff utilizes on a daily basis. In addition, staff has been methodically updating applications and processes to be more customer friendly and efficient.

In FY2018, the Center processed over 2,500 permits, scheduled over 12,500 inspections, issued 164 certificates of occupancies for new single-family dwellings, billed 1,700 customers bi-monthly, set up 75 new utility customers, processed 30 Plan of Developments, 22 Land Disturbance Permits, and 16 Stormwater Permits.

To measure the Department's level of customer service, the department implemented the Citizen Process Improvement & Service Quality Feedback Form for use in house and on the County's website. Since its implementation, the department has received over 340 returned cards with beneficial feedback. The average rating on the customer cards has remained consistent over the last two fiscal years – averaging 4.8 out of 5.

FUTURE OUTLOOK

The Department of Community Development is anticipating a continued increase in both residential and commercial development. According to the Planning department's calculations, there are over 3,000 residential lots with approved zoning that are platted, or anticipated to be platted, in the next five years. In addition, there are almost 500 lots pending zoning approval. Staff is also anticipating 447,050 square footage of commercial development which includes the Sheltering Arms hospital (under construction) and the County's first mixed use development in Centerville (pending rezoning). Staff is also anticipating 447,050 square footage of commercial development which includes the Sheltering Arms hospital (under construction). The County also just approved its first mixed use development in Centerville.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1008100 - COMMUNITY DEVELOPMENT					
SALARY & BENEFITS					
410010 - SALARIES		106,899	106,621	97,421	97,421
410080 - EXPENSE ALLOWANCES		-	9,200	9,200	9,200
421000 - FICA BENEFITS		3,306	14,969	14,969	14,969
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		3,862	16,428	18,442	18,442
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		7,416	16,644	16,644	16,644
424000 - GROUP LIFE INSURANCE		574	2,443	2,499	2,499
427000 - WORKER'S COMPENSATION		86	176	176	176
SALARY & BENEFITS Total		122,144	166,481	159,351	159,351
OPERATING EXPENSE					
430020 - PROFESSIONAL SVC		10,081	10,000	9,500	10,000
VARIOUS PROJECTS THAT MAY REQUIRE ENGINEERING OR DESIGN WORK OUTSIDE OF STAFF'S EXPERTISE.	9,500				
430070 - PRINTING AND BINDING		341	300	333	350
430080 - ADVERTISING		570	-	-	-
452001 - POSTAGE		363	400	380	400
452030 - TELECOMMUNICATIONS		861	950	855	900
452040 - TELECOM-AGENCY BILLING		-	-	-	-
452100 - WIRELESS/CELLULAR		1,015	600	1,045	1,100
454020 - OFFICE SUPPLIES		836	500	665	700
454300 - BOOKS & SUBSCRIPTIONS		-	100	95	100
454750 - COMPUTER EQUIP -NON CAPITAL		2,773	500	475	500
454800 - FURN & FIXTURES-NON CAPITAL		-	300	-	-
455010 - TRAVEL- MILEAGE		-	100	190	200
455020 - MEALS/FOOD OTHER TRAINING		111	200	190	200
455040 - TRAVEL EXP - EDUCATION/TRAIN		1,239	2,100	2,094	2,205
AMERICAN PLANNERS ASSOCIATION, ASSUMES A 5% INCREASE	399				
INTERNATIONAL CITY/COUNTY MANAGERS ASSOCIATION, ASSUMES A 5% INCREASE	1,296				
VIRGINIA LOCAL GOVERNMENT MANAGEMENT ASSOCIATION, ASSUMES A 5% INCREASE	399				
455070 - EDUCATION- TUITION/REGISTRAT		5,000	2,000	1,473	1,550
AMERICAN PLANNERS ASSOCIATION, ASSUMES A 5% INCREASE	400				
INTERNATIONAL CITY/COUNTY MANAGERS ASSOCIATION, ASSUMES A 5% INCREASE	698				

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
VIRGINIA LOCAL GOVERNMENT MANAGEMENT ASSOCIATION, ASSUMES A 5% INCREASE	375				
458001 - DUES & MEMBERSHIPS		1,638	1,400	1,301	1,370
AMERICAN PLANNERS ASSOCIATION, ASSUMES A 5% INCREASE	200				
INTERNATIONAL CITY/COUNTY MANAGERS ASSOCIATION, ASSUMES A 5% INCREASE	902				
VIRGINIA LOCAL GOVERNMENT MANAGEMENT ASSOCIATION, ASSUMES A 5% INCREASE	199				
480010 - LEASE/RENT EQUIPMENT		1,908	4,000	2,375	2,500
COPIER LEASE	2,375				
OPERATING EXPENSE Total		26,737	23,450	20,971	22,075
1008100 - COMMUNITY DEVELOPMENT Total		148,880	189,931	180,322	181,426

PLANNING

DESCRIPTION AND FUNCTION

The Planning Office provides professional guidance and technical support to the Board of Supervisors, Planning Commission, Design Review Committee, Board of Zoning Appeals, County Administration, and to the public on land development activities, transportation, and long-range planning matters. Staff administers the County's zoning and subdivision ordinances including code enforcement and development applications including Rezoning, Conditional Use Permit, Subdivision, Certificate of Approval, Variance, and Ordinance Amendment. Staff reviews plans of development, building and sign permits, landscape plans, lighting plans, and business licenses for Code compliance. Staff oversees development and implementation of the comprehensive plan, transportation plans, and small area studies. The office also facilitates economic development, demographic analysis, historic resource protection, regional planning, regional transportation planning and rural planning activities.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 488,105	\$ 526,681	\$ 559,403	\$ 559,403	\$ 32,722	6.2%
Operating Costs	111,822	111,150	110,200	116,200	(950)	-0.9%
Total Expenditures	599,927	637,831	669,603	675,603	\$ 31,772	5.0%
Revenues	101,233	91,000	100,000	100,000		
Net County Funds	\$ 498,694	\$ 546,831	\$ 569,603	\$ 575,603		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	5	5	5	6
Part-time Positions	0	0	0	0

EXPLANATION OF CHANGES

The increase in personnel costs is primarily due to a change in personnel partially offset by normal benefit increases. Operating costs have decreased primarily due to budget cuts in anticipation of the economic impact caused by the pandemic. The budget cuts were slightly offset by minor increases needed for planning services and required repairs and maintenance.

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.

PLANNING

AGENCY GOALS & OBJECTIVES

- To administer the County's zoning and subdivision ordinances and provide professional guidance and technical support to the Board of Supervisors, Planning Commission, Design Review Committee, Board of Zoning Appeals, County Administration, and general public on land development activities, land use, transportation, environmental, and long-range planning matters.
- Continue to work to improve citizen notification and involvement in public hearing processes
- Rewrite the Subdivision Ordinances to be more customer and user friendly
- Continue to improve Planning and Zoning Department technical capabilities and customer service utilizing GIS data.
- Pursue a new permitting software system to increase efficiency and transparency.
- Begin small area studies for specific areas of the county.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Conduct field investigation of zoning complaints in 48 hours (in %)	998%	100%	100%
Rewrite Subdivision Ordinance	0%	100%	0%
Complete Rezoning and CUP process within 120 days (start = application date)	90 dys	120dys	120dys

AGENCY HIGHLIGHTS

A major work item for FY19 for the Planning Office was the Zoning Ordinance Rewrite project. The goal was to modernize, simplify, and clarify the existing zoning ordinance. Staff held monthly work sessions with the Planning Commission to review proposed changes and has completed the bulk of the revisions. Three citizen meetings were held as well as three additional BOS work sessions to introduce proposed changes to the ordinance. The ordinance was adopted on November 6, 2019.

Further, Planning staff successfully administered land use applications which supported new economic development in the County. Notable projects include working with Sheltering Arms (a 190 bed rehabilitation hospital with obtaining approvals for construction); approval of Avery Point (the County's first Continuing Care Retirement Community; 1,450 units); Tuckahoe Pines (a 130-bed independent senior living facility), and a rezoning on Patterson which will encourage a large coordinated retail development in that area. Planning staff also completed review of construction plans and first subdivision plats for 2 large scale residential projects: Mosaic (498 lots) and Readers Branch (303 lots). In FY19, the County also approved 65 additional lots for Parkside Village, Section 4.

Staff has spent considerable amount of time working on a zoning application which may be the first Mixed Planned Unit Development in the County.

Several significant and time-consuming ordinance amendments were also completed this past year. They include a transient lodging ordinance amendment that address how the county addresses short term rentals and other types of transient lodging, approval of an ordinance amendment which would allow golf carts on certain

PLANNING

AGENCY HIGHLIGHTS continued

roadways, setbacks for townhouses in RPUD, adult housing and public assembly uses in Industrial Districts. Amendments were also made to the subdivision ordinance to address access issues.

This past year also included several approvals that encourage our rural economic development strategies. Expansion of the existing Courthouse Cidery to allow for a brewery was approved as well as approval of the County's first distillery, Hill Top Distillery. Two special event/public assembly uses were approved as well as three short term rental applications

In terms of the BOS efforts to improve Broadband in the County, four new tower locations were approved which should improve broadband in their vicinity.

In order to improve conditional use permit processing, planning staff has worked with the County Attorney's office to develop a list of standard conditions for CUP uses. This allows staff to provide applicant's suggested conditions early in the process and allows for increased transparency.

Planning staff also followed proffer legislation closely and worked with the County Attorney's office to develop proposed proffer legislation that was introduced at the General Assembly. With changes to the 2019 proffer legislation, the County updated their proffer policy and standards of procedures. The Capital Impact Model was also updated primarily to address changes to the transportation section due to the adoption of an updated Major Thoroughfare Plan.

Transportation Planning is an important component of the Planning Department as it directly affects our citizens, businesses, and planned projects.

One major accomplishment from our transportation planners was presenting an updated Major Thoroughfare Plan, which the Board of Supervisors adopted. This planning process included numerous community outreach meetings to obtain consensus. Previously, the plan was last updated in 2005. The new plan is more streamlined.

Additional transportation accomplishments for FY 19 include:

- Awarded \$200,000 by VDOT through a Transportation Alternative funding grant for trails on the east end of the County. Easement acquisition phase is underway. Signed agreement was received in August 2019.
- Traffic Signals for the Rte 288/Broad Street intersection have an expedited advertisement date of October 2019 (originally January 2020). Construction to be begin thereafter.
- Fairground Road/Sandy Hook Road Roundabout public hearing is complete. Engineering is underway. Construction is expected in late 2021.
- Fairground Road extension project public hearing is scheduled in September 2019. Construction is expected to be on the same schedule as the Roundabout project.
- Submitted 4 Smart Scale Applications to VDOT
 - o I-64/Oilville Interchange
 - o I-64/Ashland Road Interchange
 - o Rte 288/Three Chopt Road Underpass
 - o Rte 288 STARS study recommendation

PLANNING

FUTURE OUTLOOK

The Department of Community Development is anticipating a continued increase in both residential and commercial development. According to the Planning department's calculations, there are 3,321 residential lots with approved zoning that are platted, or anticipated to be platted, in the next five years. Staff is also anticipating continued interest in new residential projects including the County's first mixed use development in Centerville. County staff anticipates focusing on the Subdivision Rewrite in the upcoming year.

County staff anticipates several projects dealing with small area studies. Areas may include the Courthouse area, Centerville, area near Patterson and Hockett Road or taking a look at residential densities. Staff will need guidance on priority projects from the Board of Supervisors.

Transportation initiatives will also require significant staff time. The General Assembly has radically shifted the allocation process for State transportation funds from a cooperative, regional decision-making (Transportation Planning Organization) model to an objective (data-intensive), competitive process. The Arterial Management Plan (AMP) significantly supported the County's Smart Scale, Regional Surface Transportation Program (RSTP), and Metropolitan Transportation Plan (MTP) applications this cycle. To be competitive in the future, the County will need to direct resources to conduct transportation studies well in advance of application deadlines to collect relevant data for data-intensive applications. This coming year, staff will be working with Plan RVA to on the region's Long Range Transportation Plan. Staff is also working with VDOT on an Arterial Management Study for Broad Street (primary focus is on Henrico County).

One of the many challenges facing the department with the upturn in development is continuing progress on initiatives of special projects and transportation projects. It is anticipated that these activities will stretch staff time and resources. In addition, Planning staff resources will be challenged to: 1) adopt and administer any new State initiatives, 2) manage increased development activities, and 3) administer County initiatives.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1008101 - PLANNING					
SALARY & BENEFITS					
410010 - SALARIES		353,638	370,768	392,683	392,683
410030 - SALARIES - PART TIME		-	-	-	-
410090 - PUBLIC OFFICIAL STIPEND		8,250	19,800	19,800	19,800
421000 - FICA BENEFITS		26,083	28,364	30,040	30,040
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		31,156	32,665	38,836	38,836
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		59,304	60,600	62,700	62,700
424000 - GROUP LIFE INSURANCE		4,633	4,857	5,262	5,262
427000 - WORKER'S COMPENSATION		5,042	9,627	10,082	10,082
SALARY & BENEFITS Total		488,105	526,681	559,403	559,403
OPERATING EXPENSE					
430009 - PURCHASED SVCS - UNIFORM		-	300	95	100
430020 - PROFESSIONAL SVC		73,130	75,000	76,000	80,000
BOS HAS REQUESTED SMALL AREA PLANS FOR CENTERVILLE AND COURTHOUSE. PLANNING SERVICES WILL BE NEEDED	71,250				
BZA ATTORNEY FEES	4,750				
430050 - REPAIRS & MAINT		-	200	950	1,000
NEW TIRES FOR ZONING VEHICLE, SAFETY	950				
430070 - PRINTING AND BINDING		817	2,500	1,900	2,000
SUBDIVISION ORDINANCE	1,900				
430080 - ADVERTISING		9,261	8,000	6,650	7,000
451001 - ELECTRICAL SERVICES		3,982	-	-	-
452001 - POSTAGE		1,427	1,400	1,330	1,400
452030 - TELECOMMUNICATIONS		1,455	1,600	1,330	1,400
452100 - WIRELESS/CELLULAR		1,383	2,100	1,330	1,400
453140 - SOFTWARE/LICENSES		358	-	-	-
454020 - OFFICE SUPPLIES		2,155	3,000	2,850	3,000
454090 - VEHICLE/POWER EQUIP SUPPLIES		206	500	-	-
454300 - BOOKS & SUBSCRIPTIONS		-	200	190	200
454750 - COMPUTER EQUIP -NON CAPITAL		2,192	2,750	5,463	5,750
454780 - OPERATING SUPPLIES		38	500	-	-
454800 - FURN & FIXTURES-NON CAPITAL		-	100	95	100
455010 - TRAVEL- MILEAGE		791	1,500	1,425	1,500

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
455020 - MEALS/FOOD OTHER TRAINING		142	300	380	400
INCREASED COST TO MATCH ACTUAL	380				
455040 - TRAVEL EXP - EDUCATION/TRAIN		2,701	2,500	2,375	2,500
455070 - EDUCATION- TUITION/REGISTRAT		4,920	2,500	2,375	2,500
458001 - DUES & MEMBERSHIPS		1,662	1,200	712	750
460080 - FUEL		374	1,500	1,425	1,500
480010 - LEASE/RENT EQUIPMENT		4,826	3,500	3,325	3,500
480050 - LEASE- POSTAGE METER		-	-	-	200
OPERATING EXPENSE Total		111,822	111,150	110,200	116,200
1008101 - PLANNING Total		599,927	637,831	669,603	675,603

ENVIRONMENTAL & LAND DEVELOPMENT

DESCRIPTION AND FUNCTION

The Environmental Department provides engineering expertise to all County departments, agencies, and to the citizens in all matters related to site development, engineering analysis of traffic and other civil engineering matters and the environment. The primary responsibilities include administration, review, and issuance of all Plans of Development (POD), Land Disturbance Permits (LDP) and Stormwater Permits; coordinating review of development proposals; review of building permits, rezoning and CUP applications; and assisting staff and citizens with environmental concerns/questions such as FEMA flood plain, wetlands, drainage problems and Biosolid applications. The department also oversees the monitoring and maintenance of the closed county landfill; serves as the local monitor for biosolids application; provides oversight and performs compliance inspections for all County held Conservation easements; reviews projects as requested by the State for historic resources; participates in the James River monitoring program at Tucker Park managed through James River Association; and the County's various Environmental Awareness programs. This division also serves as the County's liaison to Monacan Soil and Water Conservation District and partners with them to facilitate and support various agricultural programs throughout the County. All the required commercial erosion and sediment control, POD inspections, stormwater inspections, annual maintenance compliance and outreach for these programs are done by the Environmental department.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 301,528	\$ 323,264	\$ 309,745	\$ 309,745	\$ (13,519)	-4.2%
Operating Costs	20,214	136,420	101,793	107,150	(34,627)	-25.4%
Total Expenditures	321,742	459,684	411,538	416,895	\$ (48,146)	-10.5%
Revenues	130,586	170,000	155,000	155,000		
Net County Funds	\$ 191,156	\$ 289,684	\$ 256,538	\$ 261,895		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	3	3	3	3
Part-time Positions	1	1	1	1

EXPLANATION OF CHANGES

The decrease in personnel costs is due to a change in personnel. Operating costs have decreased due to several factors. The requirement for groundwater monitoring at the landfill was removed in April 2019 saving \$30,000 annually. The remainder of the decrease is due to budget cuts in anticipation of the economic impact caused by the pandemic.

ENVIRONMENTAL & LAND DEVELOPMENT

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

- | | |
|---|---|
| 1. Efficient, effective and transparent government; emphasis on customer service excellence. | ★ |
| 2. Balanced development that contributes to the welfare of the community and preserves its rural character. | ★ |
| 3. Excellence in Financial Management. | |
| 4. High quality core services including Education, Public Safety, and Community Health. | ★ |
| 5. Positive work environment with a highly qualified, diverse workforce. | ★ |

AGENCY GOALS & OBJECTIVES

- Promote and facilitate development in the County by maintaining a quick and efficient Plan of Development process.
- Protect the County's natural resources by ensuring development in the County is done in compliance with the State's various environmental programs such as Erosion and Sediment Control and Storm-water Management.
- Encourage and promote communication, cooperation and coordination between agencies reviewing plans as part of the Plan of Development process to assist citizens and developers in obtaining the required approvals which allows them to operate their business in Goochland County and to ensure construction and development occurring in the County meets all applicable regulations.
- Provide engineering support to other County agencies.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Complete plan review within 45 days of receipt of complete application (County & State requirement)	21	45	45
Number of Inspections per inspector per day by Environmental staff	5.5	5	5
Percent of erosion and sediment complaints investigated within 48 hours of receipt	100%	100%	100%

ENVIRONMENTAL & LAND DEVELOPMENT

AGENCY HIGHLIGHTS

The department has seen a continual increase in both residential and commercial developments over the last four years. New residential development is occurring adjacent to existing subdivisions and some of the older platted subdivisions are beginning to see activity. Commercial development is also continuing to grow. Significant new commercial developments include: Capital One Parking deck, Avery Point – Phase 1, Tuckahoe Pines, Kiddie Academy, River Run Manor, Oak Hill East Shopping Center, and Manakin Crossing Shopping Center. We have seen a large increase in the residential development sector with projects like Readers Branch – Sec. 2 & 3; Mosaic – Sections 1, 2, 4 & 5; Breeze Hill Section 4 & 5; Grand Ridge – Sec. 2, Parkside Village – Sect. 4; Reed March – Sec. 1 & 2; Parke View and Tuckahoe Bridge - Sec 1.

In April 2015, the County assumed responsibility for the Virginia Stormwater Management Permit. The operation of program has been operating smoothly and many developers have expressed their appreciation of the efforts to make the program as user friendly as possible. This program requires the owners to maintain and to provide maintenance reports for all installed SMP/BMP facilities on a five-year recurring cycle. The local program authority is responsible for reviewing those reports, maintaining those records and verifying the reports with random field inspections so we are gearing up to begin those inspections in 2020. The department submitted proposed goals and strategies to DEQ as part of their localities WIP III review and these will be used to help develop new Total Maximum Daily Loads (TMDL's) for the river and streams in our region to ensure we meet our 2025 Chesapeake Bay clean-up goals.

The Environmental department has worked with the Planning department on various Code amendments such as Flood Plain Conditional Use Permit for Tuckahoe Pines, Plan of Development expiration extension to 5 years and acceptance of the roads in Parkside Village Sec. 3, Whitehall Creek, Grand Ridge subdivisions and the zoning ordinance update during the past year. The department recently codified a long-standing policy on when certain required improvements must be completed during the development of subdivisions and clarified when more than 1 entrance into a development is required and will be revising those policies as they were modified during the zoning re-write. The Department also collaborated with other County departments to provide technical support to Facilities and Parks and Recreation in reviewing and inspecting improvements at the Tucker Park, Leake's Mill Park, creation of dog parks, the new parking areas at the Administration building, Courthouse Security building, various improvements at the Central High Complex and the new Animal Protection Building. In addition, the environmental department helps to organize the James River Regional Clean up events, the Autumn River Days event, the Goochland Green Day, the James River Water Quality monitoring program and has collaborated with Parks, Recreation and Facilities Management to assist with various projects such as the East End Trails. Recently the department received a grant from the Recreational Trails Grant Program in VA Department of Conservation and Recreation to fund the 1st leg of this trail system. With funding secured from Department of Forestry grants, this allowed us to proceed with the installation of 60 street trees on Broad Street just east of Ashland Road. We received approval from DEQ this year to terminate Post Closure Groundwater Monitoring and have begun the process of requesting termination of post closure methane gas monitoring at the closed Goochland County Landfill.

In collaboration with the County Attorney's office, we developed a Road Service District Policy that was approved by the Board to help assist older developments with private roads in bringing them up to the state's minimum standard and thus allowing them to be accepted into the state system for maintenance. We also worked with the residents of the Bridgewater Subdivision to resolve a long-standing issue with the acceptance of their roads into the state system that resulted in the creation of a Road Service District for those residents. Creation of this district allows the County to proceed with bringing the roads into compliance with the State's

ENVIRONMENTAL & LAND DEVELOPMENT

AGENCY HIGHLIGHTS continued

standards and the residents will repay the County through collection of a special tax over a period of 10 years.

Lastly, the department continues to monitor biosolid activity within the County and works with the Geographical Information Systems department to update our citizen-friendly map on the website that shows the locations of the field applications. This webpage also posts the Daily Application Notices provided to us by the Biosolids Applicators which details where applications are being made and where the material being applied is coming from.

Like the other Community Development departments, the Environmental department has seen an increase in the number and complexity of site plan reviews. Plan of Development, Land Disturbance and Stormwater Permit applications have increased since last year.

FUTURE OUTLOOK

The Department of Community Development is anticipating a continued increase in both residential and commercial development. According to the Planning department's calculations, there are 3,321 residential lots with approved zoning that are platted, or anticipated to be platted, in the next five years. In addition, there are 272 lots pending zoning approval. Staff is also anticipating two large retirement communities, hotel, and numerous retail and industrial projects this year. Staff is also anticipating the County's first mixed use development in Centerville. We are working with FEMA, through the Discovery program, to assess our existing flood maps and resources and suggested to them areas needing additional mapping. This will be very helpful as development in the eastern part of the County continues to grow and our existing resources do not adequately address the impacts of flooding in this area. FEMA uses this process to reevaluate risks in a community and come up with ways to address gaps in flood hazard data, better engage the public in risk management in flood prone areas, better planning that results in reduction or elimination of risk from flooding and gives the locality an enhanced digital platform of flood information.

The Environmental and Land Development staff is poised to review the anticipated development applications in a timely fashion and is looking forward to assisting the Planning Department with the Subdivision Update, development of Major Village Plans and helping General Services Department with any new County Capital Improvement projects.

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1008103 - ENVIRONMENTAL					
SALARY & BENEFITS					
410010 - SALARIES		205,027	211,178	198,248	198,248
410030 - SALARIES - PART TIME		20,150	29,556	29,556	29,556
421000 - FICA BENEFITS		16,206	18,416	17,427	17,427
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		18,063	18,605	19,606	19,606
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		33,684	35,280	35,280	35,280
424000 - GROUP LIFE INSURANCE		2,686	2,766	2,657	2,657
427000 - WORKER'S COMPENSATION		5,713	7,463	6,971	6,971
SALARY & BENEFITS Total		301,528	323,264	309,745	309,745
OPERATING EXPENSE					
430009 - PURCHASED SVCS - UNIFORM		125	800	760	800
430050 - REPAIRS & MAINT		-	500	475	500
430070 - PRINTING AND BINDING		-	600	570	600
430300 - LANDFILL-ENVIROMENTAL		12,936	70,000	38,000	40,000
REMOVAL OF REQUIREMENT FOR GROUNDWATER MONITORING ON ANNUAL BASIS FOR DEQ WAS APPROVED IN APRIL 2019. REMOVAL OF THIS TESTING AND MONITORING REQUIREMENT WILL RESULT IN A \$30,000 REDUCTION IN THIS LINE ITEM. REMAINING BUDGET IS FOR REQUIRED METHANE MONITORING AND REPORTING REQUIREMENTS FOR CLOSED LANDFILL ON HIDDEN ROCK LANE	38,000				
430320 - LANDFILL CAP MAINTENANACE		-	5,000	4,750	5,000
CONTINUED MAINTENANCE OF LANDFILL CAP.	4,750				
451001 - ELECTRICAL SERVICES		-	3,000	2,850	3,000
ELECTRICAL SERVICE OF CLOSED LANDFILL MONITORING	2,850				
452001 - POSTAGE		789	500	475	500
452030 - TELECOMMUNICATIONS		540	800	665	700
452100 - WIRELESS/CELLULAR		531	370	665	700
454020 - OFFICE SUPPLIES		2,272	1,300	1,235	1,300
454090 - VEHICLE/POWER EQUIP SUPPLIES		168	1,000	950	1,000
454300 - BOOKS & SUBSCRIPTIONS		-	400	380	400
454750 - COMPUTER EQUIP -NON CAPITAL		85	500	475	500
454780 - OPERATING SUPPLIES		36	600	570	600
455010 - TRAVEL- MILEAGE		53	600	570	600

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
455040 - TRAVEL EXP - EDUCATION/TRAIN		42	1,200	1,140	1,200
FUNDS ARE NEEDED TO ATTEND REQUIRED TRAINING FOR CERTIFICATION AND RE-CERTIFICATION PROGRAMS FOR E & S AND STORMWATER PROGRAMS. THIS TRAINING IS FOR INSPECTORS, PLAN REVIEWERS AND PROGRAM ADMINISTRATORS. THE CERTIFICATIONS ARE VALID FOR 3 YEARS. THE VARIOUS REQUIRED TRAINING SESSIONS ARE HELD ACROSS THE STATE AND REQUIRE TRAVEL TO ATTEND.	1,140				
455070 - EDUCATION- TUITION/REGISTRAT		1,240	1,500	1,425	1,500
FUNDS ARE NEEDED TO COVER THE COSTS OF REQUIRED TRAINING FOR CERTIFICATION AND RE-CERTIFICATION FOR E & S AND STORMWATER. THIS ALSO INCLUDED FUNDING FOR 2 STAFF MEMBERS TO ATTEND THE ANNUAL ENVIRONMENT VIRGINIA TRAINING AND CONFERENCE. THE CONFERENCE PROVIDES TRAINING TOWARD RE-CERTIFICATION AND IS USED BY DEQ TO UPDATE ATTENDEES ON NEW AND PROPOSED CHANGES IN THE STATE'S ENVIRONMENTAL PROGRAMS.	1,425				
456040 - CONTRACTED SERVICES SUPPORT		-	44,000	41,800	44,000
MONACAN SOIL AND WATER CONSERVATION DISTRICT ANNUAL BUDGET	41,800				
458001 - DUES & MEMBERSHIPS		160	750	713	750
JOIN AND MAINTAIN 2 MEMBERSHIPS IN VAEPO. THE VIRGINIA ENVIRONMENTAL PROFESSIONALS' ORGANIZATION (VAEPO) IS ORGANIZATION THAT PROVIDE SUPPORT FOR LOCAL ENVIRONMENTAL DESIGNERS, ADMINISTRATORS AND INSPECTORS RESPONSIBLE FOR IMPLEMENTING ENVIRONMENTAL CODES AT THE LOCAL LEVEL. THE CODES INITIALLY BEING FOCUSED ON (BUT NOT LIMITED TO) ARE EROSION AND SEDIMENT CONTROL, STORM WATER MANAGEMENT, AND CHESAPEAKE BAY ACT BUT WE ARE TRANSITIONING INTO DEALING WITH OTHER ISSUES LIKE TMDL'S. THIS GROUP IS DESIGNATED TO PERFORM ASSISTANCE WITH EDUCATION AND OUTREACH OF ALL FORMS OF ENVIRONMENTAL CONCERNS. VAEPO HELPS PROVIDE A COMMON VOICE OF ALL MEMBERS TO ALL AGENCIES, ENTITIES AND ELECTED OFFICIALS TO MAKE CERTAIN THE CONCERNS OF THE LOCAL ENVIRONMENTAL IMPACTS ARE CONSIDERED.	713				
460080 - FUEL		1,238	3,000	2,850	3,000
THE CONTINUED TRANSITION OF THE VSMP PROGRAM INTO THE MONITORING OF REQUIRED MAINTENANCE OF THE INSTALLED REQUIRED BMP'S WILL INCREASE THE NEED FOR STAFF TO VISIT SITES MORE OFTEN AND HENCE BE REFLECTED IN INCREASED FUEL USAGE.	2,850				
480050 - LEASE- POSTAGE METER		-	-	475	500
OPERATING EXPENSE Total		20,214	136,420	101,793	107,150
1008103 - ENVIRONMENTAL Total		321,742	459,684	411,538	416,895

Goochland County, Virginia - Adopted Budget FY 2021

ECONOMIC DEVELOPMENT

DESCRIPTION AND FUNCTION

The Department of Economic Development promotes business attraction and retention in Goochland County, and provides staff support to the Economic Development Authority.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 136,807	\$ 229,908	\$ 225,840	\$ 225,006	\$ (4,068)	-1.8%
Operating Costs	57,796	70,850	94,300	93,400	23,450	33.1%
Total Expenditures	194,603	300,758	320,140	318,406	\$ 19,382	6.4%
Revenues	-	-	-	-		
Net County Funds	\$ 194,603	\$ 300,758	\$ 320,140	\$ 318,406		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	1	2.3	2.3	2.3
Part-time Positions	0	0	0	0

EXPLANATION OF CHANGES

The decrease in personnel costs is due to changes in employee benefits. The increase in operating costs is due to additional funding for contracted services and training.

COUNTY STRATEGIC GOALS

	AGENCY PRIMARILY SUPPORTS
1. Efficient, effective and transparent government; emphasis on customer service excellence.	★
2. Balanced development that contributes to the welfare of the community and preserves its rural character.	★
3. Excellence in Financial Management.	★
4. High quality core services including Education, Public Safety, and Community Health.	★
5. Positive work environment with a highly qualified, diverse workforce.	★

Goochland County, Virginia - Adopted Budget FY 2021

ECONOMIC DEVELOPMENT

AGENCY GOALS & OBJECTIVES

- Stimulate investment and job growth through new business development
- Retain and expand existing businesses in Goochland County
- Promote, enhance, and expand tourism offerings in Goochland County
- Maintain an effective and efficient Economic Development Department

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Commercial/Residential Real Estate Ratio (Jan 2019 Commercial)	19.84%	20%	20%
New Taxable Commercial Investment in the County (in millions)	\$20.6M	\$30M	\$30M
New Commercial Investment within Designated Growth Management Areas (in millions)	\$21.6M	\$30M	\$30M
New Commercial Investment within the TCSD (in millions)	\$19.4M	\$15M	\$15M
Number of existing business visits and assistance (CY2019)	48	50	50

AGENCY HIGHLIGHTS

The Economic Development department was reorganized in 2018 to support both business attraction and business retention. Since becoming fully staffed in January 2019, the department has successfully written and began implementation of the Economic Development Strategic Plan. The Plan lays out several goals with detailed objectives and strategies to successfully achieve those goals. Below are highlights from the Plan's strategies that have either been completed or are underway:

Goal 1: Stimulate investment and job growth through new business development

- Increased number of buildings and sites in VA Scan database from 44 to 105. VA Scan is the state's building and sites database used by national companies looking to expand or relocate.
- Create a draft of a West Creek Marketing Plan to better promote a larger served business park.
- Hosted a familiarization tour (FAM tour) with the Virginia Economic Development Partnership to showcase the County.
- Engaged with more than 20 Richmond Regional Commercial Real Estate brokers to better promote Goochland County.
- Created marketing materials geared towards Site Location Consultants and external economic development parties.

Goal 2: Retain and Expand existing businesses in Goochland County

- Created marketing materials to promote offerings to existing businesses

ECONOMIC DEVELOPMENT

AGENCY HIGHLIGHTS continued

Goal 2: Retain and Expand existing businesses in Goochland County continued:

- Attended/hosted 4 ground breaking's and grand openings
- Attended 19 Goochland County Chamber of Commerce events
- 92 Business touches; 12 in-depth assistance
- Held 17 business retention visits
- Attended three business park networking events
- Promoted 19 training opportunities
- Hosted a business walk through Oilville Business Park

Goal 3: Maintain an effective and efficient Economic Development Department

- Launched Facebook and LinkedIn pages to engage with local business owners, and national consultants.
- Made over 30 resource connections
- Updated website with current information
- Created incentive trackers for state and county incentives

In FY2019, both existing and new business contributed \$32.8 million in capital investments to the County. Out of that investment, \$21.6 million is in the County's designated growth areas and \$19.4 million in the Tuckahoe Creek Service District.

FUTURE OUTLOOK

With the restructuring of the Economic Development Department in the Fall of 2018, the County positioned itself to increase the relationships with local and regional partnerships and with the existing Goochland businesses. We also increased the marketing of the County's commercial and industrial properties. Economic Development staff will continue to build relationships with existing businesses, landowners, and stakeholders in the Richmond region.

The Economic Development Coordinator for new business attraction will concentrate on:

- Identifying target markets
- Developing incentive programs and policies
- Creation of a comprehensive catalog of targeted marketing materials

The Economic Development Coordinator for existing business retention will concentrate on:

- Continuing business visits
- Developing incentive programs and policies for existing business expansions
- Business Park Networking / Round-table events
- Business Walks

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1008105 - ECONOMIC DEVELOPMENT					
SALARY & BENEFITS					
410010 - SALARIES		99,881	171,581	169,721	169,721
410090 - PUBLIC OFFICIAL STIPEND		2,100	4,000	4,000	-
421000 - FICA BENEFITS		7,513	9,771	9,629	9,629
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS		7,001	11,252	12,447	12,447
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT		16,001	27,672	27,672	27,672
424000 - GROUP LIFE INSURANCE		1,015	1,673	1,686	1,686
427000 - WORKER'S COMPENSATION		3,295	3,959	3,851	3,851
SALARY & BENEFITS Total		136,807	229,908	229,006	225,006
OPERATING EXPENSE					
430020 - PROFESSIONAL SVC		16	2,500	2,375	2,500
VIRGINIA TECH OFFICE OF ECONOMIC DEVELOPMENT TARGET SECTOR RESEARCH.	2,375				
430060 - CONTRACTED SERVICES		15,785	3,500	16,340	17,200
CONTRACTED SERVICES (WEBSITE \$3,500, CHMURA \$4,000, SALESFORCE \$4,500 AND COSTAR \$5,200)	16,340				
430070 - PRINTING AND BINDING		45	1,000	950	1,000
452001 - POSTAGE		-	300	285	300
452030 - TELECOMMUNICATIONS		322	600	380	400
452100 - WIRELESS/CELLULAR		1,176	2,200	1,425	1,500
454020 - OFFICE SUPPLIES		679	500	950	1,000
INCREASE DUE TO OFFICE MOVING TO NEW LOCATION.	950				
454030 - FOOD SUPPLIES		3,718	-	-	-
454090 - VEHICLE/POWER EQUIP SUPPLIES		-	500	475	500
454300 - BOOKS & SUBSCRIPTIONS		(56)	750	285	300
SUBSCRIPTION TO DAILY PAPERS AND TRADE MAGAZINES	285				
454410 - MARKETING AND PROMOTIONS		20,029	40,000	38,000	40,000
ATTENDING VARIOUS MARKETING EVENTS, TRADE SHOWS, AND TRIPS TO PROMOTE NEW AND EXISTING BUSINESSES.	38,000				
454750 - COMPUTER EQUIP -NON CAPITAL		3,398	-	190	200
455010 - TRAVEL- MILEAGE		2,119	1,000	950	1,000
455020 - MEALS/FOOD OTHER TRAINING		370	2,000	1,900	2,000
455040 - TRAVEL EXP - EDUCATION/TRAIN		2,675	2,000	7,600	8,000
TRAVEL FOR ECONOMIC DEVELOPMENT TRAINING AND CONFERENCES.	7,600				

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
455070 - EDUCATION- TUITION/REGISTRAT		4,204	3,000	5,700	6,000
REGISTRATION FEES FOR TRAINING AND CONFERENCES.	5,700				
456040 - CONTRACTED SERVICES SUPPORT		-	2,000	1,900	2,000
458010 - DUES & MEMBERSHIPS		1,879	2,000	2,375	2,500
VEDA (2), SEDC (2), IEDC (2), CREW, GRACRE	2,375				
460080 - FUEL		225	3,000	2,850	3,000
480010 - LEASE/RENT EQUIPMENT		1,212	4,000	3,800	4,000
COPIER LEASE	3,800				
OPERATING EXPENSE Total		57,796	70,850	88,730	93,400
1008105 - ECONOMIC DEVELOPMENT Total		194,603	300,758	317,736	318,406

PAYMENTS TO EDA

DESCRIPTION AND FUNCTION

This budget consists of payments made to the Economic Development Authority (EDA) component unit. The two primary payments include: \$25,000 in annual reimbursements to the EDA as related to a 2010 Performance Agreement that involving water infrastructure incentives; and an annual reimbursement grant to Capital One Bank as related to a 2001 Performance Agreement.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Costs	238,766	235,000	275,000	275,000	40,000	17.0%
Total Expenditures	238,766	235,000	275,000	275,000	\$ 40,000	17.0%
Revenues	-	-	-	-		
Net County Funds	\$ 238,766	\$ 235,000	\$ 275,000	\$ 275,000		

EXPLANATION OF CHANGES

Performance agreement rebates are primarily based on real estate tax revenues. The real estate values are increasing along with the tax revenues and the rebates increase accordingly.

COUNTY STRATEGIC GOALS

AGENCY SUPPORTS PRIMARILY

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1008150 - PAYMENT TO EDA					
OPERATING EXPENSE					
499710 - GF TRANSFER TO EDA		238,766	235,000	275,000	275,000
OPERATING EXPENSE Total		238,766	235,000	275,000	275,000
1008150 - PAYMENT TO EDA Total		238,766	235,000	275,000	275,000

Goochland County, Virginia - Adopted Budget FY 2021

VPI EXTENSION PROGRAM

DESCRIPTION AND FUNCTION

The Goochland County office of the Virginia Cooperative Extension is the local connection to Virginia's land-grant universities, Virginia Tech and Virginia State University. Through educational programs based on research and developed with input from local stakeholders, staff help the citizens of Goochland County improve their lives through programs in Agriculture and Natural Resources, Family and Consumer Sciences, 4-H Youth Development, and Community Viability.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 16,885	\$ 19,485	\$ 20,377	\$ 20,377	\$ 892	4.6%
Operating Costs	35,833	48,349	43,576	45,816	(4,773)	-9.9%
Total Expenditures	52,718	67,834	63,953	66,193	\$ (3,881)	-5.7%
Revenues	-	-	-	-		
Net County Funds	\$ 52,718	\$ 67,834	\$ 63,953	\$ 66,193		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	0	0	0	0
Part-time Positions	1	1	1	1

EXPLANATION OF CHANGES

The increase in personnel costs is due to normal benefits increases. The decrease in operating costs is due to a decrease in telecommunications and budget cuts in anticipation of the economic impact caused by the pandemic.

COUNTY STRATEGIC GOALS

1. Efficient, effective and transparent government; emphasis on customer service excellence.
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management.
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.

AGENCY
PRIMARILY
SUPPORTS



Goochland County, Virginia - Adopted Budget FY 2021

VPI EXTENSION PROGRAM

AGENCY GOALS & OBJECTIVES

- Continue to evaluate, develop, and implement services and programs that meet citizen demands while efficiently utilizing resources.
- Continue to work cooperatively and support Goochland County centric events such as Field Days of the Past.
- To work with the County to actively promote agricultural education/agritourism initiatives in Goochland County.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Citizen Uses/Department Reach	45080	45000	45000
Volunteer Hours	27854	27000	27000
4-H Participants	3081	2500	2500
Agriculture and Natural Resources Participants	2262	2100	2200

AGENCY HIGHLIGHTS

The Goochland County branch of the Virginia Cooperative Extension served an estimated 45,000 individuals in FY 2018. Among those served, 4,300 were program participants, 800 walk in clientele, 1,000 in-school participants, and approximately 39,000 people impacted through Extension special event participation. With an active volunteer force, Goochland VCE volunteers recorded over 27,000 volunteer hours in the previous fiscal year.

FUTURE OUTLOOK

The Virginia Cooperative Extension of Goochland County provides a vast array of programs and services to County residents. Demand for programming and services by the community as well as the school system have been increasing. Current resources are utilized to their fullest extent by Extension staff.

Current Extension staff, excluding the Unit Coordinator, 4-H Agent, are primarily working with adult oriented services and resources whereas the largest areas of growth are for ages 5-19. Additional part time staff will be needed to assist with meeting the demands of this particular age group.

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1008301 - VPI EXTENSION PROGRAM					
SALARY & BENEFITS					
410030 - SALARIES - PART TIME		15,685	18,000	19,000	19,000
421000 - FICA BENEFITS		1,200	1,485	1,377	1,377
SALARY & BENEFITS Total		16,885	19,485	20,377	20,377
OPERATING EXPENSE					
430050 - REPAIRS & MAINT		2,467	700	1,050	1,050
430090 - INVESTIGATION SERVICES		-	400	-	-
452030 - TELECOMMUNICATIONS		1,509	2,000	1,045	1,100
454020 - OFFICE SUPPLIES		1,261	1,750	1,900	2,000
455040 - TRAVEL EXP - EDUCATION/TRAIN		-	600	-	-
456040 - CONTRACTED SERVICES SUPPORT		30,313	41,349	38,108	40,116
458001 - DUES & MEMBERSHIPS		-	300	285	300
458060 - 4-H CENTERS		-	500	475	500
460080 - FUEL		284	750	713	750
OPERATING EXPENSE Total		35,833	48,349	43,576	45,816
1008301 - VPI EXTENSION PROGRAM Total		52,718	67,834	63,953	66,193



Debt Service & Other

Goochland County, Virginia - Adopted Budget FY 2021

DEBT SERVICE

DESCRIPTION AND FUNCTION

The budget for Debt Service supports the County's annual payments toward long-term and short-term obligations for County and School facilities and reserves funds for future anticipated debt service. Debt service is funded by ongoing revenues of the general fund and reserves. In the Commonwealth of Virginia, there is no statutory limitation on the amount of general obligation debt the County may incur. The County has a debt policy that imposes limits on the amount of total debt and debt service the general fund can incur.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Costs	<u>3,414,366</u>	<u>3,802,309</u>	<u>2,701,000</u>	<u>3,801,000</u>	<u>(1,101,309)</u>	<u>-29.0%</u>
Total Expenditures	3,414,366	3,802,309	2,701,000	3,801,000	<u>\$(1,101,309)</u>	<u>-29.0%</u>
Revenues	-	-	-	-		
Net County Funds	\$ 3,414,366	\$ 3,802,309	\$ 2,701,000	\$ 3,801,000		

EXPLANATION OF CHANGES

For FY2021 Goochland is not building the reserve for debt payments.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
2. Balanced development that contributes to the welfare of the community and preserves its rural character.
3. Excellence in Financial Management. ★
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.

Goochland County, Virginia - Adopted Budget FY 2021

DEBT SERVICE

The following is the debt portion of the Goochland County Financial Management Policies (see appendix):

DEBT POLICIES

1. The County will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances more than policy targets, and "pay-as-you-go" appropriations. Pay-as-you-go appropriations will be adopted as part of the operating budget.
2. When the County finances capital improvements or other projects by issuing bonds, or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project.
3. In the Commonwealth of Virginia, there is no statutory limitation on the amount of debt a County can issue. The County has set its own debt ratio guidelines as part of sound financial management practices. Debt ratios will be annually calculated and included in the review of financial trends. The County will comply with the following debt ratio guidelines:
 - a. Net debt as a percentage of taxable assessed value of real estate shall not exceed 2.5%. Net debt shall be defined to include bond issuance directly supported by the general fund. Projects such as the VRA obligation for the Tuckahoe Creek Service District which is supported by a dedicated stream of revenues (separate ad valorem tax and revenue sharing agreement) or other self-supporting obligations will not be included. To the extent that the County provides general fund support, the proportionate share of the debt that the County is supporting will be included in this ratio.
 - b. The ratio of debt service expenditures as a percent of total general fund expenditures (including transfers to other funds) shall have a target of 10%, with a ceiling of 12%. As discussed in section 3a, debt with either a dedicated stream of revenues or self-supporting debt will not be included in the calculation. To the extent that the County provides general fund support (outside of the dedicated revenue stream or revenue sharing agreement), the amount of that support will be included in this ratio.

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1009103 - DEBT SERVICE					
470070 - COMPUTER EQUIPMENT		76,556	101,140	-	-
491000 - REDEMPTION OF PRINCIPAL		2,887,000	3,330,000	2,413,000	3,513,000
492000 - INTEREST		450,205	370,169	287,000	287,000
492400 - TRUSTEE FEES ADMIN COST DEBT		605	1,000	1,000	1,000
1009103 - DEBT SERVICE Total		3,414,366	3,802,309	2,701,000	3,801,000

Goochland County, Virginia - Adopted Budget FY 2021

NONDEPARTMENTAL COUNTYWIDE

DESCRIPTION AND FUNCTION

The budget for Countywide expenditures includes budgetary appropriations that aren't specific to any County department.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ -	\$ -	\$ -	\$ 444,892	\$ -	0.0%
Operating Costs	<u>236,600</u>	<u>458,663</u>	<u>663,116</u>	<u>462,175</u>	<u>204,453</u>	<u>44.6%</u>
Total Expenditures	236,600	458,663	663,116	907,067	\$ 204,453	44.6%
Revenues	-	-	-	-		
Net County Funds	\$ 236,600	\$ 458,663	\$ 663,116	\$ 907,067		

EXPLANATION OF CHANGES

The increase in operating costs is due to an increase in the reserve for contingencies. This increase is due to potential unknown expenses that may occur as a result of the pandemic.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
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3. Excellence in Financial Management. ★
4. High quality core services including Education, Public Safety, and Community Health.
5. Positive work environment with a highly qualified, diverse workforce.

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1009900 - NONDEPARTMENTAL					
426000 - UNEMPLOYMENT INSURANCE		-	5,000	2,000	2,000
427500 - RETIREE HEALTH CARE CREDIT		35,734	35,000	35,000	35,000
430020 - PROFESSIONAL SVC		-	10,000	-	-
453003 - VEHICLE INSURANCE		90,751	90,000	95,000	95,000
453004 - INSURANCE-PROPERTY/LIABILITY		39,647	40,000	50,000	50,000
453020 - INSURANCE -BOILER		5,535	5,200	6,000	6,000
453060 - SURETY BONDS		2,175	2,175	2,175	2,175
453070 - INSURANCE-PUBLIC OFFICIAL LIAB		10,799	11,148	7,000	7,000
453080 - INS-GEN LIAB. F/R UMBREL VESP		17,389	20,000	25,000	25,000
453110 - LINE OF DUTY ACT INSURANCE		34,570	33,000	40,000	40,000
458003 - RESERVE FOR CONTINGENCY		-	-	400,941	200,000
490900 - EMPLOYEE COMPENSATION		-	-	-	444,892
491000 - REDEMPTION OF PRINCIPAL		-	207,140	-	-
1009900 - NONDEPARTMENTAL Total		236,600	458,663	663,116	907,067

FUND TRANSFERS

DESCRIPTION AND FUNCTION

The budgets for Fund Transfers support transfers made from the County's general fund to other funds.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating Costs	30,505,658	29,183,745	24,987,586	26,819,457	(4,196,159)	-14.4%
Total Expenditures	30,505,658	29,183,745	24,987,586	26,819,457	\$(4,196,159)	-14.4%
Revenues	-	-	-	-		
Net County Funds	\$ 30,505,658	\$29,183,745	\$ 24,987,586	\$ 26,819,457		

EXPLANATION OF CHANGES

The decrease in operating costs is due to budget cuts in anticipation of the economic impact caused by the pandemic.

COUNTY STRATEGIC GOALS

AGENCY
PRIMARILY SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
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Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
1009901 - TRANSFERS TO OTHER FUNDS					
499140 - GF XFER TO SS		629,184	709,545	757,586	799,457
499300 - GF XFER TO CIP		6,843,515	4,201,200	-	840,000
499310 - GF XFER TO SCHOOL CIP		-	-	-	-
499400 - GF XFER TO UTILITIES		-	-	-	-
499570 - GF XFER TO OCS		723,920	943,000	900,000	900,000
499623 - GF XFER TO SCH OPER		22,102,823	23,330,000	23,330,000	24,280,000
499624 - GF XFER TO TXBK		206,216	-	-	-
1009901 - TRANSFERS TO OTHER FUNDS Total		30,505,658	29,183,745	24,987,586	26,819,457



Schools

GOOCHLAND PUBLIC SCHOOLS

Goochland County Public Schools has five primary funds, with the Board of Supervisors adopting a budget for each fund in April (and amended this year in June) based on the request and approval of the School Board, as well as the availability of local funds.

This year's School budget is very different than normal. For over four months, we sought input from stakeholders and carefully planned a budget that met our strategic goal initiatives. The requested FY2021 budget was balanced in all funds with 4.1% higher funding from Goochland County, 3.2% higher funding from the state and a 2.4% drop in federal funding. This budget included 1.92 more FTE (part-time reading specialist, counselor and work-based learning coordinator plus the first social worker less two teaching positions due to lower enrollment) as well as a 3% merit raise for all staff. The School Board approved this budget on February 25, 2020 and the budget was presented to the Board of Supervisors on March 4, 2020 where it was well-received. **Unfortunately, the economy collapsed as the global pandemic forced schools to shut down for the year in mid-March and the Schools rebuilt their budget in a month.** With direction from the County, the Virginia Department of Education, and economists the School Board adopted a scaled back budget on May 12, 2020 with no salary increases that was \$1.3 million less than originally budgeted and \$107,000 less than the previous year. The new, amended budget included a new \$255,000 federal grant for coronavirus-related costs so, in reality, **the Schools amended budget was \$362,000 less than the FY2020 budget with a loss of 1.9 FTE.** To do this all discretionary spending was removed, no new positions were included and one position was eliminated.

The School Board has a [separate budget document](#)* (that describes each of these funds in detail, with narrative descriptions, revenue and expenditure summaries, and strategic plan goals and initiatives. Although this budget document reflects the originally adopted budget, most of the trend information and school instructional and operating narratives are still valid. The funds summarized in the following pages include:

- School Operating Fund (623)
- School Textbook Fund (624)
- School Special Revenue Fund (626)
- School Cafeteria Fund (627)
- School Grant Fund (628)

*The School Board's budget website: <http://goochlandschools.org/school-board/budget-and-finance/>

Goochland County, Virginia - FY2021 Adopted Budget

Revenues Budget

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
SCHOOLS				
SCHOOL OPERATING				
LOCAL REVENUES	434,930	329,230	321,341	321,341
STATE REVENUES	7,374,442	7,591,030	7,589,350	7,589,350
STATE BOND PROCEEDS	428,793	180,000	180,000	180,000
COUNTY TRANSFERS	22,102,823	23,120,564	23,115,060	23,115,060
SCHOOL OPERATING Total	30,340,988	31,220,824	31,205,751	31,205,751
SCHOOL TEXTBOOK				
STATE REVENUES	51,554	52,359	53,735	53,735
COUNTY TRANSFERS	206,216	209,436	214,940	214,940
SCHOOL TEXTBOOK Total	257,770	261,795	268,675	268,675
SCHOOL OTHER SPECIAL REVENUE				
LOCAL REVENUES	122,205	185,459	233,863	233,863
SCHOOL OTHER SPECIAL REVENUE Total	122,205	185,459	233,863	233,863
SCHOOL CAFETERIA				
LOCAL REVENUES	532,662	556,512	565,325	565,325
STATE REVENUES	10,509	11,375	10,952	10,952
FEDERAL REVENUES	510,747	546,420	538,078	538,078
SCHOOL CAFETERIA Total	1,053,918	1,114,307	1,114,355	1,114,355
SCHOOL FEDERAL GRANTS				
FEDERAL REVENUES	1,244,536	1,192,902	1,419,670	1,419,670
SCHOOL FEDERAL GRANTS Total	1,244,536	1,192,902	1,419,670	1,419,670
SCHOOLS Total	33,019,417	33,975,287	34,242,314	34,242,314

Goochland County, Virginia - FY2021 Adopted Budget Expenditures Budget

		FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
SCHOOLS					
SCHOOL OPERATING					
	INSTRUCTION	20,687,311	21,586,304	21,981,700	21,981,700
	ADMINISTRATION/HEALTH	1,823,790	2,017,598	2,027,339	2,027,339
	TRANSPORTATION	2,014,732	2,540,753	2,317,561	2,317,561
	OPERATIONS & MAINTENANCE	2,945,699	2,649,867	2,659,595	2,659,595
	FACILITIES	4,000	5,000	5,000	5,000
	TECHNOLOGY	2,484,100	2,421,302	2,214,556	2,214,556
SCHOOL OPERATING Total		29,959,632	31,220,824	31,205,751	31,205,751
SCHOOL TEXTBOOK					
	INSTRUCTION	159,306	127,245	164,875	164,875
	TECHNOLOGY	168,030	134,550	103,800	103,800
SCHOOL TEXTBOOK Total		327,336	261,795	268,675	268,675
SCHOOL OTHER SPECIAL REVENUE					
	INSTRUCTION	70,216	137,059	185,463	185,463
	TRANSPORTATION	1,617	-	-	-
	TECHNOLOGY	22,821	48,400	48,400	48,400
SCHOOL OTHER SPECIAL REVENUE Total		94,654	185,459	233,863	233,863
SCHOOL CAFETERIA					
	SCHOOL FOOD SERVICES	1,054,007	1,114,307	1,114,355	1,114,355
SCHOOL CAFETERIA Total		1,054,007	1,114,307	1,114,355	1,114,355
SCHOOL FEDERAL GRANTS					
	INSTRUCTION	1,224,639	1,182,902	1,406,550	1,406,550
	TRANSPORTATION	1,392	-	-	-
	TECHNOLOGY	18,506	10,000	13,120	13,120
SCHOOL FEDERAL GRANTS Total		1,244,537	1,192,902	1,419,670	1,419,670
SCHOOLS Total		32,680,166	33,975,287	34,242,314	34,242,314



Social Services

DEPARTMENT OF SOCIAL SERVICES

DESCRIPTION AND FUNCTION

Goochland Social Services provides services ranging from protective services for children, aged and disabled to day care, foster care and adoption services. The agency administers the SNAP (formerly Food Stamp) program, Medicaid, Auxiliary grants, TANF and other financial and energy assistance programs.

The agency is the administrator of the County's Community Action program. Goochland Community Action program provides assistance to income eligible residents with rent, mortgage, utility, medication, and medical supplies. The grant also collaborates with local organizations such as Goochland Public Schools and Goochland Cares. This program offers job training and certification for adults wishing to further their education. All services for this program is based on income.

DAY CARE SERVICES

Child Care-This program provides funding to enhance the quality, affordability, and supply of child care available to families. Child care services are child-centered, family-focused services that support the family goals of economic self-sufficiency and child development by providing for the supervision, protection, and well-being of a child while the parent is participating in an approved activity. Policies and service strategies are designed to provide low-income families with the financial resources to find and afford quality child care for their children and to ensure that subsidy dollars are provided to the neediest families.

PUBLIC ASSISTANCE PROGRAMS

Medicaid - Medicaid makes direct payments to health care services providers for eligible low- income individuals and families who are unable to pay for medical services. Medicaid pays for a variety of medical services including prescription drugs; doctor visits, nursing facility care and hospital care.

Temporary Assistance to Needy families (TANF) - TANF provides income eligible families with temporary financial assistance.

Supplemental Nutrition Assistance Program (formerly known as Food Stamps) – SNAP supplements the food budgets of low-income households to help assure needy persons an adequate diet. Eligibility is determined by financial need, household size, and non-financial criteria such as citizen status, student status and work registration.

Auxiliary Grant Program - The Auxiliary grant program provides financial assistance with the cost of room and board for eligible elderly, blind or disabled adults who reside in assisted living facilities.

PURCHASED SERVICES

Adult Services-The Adult Services Program assists elderly individuals or disabled adults who have an impairment and need services to enhance self-sufficiency and improve their quality of life. Services offered include companion services, assessments for adults entering/residing in assisted living facilities and screenings for adults entering nursing facilities or who need Medicaid-funded home and community-based waivers. Services are designed to help adults remain as independent as possible, preferably in their own home. The goal is to strengthen appropriate family and social supports and reduce the need for institutional placement.

Adult Protective Services-Adult Protective Services investigates reports of abuse, neglect, and exploitation of adults 60 years of age or older and incapacitated adults age 18 or older. If protective services are needed and accepted by the individual, Goochland Social Services staff may arrange for a wide variety of services to stop the mistreatment or prevent further mistreatment. Services offered may include home-based care, adult day services

Goochland County, Virginia - Adopted Budget FY 2021

DEPARTMENT OF SOCIAL SERVICES

PURCHASED SERVICES continued

adult foster care, nutrition services and legal intervention in order to protect the adult.

Foster Care Services-Once it is determined that a child must leave the family and go into foster care, services become available to them, which are designed to promote child safety and well-being within a nurturing, family environment. Foster Care involves placing a child with a foster family, group home, residential children's facility or an independent living arrangement.

Prevention Services-Prevention Services includes counseling for children and families, crisis intervention, providing basic needs such as food, furniture, clothing and shelter.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 1,552,747	\$ 1,613,222	\$ 1,760,214	\$1,760,214	\$ 146,992	9.1%
Operating Costs	888,437	1,090,344	1,008,484	1,008,484	(81,860)	-7.5%
Total Expenditures	2,441,184	2,703,566	2,768,698	2,768,698	\$ 65,132	2.4%
Revenues	1,792,366	1,919,021	1,911,112	1,911,022		
Transfer DSS Fund Balance	-	75,000	100,000	100,000		
Net County Funds	\$ 648,818	\$ 709,545	\$ 757,586	\$ 757,676		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	22	22	22	22
Part-time Positions	5	5	5	5

EXPLANATION OF CHANGES

The increase in personnel costs is due to normal benefits increases. Operating costs have decreased due to a reduction in state and federal funding.

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
2. Balanced development that contributes to the welfare of the community and preserves its rural character. ★
3. Excellence in Financial Management. ★
4. High quality core services including Education, Public Safety, and Community Health. ★
5. Positive work environment with a highly qualified, diverse workforce. ★

Goochland County, Virginia - Adopted Budget FY 2021
DEPARTMENT OF SOCIAL SERVICES

AGENCY GOALS & OBJECTIVES

To promote self-reliance, foster prevention, and provide protection to strengthen families and individuals by offering services and linking them to community resources.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Timeliness of processing SNAP, Medicaid and TANF applications (average)	100%	100%	100%
Congregate foster care placements (16% of less)	8.6%	<8.6%	<8.6%
Reduce staff vacancy rate	13.63%	<5%	<5%

AGENCY HIGHLIGHTS

- * Family engagement meetings
- * On-going partnerships with community organizations
- * Medicaid expansion

FUTURE OUTLOOK

Challenges:

- Staff retirements
- Staff turnover (competition from surrounding localities)
- Proposed changes to Federal and State policies (Families First Prevention Act, SNAP changes)

Opportunities:

- New Technology for Services staff
- New Database for Child Welfare staff for tracking Child Abuse and Foster care data
- New Database for Employee Tracking (Human Resource system)
- SNAP "Take the Pledge"

Goochland County, Virginia - FY2021 Adopted Budget Revenues Budget

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
DEPARTMENT OF SOCIAL SERVICES				
1400018 - MISCELLANEOUS				
318303 - OTHER REBATES AND REFUNDS	1,929	-	90	-
1400018 - MISCELLANEOUS Total	1,929	-	90	-
1400019 - RECOVERED COSTS				
319250 - HEALTH INSURANCE RECOVERY	18,558	-	-	-
1400019 - RECOVERED COSTS Total	18,558	-	-	-
1400024 - CATEGORICAL STATE AID				
324504 - STATE PUBLIC ASSISTANCE	201,809	282,041	241,135	241,135
324505 - STATE PURCHASED SERVICES	5,095	8,922	13,144	13,144
1400024 - CATEGORICAL STATE AID Total	473,280	624,420	587,154	587,154
1400033 - CATEGORICAL FEDERAL AID				
335002 - FED COMMUNITY ACTION	252,054	296,512	285,425	285,425
335003 - ADMIN/DIRECT SRVC	837,174	726,994	803,909	803,909
335004 - DAY CARE SERVICES	(216)	-	-	-
1400033 - CATEGORICAL FEDERAL AID Total	1,298,599	1,294,601	1,323,868	1,323,868
1400051 - TRANSFERS FROM PRIMARY GOVT				
351570 - TRANSFER FROM GENERAL FUND	629,184	709,545	757,586	757,676
1400051 - TRANSFERS FROM PRIMARY GOVT Total	629,184	709,545	757,586	757,676
1400090 - PRIOR YEAR BALANCE INTER XFER				
390000 - USE OF PRIOR YEAR BALANCE	-	75,000	100,000	100,000
1400090 - PRIOR YEAR BALANCE INTER XFER Total	-	75,000	100,000	100,000
DEPARTMENT OF SOCIAL SERVICES Total	2,421,551	2,703,566	2,768,698	2,768,698

Goochland County, Virginia - FY2021 Adopted Budget Expenditures Budget

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
DEPARTMENT OF SOCIAL SERVICES				
1405301 - ADMIN/DIRECT SERVICES -DSS				
410010 - SALARIES	1,136,772	1,177,127	1,297,667	1,297,667
421000 - FICA BENEFITS	82,020	90,050	99,272	99,272
422100 - VRS BENEFITS PLAN 1& 2 EMPLS	90,108	93,803	120,336	120,336
423000 - HOSPITAL/MEDICAL HMP BENEFITS	229,757	230,794	223,632	223,632
424000 - GROUP LIFE INSURANCE	13,154	13,948	15,807	15,807
426000 - UNEMPLOYMENT INSURANCE	-	3,000	1,500	1,500
427000 - WORKER'S COMPENSATION	-	4,500	2,000	2,000
430001 - PURCHASED SVCS - LEGAL	40,000	44,000	44,000	44,000
458000 - MISCELLANEOUS	169,490	95,520	106,175	106,175
1405301 - ADMIN/DIRECT SERVICES -DSS Total	1,761,301	1,752,742	1,910,389	1,910,389
1405302 - PUBLIC ASSISTANCE				
458000 - PUBLIC ASSISTANCE MISC EXP	335,699	499,712	418,500	418,500
1405302 - PUBLIC ASSISTANCE Total	335,699	499,712	418,500	418,500
1405303 - COMMUNITY ACTION ADMIN				
430000 - COMM ACTION PURCHASED SERVICES	16,972	12,000	30,100	30,100
1405303 - COMMUNITY ACTION ADMIN Total	17,908	12,000	30,100	30,100
1405304 - COMMUNITY ACTION TANF				
430000 - TANF PURCHASED SERVICES	88,341	93,750	93,750	93,750
1405304 - COMMUNITY ACTION TANF Total	88,341	93,750	93,750	93,750
1405305 - COMMUNITY ACTION CSBG				
458000 - COMMUNITY ACTION CSBG	146,670	190,762	161,575	161,575
1405305 - COMMUNITY ACTION CSBG Total	146,670	190,762	161,575	161,575
1405309 - PURCHASED SERVICES				
458000 - PURCHASED SVC MISCELLANEOUS	91,266	154,600	154,384	154,384
1405309 - PURCHASED SERVICES Total	91,266	154,600	154,384	154,384
DEPARTMENT OF SOCIAL SERVICES Total	2,441,184	2,703,566	2,768,698	2,768,698



Office of Children's Services

Goochland County, Virginia - Adopted Budget FY 2021

OFFICE OF CHILDREN'S SERVICES

DESCRIPTION AND FUNCTION

The Goochland Office of Children's Services (OCS) coordinates all matters pertaining to the OCS and the Virginia Juvenile Community Crime Control Act (VJCCCA) in Goochland.

Office of Children's Services: Program functions include staffing the Goochland Community Policy & Management Team (CPMT) and the Family Assessment Planning Team (FAPT), serving as a liaison between the teams, coordinating the implementation of OCS funded services including utilization management and reporting, monitoring the OCS budget and making budgetary, operational and programming recommendations to the CPMT and County Administrator.

Additional responsibilities include (1) coordinating service delivery and identifying service strengths and gaps in collaboration with the Juvenile Court, Schools, Social Services, Community Services, Health Department, Court Appointed Special Advocates, public and private service providers, religious organizations, youth and families, and other parties involved with human services in the Goochland community; (2) Directing resource development, program development and oversight; and (3) Assisting the CPMT in advocating for changes in law and policies and procedures that will improve community conditions for youth development.

Virginia Community Crime Control Act (VJCCCA): Goochland OCS (1) coordinates court ordered community service for juveniles in Goochland County, (2) provides required reports to the Department of Juvenile Justice, and (3) monitors the program budget.

FINANCIAL DATA

Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 92,177	\$ 93,451	\$ 99,741	\$ 99,741	\$ 6,290	6.7%
Operating Costs	997,305	1,674,747	1,751,335	1,751,335	76,588	4.6%
Total Expenditures	1,089,482	1,768,198	1,851,076	1,851,076	\$ 82,878	4.7%
Revenues	379,387	778,445	868,076	868,076		
Transfer CSV Fund Balance	-	46,753	83,000	83,000		
Net County Funds	\$ 710,095	\$ 943,000	\$ 900,000	\$ 900,000		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	1	1	1	1
Part-time Positions	0	0	0	0

EXPLANATION OF CHANGES

The increase in personnel costs is due to normal benefits increases. Operating costs have increased due to anticipated vendor fee increases.

OFFICE OF CHILDREN'S SERVICES

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY SUPPORTS

- 1. Efficient, effective and transparent government; emphasis on customer service excellence. ★
- 2. Balanced development that contributes to the welfare of the community and preserves its rural character.
- 3. Excellence in Financial Management. ★
- 4. High quality core services including Education, Public Safety, and Community Health. ★
- 5. Positive work environment with a highly qualified, diverse workforce.

AGENCY GOALS & OBJECTIVES

- Empower families and children to maximize their success in their home, school, and community.
- Prepare students for life through learning in the least restrictive environment.
- Manage fiscal resources prudently to achieve favorable outcomes for the children and families served.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
The number of children in foster care who achieve permanency.	7	4	2
Students funded through CSA who graduate on time.	3	1	1

OFFICE OF CHILDREN'S SERVICES

AGENCY HIGHLIGHTS

Office of Children's Services (OCS) is mandated for services as defined in the State code. Children funded by OCS currently require intense services such as Residential Treatment and Private Day Special Education. In addition to the increased population and increased service needs of the mandated OCS population, vendors have increased their service rates. OCS, along with Social Services have achieved positive outcomes for children and families in their care thereby reducing the financial burden on the county.

FUTURE OUTLOOK

Challenges: Medicaid changes in the process for accessing residential care for youth with mental health challenges has taken control of the process away from local programs and placed it with private contractors. During FY 18 and so far in FY 19, Goochland County has experienced an increase in new requests for residential services through new parent referrals for services.

Additionally, the General Assembly has initiated a rate study to address the rising costs of special education private day education funding across the Commonwealth and capped the increase in state allocation for placements to 2% annually, The implications for local CSA expenditures are unknown at this time.

Opportunities: Goochland County is constantly seeking public- private partnership opportunities to provide preventative support services to families. During FY 2018, UMFS and Goochland partnered to make Family Support Partners available free to qualifying families. this service places parents who have experience navigating the mental health system in partnership with Goochland families seeking help, to support their efforts to help their children and strengthen their family.

Goochland County, Virginia - FY2021 Adopted Budget

Revenues Budget

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
OFFICE OF CHILDREN'S SERVICES				
5700016 - CHARGES FOR SERVICES				
316001 - MISC CHARGES FOR SERVICES	(1,250)	(1,000)	(1,100)	(1,100)
5700016 - CHARGES FOR SERVICES Total	(1,250)	(1,000)	(1,100)	(1,100)
5700018 - MISCELLANEOUS				
318000 - MISCELLANEOUS REVENUE	(24,154)	(29,000)	(25,000)	(25,000)
5700018 - MISCELLANEOUS Total	(24,154)	(29,000)	(25,000)	(25,000)
5700024 - CATEGORICAL STATE AID				
324501 - OFFICE OF CHILDRENS SERVICES	(347,398)	(741,860)	(827,391)	(827,391)
324502 - OCS VJCCA	(6,585)	(6,585)	(6,585)	(6,585)
324503 - OCS ADMIN	-	-	-	-
5700024 - CATEGORICAL STATE AID Total	(353,983)	(748,445)	(833,976)	(833,976)
5700033 - CATEGORICAL FEDERAL AID				
335001 - OFFICE OF CHILDRENS SERVICES	-	-	(8,000)	(8,000)
5700033 - CATEGORICAL FEDERAL AID Total	-	-	(8,000)	(8,000)
5700051 - PAYMENTS FROM PRIMARY GOVT				
351570 - TRANSFER FROM GENERAL FUND	(723,920)	(943,000)	(900,000)	(900,000)
5700051 - PAYMENTS FROM PRIMARY GOVT Total	(723,920)	(943,000)	(900,000)	(900,000)
5700090 - PRIOR YEAR BALANCE INTER XFER				
390000 - USE OF PRIOR YEAR BALANCE	-	(46,753)	(83,000)	(83,000)
5700090 - PRIOR YEAR BALANCE INTER XFER Total	-	(46,753)	(83,000)	(83,000)
OFFICE OF CHILDREN'S SERVICES Total	(1,103,307)	(1,768,198)	(1,851,076)	(1,851,076)

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
5705309 - OCS PURCHASE OF SERVICES				
OPERATING EXPENSE				
430000 - PURCHASED SERVICES	989,214	1,659,402	-	-
457140 - FAMILY FOSTER CARE	-	-	954,000	954,000
457150 - SPECIAL EDUCATION	-	-	577,500	577,500
457190 - MENTAL HEALTH	-	-	200,000	200,000
OPERATING EXPENSE Total	989,214	1,659,402	1,731,500	1,731,500
5705309 - OCS PURCHASE OF SERVICES Total	989,214	1,659,402	1,731,500	1,731,500
5705701 - OCS ADMIN				
SALARY & BENEFITS				
410010 - SALARIES	71,507	71,507	77,335	77,335
410090 - PUBLIC OFFICIAL STIPEND	700	1,000	-	-
421000 - FICA BENEFITS	5,360	5,470	5,916	5,916
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS	6,300	6,300	7,648	7,648
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT	7,320	7,736	7,736	7,736
424000 - GROUP LIFE INSURANCE	937	937	1,036	1,036
427000 - WORKER'S COMPENSATION	53	501	70	70
SALARY & BENEFITS Total	92,177	93,451	99,741	99,741
OPERATING EXPENSE				
430015 - PARENT REIMBURSEMENT	-	1,200	1,200	1,200
430070 - PRINTING AND BINDING	-	100	100	100
452001 - POSTAGE	125	700	700	700
452030 - TELECOMMUNICATIONS	359	660	400	400
452040 - TELECOM-AGENCY BILLING	-	-	-	-
452100 - WIRELESS/CELLULAR	602	600	1,200	1,200
453140 - SOFTWARE/LICENSES	1,717	2,000	6,800	6,800
454020 - OFFICE SUPPLIES	792	1,500	1,500	1,500
455010 - TRAVEL- MILEAGE	204	650	-	-
455040 - TRAVEL EXP - EDUCATION/TRAIN	501	750	750	750

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
455070 - EDUCATION- TUITION/REGISTRAT	309	500	500	500
457140 - FAMILY FOSTER CARE	-	-	-	-
457150 - SPECIAL EDUCATION	-	-	-	-
458001 - DUES & MEMBERSHIPS	-	100	100	100
458005 - CLASSES-PREVENTION	3,400	6,585	6,585	6,585
470020 - FURNITURE & FIXTURES	-	-	-	-
470070 - COMPUTER EQUIPMENT	-	-	-	-
480050 - LEASE- POSTAGE METER	82	-	-	-
OPERATING EXPENSE Total	8,091	15,345	19,835	19,835
5705701 - OCS ADMIN Total	100,267	108,796	119,576	119,576
TOTAL OFFICE OF CHILDREN'S SERVICES	1,089,481	1,768,198	1,851,076	1,851,076



Public Utilities

Goochland County, Virginia - Adopted Budget FY 2021

GOOCHLAND PUBLIC UTILITIES

DESCRIPTION AND FUNCTION

The Department of Public Utilities (DPU) is generally responsible for the procurement, installation, operation, and maintenance of the County's water and wastewater infrastructure, billing customers, responding to Miss Utility locate tickets, reviewing and approving construction plans, providing construction inspections, and providing construction administration. DPU currently operates and maintains seven sanitary sewer pump stations, two water booster pump stations, three water storage tanks, and over one-hundred fifty miles of piping. DPU has over 1,800 residential and commercial customers in the 'East End' and in the 'Courthouse' systems combined. Currently, DPU has on staff two Professional Engineers (PE's) and five licensed Waterworks Operators.

The DPU has three primary funds, with the Board of Supervisors adopting a budget for each fund in April that considers the needs of the water and sewer systems, potential changes in water and sewer user fees and connection fees, and the ad valorem tax rate which applies to properties in the Tuckahoe Creek Service District (TCSD).

The funds summarized in the following pages include:

- Countywide Utility Operating Fund (400)
- Tuckahoe Creek Service District Debt Fund (420)
- Countywide Utility Capital Fund (410)

FINANCIAL DATA

Utility Operating Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Personnel	\$ 813,964 ⁽¹⁾	\$ 926,578	\$ 965,958	\$ 965,958	\$ 39,380	4.3%
Operating Costs	4,173,330 ⁽¹⁾	4,733,900	5,489,031	5,489,031	755,131	16.0%
Total Expenditures	4,987,294	5,660,478	6,454,989	6,454,989	\$ 794,511	14.0%
Revenues	5,275,860 ⁽¹⁾	5,660,478	6,454,989	6,454,989		
Net Funds	\$ 288,566	\$ -	\$ -	\$ -		

Staffing	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected
Full-time Positions	8.8	10.3	10.3	11.3
Part-time Positions	0	0	0	0

(1) - Budgetary (cash) basis

Goochland County, Virginia - Adopted Budget FY 2021

GOOCHLAND PUBLIC UTILITIES

FINANCIAL DATA continued

TCSD Funding	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Adopted over 2020 Adopted Increase (Decrease)	
Debt Service & Other	\$ 6,115,743 ⁽¹⁾	\$ 6,515,624	\$ 6,517,886	\$ 6,517,886	\$ 2,262	0.0%
Revenue	5,646,694	6,515,624	6,517,886	6,517,886		
Net	\$ (469,049)	\$ -	\$ -	\$ -		

Utilities CIP Funding	FY 2019 Adopted	FY 2020 Adopted	FY 2021 Adopted	FY2022 Projected	2021 Proposed over 2020 Adopted Increase (Decrease)	
Current Projects	\$ -	\$ 1,000,000	\$ 614,000	\$ 614,000	\$ (386,000)	100.0%
Future Projects	2,797,475	-	-	-	-	0.0%
Total Expenditures	2,797,475	1,000,000	614,000	614,000	\$ (386,000)	-13.8%
Connection Fees	-	1,000,000	614,000	614,000		
State Passthrough	2,797,475	-	-	-		
Net	\$ -	\$ -	\$ -	\$ -		

EXPLANATION OF CHANGES

The increase in personnel costs is due to normal benefits increases and a potential new employee. Currently the Board of Supervisors has not approved this position. Operating costs have increased primarily due to funding the Rehabilitation & Replacement (R&R) fund in the amount of \$583,991. Outside of this, other driving factors include repairs and maintenance and water/sewer treatment purchases.

COUNTY STRATEGIC GOALS

AGENCY PRIMARILY
SUPPORTS

- | | |
|---|---|
| 1. Efficient, effective and transparent government; emphasis on customer service excellence. | ★ |
| 2. Balanced development that contributes to the welfare of the community and preserves its rural character. | ★ |
| 3. Excellence in Financial Management. | ★ |
| 4. High quality core services including Education, Public Safety, and Community Health. | ★ |
| 5. Positive work environment with a highly qualified, diverse workforce. | ★ |

GOOCHLAND PUBLIC UTILITIES

AGENCY GOALS & OBJECTIVES

- Provide the highest quality of service to our customers.
- Provide and support relevant developmental training to all in-house employees.
- Execute the County Strategic Goals as set forth by the Board of Supervisors.
- Leverage technology to provide staff with the tools necessary to achieve operational excellence.

PERFORMANCE MEASURES

Name of Measure:	FY2019 Actual	FY2020 Target	FY2021 Target
Inspection Reports - 48 Hour Response	100%	100%	100%
Shop Drawing Review - 2 Week Review	100%	100%	100%
Operation and Maintenance Emergencies - 24 Hour Response	100%	100%	100%

AGENCY HIGHLIGHTS

In addition to the many everyday tasks involved with operating public utility systems, the Department of Public Utilities has recently completed a \$1.8M water service project funded by the Virginia State Department of Environmental Quality. This project was completed to facilitate bringing water to the Old Oaks Community whose wells have been contaminated with petroleum. Additionally, DPU is working with an engineering firm to complete a public sewer retrofit project in the Hickory Haven/Samary Forest subdivision. This project will provide public sewer services to 57 existing residences along with adjacent undeveloped parcels and is estimated to cost in excess of \$2M to construct.

DPU also successfully developed an Interjurisdictional Pretreatment Agreement with City of Richmond along with negotiating payment methods and rates for wastewater treatment services from the City to allow for more transparency throughout the wastewater billing process. Prior to adoption of the Pretreatment Agreement, the Department began its first wastewater testing program to ensure that all wastewater effluent characteristics are within the County's tolerances listed in the County Code and with the City of Richmond.

GOOCHLAND PUBLIC UTILITIES

AGENCY HIGHLIGHTS continued

The Department of Public Utilities is also an active and contributing member of the Virginia 811 organization for utility locating and damage prevention. As public utility infrastructure is often one of the largest and most valuable assets of any municipality, preventing costly damage to these assets by contractors and excavators plays a critical role in the functionality and reliability of the County's utility systems. In 2019, DPU addressed over 3,600 VA811 locate tickets; as a result of these efforts, none of the County's many miles of pipelines were damaged by contractors or excavators.

Lastly, DPU developed its first Utility Master Plan in 2015 to provide guidance on the current state of public utilities and direction for future utility planning. From this master plan, complete system water and sewer models were developed, and many Capital Improvement Projects were identified. Additionally, operational adjustments leading to improved water quality, system pressures, and system reliability were also outlined and subsequently completed. DPU is currently in the process of updating the master plan and anticipates seeking Board adoption of the 2020 Utility Master Plan update in FY21.

FUTURE OUTLOOK

1. Seek out and implement typical and alternative methods, as needed, to promote water quality through the public water system.
2. Continue to provide the highest quality of service to all our commercial and residential customers.
3. Review all proposed developmental and CIP utility projects to ensure design and technical compliance with all federal, state, and county standards.
4. Coordinate and manage all current and future residential and commercial utility construction projects.
5. Continue to operate, maintain, and optimize all public water and wastewater systems.
6. Continue providing staff with relevant developmental training.

Goochland County, Virginia - FY2021 Adopted Budget

Revenues Budget

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
UTILITIES OPERATING REVENUE				
4000013 - PERMITS FEES LICENSES				
313014 - MISCELLANEOUS PERMIT FEES	57,590	40,000	14,100	14,100
4000013 - PERMITS FEES LICENSES Total	57,590	40,000	14,100	14,100
4000015 - USE OF MONEY AND PROPERTY				
315001 - RENTS	55,983	54,000	91,502	91,502
4000015 - USE OF MONEY AND PROPERTY Total	55,983	54,000	91,502	91,502
4000016 - CHARGES FOR SERVICES				
316430 - WATER FEES	2,068,344	2,244,578	2,794,508	2,794,508
316440 - SEWER FEES	1,757,083	1,709,900	2,189,306	2,189,306
316450 - HENRICO COST-SHARING SEWER	1,319,637	1,600,000	1,365,573	1,365,573
316460 - UTILITY PENALTY/INTEREST	14,259	12,000	-	-
4000016 - CHARGES FOR SERVICES Total	5,159,323	5,566,478	6,349,387	6,349,387
4000018 - MISCELLANEOUS				
318000 - MISCELLANEOUS REVENUE	2,964	-	-	-
4000018 - MISCELLANEOUS Total	2,964	-	-	-
4000051 - TRANSFER FROM GF				
351570 - TRANSFER FROM GENERAL FUND	-	-	-	-
351600 - INTERFUND TRANSFERS	-	-	-	-
4000051 - TRANSFER FROM GF Total	-	-	-	-
4000090 - PRIOR YEAR BALANCE INTER XFER				
351700 - CONTRIBUTED CAPITAL	572,000	-	-	-
398888 - PRIOR YEAR FUND BALANCE - ENC	-	-	-	-
4000090 - PRIOR YEAR BALANCE INTER XFER Total	572,000	-	-	-
UTILITIES OPERATING REVENUE Total	5,847,860	5,660,478	6,454,989	6,454,989

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
UTILITIES OPERATING				
4004401 - PUBLIC UTILITY				
SALARY & BENEFITS				
410010 - SALARIES	588,855	673,161	706,866	706,866
410020 - OVERTIME	633	3,000	3,000	3,000
410030 - SALARIES - PART TIME	7,676	-	-	-
410050 - ON CALL PAY	-	-	14,000	14,000
421000 - FICA BENEFITS	44,954	51,497	49,726	49,726
422100 - VRS BENEFITS PLAN 1 & 2 EMPLS	53,699	59,305	62,605	62,605
423000 - HOSPITAL/MEDICAL (HMP) BENEFIT	98,076	114,975	104,772	104,772
424000 - GROUP LIFE INSURANCE	7,906	8,818	8,482	8,482
427000 - WORKER'S COMPENSATION	12,164	15,822	16,507	16,507
SALARY & BENEFITS Total	813,964	926,578	965,958	965,958
OPERATING EXPENSE				
430009 - PURCHASED SVCS - UNIFORM	3,343	3,000	4,000	4,000
430020 - PROFESSIONAL SVC	145,809	175,000	120,000	120,000
430050 - REPAIRS & MAINT	75,703	115,000	145,000	145,000
430060 - CONTRACTED SERVICES	218,534	175,000	200,000	200,000
430070 - PRINTING AND BINDING	3,280	2,800	5,000	5,000
430080 - ADVERTISING	-	400	400	400
430420 - SOFTWARE MAINT. CONTRACTS	49,921	34,000	39,000	39,000
451001 - ELECTRICAL SERVICES	41,165	45,000	50,000	50,000
452001 - POSTAGE	6,305	6,200	7,000	7,000
452030 - TELECOMMUNICATIONS	5,280	8,900	9,600	9,600
452100 - WIRELESS/CELLULAR	11,074	13,300	14,000	14,000
453140 - SOFTWARE/LICENSES	2,319	7,000	7,000	7,000
454010 - PURCHASED WATER/BEVERAGES	1,304	-	-	-
454020 - OFFICE SUPPLIES	1,716	4,500	4,500	4,500
454090 - VEHICLE/POWER EQUIP SUPPLIES	6,440	6,000	10,000	10,000

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
454250 - BIOXIDE	26,512	-	-	-
454300 - BOOKS & SUBSCRIPTIONS	325	300	300	300
454350 - PURCHASE OF WATER-NON CTY	1,098,188	1,255,000	1,360,000	1,360,000
454360 - PURCHASE OF SEWER-NON CTY	210,672	240,000	240,000	240,000
454520 - PURCHASE WATER-CORRECT	42,718	40,000	45,000	45,000
454540 - PUCHASE SEWER	30,200	35,000	35,000	35,000
454550 - PURCHASE SEWER-RICHMOND	228,686	250,000	250,000	250,000
454750 - COMPUTER EQUIP -NON CAPITAL	3,173	4,000	4,000	4,000
454800 - FURN & FIXTURES-NON CAPITAL	1,277	3,000	3,000	3,000
454850 - EQUIPMENT- MACHINERY POWER	98,508	130,000	160,000	160,000
455040 - TRAVEL EXP - EDUCATION/TRAIN	1,790	3,500	4,000	4,000
455070 - EDUCATION- TUITION/REGISTRAT	2,953	5,000	5,000	5,000
458001 - DUES & MEMBERSHIPS	1,181	2,000	2,000	2,000
458030 - WATERWORKS OPERATION FEE	6,654	7,500	7,500	7,500
460007 - REPAIR_MAINT	29,137	100,000	75,000	75,000
460080 - FUEL	10,964	15,000	16,500	16,500
470050 - MOTOR VEHICLES & EQUIPMENT	28,560	28,000	32,000	32,000
480010 - LEASE/RENT EQUIPMENT	6,825	6,000	7,000	7,000
480020 - LEASE/RENT BUILDINGS OR PROP	575	7,200	7,200	7,200
480050 - LEASE- POSTAGE METER	120	-	-	-
495500 - FUND TRANS BETWEEN FUNDS	-	-	583,991	583,991
OPERATING EXPENSE Total	2,401,211	2,727,600	3,452,991	3,452,991
4004401 - PUBLIC UTILITY Total	3,215,175	3,654,178	4,418,949	4,418,949
4004404 - HENRICO COST SHARING EGPS				
OPERATING EXPENSE				
430009 - PURCHASED SVCS - UNIFORM	-	1,000	-	-
430020 - PROFESSIONAL SVC	-	10,000	10,000	10,000
430050 - REPAIRS & MAINT	38,340	20,000	40,000	40,000
430060 - CONTRACTED SERVICES	45,579	75,000	75,000	75,000

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
451001 - ELECTRICAL SERVICES	155,594	125,000	150,000	150,000
452030 - TELECOMMUNICATIONS	8,915	16,000	8,640	8,640
452040 - TELECOM-AGENCY BILLING	-	-	16,000	16,000
452100 - WIRELESS/CELLULAR	1,999	1,700	2,000	2,000
454090 - VEHICLE/POWER EQUIP SUPPLIES	-	100	-	-
454250 - BIOXIDE	1,479,047	1,700,000	1,700,000	1,700,000
454750 - COMPUTER EQUIP -NON CAPITAL	1,097	500	2,000	2,000
454850 - EQUIPMENT- MACHINERY POWER	345	3,000	3,000	3,000
460007 - REPAIR_MAINT	10,509	50,000	25,000	25,000
460080 - FUEL	7,691	4,000	4,400	4,400
470050 - MOTOR VEHICLES & EQUIPMENT	23,003	-	-	-
OPERATING EXPENSE Total	1,772,119	2,006,300	2,036,040	2,036,040
4004404 - HENRICO COST SHARING EGPS Total	1,772,119	2,006,300	2,036,040	2,036,040
UTILITIES OPERATING Sum	4,987,294	5,660,478	6,454,989	6,454,989

Goochland County, Virginia - FY2021 Adopted Budget
Revenues Budget

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
UTILITIES TCSD				
4200011 - GENERAL PROPERTY TAXES				
311001 - REAL ESTATE CURRENT	3,401,859	3,459,833	3,897,890	3,897,890
311002 - REAL ESTATE DELINQUENT	89,539	40,000	-	-
311004 - TCSD 55% REV SHARING	1,608,769	1,568,438	1,926,653	1,926,653
311030 - PREPAID REAL ESTATE TAXES	206	-	-	-
311600 - PENALTIES	12,187	6,000	-	-
311601 - INTEREST ON TAXES	16,360	3,000	-	-
4200011 - GENERAL PROPERTY TAXES Total	5,128,921	5,077,271	5,824,543	5,824,543
4200015 - USE OF MONEY AND PROPERTY				
315000 - INTEREST ON BANK DEPOSITS	517,773	510,000	510,000	510,000
4200015 - USE OF MONEY AND PROPERTY Total	517,773	510,000	510,000	510,000
4200090 - PRIOR YEAR BALANCE INTER XFER				
390000 - USE OF PRIOR YEAR BALANCE	-	928,353	183,343	183,343
4200090 - PRIOR YEAR BALANCE INTER XFER Total	-	928,353	183,343	183,343
UTILITIES TCSD Total	5,646,694	6,515,624	6,517,886	6,517,886

Goochland County, Virginia - FY2021 Adopted Budget
Expenditures Budget

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
4209103 - DEBT SERVICE				
OPERATING EXPENSE				
491000 - REDEMPTION OF PRINCIPAL	494,062	2,497,131	2,398,020	2,398,020
492000 - INTEREST	3,334,208	3,440,755	3,539,866	3,539,866
492400 - TRUSTEE FEES ADMIN COST DEBT	86,365	77,738	80,000	80,000
495500 - FUND TRANS BETWEEN FUNDS	-	500,000	500,000	500,000
OPERATING EXPENSE Total	3,914,635	6,515,624	6,517,886	6,517,886
4209103 - DEBT SERVICE Total	3,914,635	6,515,624	6,517,886	6,517,886

Goochland County, Virginia - FY2021 Adopted Budget

Revenue Budget

	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
UTILITIES CIP				
316410 - WATER CONNECTION FEES	1,398,738	622,810	455,522	455,522
316420 - SEWER CONNECTION FEES	1,398,737	773,259	556,750	556,750
UTILITIES CIP Total	2,797,475	1,396,069	1,012,272	1,012,272

Goochland County, Virginia - FY2021 Adopted Budget

Expenditures Budget

	FY2021 DETAIL AMOUNT	FY2019 ACTUALS	FY2020 ADOPTED BUDGET	FY2021 ADOPTED BUDGET	FY2022 PROJECTED BUDGET
UTILITIES CIP					
470110 - CONSTRUCTION		2,797,475	1,000,000	614,000	614,000
491000 - REDEMPTION OF PRINCIPAL		-	250,000	265,000	265,000
VRA \$3.39 MM PRINCIPAL	265,000				
492000 - INTEREST		-	146,069	133,272	133,272
UTILITIES CIP Total		2,797,475	1,396,069	1,012,272	1,012,272

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Capital Improvement Program

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Goochland County, Virginia - FY2021 Adopted Budget

CAPITAL IMPROVEMENT PROGRAM

Goochland County's Capital Improvement Program is a twenty-five-year plan for public improvements that is considered each year by the Board of Supervisor, where each April the first year of the Plan is appropriated and the subsequent years are approved for planning purposes. Projects submitted for consideration typically cost in excess of \$50,000, include major maintenance and vehicle replacement, and are of non-recurring nature. A narrative summary for every project is included in each year of that plan. The plan approved in April 2019 covers the period FY2020 through FY2044.

INTRODUCTION

The Capital Improvement Program (CIP) serves as a guide for the efficient and effective provision of capital improvement funding for the County. The County prepares a twenty five year CIP and the plan is a dynamic document, revised annually, that proposes the acquisition, development, enhancement, or replacement of public facilities to serve the county citizenry. The CIP generally includes projects that do not recur annually and are in excess of \$50,000.

The CIP depicts the arrangement of selected projects in priority order and establishes cost estimates. Anticipated funding sources are included in the first five-years of the plan. The CIP reflects difficult decisions in the allocation of limited resources among competing service demands and provides an orderly, systematic plan to address the County's capital needs.

Development of the CIP occurs in conjunction with the County's budget process. Availability of funds is driven by the County's adherence to adopted financial and debt management policies further discussed in this document. Adherence to these policies helps to preserve the County's excellent financial standing and provide a framework for the County's fiscal management and planning.

The benefits of a viable capital improvement program include the following:

- Assists in implementing the County's Comprehensive and Area Plan;
- Establishes a system of annual examination and prioritization of County needs;
- Focuses attention on community goals and objectives;
- Allows for proper programming and project design;
- Allows for the identification of appropriate project financing and construction schedules;
- Helps provide a framework for the equitable distribution of public improvements throughout the County;
- Provides a basis for formulation of bond referenda, borrowing programs or other revenue producing measures;
- Facilitates capital expenditure and revenue estimates and helps to avoid emergency financing methods;
- Fosters a sound and stable financial program;

Goochland County, Virginia - FY2021 Adopted Budget

CAPITAL IMPROVEMENT PROGRAM

- Bridges the gap between day-to-day operations of County government and the County's long-range development goals.

PROCESS FOR PREPARING THE CAPITAL IMPROVEMENT PROGRAM

Preparation of the CIP is an interactive process that takes approximately four to five months. All County departments with capital needs submit project requests subject to specific guidelines. Projects submitted for review typically cost in excess of \$50,000 and are projects that do not recur annually, except in the case of maintenance and land acquisition. Staff compiles project requests, and the Review Committee discusses the requests by department. All projects are reviewed for consistency with the County's adopted Comprehensive Plan. Projects are prioritized by the Committee and the merits of each are discussed.

Upon completing a final analysis of projects and matching available funding with requests, staff prepares the County Administrator's Proposed CIP. The proposed plan is then presented to the Board of Supervisors. After work sessions and public hearings are conducted and changes and adjustments are made, the CIP is adopted in conjunction with the County's Budget. The first year of the CIP is the County's Capital Budget. Upon adoption of the CIP, funds are appropriated for those projects identified in the first year of the plan and remain appropriated until the project is complete, or until changes are directed by the Board.

THE CAPITAL IMPROVEMENT PROGRAM REVIEW COMMITTEE

The review committee, assembled by the County Administrator, meets as needed to consider the projects submitted for review and to consider all issues related to Capital Improvement Programming. Members of the Review Committee are as follows:

John Budesky
County Administrator

Derek Stamey
Deputy County Administrator for Operations

Todd Kilduff
Deputy County Administrator For Utilities and
Community Development

Barbara Horlacher
Director of Financial Services

Randy Buzzard
Director of Information Systems

Steven N. Creasey
Sheriff
Goochland County Sheriff's Office

Eddie Ferguson
Chief
Goochland County Fire-Rescue

Dr. Jeremy Raley
Superintendent
Goochland County Public Schools

Paul E. Drumwright
Administrative Services Manager

Goochland County, Virginia - FY2021 Adopted Budget

CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT BUDGET POLICIES

1. The County will consider capital improvements in accordance with an adopted capital improvement program.
2. The County will develop a twenty-five-year plan for capital improvements to be reviewed and updated each year.
3. The County will enact an annual capital budget based on the twenty-five-year capital improvement plan. The first year of the plan will represent appropriation of revenues and expenditures; years 2-25 of the plan will be approved for planning purposes.
4. The County will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
5. The County will project its equipment replacement and maintenance needs as part of the capital improvement process. From this projection, a maintenance and replacement schedule will be developed.
6. The County will identify the estimated costs and potential funding sources for each capital project proposal.
7. The County will attempt to determine the least costly and most flexible financing method for all new projects.

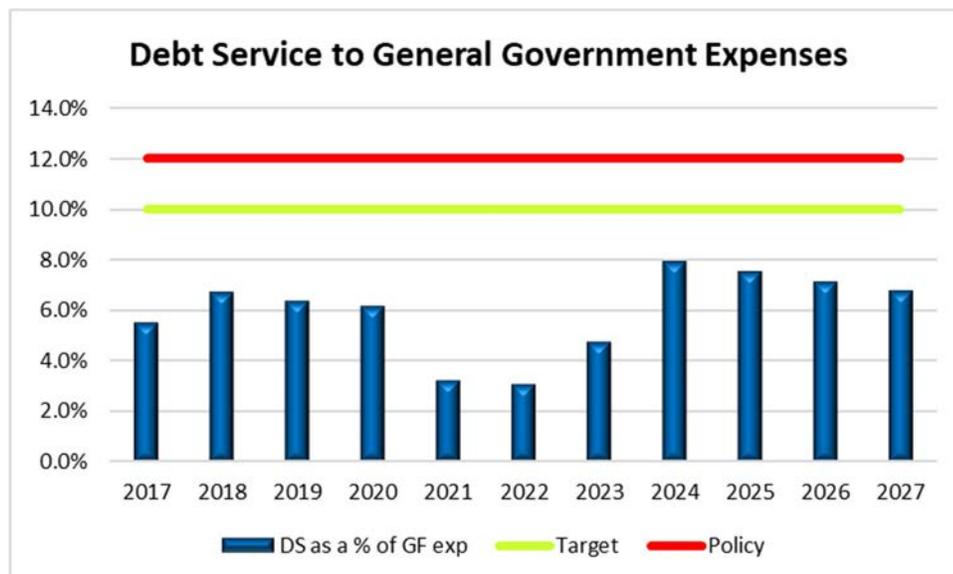
Goochland County, Virginia - FY2021 Adopted Budget

CAPITAL IMPROVEMENT PROGRAM

DEBT POLICIES

(From the Goochland Financial Management Policies, see Appendix)

1. The County will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances more than policy targets, and “pay-as-you-go” appropriations. Pay-as-you-go appropriations will be adopted as part of the operating budget.
2. When the County finances capital improvements or other projects by issuing bonds, or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project.
3. In the Commonwealth of Virginia, there is no statutory limitation on the amount of debt a County can issue. The County has set its own debt ratio guidelines as part of sound financial management practices. Debt ratios will be annually calculated and included in the review of financial trends. The County will comply with the following debt ratio guidelines:
 - a) Net debt as a percentage of taxable assessed value of real estate shall not exceed 2.5%. Net debt shall be defined to include bond issuance directly supported by the general fund. Projects such as the VRA obligation for the Tuckahoe Creek Service District which is supported by a dedicated stream of revenues (separate ad valorem tax and revenue sharing agreement) or other self-supporting obligations will not be included. To the extent that the County provides general fund support, the proportionate share of the debt that the County is supporting will be included in this ratio.
 - b) The ratio of debt service expenditures as a percent of total general fund expenditures (including transfers to other funds) shall have a target of 10%, with a ceiling of 12%. As discussed in section 3a, debt with either a dedicated stream of revenues or self-supporting debt will not be included in the calculation. To the extent that the County provides general fund support (outside of the dedicated revenue stream or revenue sharing agreement), the amount of that support will be included in this ratio.





Goochland County 25 Year CIP

GOOCHLAND COUNTY 25 YEAR CIP
FY2021 ADOPTED - FY2022 to 2045 APPROVED

Updated 06/22/2020

Department	Previous Funding	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40	FY41	FY42	FY43	FY44	FY45	TOTAL FY21 thru FY45	
Facilities Management																												
606 Facility & Grounds Maintenance		185,000	185,000	185,000	190,000	190,000	190,000	190,000	190,000	195,000	195,000	195,000	195,000	195,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	4,880,000
152 County Vehicle Replacement		50,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	110,000	110,000	110,000	110,000	110,000	120,000	120,000	120,000	120,000	130,000	130,000	130,000	130,000	2,660,000
610 County-wide fuel management system					200,000																						200,000	
662 General Services Equipment Replacement Tractor Backhoe																											-	
30 Goochland Sports Complex			350,000												236,500					278,000							864,500	
50 Library			250,000												195,000												445,000	
154 East End Mini-Convenience Center									500,000			500,000															1,000,000	
126 Central High School			100,000							205,000					565,000					750,000							1,620,000	
144 Annex building					75,000					145,000										97,500							317,500	
148 Clerks' Building					50,000										97,500												147,500	
158 Public Safety Building					100,000										75,000												175,000	
160 Jenkins															125,000												125,000	
162 Sheriff's Administration			40,000												65,000												105,000	
164 Nibb Welcome				100,000																100,000							200,000	
288 River Road Building					50,000															97,500							147,500	
542 General Services and Parks Relocation					250,000																						250,000	
112 Administration Building							657,000			65,000					182,000					250,000							1,154,000	
146 Circuit Court										125,000																	125,000	
604 Human Services/School Admin Renovation							750,000																				750,000	
530 Administration Complex Renovations								500,000																			500,000	
554 Courthouse Complex Renovations									3,000,000																		3,000,000	
150 ECC/EOC										150,000															195,000	345,000		
Total Facilities Management		235,000	1,025,000	385,000	1,015,000	290,000	1,697,000	790,000	3,790,000	985,000	295,000	795,000	295,000	295,000	1,851,000	310,000	310,000	310,000	310,000	1,893,000	320,000	320,000	320,000	320,000	525,000	330,000	19,011,000	
Judicial Administration																												
546 New Circuit Court Building	500,000			1,000,000	16,350,000				8,000,000																		25,350,000	
Total Judicial Administration				1,000,000	16,350,000				8,000,000																		25,350,000	
Fire Rescue																												
222 Emergency response SUV replacement			60,000	60,000		60,000		60,000		60,000		60,000		60,000		60,000		60,000		60,000		60,000		60,000		60,000	780,000	
228 Hydraulic tools			100,000										100,000	100,000	100,000	100,000	100,000	100,000									600,000	
230 Ambulance Replacement			300,000	300,000	300,000		290,000		290,000		290,000		290,000		290,000		290,000		290,000		290,000		290,000		290,000		3,800,000	
246 Patient stretchers replacements			36,000	60,000	60,000					60,000		60,000					60,000	60,000	60,000						60,000	60,000	636,000	
236 Ladder Truck Replacement		1,400,000					1,400,000				1,400,000						1,400,000							1,400,000			7,000,000	
244 Fire-rescue turnout gear replacement			50,000		50,000		50,000		50,000		50,000		50,000		50,000		50,000		50,000		50,000		50,000		50,000		600,000	
234 Fire engine replacement			700,000	700,000		700,000	700,000	700,000	700,000		700,000		700,000		700,000		700,000		700,000		700,000		700,000		700,000		9,800,000	
238 Cardiac Monitor and AED replacement			450,000		60,000	90,000				540,000							450,000			90,000				450,000			2,130,000	
248 Fire hoses and nozzles			75,000				75,000					75,000				75,000						75,000					375,000	
262 Boats replacement			40,000						40,000			80,000				40,000							40,000				240,000	
232 Tanker replacement				420,000		420,000			420,000		420,000			420,000			420,000		420,000		420,000		420,000		420,000		3,360,000	
242 Brush truck replacement					100,000					100,000				100,000					100,000						100,000		500,000	
256 Breathing air compressors replacement							65,000				65,000									65,000				65,000			260,000	
264 Mobile and portable radio upgrade and replacement							750,000										750,000										1,500,000	
680 Ballistic Protection for Fire-Rescue Responders							50,000					50,000					50,000					50,000					200,000	
260 Tow and support vehicles replacement								35,000					35,000												35,000		140,000	
240 Heavy rescue trucks-replacement								750,000								750,000							750,000				2,250,000	
224 Self Contained Breathing Apparatus (SCBA) Replacement										550,000										550,000							1,100,000	
296 Automatic CPR devices replacement															60,000										60,000		120,000	
130 West Creek	1,000,000						5,150,000																				5,150,000	
132 District 2 area	350,000								540,000	4,650,000	1,495,000																6,685,000	
134 No. 2 Crozier	350,000												400,000	5,026,000													5,426,000	
138 Fire training center relocation															860,000	5,860,000											6,720,000	
136 Matthews Road Area Fire station																	602,000	5,050,000	2,100,000								7,752,000	
140 Oilville Area																			640,000	4,980,000	2,150,000						7,770,000	
142 Rock Castle Fire station																						750,000	7,000,000				7,750,000	
Total Fire Rescue		1,400,000	1,811,000	1,540,000	570,000	1,270,000	8,530,000	760,000	2,825,000	5,960,000	4,060,000	745,000	1,440,000	5,221,000	2,580,000	6,810,000	4,527,000	5,690,000	3,840,000	5,780,000	3,710,000	185,000	1,830,000	10,080,000	1,360,000	120,000	82,644,000	
Library																												
210 Eastern Goochland Library																				2,670,000							2,670,000	
Total Library																				2,670,000							2,670,000	
Parks & Recreation																												
108 East End Park				100,000	100,000	100,000	700,000	3,000,000																			4,000,000	
110 East End Trails	100,000			75,000			105,000		110,000		190,000	1,200,000																

GOOCHLAND COUNTY 25 YEAR CIP
FY2021 ADOPTED - FY2022 to 2045 APPROVED

Updated 06/22/2020

Department	Previous Funding	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40	FY41	FY42	FY43	FY44	FY45	TOTAL FY21 thru FY45
Sheriff																											
104	Vehicle replacement	50,000	435,000	435,000	435,000	435,000	490,000	490,000	490,000	540,000	500,000	500,000	500,000	500,000	500,000	510,000	510,000	510,000	510,000	550,000	550,000	550,000	550,000	550,000	550,000	550,000	12,150,000
226	Replace weapon system							125,000										275,000									400,000
128	Public safety radio system upgrade																		6,000,000								6,000,000
	Total Sheriff	50,000	435,000	435,000	435,000	435,000	490,000	615,000	490,000	540,000	500,000	500,000	500,000	500,000	500,000	510,000	510,000	6,785,000	510,000	510,000	550,000	550,000	550,000	550,000	550,000	550,000	18,550,000
Transportation																											
624	Hockett Road Realignment	42,000	478,775	2,585,390																							3,064,165
688	Patterson Avenue Corridor Study (SPEDA)																										-
630	I-64 at Oilville Road Interchange			784,200					3,293,642																		4,077,842
628	I-64 at Ashland Road Interchange			4,554,253						36,519,364																	41,073,617
626	Route 288 Bridge Three Chopt Rd Reconnection				2,336,333						16,493,012																18,829,345
638	Ashland Road Broad Street Road to I-64					23,954,000																					23,954,000
640	Ashland Road I-64 to Hanover County Line						19,400,500																				19,400,500
642	Tuckahoe Creek Parkway Hockett Road to Hermitage Road							14,288,750																			14,288,750
636	Bulldog Way Turn Lanes								250,000																		250,000
644	Oilville Road Broad Street Road to I-64							19,964,175																			19,964,175
646	Cardwell Road Broad Street Road Intersection								3,760,925																		3,760,925
648	Fairground Road Broad Street Road to Sandy Hook Road									26,373,375																	26,373,375
402	Centerville Concept Road 7									235,000																	235,000
678	Wilkes Ridge Parkway Extension (Bridge)									23,152,500																	23,152,500
650	Rockville Road Ashland Road to Hanover County Line											7,130,725															7,130,725
404	Courthouse Village Sidewalks											1,000,000															1,000,000
676	Rt 288 Interchange Study, Hockett Rd & Wilkes Ridge Pkwy												15,435,000														15,435,000
656	River Road West Hermitage Road to Hockett Road												8,187,725														8,187,725
660	Whitehall Road at Sandy Hook Road Intersection														6,565,125												6,565,125
502	Blair Road Reconstruction																						557,000				557,000
674	Hadensville Fife Road River Road West to Broad Street Road																							13,815,638			13,815,638
	Total Transportation	-	478,775	7,923,843	2,336,333	23,954,000	19,400,500	17,582,392	56,733,539	3,760,925	66,253,887	8,130,725	-	15,435,000	8,187,725	6,565,125	-	-	-	-	-	-	557,000	13,815,638	-	-	251,115,407
Education																											
306	Bus		100,000	100,000	100,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	150,000	150,000	150,000	150,000	150,000	750,000					3,175,000
314	Goochland Elementary School New Facility (Early Childhood)	1,200,000	35,173,989				50,000	50,000	50,000	75,000	75,000	75,000	75,000	75,000	100,000	100,000	125,000	125,000	125,000	125,000	125,000	625,000					37,148,989
	GES old		25,000	25,000	25,000																						75,000
328	Goochland High School Upgrades (GMS & GHS)		240,000	115,000	277,293	190,000	4,743,786	240,000	240,000	240,000	300,000	150,000	150,000	150,000	150,000	2,200,000	150,000	150,000	317,182	1,229,539	611,995	9,344,161					21,188,956
326	Goochland Middle School Upgrades		3,708,606	75,000	100,000	150,000	262,393	100,000	448,545	100,000	150,000	354,675	250,000	250,000	250,000	598,388	150,000	150,000	150,000	366,108	175,000	11,134,845					18,923,560
316	Randolph Elementary School Upgrades	859,818	725,000	150,000	275,000	625,000	1,449,975	75,000	75,000	75,000	125,000	125,000	125,000	125,000	125,000												4,934,793
	Gtech old		25,000	23,784	25,000		25,000	25,000	25,000																		148,784
332	Bus Garage Upgrades					82,694	51,391		45,100	157,508				25,000					30,000	35,357		329,212					756,262
330	Goochland High School Additions & Upgrades (GMS & GHS)							23,355,770	2,893,668					675,143						693,203		1,010,089					28,627,873
312	Byrd Elementary School New Facility						3,974,806			33,862,946			50,000	50,000		100,000	125,000	125,000	125,000	125,000	150,000	1,890,008					40,627,760
692	Byrd Elementary School		125,000	50,000	75,000	75,000	75,000	75,000	75,000	75,000																	625,000
318	Randolph Elementary School New Facility										4,744,773			47,908,265			75,000	75,000	75,000	75,000	75,000	525,000					53,553,038
	Total Education	859,818	40,122,595	538,784	877,293	1,247,694	10,757,351	24,045,770	3,977,313	34,710,454	5,519,773	829,675	775,000	48,708,265	1,475,143	3,123,388	775,000	775,000	972,182	2,799,207	1,286,995	25,608,315	-	-	-	-	209,785,015
	Total All County Projects	2,544,818	44,067,095	12,117,627	21,833,626	27,558,744	42,084,851	47,103,162	76,165,852	46,306,379	77,130,710	12,490,400	4,380,000	70,399,265	16,068,868	17,830,563	6,362,000	16,470,000	5,872,182	13,257,207	8,229,045	26,903,315	3,497,000	25,005,638	2,590,000	1,120,000	627,388,347
Revenues																											
	Operating funds		840,000	840,000	845,000	845,000																					
	Profiers	225,000	250,000	175,000																							
	Debt	-	38,882,595		15,350,000		54,232,595																				
	Grants/Donations		503,500	7,923,843	2,336,333	23,954,000																					
	Reserves	2,319,818	-	-	-	-																					
	Contingent on previous year's savings	-	3,591,000	3,178,784	3,302,293	2,759,744																					
	Total Revenues	2,544,818	44,067,095	12,117,627	21,833,626	27,558,744																					



**Goochland County
2 Year CIP
Including Detailed
Information**

GOOCHLAND COUNTY FY2021 ADOPTED CIP

FY 2022 PROJECTED CIP

<u>Department</u>	Previous Funding	FY 2021 ADOPTED	FY 2022 PROJECTED	TOTAL
<u>Facilities Management</u>				
Facility & Grounds Maintenance		185,000	185,000	370,000
County Vehicle Replacement		50,000	100,000	150,000
Goochland Sports Complex			350,000	350,000
Library			250,000	250,000
Central High School			100,000	100,000
Sheriff's Administration			40,000	40,000
Total Facilities Management		235,000	1,025,000	1,260,000
<u>Fire Rescue</u>				
Emergency response SUV replacement			60,000	60,000
Hydraulic tools			100,000	100,000
Ambulance Replacement			300,000	300,000
Patient stretchers replacements			36,000	36,000
Ladder Truck Replacement		1,400,000		1,400,000
Fire-rescue turnout gear replacement			50,000	50,000
Fire engine replacement			700,000	700,000
Cardiac Monitor and AED replacement			450,000	450,000
Fire hoses and nozzles			75,000	75,000
Boats replacement			40,000	40,000
Total Fire Rescue		1,400,000	1,811,000	3,211,000

GOOCHLAND COUNTY FY2021 ADOPTED CIP

FY 2022 PROJECTED CIP

<u>Department</u>	Previous Funding	FY 2021 ADOPTED	FY 2022 PROJECTED	TOTAL
<u>Information Systems</u>				
Recurring PC refreshes			70,000	70,000
Server refreshes			25,000	25,000
Network equipment replacement and upgrades			25,000	25,000
AM radio station upgrades			50,000	50,000
Next Generation 911	229,152		24,725	24,725
Total IS		-	194,725	194,725
<u>Sheriff</u>				
Vehicle replacement		50,000	435,000	485,000
Total Sheriff		50,000	435,000	485,000
<u>Transportation</u>				
Hockett Road Realignment	42,000		478,775	478,775
Total Transportation		-	478,775	478,775
<u>Education</u>				
Bus			100,000	100,000
Goochland Elementary School New Facility (Early Childhood)	1,200,000		35,173,989	35,173,989
GES old			25,000	25,000
Goochland High School Upgrades (GMS & GHS)			240,000	240,000
Goochland Middle School Upgrades			3,708,606	3,708,606
Randolph Elementary School Upgrades		859,818	725,000	1,584,818
Gtech old			25,000	25,000
Byrd Elementary School			125,000	125,000
Total Education		859,818	40,122,595	40,982,413

GOOCHLAND COUNTY FY2021 ADOPTED CIP
FY 2022 PROJECTED CIP

<u>Department</u>	Previous Funding	FY 2021 ADOPTED	FY 2022 PROJECTED	TOTAL
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Total All County Projects		2,544,818	44,067,095	46,611,913
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<u>Revenues</u>				
Operating funds			840,000	840,000
Proffers		225,000	250,000	475,000
Debt		-	38,882,595	38,882,595
Grants/Donations			503,500	503,500
Reserves		2,319,818	-	2,319,818
Contingent on previous year's savings		-	3,591,000	3,591,000
Total Revenues		2,544,818	44,067,095	46,611,913



Facilities Management CIP

Facilities Management CIP:

- 001. Facilities Improvements**
- 002. County Vehicle Replacement**
- 003. Goochland Sports Complex**
- 004. Library**
- 005. Central High School**
- 006. Sheriff's Administration**



Project Title: **Facilities Improvements** ID: 606
 Project Location: **1800 SANDY HOOK RD, GOOCHLAND, VA 23063**
 Election District: 3 - Goochland District Supervisor: Lumpkins
 Project Contact: Scott Foster Phone: 804-556-5331 Email: sfoster@goochlandva.us
 Department: Facilities Category: General Services

Project Description:

The Facilities Improvement capital project will seek to utilize funds for ongoing and general site improvements and maintenance needs.

Project Justification:

In addition to life cycle needs and scheduled capital improvements, General Services does require capital funds and flexibility in being able to meet needs that are unscheduled. Examples include HVAC systems that may expire early or emergency repairs that may be needed.

Impact If Not Approved:

None.

Operating Impact:

None.

Schedule of Activity:

Requesting \$185,000 annually with costs increasing for inflation after 2023.

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$185,000	\$185,000	\$185,000	\$190,000	\$190,000	Total Request
Year 2026-2030	Year 2031-2035	Year 2036-2040	Year 2041-2045	Year	Project Totals
\$950,000	\$985,000	\$1,000,000	\$1,000,000	\$0	\$4,870,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 4,870,000
 Other:

 Total: 4,870,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction: 4,870,000
 Equipment/Furnishings:
 Other:

 Total: 4,870,000



Project Title: **General Services Vehicle replacements** ID: 152
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: 3 - Goochland District Supervisor: Lumpkins
 Project Contact: Scott Foster Phone: 804-556-5331 Email: sfoster@goochlandva.us
 Department: Facilities Category: General Services

Project Description:
 Life Cycle Vehicle Replacements.

Project Justification:
 Vehicles replaced based upon years, mileage, condition, and use.

Impact If Not Approved:
 Fleet will continue to age.

Operating Impact:
 None

Schedule of Activity:
 FY 2021-25: (5) Annual Vehicle Replacement
 FY26-29 (5) Vehicles
 FY30-34 (6) Vehicles
 FY35-39 (6) Vehicles
 FY 40-44 (6) Vehicles

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$50,000	\$100,000	\$100,000	\$100,000	\$100,000	Total Request
Year 2026-2030	Year 2031-2035	Year 2036-2040	Year 2041-2044	Year	Project Totals
\$500,000	\$520,000	\$570,000	\$620,000	\$	\$2,660,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 2,660,000
 Other:

 Total: 2,660,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 2,660,000
 Other:

 Total: 2,660,000



Project Title: **Goochland Sports Complex** ID: 30
 Project Location: **1800 SANDY HOOK RD, GOOCHLAND, VA 23063**
 Election District: 3 - Goochland District Supervisor: Lumpkins
 Project Contact: Scott Foster Phone: 804-556-5331 Email: sfoster@goochlandva.us
 Department: Facilities Category: General Services

Project Description:

Life cycle replacement of Roofs, HVAC equipment, and the gym floor.

* All estimates include a 2% annual inflation assumption. *

Project Justification:

It is the goal of the County to maintain its infrastructure to the manufacturer's recommended life cycles. This include 15 years for carpet, HVAC systems, and 20 years for roof.

Impact If Not Approved:

County infrastructure could fail.

Operating Impact:

At this time there are no anticipated, quantifiable ongoing operating impacts.

Schedule of Activity:

FY21 Gym floor replacement.
 FY22 Rear roof section replacement, replacement field lighting, locker rooms.
 FY34 HVAC equipment life cycle replacement.
 FY39 Front and gym roof life cycle replacements.

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$	\$350,000	\$	\$	\$	Total Request
Year	Year 2034	Year 2039	Year	Year	Project Totals
\$0	\$236,500	\$278,000	\$	\$	\$864,500

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 864,500
 Other:

 Total: 864,500

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 864,500
 Other:

 Total: 864,500



Project Title: **Library** ID: 50
 Project Location: **3075 RIVER RD W, GOOCHLAND, VA 23063**
 Election District: 3 - Goochland District Supervisor: Lumpkins
 Project Contact: Scott Foster Phone: 804-556-5331 Email: sfoster@goochlandva.us
 Department: Facilities Category: General Services

Project Description:

Life cycle HVAC and Carpet replacement.

Project Justification:

FY34 HVAC and Carpet Life Cycle. (2019)

Potential expansion of library in fiscal year 2022

Impact If Not Approved:

none

Operating Impact:

none

Schedule of Activity:

FY 22: Expansion and carpet

FY 34: HVAC and Restroom Renovations

Construction Capacity Expansion:

Expansion of current facility utilizing existing received proffer funds.

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$250,000	\$0	\$0	\$0	Total Request
Year 2034	Year	Year	Year	Year	Project Totals
\$195,000	\$0	\$0	\$0	\$0	\$445,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 445,000
 Other:

 Total: 445,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction: 445,000
 Equipment/Furnishings:
 Other:

 Total: 445,000



Project Title: **Central High School** ID: 126
 Project Location: **2748 DOGTOWN RD, GOOCHLAND, VA 23063**
 Election District: 2 - Three Square District Supervisor: Spoonhower
 Project Contact: Scott Foster Phone: 804-556-5331 Email: sfoster@goochlandva.us
 Department: Facilities Category: General Services

Project Description:

Life Cycle HVAC , Carpet, Gym Floor and Roof replacements for the Central.
 Project also includes parking lot improvements, a playground, irrigation, and trail improvements.

Project Justification:

It is the goal of the County to maintain its infrastructure to the manufacturer's recommended life cycles. This include 15 years for carpet, HVAC systems, and 20 years for roof.

Impact If Not Approved:

At this time there are no anticipated, quantifiable ongoing operating impacts.

Operating Impact:

At this time there are no anticipated, quantifiable ongoing operating impacts.

Schedule of Activity:

FY22 Gym floor replacement, FY 29 HVAC and Carpet replacements (2014-2017), FY 34 Phase 1 roof replacements, FY39 Phase 2 and gym roof replacements and Parking lot.

Construction Capacity Expansion:

Trail Expansion & Installation - \$10,000. Facility currently does not have a playground or trail system. Construction of both amenities expand capacity.

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$100,000	\$0	\$0	\$0	Total Request
Year 2028	Year 2029	Year 2034	Year 2039	Year	Project Totals
\$0	\$205,000	\$565,000	\$750,000	\$0	\$1,620,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 1,620,000
 Other:

 Total: 1,620,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction: 1,620,000
 Equipment/Furnishings:
 Other:

 Total: 1,620,000



Project Title: **Sherrif's Administration Building** ID: 162
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: 3 - Goochland District Supervisor: Lumpkins
 Project Contact: Scott Foster Phone: 804-556-5331 Email: sfoster@goochlandva.us
 Department: Facilities Category: General Services

Project Description:

Life cycle HVAC and Restroom Renovation/ replacement.

Project Justification:

It is the goal of the County to maintain its infrastructure to the manufacturer's recommended life cycles. This include 15 years for carpet, HVAC systems, and 20 years for roof.

Impact If Not Approved:

At this time there are no anticipated, quantifiable ongoing operating impacts.

Operating Impact:

At this time there are no anticipated, quantifiable ongoing operating impacts.

Schedule of Activity:

FY24 HVAC and bathroom renovations and carpet upgrades.
 FY34 HVAC and Carpet replacements.

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$40,000	\$0	\$0	\$0	Total Request
Year 2034	Year	Year	Year	Year	Project Totals
\$65,000	\$0	\$0	\$0	\$0	\$105,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 105,000
 Other:

 Total: 105,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 105,000
 Other:

 Total: 105,000



Fire & Rescue CIP

Fire & Rescue CIP:

- 001. Emergency response SUV**
- 002. Replacement Hydraulic tools**
- 003. Ambulance Replacement**
- 004. Patient stretchers replacements**
- 005. Ladder Truck Replacement**
- 006. Fire-rescue turnout gear**
- 007. Replacement Fire engine**
- 008. Replacement Cardiac Monitor and AED**
- 009. Replacement Fire hoses and nozzles**
- 010. Boats replacement**



Project Title: **Emergency Response SUV Replacements** ID: 222
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Eddie Ferguson Phone: 804-556-5364 Email: eferguson@goochlandva.us
 Department: Fire-Rescue Category: Public Safety

Project Description:
 Replacement of existing high mileage, costly to maintain vehicles

Project Justification:
 The department currently operates a fleet of 11 of these type of units, including 3 Quick Response Vehicles. Several of these vehicles are approaching or have in excess of 100,000 miles apiece. Its important to replace these units over the next several years to ensure vehicle reliability and safety as emergency response vehicles.

Impact If Not Approved:
 Staff will be operating older, costly to maintain, potentially unreliable and/or unsafe units.

Operating Impact:
 N/A

Schedule of Activity:
 1 each in FY 21,22,and 23. After FY23 replace 1 every other year. \$60,000 in FY 20,21,22,and 23. \$60,000 in every other year after FY23.

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$	\$60,000	\$60,000	\$	\$60,000	Total Request
Year 2027	Year 2029	Year 2031	Year 2033	Year 2035-2045	Project Totals
\$60,000	\$60,000	\$60,000	\$60,000	\$360,000	\$840,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 840,000
 Other:

 Total: 840,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 840,000
 Other:

 Total: 840,000



Project Title: **Hydraulic Rescue Tool Standardization, replacement, upgrade** ID: 228
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Eddie Ferguson Phone: 804-556-5364 Email: eferguson@goochlandva.us
 Department: Fire-Rescue Category: Public Safety

Project Description:

Continuation of tool standardization that began in FY18.

Project Justification:

The department is in the process of completing Phase III of a 5-phase project to standardize all of our extrication equipment. This was approved in a prior CIP process. In our years the tools purchased today will have exceeded their operational lifespan as well as support from our vendor. They will become costly to maintain, not meet the challenges of vehicle construction in the future, and become unreliable.

Impact If Not Approved:

Fire-Rescue personnel will be using tools that lack uniformity. This leads to operational delays in the rescue of trapped occupants and also results in increased costs associated with maintenance.

Operating Impact:

N/A

Schedule of Activity:

Continue current plan of \$100,000 for each of the next 3-years (20-22)
 Fund replacement/upgrade in FY33-37 total \$500,000.

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$	\$100,000	\$	\$	\$	Total Request
Year 2033	Year 2034	Year 2035	Year 2036	Year 2037	Project Totals
\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 600,000
 Other:

 Total: 600,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 600,000
 Other:

 Total: 600,000



Project Title: **Ambulance replacement** ID: 230
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Eddie Ferguson Phone: 804-556-5364 Email: eferguson@goochlandva.us
 Department: Fire-Rescue Category: Public Safety

Project Description:
 Planned replacement of ambulances in Fire-Rescue fleet

Project Justification:
 Without a hospital campus in Goochland County, our ambulances have significant distances to cover to definitive medical care facilities. Our current fleet does not meet standards and our average mileage is over 122,000. Several of our units are beginning to incur high maintenance costs to keep them operational. As the county call volume increases, reliability of units will be an issue.

Impact If Not Approved:
 Ambulance fleet will become unreliable and costly to maintain. All of our current ambulances do not meet current standards.

Operating Impact:
 N/A

Schedule of Activity:
 See the below schedule for future activity.

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$	\$300,000	\$300,000	\$300,000	\$	Total Request
Year 2026	Year 2028	Year 2030	Year 2032	Year 2034-2044	Project Totals
\$300,000	\$300,000	\$300,000	\$300,000	\$1,740,000	\$3,840,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 3,840,000
 Other:

 Total: 3,840,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 3,840,000
 Other:

 Total: 3,840,000



Project Title: **Replacement Patient stretchers** ID: 246
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Eddie Ferguson Phone: 804-556-5364 Email: eferguson@goochlandva.us
 Department: Fire-Rescue Category: Public Safety

Project Description:

Replacement of existing stretchers which have a projected life span of 7-years.

Project Justification:

The department currently operates a fleet of 10 ambulances. Six of these units are equipped with a power stretcher and the others are equipped with a traditional non-powered stretcher. Power stretchers have dramatically proven to reduce back injuries to our EMS providers as well as significantly reduce the incidences of “dropped” stretchers. The manufacture recommends replacement every 7-years.

Impact If Not Approved:

Using older stretchers that exceed the recommended replacement may place the county at risk (should the stretcher fail) for a potential lawsuit. In addition our members will be exposed to a greater potential for a significant back injury.

Operating Impact:

N/A

Schedule of Activity:

\$36,000 FY21 & 22, \$60,000 FY23 & 24. Then \$60,000 annually for three consecutive years, every 5 years, for the life of the CIP.

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$	\$36,000	\$60,000	\$60,000	\$	Total Request
Year 2029	Year 2030	Year 2031	Year 2036	Year 2037-2045	Project Totals
\$60,000	\$60,000	\$60,000	\$60,000	\$240,000	\$636,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 636,000
 Other:

 Total: 636,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 636,000
 Other:

 Total: 636,000



Project Title: **Ladder truck replacement/addtion** ID: 236
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Eddie Ferguson Phone: 804-556-5364 Email: eferguson@goochlandva.us
 Department: Fire-Rescue Category: Public Safety

Project Description:

Planned replacement of the current 25-year old vehicle as well as additional vehicles to address coverage gap in east end of the county

Project Justification:

Current sole Ladder Truck in the county is 25-years old. it does not meet current NFPA standards for safety and operations. In addition we have no Ladder Service in the east end of the county where demand is high.

Impact If Not Approved:

N/A

Operating Impact:

N/A

Schedule of Activity:

\$1.4 million in FY 21, FY26, FY30, FY36, & FY43

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$1,400,000	\$0	\$0	\$0	\$0	Total Request
Year 2026	Year 2030	Year 2036	Year 2043	Year	Project Totals
\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000	\$0	\$7,000,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 7,000,000
 Other:

 Total: 7,000,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 7,000,000
 Other:

 Total: 7,000,000



Project Title: **Replace Fire-Rescue Turnout gear** ID: 244
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Eddie Ferguson Phone: 804-556-5364 Email: eferguson@goochlandva.us
 Department: Fire-Rescue Category: Public Safety

Project Description:

Replacement of existing firefighting gear that has exceeded the standard of its 10-year service life.

Project Justification:

The NFPA standard for firefighting turnout gear is no gear used for interior firefighting operations exceed 10-years. Much of our existing gear has exceeded or is approaching that service mark. Recent attempt to secure grant funding to do this project has not been successful. The cost for gear is \$2000 per member. With roughly 150 members (career and volunteer) this will allow us to replace about 25 sets of gear every other year. Future addition of county staff will also impact this cost center.

Impact If Not Approved:

N/A

Operating Impact:

N/A

Schedule of Activity:

\$50,000 in FY 22, and 24 and then \$50,000 every other year for the duration of the CIP

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$50,000	\$0	\$50,000	\$0	Total Request
Year 2026	Year 2028	Year 2030	Year 2032	Year 2033-2045	Project Totals
\$50,000	\$50,000	\$50,000	\$50,000	\$300,000	\$600,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 600,000
 Other:

 Total: 600,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 600,000
 Other:

 Total: 600,000



Project Title: **Fire Engine Replacement** ID: 234
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Eddie Ferguson Phone: 804-556-5364 Email: eferguson@goochlandva.us
 Department: Fire-Rescue Category: Public Safety

Project Description:

Planned replacement of fire engines

Project Justification:

The NFPA Standard for Fire Engines allows for a life expectancy of 20-years. This is 15-years as front-line and an additional 5-years operating in reserve. The department has 8 Engines with 7 of the 8 being purchased prior to 2006.

Impact If Not Approved:

N/A

Operating Impact:

N/A

Schedule of Activity:

\$700,000 in FY 22 and FY 23. Effective FY 25 \$700,000 each year for the next 4 years (FY25-28). In FY 30 budget \$700,000 every other year for the duration of the CIP.

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$700,000	\$700,000	\$0	\$700,000	Total Request
Year 2026	Year 2027	Year 2028	Year 2030	Year 2031-2045	Project Totals
\$700,000	\$700,000	\$700,000	\$700,000	\$4,900,000	\$9,800,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 9,800,000
 Other:

 Total: 9,800,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 9,800,000
 Other:

 Total: 9,800,000



Project Title: **Cardiac Monitor and Respiratory Medical Equipment Replacement** ID: 238
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Eddie Ferguson Phone: 804-556-5364 Email: eferguson@goochlandva.us
 Department: Fire-Rescue Category: Public Safety

Project Description:

Replacement of Cardiac Monitors and Respiratory Medical Equipment when they exceed their projected lifespan.

Project Justification:

These are highly sophisticated medical devices that are critical in the delivery of pre-hospital care. The cardiac monitor defibrillators are multi-functional units capable of vital sign monitoring, capnography, and 12 Lead EKGs. Being able to treat and identify a cardiac event from the field helps to direct hospital destination protocol, as well as the activation and preparation of definitive care prior to arriving at the hospital. Being able to update these devices periodically helps to stay current with medical technology advances.

Impact If Not Approved:

N/A

Operating Impact:

N/A

Schedule of Activity:

\$90K to replace AED's that exceed their life span in FY 25, 29, and 39
 \$450K to replace Cardiac monitors that exceed their life span in FY 22, 29, 36 and 43.

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$450,000	\$0	\$60,000	\$90,000	Total Request
Year 2029	Year 2036	Year 2039	Year 2043	Year	Project Totals
\$540,000	\$450,000	\$90,000	\$450,000	\$0	\$2,130,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 2,130,000
 Other:

 Total: 2,130,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 2,130,000
 Other:

 Total: 2,130,000



Project Title: **Fire Hose and Nozzles** ID: 248
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Eddie Ferguson Phone: 804-556-5364 Email: eferguson@goochlandva.us
 Department: Fire-Rescue Category: Public Safety

Project Description:

Replacement of existing fire hose and nozzles to comply with NFPA 20-year life expectancy.

Project Justification:

Much of our current hose exceeds the recommended 20-year life span for replacement. A regular testing and replacement program will allow the department to remain compliant and potentially reduce the risk of hose failure which could result in the loss of life or serious injury.

Impact If Not Approved:

N/A

Operating Impact:

N/A

Schedule of Activity:

\$75,000 in FY22, then every five years for the life of the CIP

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$75,000	\$0	\$0	\$0	Total Request
Year 2026	Year 2031	Year 2036	Year 2041	Year	Project Totals
\$75,000	\$75,000	\$75,000	\$75,000	\$0	\$375,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 375,000
 Other:

 Total: 375,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 375,000
 Other:

 Total: 375,000



Project Title: **Replacement Boats for Fire-Rescue Operations** ID: 262
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Eddie Ferguson Phone: 804-556-5364 Email: eferguson@goochlandva.us
 Department: Fire-Rescue Category: Public Safety

Project Description:

Replacement of existing boats due to age and cost to operate

Project Justification:

Goochland County Fire-Rescue has response responsibility for more than 40-miles of the James River. Our current fleet will age out over the course of this 25-year CIP.

Impact If Not Approved:

N/A

Operating Impact:

N/A

Schedule of Activity:

\$40,000 in FY22, 28, 35, & 42, and \$80,000 in FY31.

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$40,000	\$0	\$0	\$0	Total Request
Year 2028	Year 2031	Year 2035	Year 2042	Year	Project Totals
\$40,000	\$40,000	\$40,000	\$40,000	\$0	\$200,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 200,000
 Other:

 Total: 200,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 200,000
 Other:

 Total: 200,000



**INFORMATION
TECHNOLOGY
CIP**

IT CIP:

- 001. Recurring PC refreshes**
- 002. Server refreshes**
- 003. Network equipment replacement and upgrades**
- 004. AM radio station upgrades**
- 005. Next generation 911**



Project Title: **PC Refreshes**

ID: 206

Project Location:

Election District: County Wide

District Supervisor: All

Project Contact: Randall Buzzard

Phone: 804-556-5834 Email: rbuzzard@goochlandva.us

Department: Administration

Category: General Government Admin

Project Description:

Yearly PC replacement cycle.

Project Justification:

Replacement cycle.

Impact If Not Approved:

Each year approximately a quarter of all County computers are replaced. This process ensures that employees have the computers they need to efficiently do their job, and spreads this cost evenly over each year.

Operating Impact:

There are no additional personnel requirements, and operating costs should remain the same.

Schedule of Activity:

Procurement to begin annually July 1, and deployment as soon as possible thereafter to cause minimum disruption.

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$	\$70,000	\$70,000	\$70,000	\$70,000	Total Request
Year 26-30	Year 31-35	Year 36-40	Year 41-45	Year	Project Totals
\$350,000	\$350,000	\$350,000	\$350,000	\$	\$1,680,000

Revenue Sources:

Federal:	
State:	
Private:	
Local / County:	1,680,000
Other:	
<hr style="border-top: 1px dashed black;"/>	
Total:	1,680,000

Costs Summary:

Planning/Engineering:	
Acquisition:	
Construction:	
Equipment/Furnishings:	
Other:	1,680,000
<hr style="border-top: 1px dashed black;"/>	
Total:	1,680,000



Project Title: **Server Refreshes** ID: 290
 Project Location: **1800 SANDY HOOK RD, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Randall Buzzard Phone: 804-556-5834 Email: rbuzzard@goochlandva.us
 Department: Administration Category: General Government Admin

Project Description:

Just as PCs are refreshed each year, a portion of servers are also replaced each year. NOTE: There is another IT project labeled Azure. This is a project to move most server resources to the "cloud". Should this be implemented, much of this projects costs would shift to that project.

Project Justification:

Servers will continue to age with risk of failure impacting user productivity. Spreads the replacement costs evenly.

Impact If Not Approved:

Servers will continue to age with risk of failure impacting user productivity.

Operating Impact:

None other than the installation tasks

Schedule of Activity:

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$	\$25,000	\$25,000	\$25,000	\$25,000	Total Request
Year 26-30	Year 31-35	Year 36-40	Year 41-45	Year	Project Totals
\$125,000	\$125,000	\$125,000	\$125,000	\$	\$625,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 600,000
 Other:

 Total: 600,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 600,000
 Other:

 Total: 600,000



Project Title: **Network Equipment/Software Replacement and Upgrades** ID: 294
 Project Location: **1800 SANDY HOOK RD, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Randall Buzzard Phone: 804-556-5834 Email: rbuzzard@goochlandva.us
 Department: Administration Category: General Government Admin

Project Description:

Replace or upgrade network switches, routers, firewalls. Software Purchases for department specific needs. 2020 - added in \$23,500 for Dual Authentication Software for Sheriff MDTs, \$11,200 for Internet Fail over consultant work, and \$7,500 for Netmotion Diagnostics to the \$15,000 already in for replacement equipment. See attachments for budgetary quotes.
 2021: Budget \$25,000 for upgrades or replacements of unknown at this time and going forward.

Project Justification:

Keep the County network functioning in a secure environment and provide needed software for departments to be in compliance and to function and serve our citizens.

Impact If Not Approved:

As this equipment ages, it becomes unsupported by the manufacturer or does not provide new, required features. Some security requirements need to be met and maintained like CJIS compliance for access to VCIN for public Safety.

Operating Impact:

Implementation costs

Schedule of Activity:

Schedule to replace and/or upgrade outlined below.

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$	\$25,000	\$25,000	\$25,000	\$25,000	Total Request
Year 26-30	Year 31-35	Year 36-40	Year 41-45	Year	Project Totals
\$125,000	\$125,000	\$125,000	\$125,000	\$	\$625,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 600,000
 Other:

 Total: 600,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 600,000
 Other:

 Total: 600,000



Project Title: **AM Radio Station Upgrade** ID: 690
 Project Location: **1800 SANDY HOOK RD, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Randall Buzzard Phone: 804-556-5834 Email: rbuzzard@goochlandva.us
 Department: Administration Category: General Government Admin

Project Description:

To upgrade and get working again the AM radio Station for emergency alerts to Citizens.

Project Justification:

To be able to reach more Citizens that don't have internet or social media during an emergency.

Impact If Not Approved:

Operating Impact:

Schedule of Activity:

FY22

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	CIP Range (Years)
\$0	\$0	\$50,000	\$0	\$0	Total Request
Year 26-30	Year 31-35	Year 36-40	Year 41-45	Year	Project Totals
\$0	\$0	\$0	\$0	\$0	\$50,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 50,000
 Other:

 Total: 50,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 50,000
 Other:

 Total: 50,000



Project Title: **Next Gen 911 Grant**

ID: 700

Project Location: **1800 SANDY HOOK RD, GOOCHLAND, VA 23063**

Election District: County Wide

District Supervisor: All

Project Contact: Randall Buzzard

Phone: 804-556-5834

Email: rbuzzard@goochlandva.us

Department: Administration

Category: General Government Admin

Project Description:

Need to budget for these amounts over the next two years per the Grant award then will get reimbursed for the entire amount at 100%.

Project Justification:

Impact If Not Approved:

Would not comply with State Mandate for NG911

Operating Impact:

None

Schedule of Activity:

Three year project

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$	\$24,725	\$	\$	\$	Total Request
Year 26-30	Year 31-35	Year 36-40	Year 41-45	Year	Project Totals
\$0	\$	\$	\$	\$	\$74,175

Revenue Sources:

Federal:

State:

Private:

Local / County:

Other:

Total:

Costs Summary:

Planning/Engineering:

Acquisition:

Construction:

Equipment/Furnishings:

Other:

Total:



Sheriff CIP



Project Title: **Sheriff's Office Law Enforcement Vehicle Replacement** ID: 104
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Donald Bewkes Phone: 804-556-5349 Email: dbewkes@goochlandva.us
 Department: Sheriff Category: Public Safety

Project Description:

Maintain current vehicle replacement rotation.
 Purchase additional vehicles for new positions requested (1 vehicle per deputy)

Project Justification:

Vehicles are a primary tool that provides deputies the means to safely respond to all emergency and non-emergency calls for service.
 Maintaining the current vehicle rotation cycle provides a known reoccurring expense that is spread out over a known period of time.

Impact If Not Approved:

Deputies will not have the ability to respond to calls for service in a reliable and safe manner.
 Erratic non predictable vehicle purchase cycles
 Increased vehicle repair costs resulting in longer duration of vehicles being out of service.

Operating Impact:

The addition of new vehicles to coincide with new deputies will result in an overall increase of vehicle maintenance, fuel, repair costs, and replacement needs (Tires etc.)
 1 new position = 1 new vehicle = \$43,758.00 (initial purchase of vehicle and equipment)
 1 year fuel consumption = \$5000.00
 1 year repairs/service = \$450.00

Schedule of Activity:

Purchase of vehicles are completed the same year as requested. Vehicle delivery is completed 120 days after purchase order is submitted. Vehicle is fully equipped and put into service approximately 5 weeks after delivery.

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$50,000	\$435,000	\$435,000	\$435,000	\$435,000	Total Request
Year 2026-2030	Year 2031-2035	Year 2036-2040	Year 2041-2045	Year	Project Totals
\$2,510,000	\$2,510,000	\$2,590,000	\$2,750,000	\$	\$12,150,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 12,150,000
 Other:

 Total: 12,150,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 12,150,000
 Other:

 Total: 12,150,000



Transportation CIP



Project Title: **Hockett Road Realignment (2019)** ID: 624
 Project Location: **1800 SANDY HOOK RD, GOOCHLAND, VA 23063**
 Election District: 4 - Shallow Well District Supervisor: Sharpe
 Project Contact: Todd Kilduff Phone: 804-556-5869 Email: tkilduff@goochlandva.us
 Department: Transportation Category: Community Development

Project Description:

Realign Hockett Road from near Holly Lane to Broad Street Road with a two-lane divided road in the eastern service area.

Project Justification:

Consistent with Comprehensive and Major Thoroughfare plans
 Consistent with regional long range transportation plan
 Adhere to West Creek proffers (RZ-1987-00013)

Impact If Not Approved:

Road infrastructure could become insufficient and unsafe over time

Operating Impact:

Project to be part of State secondary system

Schedule of Activity:

FY19-20 Design
 FY21-22 ROW
 FY22-23 Construction

Construction Capacity Expansion:

New road will add new lanes to transportation infrastructure to increase capacity and improve safety and operations.

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$	\$478,775	\$2,585,390	\$	\$	Total Request
Year 2024	Year	Year	Year	Year	Project Totals
\$0	\$	\$	\$	\$	\$3,064,165

Revenue Sources:

Federal: 3,064,165
 State:
 Private:
 Local / County:
 Other:

 Total: 3,064,165

Costs Summary:

Planning/Engineering: 729,000
 Acquisition: 330,000
 Construction: 2,005,165
 Equipment/Furnishings:
 Other:

 Total: 3,064,165



Education CIP

Education CIP:

001. Bus

002. Goochland Elementary School New Facility (with Early Childhood)

003. Goochland Elementary School Existing Facility

004. Goochland High School Additions (GMS & GHS)

005. Goochland Middle School Upgrades

006. Randolph Elementary School Upgrades

007. Gtech

008. Byrd Elementary School Upgrades



Project Title: **School Buses and Vehicles - growth related only** ID: 306
 Project Location: **1980 TRIPLE T LN, OILVILLE, VA 23129**
 Election District: County Wide District Supervisor: All
 Project Contact: Deborah White Phone: 804-556-5607 Email: dwhite@glnd.k12.va.us
 Department: Transportation Category: Education

Project Description:

Buses and vehicles to transport new students based on the 2017 Cooperative Strategies study (high growth model) through 2027 with a 25 student annual increase of students from 2028 through 2043.

Project Justification:

Student enrollment growth (Cooperative Strategies September 2017 Long-Term Projected Enrollment) plus 15 year replacement cycle for each growth-related school bus and 10 year replacement cycle for each growth-related vehicle (car, van, truck). Inflation every 10 years.

Impact If Not Approved:

We would not be in compliance with the requirement that we must transport all students to school.

Operating Impact:

1 new driver for every new bus or car route to transport students plus fuel for an average of 12,600 average miles per bus route per year or 6,700 average miles per car route. Routine annual preventative maintenance costs per vehicle. New mechanic for an additional 900 students (and need for larger facilities). The operating budget covers the cost of replacement vehicles at the end of their replacement cycles.

Schedule of Activity:

\$100,000 or approximately one new bus or pupil transportation vehicles per year. The balance of the growth related costs will be covered in the operating budget.

Construction Capacity Expansion:

We are projecting 908 new students which will require 18 new school bus routes, 9 new special education pupil transport cars, 4 new pupil transport minivans, and one new maintenance vehicle.

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$	\$100,000	\$100,000	\$100,000	\$125,000	Total Request
Year 2026-30	Year 2031-35	Year 2036-40	Year 2041-45	Year	Project Totals
\$625,000	\$625,000	\$750,000	\$750,000	\$	\$3,175,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 2,525,000
 Other:

 Total: 2,525,000

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings: 2,525,000
 Other:

 Total: 2,525,000



Project Title: **Goochland Elementary School/Early Childhood Center - new facility on new site** ID: 314

Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**

Election District: County Wide District Supervisor: All

Project Contact: Deborah White Phone: 804-556-5607 Email: dwhite@glnd.k12.va.us

Department: Administration Category: Education

Project Description:

Goochland ES currently has a functional capacity of 316 kindergarten through 5th grade students and is slightly over capacity with the adjacent early childhood center over capacity. This project would abandon both facilities and expand the capacity to 650 students and be 96,000 square feet. This would also relieve safety issues of having the Early Childhood Center in a separate building with very young children walking or being transported across several parking lots to go between the two schools (for lunch, for bus pickup/drop-off, for music).

Project Justification:

Capacity and timeline recommended by community Long-Term Facilities Committee (Facilitated by Cooperative Strategies, LLC during the summer of 2017 as part of a Long-Term Demographic and Facilities Study). An updated enrollment projection in June 2018, showed a “recommended” projection that had us at almost 100% elementary school capacity division-wide with a 500-student school. Therefore, we have modified our request for a 650-student school that will allow us to continue to grow without overburdening our older elementary schools. Cooperative Strategies recommended in December 2018 that we use actual average 2017-19 \$240/sf construction costs for Virginia elementary schools, 20% soft costs (furnishings, technology, engineering), and an annual inflation rate of 5%. Out year replacement projects use Facility Condition Index values inflated 3%/year for 15-20 year life subsystems.

Impact If Not Approved:

With a 97.4% increase in square footage and about 300 more students, there will be considerably more personnel and utility costs. However, there will most likely be some utility savings due to the new, more energy efficient equipment and some savings with the early childhood special education center in the same building.

Operating Impact:

With a 97.4% increase in square footage and about 300 more students, there will be considerably more personnel and utility costs. However, there will most likely be some utility savings due to the new, more energy efficient equipment and some savings with the early childhood special education center in the same building.

Schedule of Activity:

FY2018-20: Build up of cash reserves
 FY2022 \$35,173,989 bond sale and start of construction of 96,000 sq ft on new site.
 FY26-45 routine capital maintenance projects (playground, electrical speciality systems, HVAC, painting)

Construction Capacity Expansion:

97.4% increase in sq footage. Will increase operational capacity by 334 additional students.

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$35,173,989	\$0	\$0	\$0	Total Request
Year 2026-30	Year 2031-35	Year 2036-40	Year 2041-45	Year	Project Totals
\$300,000	\$425,000	\$625,000	\$625,000	\$0	\$37,148,989

Revenue Sources:

Federal:

Costs Summary:

Planning/Engineering:



Project Title: **Goochland Elementary School - current facility** ID: 320
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Deborah White Phone: 804-556-5607 Email: dwhite@glnd.k12.va.us
 Department: Administration Category: Education

Project Description:

Goochland ES currently has a functional capacity of 317 kindergarten through 5th grade students and is slightly over capacity. This CIP projects will provide security enhancements on the current facility until it is abandoned as a school in FY2025.

Project Justification:

Facilities Condition Index performed by HBA Architecture & Interior Design, Inc. (Subcontracted by Cooperative Strategies, LLC during the summer of 2017 as part of a Long Term Demographic and Facilities Study). This building complex had the poorest Facilities Condition Index and educational adequacy of all Goochland schools.

Impact If Not Approved:

No expected additional operational costs due to the CIP project.

Operating Impact:

No expected additional operational costs due to the CIP project.

Schedule of Activity:

FY2022-24 general capital maintenance
 FY2025 Abandon

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$25,000	\$25,000	\$25,000	\$0	Total Request
Year 2024-28	Year 2029-33	Year 2034-38	Year 2039-43	Year	Project Totals
\$0	\$0	\$0	\$0	\$0	\$75,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County:
 Other:

 Total:

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings:
 Other:

 Total:



Project Title: **Goochland High School Current Facility** ID: 328
 Project Location: **3250 RIVER RD W, BLDG B, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Deborah White Phone: 804-556-5607 Email: dwhite@glnd.k12.va.us
 Department: Administration Category: Education

Project Description:

GHS has a functional capacity of 895 students currently. These CIP projects will maintain the current facility over 25 years, even if major renovation or additions occur. This school was finished in 2001 and has some capacity for growth. There is also a separate project for expanding capacity at GHS.

Project Justification:

Facilities Condition Index performed by HBA Architecture & Interior Design, Inc. (Subcontracted by Cooperative Strategies, LLC during the summer of 2017 as part of a Long Term Demographic and Facilities Study). These projects are inflated 3%/year and are all "priority 1 through 5" projects

Impact If Not Approved:

No expected additional operational costs due to the CIP projects; there may be some utility savings for a few years after new equipment is installed.

Operating Impact:

No expected additional operational costs due to the CIP projects; there may be some utility savings for a few years after new equipment is installed.

Schedule of Activity:

- FY22-45 General maintenance projects (field, HVAC, electrical speciality)
- FY26 MS/HS program upgrades along with HS additions, renovate room C-143 to specialized classrooms
- FY35 turf field
- FY38, 40-41 Carpet/floor tile upgrades, wall finishes
- FY39,42 Roof replacements
- FY44-45 Equipment, furnishings replacements, fire protection systems

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$240,000	\$115,000	\$277,293	\$190,000	Total Request
Year 2026-2030	Year 2031-35	Year 2036-40	Year 2041-45	Year	Project Totals
\$5,763,786	\$2,800,000	\$2,458,716	\$9,344,161	\$0	\$21,188,957

Revenue Sources:

Federal:
 State:
 Private:
 Local / County:
 Other: 21,903,886

 Total: 21,903,886

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings:
 Other: 21,903,886

 Total: 21,903,886



Project Title: **Goochland Middle School Current Facility** ID: 326
 Project Location: **3150 RIVER RD W, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Deborah White Phone: 804-556-5607 Email: dwhite@glnd.k12.va.us
 Department: Administration Category: Education

Project Description:

GMS has a functional capacity of 738 students currently. These CIP projects will maintain the current facility over 25 years, if no major renovation or addition happens. This school was finished in 2008 and has capacity for growth.

Project Justification:

Facilities Condition Index performed by HBA Architecture & Interior Design, Inc. (Subcontracted by Cooperative Strategies, LLC during the summer of 2017 as part of a Long-Term Demographic and Facilities Study). These projects are inflated 3%/year and are all "priority 1 through 5" projects

Impact If Not Approved:

No expected additional operational costs due to the CIP projects; there may be some utility savings for a few years after new equipment is installed.

Operating Impact:

No expected additional operational costs due to the CIP projects; there may be some utility savings for a few years after new equipment is installed.

Schedule of Activity:

- FY22 Expanded parking lot/Bulldog Way turn lanes (\$3,583,606), gen. maintenance & Promethean Board replacements
- FY23-25 General capital maintenance
- FY26 Carpet replacement plus general maintenance
- FY28 EPDM roof repairs plus general maintenance
- FY30-35 Gen. maintenance plus elevator upgrades; HVAC upgrades, ceiling and carpet systems
- FY36-40 Gen. maintenance, interior wall finish
- FY40-45 Window and roofing system and loose furnishings upgrades

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$3,708,606	\$75,000	\$100,000	\$150,000	Total Request
Year 2026-30	Year 2031-35	Year 2036-40	Year 2041-45	Year	Project Totals
\$1,060,938	\$1,703,063	\$991,108	\$11,134,845	\$0	\$19,782,004

Revenue Sources:

Federal:
 State:
 Private:
 Local / County:
 Other: 15,962,732

 Total: 15,962,732

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings:
 Other: 15,962,732

 Total: 15,962,732



Project Title: **Randolph Elementary School Current Facility** ID: 316
 Project Location: **2938 RIVER RD W, BLDG F, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Deborah White Phone: 804-556-5607 Email: dwhite@glnd.k12.va.us
 Department: Administration Category: Education

Project Description:

Randolph ES currently has a functional capacity of 409 kindergarten through 5th grade students and is 13% over capacity with five temporary learning cottages. This project would maintain the 1958, 1997 and 2011 portions of the school until a new facility is built in 2035. There are also current issues with declining educational adequacy, limited septic capacity, limited parking, and limited open playground space that will not be fully addressed due to the planned construction of the new facility on a new site.

Project Justification:

Facilities Condition Index performed by HBA Architecture & Interior Design, Inc. (Subcontracted by Cooperative Strategies, LLC during the summer of 2017 as part of a Long Term Demographic and Facilities Study). These projects are inflated 3%/year and are all "priority 1 through 5" projects

Impact If Not Approved:

There may be some utility savings for several years due to new, more energy efficient replacement equipment.

Operating Impact:

There may be some utility savings for several years due to new, more energy efficient replacement equipment.

Schedule of Activity:

FY2021 Combined with \$720K of capital reserves - parking lot expansion (scheduled in FY2019 CIP for 2021), general maintenance
 FY2022 Generator, HVAC, well, general maintenance upgrades
 FY23 gen. maintenance FY24 septic field, maintenance
 FY25 PUF roof replacement, general maintenance
 FY26-30 whole building refresh; FY31-34 general capital maintenance

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$859,818	\$725,000	\$150,000	\$275,000	\$625,000	Total Request
Year 2026-30	Year 2031-34	Year	Year	Year	Project Totals
\$1,799,975	\$500,000	\$0	\$0	\$0	\$21,134,793

Revenue Sources:

Federal:
 State:
 Private:
 Local / County:
 Other: 2,817,971

 Total: 2,817,971

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings:
 Other: 2,817,971

 Total: 2,817,971



Project Title: **G Tech (HS CTE center) - current facility** ID: 324
 Project Location: **3150 RIVER RD W, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Deborah White Phone: 804-556-5607 Email: dwhite@glnd.k12.va.us
 Department: Administration Category: Education

Project Description:

G Tech, the specialized HS CTE and alt ed center currently has a functional capacity of 72 students currently. These CIP projects will maintain the current facility until FY28 when the new HS CTE addition will be completed. This is the downstairs portion of G Tech, was built in 1977 and had some specialized equipment and intercom renovations in 2015/16.

Project Justification:

Facilities Condition Index performed by HBA Architecture & Interior Design, Inc. (Subcontracted by Cooperative Strategies, LLC during the summer of 2017 as part of a Long Term Demographic and Facilities Study). These projects are inflated 3%/year and are all "priority 1 through 5" projects

Impact If Not Approved:

No expected additional operational costs due to the CIP projects; there may be some utility savings for a few years after new equipment is installed.

Operating Impact:

No expected additional operational costs due to the CIP projects; there may be some utility savings for a few years after new equipment is installed.

Schedule of Activity:

FY22-28 general capital maintenance

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$25,000	\$23,784	\$25,000	\$0	Total Request
Year 2026	Year 2027	Year 2028	Year 2040	Year 2041-2042	Project Totals
\$25,000	\$25,000	\$25,000	\$0	\$0	\$148,374

Revenue Sources:

Federal:
 State:
 Private:
 Local / County:
 Other:

 Total:

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings:
 Other:

 Total:



Project Title: **Byrd Elementary School - current facility** ID: 310
 Project Location: **2704 HADENSVILLE FIFE RD, GOOCHLAND, VA 23063**
 Election District: County Wide District Supervisor: All
 Project Contact: Deborah White Phone: 804-556-5607 Email: dwhite@glnd.k12.va.us
 Department: Administration Category: Education

Project Description:

Byrd ES currently has a functional capacity of 313 preschool through 5th grade students and is slightly over capacity. This CIP project will enhance security. On the completion of already funded CIP projects in the summer of 2018, this building will operationally maintained until the building can be replaced in FY2031. (There are three parts to the school, built in 1958, 1997 and 2011.)

Project Justification:

Facilities Condition Index performed by HBA Architecture & Interior Design, Inc. (Subcontracted by Cooperative Strategies, LLC during the summer of 2017 as part of a Long Term Demographic and Facilities Study). These projects are inflated 3%/year and are all "priority 1 through 5" projects

Impact If Not Approved:

The building is fully used 180 days a year for school, after school events and a community center/rec room. It will be more difficult to ensure the security of the students without these enhancements.

Operating Impact:

No expected additional operational costs or savings due to the CIP project.

Schedule of Activity:

FY22-29 General capital maintenance

Construction Capacity Expansion:

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$	\$125,000	\$50,000	\$75,000	\$75,000	Total Request
Year 2026-30	Year 2029-33	Year 2034-38	Year 2039-43	Year	Project Totals
\$300,000	\$	\$	\$	\$	\$475,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County:
 Other:

 Total:

Costs Summary:

Planning/Engineering:
 Acquisition:
 Construction:
 Equipment/Furnishings:
 Other:

 Total:



Utilities 25 Year CIP

GOOCHLAND UTILITIES 25 YEAR CIP

FY2021 ADOPTED 2022 2045

Utilities	Previous Funding	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40	FY41	FY42	FY43	FY44	FY45	TOTAL FY21 thru FY45
268 Huguenot Hills Sewer Service		307,000	2,495,000																								2,802,000
266 Huguenot Hills Water Service - Phase 2	555,000	307,000				1,911,000																					2,373,000
272 Water Installation - Plaza Drive			108,000	399,000																							507,000
458 Courthouse Wastewater Treatment Plant (Construction)			767,000	6,135,000							15,338,000																22,240,000
340 J. Sargeant Reynolds Water Main Improvements				62,000	307,000																						369,000
456 Interceptor Upgrade to VCCW Wastewater Treatment Plant				732,000																							732,000
416 Parke at Saddlecreek Water Main Loop				133,000	409,000																						542,000
274 Sewer Installation - Plaza Drive					103,000	818,000																					921,000
276 Sewer Installation - Biggs Drive					103,000	409,000																					512,000
338 Northern Goochland Courthouse Fire Flow Improvements					123,000	716,000																					839,000
352 Lanier Industrial Park Improvements					62,000	266,000																					328,000
454 Valley View Pump Station and Force Main Upgrade					502,000																						502,000
278 Water Installation - St Matthews Lane (Northern Area)						93,000	921,000																				1,014,000
280 Sewer Installation - Broad Street to Rte 288						82,000	818,000																				900,000
344 Sandy Hook Water Main Loop							103,000	941,000																			1,044,000
418 Hockett Road Water Main								3,549,000																			3,549,000
342 River Road Improvements								246,000	2,045,000																		2,291,000
356 Rivergate Watermain Loop										41,000	103,000																144,000
358 West Creek-River Road Flow Control Valve										31,000	103,000																134,000
346 River Road West Booster Pump Station												2,178,000															2,178,000
350 Goochland Courthouse Elevated Water Storage Tank												2,996,000															2,996,000
354 Richmond Country Club Water Main												103,000	962,000														1,065,000
420 Centerville Booster Pump Station Upgrade												3,017,000															3,017,000
424 Ashland Road Water Main Upgrade												2,076,000															2,076,000
436 Broad Street Water Main Upgrade													1,994,000														1,994,000
438 Hockett Road Elevated Water Storage Tank													4,694,000														4,694,000
284 Water Installation - Lanier Park													82,000	818,000													900,000
348 Courthouse Elevated Water Storage Tank Mixer														113,000													113,000
406 River Road Booster Station Upgrade														1,268,000													1,268,000
408 River Road High Pressure Zone Water Main Upgrade														696,000													696,000
410 West Oak Water Main Loop														655,000													655,000
412 Western River Road Communities Water Main Looping														818,000													818,000
414 Lanier Industrial Park Elevated Water Storage Tank														2,894,000													2,894,000
360 Lower Tuckahoe and Randolph Square Water Main Upgrades														113,000	2,045,000												2,158,000
362 River Road Low Pressure Zone Water Main Upgrade														205,000	1,043,000												1,248,000
426 Ridgefield Booster Pump Station																	4,060,000										4,060,000
428 Patterson Avenue Water Main Extension																	6,258,000										6,258,000
442 Ridgefield Water Main Upgrade																	1,994,000										1,994,000
462 Eastern Goochland Interceptor Upgrade																		12,127,000									12,127,000
464 Eastern Goochland Pump Station Upgrade																			2,454,000								2,454,000
466 Route 288 Interceptor Upgrade																			1,698,000								1,698,000
432 River Road Booster Station Storage Tank																				1,238,000							1,238,000
434 Manakin Elevated Water Storage Tank																					4,694,000						4,694,000
448 Relocate West Creek Valve Vault																					195,000						195,000
286 Water Installation - Hermitage Country Club																						82,000	512,000				594,000
468 West Creek Interceptor Upgrade																							2,301,000				2,301,000
Total Utilities		614,000	3,370,000	7,461,000	1,609,000	4,450,000	1,842,000	4,736,000	2,045,000	72,000	15,544,000	10,370,000	7,732,000	818,000	6,762,000	3,088,000	12,312,000	12,127,000	4,152,000	6,127,000	82,000	512,000	2,301,000	-	-	-	108,126,000



**Utilities
2 Year CIP
Including Detailed
Information**

GOOCHLAND COUNTY UTILITIES FY2021 ADOPTED CIP
FY 2022 PROJECTED CIP

<i>Department</i>	Previous Funding	FY 2021 ADOPTED	FY 2022 PROJECTED	TOTAL
Utilities				
Huguenot Hills Sewer Service	400,000	307,000	2,495,000	2,802,000
Huguenot Hills Water Service - Phase 2		307,000		307,000
Water Installation - Plaza Drive			108,000	108,000
Courthouse Wastewater Treatment Plant (Construction)			767,000	767,000
Total Utilities		614,000	3,370,000	3,984,000

Utilities CIP:

001. Huguenot Hills Sewer Service

002. Huguenot Hills Water Service

003. Water Installation - Plaza Drive

004. Courthouse Wastewater Treatment Plant



Project Title: **Huguenot Hills Sewer Service** ID: 268
 Project Location: **1800 SANDY HOOK RD, GOOCHLAND, VA 23063**
 Election District: 5 - Manakin District Supervisor: Peterson
 Project Contact: Todd Kilduff Phone: 804-556-5869 Email: tkilduff@goochlandva.us
 Department: Sewer Category: Utilities

Project Description:

Construction of 8-inch gravity sewer within the existing Huguenot Hills neighborhood - approximately 12,800 linear feet.

Project Justification:

This project was identified in the 2015 Utility Master Plan.

Impact If Not Approved:

Operating Impact:

Schedule of Activity:

FY2021 - Planning, Engineering & Design
 FY2022 - Construction

Construction Capacity Expansion:

Expansion of system.

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$307,000	\$2,495,000	\$0	\$0	\$0	Total Request
Year 2025	Year	Year	Year	Year	Project Totals
\$0	\$0	\$0	\$0	\$0	\$2,802,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 2,802,000
 Other:

 Total: 2,802,000

Costs Summary:

Planning/Engineering: 307,000
 Acquisition:
 Construction: 2,495,000
 Equipment/Furnishings:
 Other:

 Total: 2,802,000



Project Title: **Huguenot Hills Water Service - Phase 2** ID: 266
 Project Location: **1800 SANDY HOOK RD, GOOCHLAND, VA 23063**
 Election District: 5 - Manakin District Supervisor: Peterson
 Project Contact: Todd Kilduff Phone: 804-556-5869 Email: tkilduff@goochlandva.us
 Department: Water Category: Utilities

Project Description:

This project is in the Tuckahoe Creek Service District. Construction of proposed 12-inch water mains and 8-inch water mains to serve the Huguenot Hills neighborhood and upgrade the existing water system.

Project Justification:

This project was identified in the 2015 Utility Master Plan.

Impact If Not Approved:

Operating Impact:

Schedule of Activity:

FY2021 - Engineering & Design (coincident with E&D for Huguenot Hills Sewer Project)
 FY2025 - Construction

Construction Capacity Expansion:

Expansion of system.

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$307,000	\$0	\$0	\$0	\$2,066,000	Total Request
Year 2026	Year 2027	Year 2028	Year 2029	Year 2030	Project Totals
\$0	\$0	\$0	\$0	\$0	\$4,439,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 2,373,000
 Other:

 Total: 2,373,000

Costs Summary:

Planning/Engineering: 307,000
 Acquisition:
 Construction: 2,066,000
 Equipment/Furnishings:
 Other:

 Total: 2,373,000



Project Title: **Water Installation - Plaza Drive** ID: 272
 Project Location: **1800 SANDY HOOK RD, GOOCHLAND, VA 23063**
 Election District: 5 - Manakin District Supervisor: Peterson
 Project Contact: Todd Kilduff Phone: 804-556-5869 Email: tkilduff@goochlandva.us
 Department: Water Category: Utilities

Project Description:

This project is in the Tuckahoe Creek Service District. Install approximately 1,400 linear feet of new waterline.

Project Justification:

This project was not identified in the Utility Master Plan. This waterline would provide the necessary fire flows to the surrounding businesses and would provide for a water loop of the main line system.

Impact If Not Approved:

Operating Impact:

Schedule of Activity:

FY2022 - Planning, Engineering, Design, Start of Construction
 FY2023 - Construction

Construction Capacity Expansion:

Expansion of system.

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$108,000	\$399,000	\$0	\$0	Total Request
Year 2026	Year 2027	Year 2028	Year 2029	Year 2030	Project Totals
\$0	\$0	\$0	\$0	\$0	\$507,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 507,000
 Other:

 Total: 507,000

Costs Summary:

Planning/Engineering: 93,000
 Acquisition:
 Construction: 414,000
 Equipment/Furnishings:
 Other:

 Total: 507,000



Project Title: **Courthouse Wastewater Treatment Plant** ID: 458
 Project Location: **1800 SANDY HOOK RD, GOOCHLAND, VA 23063**
 Election District: 3 - Goochland District Supervisor: Lumpkins
 Project Contact: Todd Kilduff Phone: 804-556-5869 Email: tkilduff@goochlandva.us
 Department: Sewer Category: Utilities

Project Description:

Initial 0.45MGD Wastewater Treatment Plant Upgrade by FY23. 1MGD Wastewater Treatment Plant Upgrade by FY30.

Project Justification:

This project is for expansions needed for economic growth. If this project is not constructed, growth will be limited by the size of the existing system.

Impact If Not Approved:

\$600,000/year

Operating Impact:

\$600,000/year

Schedule of Activity:

FY2030

Construction Capacity Expansion:

Expansion of existing system.

Estimated Project Costs:

Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	CIP Range (Years)
\$0	\$767,000	\$6,135,000	\$0	\$0	Total Request
Year 2029	Year 2030	Year 2031	Year 2032	Year 2033	Project Totals
\$0	\$15,338,000	\$0	\$0	\$0	\$22,240,000

Revenue Sources:

Federal:
 State:
 Private:
 Local / County: 22,240,000
 Other:

 Total: 22,240,000

Costs Summary:

Planning/Engineering: 2,000,000
 Acquisition:
 Construction: 20,240,000
 Equipment/Furnishings:
 Other:

 Total: 22,240,000



Appendix



**ADOPTED
 ACTION ITEM**

(ID # 3559)

**ADOPTION OF THE COUNTY ADMINISTRATOR'S PROPOSED
 FY2021 BUDGET**

✓ Vote Record - Action Item 3559						
<input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/> Withdrawn <input type="checkbox"/> Recommended for Approval <input type="checkbox"/> Recommended for Denial <input type="checkbox"/> Recommended for Approval as Am <input type="checkbox"/> Deferred <input type="checkbox"/> Consensus of the Board <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Tabled by Consensus <input type="checkbox"/> Approved as Amended <input type="checkbox"/> Recusal <input type="checkbox"/> Strike <input type="checkbox"/> No quorum			Yes/Aye	No/Nay	Abstain	Absent
	Susan Lascolette	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ken Peterson	Mover	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	John Lumpkins	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Neil Spoonhower	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Don Sharpe	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Strat Goal 1	Efficient, effective, and transparent government; emphasis on customer service excellence	X
Strat Goal 2	Balanced development that contributes to the welfare of the community and preserves its rural character	X
Strat Goal 3	Excellence in Financial Management	X
Strat Goal 4	High Quality Core Services including Education, Public Safety, and Community Health	X
Strat Goal 5	Positive Work Environment with a Highly Qualified, Diverse Workforce	X

Board Action Requested

The Board is requested to adopt the County Administrator's Proposed FY2021 Budget and Twenty-Five Year Capital Improvements Program (CIP) presented on February 18, 2020, with the proposed amendments presented on April 7, 2020 and today.

Summary of Information

On February 18, 2020, staff presented the County Administrator's FY2021 Proposed budget along with the Proposed CIP to the Board of Supervisors. In February and March, categorical presentations were made to the Board. Also, in March, a CIP workshop was held. The School Board FY2021 Budget was presented on March 3, 2020. Public hearings on the budgets and proposed tax rates were held on April 7, 2020.

Amendments to the FY2021 Proposed Budget are incorporated in the attachment. The amendments reflect a sudden and drastic change in the FY2021 economic forecast as related to the coronavirus pandemic. The General Fund budget has been reduced by \$4.1 million as a result of decreased revenue forecasts. Significant reductions include:

- Reduction in all general fund operating budgets (except for Public Safety) of 5%
- All new positions eliminated, and associated costs removed, except for three deputy positions and three firefighter/EMS positions
- All contracted support services budgeted at FY2020 level

Action Item

Meeting of April 21, 2020

- School funding maintained at FY2020 level
- All merit increases and benchmarking adjustments removed from FY2021 budget
- Reduction in contribution to debt service reserve of \$1.1 million
- Elimination of \$840,000 pay-go contribution to CIP
- Increase in reserve for contingencies from \$200,000 to \$400,000

The total FY2021 School Operating Fund budget has been reduced by \$950,000 as a result of decreasing the County transfer by that amount. The textbook, cafeteria, grants, and School special revenue budgets remain the same as the proposed amount.

The FY2021 CIP has also been reduced from \$5.8 million to \$2.6 million. Amendments from the proposed budget include removing all planned project amounts except for:

- \$1.4 million ladder truck
- \$859,818 Randolph Elementary parking project
- \$185,000 in facilities site improvement
- \$50,000 for Sheriff vehicle replacement
- \$50,000 for County vehicle replacement
- \$100,000 for the IT replacement cycle.

John A. Budesky

John A. Budesky, County Administrator 4/16/2020

ATTACHMENTS:

- FY21 County budget summary (PDF)

All Funds Expenditure Summary FY2021 Adopted Budget

	FY2019 ACTUAL	FY2020 ADOPTED	FY2021 ADOPTED	INC/DEC FY20
General Government	4,588,900	5,075,000	5,184,102	2.1%
Judicial Administration	1,646,293	1,827,771	1,841,717	0.8%
Public Safety	10,280,864	12,242,112	13,236,430	8.1%
General Services	2,619,189	2,687,089	2,788,047	3.8%
Health & Human Services	1,353,442	1,292,352	1,345,618	4.1%
Culture & Leisure	1,009,987	1,076,259	1,081,687	0.5%
Community Development	1,556,636	1,891,038	1,918,152	1.4%
Debt Service & Other	3,650,966	4,260,972	3,364,116	-21.0%
Schools Operating Transfer	22,309,039	23,330,000	23,330,000	0.0%
Social Services Transfer	629,184	709,545	757,586	6.8%
Office of Children's Services Transfer	723,920	943,000	900,000	-4.6%
CIP Pay-Go Transfer	852,200	852,200	-	-100.0%
Subtotal General Fund	51,220,620	56,187,338	55,747,455	-0.8%
GF Reserve Transfers to CIP	5,991,315	3,349,000	2,319,818	-30.7%
Social Services	2,441,184	2,703,566	2,768,698	2.4%
<i>LESS: Transfer to Social Services</i>	(629,184)	(709,545)	(757,586)	6.8%
School Operating Budget	29,957,928	31,220,824	31,452,242	0.7%
School Textbook Fund	329,045	261,795	271,360	3.7%
<i>LESS: GF Transfer to Schools</i>	(22,309,039)	(23,330,000)	(23,330,000)	0.0%
School Grants	1,244,537	1,192,902	1,164,670	-2.4%
School Cafeteria Fund	1,054,007	1,114,307	1,120,179	0.5%
School Other Special Revenue Fund	94,654	185,459	233,863	26.1%
Capital Improvements	8,543,096	5,107,072	2,544,818	-50.2%
<i>LESS: GF Transfer to CIP</i>	(6,843,515)	(4,201,200)	(2,319,818)	-44.8%
Office of Children's Services	1,089,481	1,768,198	1,851,076	4.7%
<i>LESS: GF Transfer to Children's Serv</i>	(723,920)	(943,000)	(900,000)	-4.6%
TOTAL OPERATING	71,460,209	73,906,716	72,166,775	-2.4%
Countywide Utility	4,987,294	5,660,478	6,454,989	14.0%
Countywide Utility - Capital	1,446,446	1,369,069	614,000	-55.2%
Tuckahoe Creek Debt	6,115,743	6,515,624	6,517,886	0.0%
Subtotal Enterprise Funds	12,549,483	13,545,171	13,586,875	0.3%
GRAND TOTAL	84,009,692	87,451,887	85,753,650	-1.9%

Attachment: FY21 County budget summary (3559 : FY2021 Budget Adoption)



Board of Supervisors

1800 Sandy Hook Road
Goochland, VA 23063

Meeting: 04/21/20 02:00 PM

Department: Finance

Category: Budget

Prepared By: Barbara Horlacher

Department Head: Barbara Horlacher

**ADOPTED
RESOLUTION**

(ID # 3560)

**RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND
ACCOUNTS FROM ESTIMATED REVENUES FOR FY2021**

Strat Goal 1	Efficient, effective, and transparent government; emphasis on customer service excellence	X
Strat Goal 2	Balanced development that contributes to the welfare of the community and preserves its rural character	
Strat Goal 3	Excellence in Financial Management	X
Strat Goal 4	High Quality Core Services including Education, Public Safety, and Community Health	
Strat Goal 5	Positive Work Environment with a Highly Qualified, Diverse Workforce	

Board Action Requested

The Board is requested to appropriate, by resolution, the funds included in the adopted FY2021 budget by functional category and fund category as reflected in the budget appropriation resolution.

Summary of Information

On February 18, 2020, the County Administrator presented the proposed FY2021 County Budget to the Board of Supervisors. In addition, beginning in February, categorical presentations specific to the FY2021 budget including the Schools budget were made, and public input has been received in a public hearing on April 7, 2020 and through voicemail and email options both before and after the public hearing, up through April 13, 2020.

The following resolution will adopt the County's FY2021 General Fund budget by spending category (e.g. general government, public safety), the School Operating Fund by category (e.g. Instruction, Technology), and other funds as noted. Sections two through eight of the resolution are consistent with the text approved in previous years.

Any changes made by the Board of Supervisors on April 21, 2020 will be incorporated into the final Appropriations Resolution.

✓ Vote Record - Resolution 3560						
<input checked="" type="checkbox"/> Approved						
<input type="checkbox"/> Recommended for Approval						
<input type="checkbox"/> Recommended for Denial						
<input type="checkbox"/> Deferred						
<input type="checkbox"/> Denied						
<input type="checkbox"/> Withdrawn						
<input type="checkbox"/> Recommended for Approval as Am						
<input type="checkbox"/> Adopted						
<input type="checkbox"/> Adopted as Amended						
<input type="checkbox"/> Defeated						
<input type="checkbox"/> Consensus of the Board						
<input type="checkbox"/> Tabled by Consensus						
<input type="checkbox"/> Approved as Amended						
<input type="checkbox"/> Send to BOS with Report of Tie Vote						
			Yes/Aye	No/Nay	Abstain	Absent
	Susan Lascolette	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ken Peterson	Mover	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	John Lumpkins	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Neil Spoonhower	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Don Sharpe	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AT A MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF GOOCHLAND, VIRGINIA, HELD ON APRIL 21, 2020, IN THE GOOCHLAND COUNTY ADMINISTRATION BUILDING, 1800 SANDY HOOK RD., SUITE 250, GOOCHLAND, VIRGINIA, THE FOLLOWING ACTION WAS TAKEN:

A RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM ESTIMATED REVENUES FOR FY2021

WHEREAS, in accordance with Virginia Code § 15.2-2503, the Board of Supervisors has reviewed and is prepared to adopt a proposed budget for Fiscal Year 2021; and

WHEREAS, the Board of Supervisors wishes to appropriate designated funds and accounts from estimated revenues for Fiscal Year 2021 for the operating budget for Goochland County, Virginia.

NOW, THEREFORE, BE IT RESOLVED, by the Goochland County Board of Supervisors, that for the fiscal year beginning on the first day of July 2020 and ending on the thirtieth day of June 2021, the following budget and authorizations are hereby adopted:

Sec. 1 The following designated funds and accounts are hereby appropriated from the estimated revenues to fund the operating budget for the County.

	FY2021 Adopted
General Fund:	
General Government	\$ 5,184,102
Judicial Administration	1,841,717
Public Safety	13,236,430
General Services	2,788,047
Health & Welfare	1,345,618
Culture & Leisure	1,081,687
Community Development	1,918,152
Debt Service & Other	3,364,116

Resolution

Schools Transfer	23,330,000
Social Services Transfer	757,586
Office of Children's Services Transfer	<u>900,000</u>
Subtotal General Fund	55,747,455
CIP Reserve Transfer	2,319,818
School Operating Fund:	
Instruction	21,784,995
Administration, Attendance & Health	2,078,782
Pupil Transportation	2,579,323
Operation and Maintenance	2,719,837
Facilities	5,000
Technology	<u>2,284,305</u>
School Operating Fund	31,452,242
Textbooks Fund	271,360
School Grants	1,164,670
School Cafeteria Fund	1,120,179
School Other Special Revenue Fund	233,863
Capital Improvements	2,544,818
Social Services	2,768,698
Office of Children's Services	1,851,076
Countywide Utility	6,454,989
Countywide Utility - Capital	614,000
Tuckahoe Creek Debt	6,517,886

Sec. 2 The County Administrator is authorized to transfer unencumbered balances from one appropriation category to another within the General Fund. The County Administrator may transfer up to \$7,500.00 from the unencumbered appropriated balance of one appropriation category to another appropriation category. No more than one transfer may be made for the same item causing the need for a transfer, unless the total amount to be transferred for the item does not exceed \$7,500.00.

Sec. 3 The School Superintendent, with the approval of the School Board, is authorized to transfer up to \$7,500.00 from the unencumbered appropriated balance of one appropriation category of the School Operating Fund to another appropriation category. No more than one transfer may be made for the same item causing the need for a transfer, unless the total amount to be transferred for the item does not exceed \$7,500.00.

Sec. 4 The County Administrator and the School Superintendent are authorized to increase non-budgeted revenue that may occur during the fiscal year, as follows:

- a) Insurance recoveries received for damage to any County or School property, including vehicles, for which County or School funds have been expended to make

Resolution

Meeting of April 21, 2020

repairs.

b) Revenue not to exceed \$7,500.00.

Sec. 5 All outstanding encumbrances, both operating and capital, in all County funds at June 30, 2020 shall be an amendment to the adopted budget and shall be reappropriated for the 2021 fiscal year to the same department and account for which they were encumbered in the previous fiscal year.

Sec. 6 At the close of the fiscal year, all unencumbered appropriations shall lapse for budget items other than capital projects, and federal and state grants.

Sec. 7 The County Administrator and the School Superintendent are authorized to reduce revenue and expenditures related to programs, functions, or departments funded in whole or in part by the Commonwealth of Virginia or the federal government, to the level approved by the responsible state or federal agency.

Sec. 8 The Director of Financial Services is authorized to make transfers to various funds for which there are transfers budgeted. The Director shall transfer funds only as needed up to amounts budgeted, or in accordance with any existing bond resolutions that specify the manner in which transfers should be made.

Adopted this 21st day of April 2020.

A COPY ATTEST:

John A. Budesky, County Administrator
Goochland County Board of Supervisors

Goochland County, Virginia - Adopted Budget FY2021

PERSONNEL COMPLEMENT

DIVISION	DEPT NAME	FT or PT	FY19	FY20	Adopted FY21	Change from FY20
General Government			51.75	53.75	53.75	-
	Board of Supervisors					
		PT	5.00	5.00	5.00	-
	Commissioner of Revenue					
		FT	6.00	6.00	6.00	-
		PT	-	-	-	-
	County Administration					
		FT	4.00	4.00	4.00	-
	County Assessor					
		FT	5.00	5.00	5.00	-
		PT	-	1.00	1.00	-
	County Attorney					
		FT	3.00	3.00	3.00	-
		PT	1.00	1.00	1.00	-
	Finance					
		FT	3.75	3.75	3.75	-
	Human Resources					
		FT	2.00	2.00	2.00	-
		PT	-	-	-	-
	Information Technology					
		FT	7.00	7.00	7.00	-
		PT	1.00	2.00	2.00	-
	Purchasing					
		FT	1.00	1.00	1.00	-
	Registrar					
		FT	2.00	2.00	2.00	-
		PT	4.00	4.00	4.00	-
	Treasurer					
		FT	6.00	7.00	7.00	-
		PT	1.00	-	-	-
Judicial Administration			24.00	24.00	24.00	-
	Clerk of the Circuit Court					
		FT	8.00	8.00	8.00	-
	Commonwealth Attorney					
		FT	5.00	5.00	5.00	-
	Sheriff Court					
		FT	4.00	4.00	4.00	-
		PT	7.00	7.00	7.00	-
Public Safety			113.00	124.00	130.00	6.00
	Animal Protection					
		FT	7.00	7.00	7.00	-
		PT	-	2.00	2.00	-
	Building Inspection					
		FT	8.00	9.00	9.00	-
	Emergency Communication Services					
		FT	15.00	15.00	15.00	-
	Fire & Rescue					
		FT	41.00	48.00	51.00	3.00
		PT	4.00	4.00	4.00	-
	Sheriff					
		FT	37.00	38.00	41.00	3.00
		PT	1.00	1.00	1.00	-

Goochland County, Virginia - Adopted Budget FY2021

PERSONNEL COMPLEMENT

DIVISION	DEPT NAME	FT or PT	FY19	FY20	Adopted FY21	Change from FY20
General Services			29.00	30.00	30.00	-
	Convenience Centers					
		FT	6.66	6.66	6.66	-
		PT	2.00	3.00	3.00	-
	Facilities Management					
		FT	9.68	9.68	9.68	-
		PT	1.00	1.00	1.00	-
	Grounds Management					
		FT	8.66	8.66	8.66	-
		PT	1.00	1.00	1.00	-
Health & Welfare			1.00	1.00	1.00	-
	Office of Children's Services					
		FT	1.00	1.00	1.00	-
Culture & Leisure			18.00	19.00	19.00	-
	Parks & Recreation					
		FT	5.00	5.00	5.00	-
		PT	13.00	14.00	14.00	-
Community Development			13.50	13.66	13.66	-
	Community Development Administration					
		FT	1.25	1.33	1.33	-
	Economic Development					
		FT	2.25	2.33	2.33	-
	Environmental & Land Development Review					
		FT	3.00	3.00	3.00	-
		PT	1.00	1.00	1.00	-
	Extension Program					
		PT	1.00	1.00	1.00	-
	PLANNING					
		FT	5.00	5.00	5.00	-
Utilities			8.75	10.59	11.59	1.00
	Utilities					
		FT	8.75	10.59	11.59	1.00
TOTAL			259.00	276.00	283.00	7.00



Financial Management Policies

GOOCHLAND COUNTY VIRGINIA

Adopted: November 6, 2013

Amended: August 5, 2014

Amended: September 5, 2017

Amended: May 1, 2018

FINANCIAL MANAGEMENT POLICIES

FINANCIAL MANAGEMENT POLICIES - OBJECTIVES

The financial management policies are the guidelines and goals that will influence and guide the financial management practice of Goochland County. Financial policies that are adopted, adhered to, and regularly reviewed are recognized as the cornerstone of sound financial management. Effective financial management policies:

- Contribute significantly to the County's ability to insulate itself from fiscal crisis and economic disruption,
- Enhance short term and long term financial credit ability by helping to achieve and maintain the highest credit and bond ratings possible,
- Promote long-term financial stability by establishing clear and consistent guidelines,
- Direct attention to the total financial picture of the County rather than single issue areas,
- Promote the view of linking long-run financial planning with day to day operations, and
- Provide the Board of Supervisors and the citizens a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

To these ends, the following financial management policies are presented.

FINANCIAL MANAGEMENT POLICIES

OPERATING BUDGET POLICIES

1. The County will develop the annual Operating Budget in conjunction with a stated program of performance objectives and measures with which to gauge progress toward meeting those objectives.
2. To enhance financial planning, the County will prepare an annual budget with a second year of projections of general fund revenues and expenditures. Further, long range forecasts will be included for years three through five which consider the impact of projects in the Capital Improvement Program.
3. The Board of Supervisors will adopt an annual balanced budget. A balanced budget is a budget with total expenditures equal to total revenues, including use of fund balance.
4. One-time or other special revenues will not be used to finance continuing County operations but instead will be used for funding items of a non-recurring nature.
5. Budget Monitoring: the monitoring of revenues and expenditures is an ongoing process. During the fiscal year, a quarterly update of general fund revenues and expenditures will be provided to the Board of Supervisors and the public.

FINANCIAL MANAGEMENT POLICIES

CAPITAL IMPROVEMENT BUDGET POLICIES

1. The County will consider capital improvements in accordance with an adopted capital improvement program.
2. The County will develop a minimum five-year plan for capital improvements to be reviewed and updated each year.
3. The County will enact an annual capital budget based on the capital improvement plan. The first year of the plan will represent appropriation of revenues and expenditures; future years of the plan will be approved for planning purposes.
4. The County will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
5. The County will project its equipment replacement and maintenance needs as part of the capital improvement process. From this projection, a maintenance and replacement schedule will be developed.
6. The County will identify the estimated costs and potential funding sources for each capital project proposal.
7. The County will attempt to determine the least costly and most flexible financing method for all new projects.

FINANCIAL MANAGEMENT POLICIES

DEBT POLICIES

1. The County will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances more than policy targets, and “pay-as-you-go” appropriations. Pay-as-you-go appropriations will be adopted as part of the operating budget.
2. When the County finances capital improvements or other projects by issuing bonds, or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project.
3. In the Commonwealth of Virginia, there is no statutory limitation on the amount of debt a County can issue. The County has set its own debt ratio guidelines as part of sound financial management practices. Debt ratios will be annually calculated and included in the review of financial trends. The County will comply with the following debt ratio guidelines:
 - a) Net debt as a percentage of taxable assessed value of real estate shall not exceed 2.5%. Net debt shall be defined to include bond issuance directly supported by the general fund. Projects such as the VRA obligation for the Tuckahoe Creek Service District which is supported by a dedicated stream of revenues (separate ad valorem tax and revenue sharing agreement) or other self-supporting obligations will not be included. To the extent that the County provides general fund support, the proportionate share of the debt that the County is supporting will be included in this ratio.
 - b) The ratio of debt service expenditures as a percent of total general fund expenditures (including transfers to other funds) shall have a target of 10%, with a ceiling of 12%. As discussed in section 3a, debt with either a dedicated stream of revenues or self-supporting debt will not be included in the calculation. To the extent that the County provides general fund support (outside of the dedicated revenue stream or revenue sharing agreement), the amount of that support will be included in this ratio.

FINANCIAL MANAGEMENT POLICIES

FUND BALANCE RESERVE POLICIES

DEFINITIONS

Fund balance is the difference between assets and liabilities reported in governmental funds. It serves as a measure of financial resources available for current operations. The Governmental Accounting Standards Board (GASB) prescribes the classifications for components of fund balance. The County shall report governmental fund balances per GASB definitions. These classifications are listed below in descending order of restrictiveness.

1. Nonspendable – amounts that cannot be spent because they are not in spendable form or are not expected to be converted into cash with the current period or at all.
2. Restricted – amounts subject to usage constraints that have either been externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provisions or enabling legislation.
3. Committed – amounts constrained to use for specific purposes pursuant to formal action of the Board of Supervisors (the Board). The amounts cannot be used for other purposes unless the Board removes or changes the constraints via the same action used to initially commit them.
4. Assigned – amounts intended by the County for use for a specific purpose, but do not meet the criteria to be classified as restricted or committed. The Board can express the intent to assign fund balance. Formal action is not necessary to impose, remove, or modify a constraint in Assigned Fund Balance.
5. Unassigned – amounts that are available for any purpose.

MINIMUM FUND BALANCE

The County's unassigned fund balance at the close of each fiscal year should be at least 20%, with a target of 25%, of the total annual adopted general fund budget of the subsequent fiscal year, plus the non-local portion of the school operating fund budget. The general fund budget includes the transfer to the Schools, Debt Service, and other transfers from the general fund.

In the event of an emergency or other global purpose for the benefit of the County, the County Board may, from time-to-time, appropriate unassigned fund balances that will reduce available fund balances below the 20% policy. In such circumstances, the Board will replenish the available fund balance to the policy level within the next three fiscal years from the date of draw down.

FINANCIAL MANAGEMENT POLICIES

REVENUE STABILIZATION RESERVE

The County will maintain a Revenue Stabilization Reserve of 3% of the total annual adopted general fund budget of the subsequent fiscal year, plus the non-local portion of the school operating fund budget.

The Board may draw down the Revenue Stabilization Reserve only if:

1. Current fiscal year - Third or fourth quarter forecasted general fund revenues, excluding use of prior year fund balance, decline by more than 1.5%; or,
2. Subsequent fiscal year - During the annual budget cycle real estate assessments are forecast to decrease more than 3.0% over the previous year's assessments.

Withdrawals may not exceed half of the balance in the reserve in any one fiscal year and shall be used in combination with spending cuts. In the event of a draw down, the reserve must be replenished to 3% level with 3 fiscal years.

ORDER OF EXPENDITURES OF FUNDS

For any expenditure incurred for purposes for which multiple fund balance categories can be used, the County will utilize funds in the following spending order: restricted, committed, assigned, and unassigned.

FINANCIAL MANAGEMENT POLICIES

REVENUE POLICIES

DIVERSIFICATION OF REVENUES

1. Diversification of revenues is a primary goal of the County.
2. The County does not have a profit motive when setting tax and fee rates. Tax and fee rates are based on the County's cost of services.

ESTABLISHMENT AND MODIFICATION OF FEES

1. Fees will be calculated based on appropriate cost of service delivery.
2. Fees will be reviewed and updated based on criteria defined in revenue regulations.

ACCOUNTS RECEIVABLE COLLECTION

1. Bad Debt Expense - The determination of the need for an allowance for doubtful accounts will be based upon accepted business practices and accounting standards. Write-offs of uncollectable balances will be based on the type of balance (i.e. tax or non-tax balance); the dollar amount outstanding; the length of time delinquent; and the status of standard collection efforts performed.
2. All write-offs require approval of the department head for non-tax balances or the Treasurer for general property tax balances.

FEDERAL, STATE AND PRIVATE GRANTS AND COOPERATIVE AGREEMENTS

1. This portion of the revenue policy prescribes procedures and requirements for the fiscal and program administration of all Federal, state and private grants and cooperative agreements.
2. The purpose of this policy is to: ensure proper oversight of all funds appropriated to the County from federal, state and local governments, non-profit agencies, and private sources; minimize the County's risk of non-compliance with the requirements of grant awards, regulations, and cooperative agreements; ensure proper fiscal administration, accounting, audit and reporting of all grants and cooperative agreements; and ensure proper program management of all grants and cooperative agreements.
3. Applicability - This policy and related Revenue Regulations apply to all grant and cooperative agreement applications prepared and/or submitted by County departments and Constitutional Officers to agencies outside the County government for funds, materials, or equipment to be received and/or administered by the County or by an agency for which the County acts as

FINANCIAL MANAGEMENT POLICIES

fiscal agent, including any grant or cooperative agreement funds or items passed through to a sub-recipient.

4. Centralized Responsibility - The County Administrator shall establish underlying revenue regulations and procedures to help ensure that the purposes of this Policy regarding grants and cooperative agreements are met. Responsibility for the overall fiscal management of all County grants and cooperative agreements shall reside in the Department of Financial Services.
5. Decentralized Responsibility - Responsibility for the overall program management of all County grants and cooperative agreements shall reside with the Director or Directors of the Department(s) having functional responsibility for the individual grants or cooperative agreements, or as otherwise delegated by the County Administrator (hereinafter referred to as Senior Program Managers). It shall be the responsibility of the Senior Program Managers and their delegates having program management responsibility for a grant or cooperative agreement to cooperate with and perform all duties prescribed by the Department of Financial Services necessary for the proper fiscal management of all grants and cooperative agreements, and to file all required reports with grantors/agencies on a timely basis.

FINANCIAL MANAGEMENT POLICIES

TRAVEL AND BUSINESS EXPENSE POLICIES

Expenses incurred for County purposes for travel and business by employees, officials or volunteers may be paid or reimbursed in accordance with requirements established by the Internal Revenue Service for an accountable plan in which those amounts are not subject to income taxation, and in compliance with this Policy and related Regulations approved by the County Administrator.

1. Meals and incidental per diem expense for travel shall not exceed the federal per diem rate established for the destination locality by the Internal Revenue Service. The mileage reimbursement rate shall equal that established by the Internal Revenue Service.
2. Allowable expenses for lodging, public transportation and business expenses shall be the actual costs provided they are reasonable.
3. This Policy shall be administered to provide for the most cost effective travel and business activity for the benefit of the County. Expenses may be paid or reimbursed only when they are reasonable and necessary for the conduct of County business, within amounts appropriated by the Board of Supervisors, properly documented, and approved by the appropriate authority.
4. The County Administrator shall interpret and administer this Policy and shall prescribe regulations implementing this Policy and describing additional detailed requirements.

COUNTY PROCUREMENT CARDS

Expenses paid by use of County procurement cards and other methods shall be subject to the same limits and standards of documentation as reimbursed expenses.

GLOSSARY OF BUDGET-RELATED TERMS

Accrual Basis	A basis of accounting in which transactions are recognized at the time they are incurred, not when cash is received or spent.
Ad Valorem	A tax levied in proportion to value of the property against which it is levied.
Adopted Budget	A plan of financial operations approved by the Board of Supervisors highlighting major changes made to the County Administrator's Advertised Fiscal Plan. The Adopted Budget reflects approved tax rates and estimates of revenues, expenditures, transfers and departmental goals, objectives, performance measures, and initiatives.
Appropriation	An authorization granted by the Board of Supervisors to a specified organization, such as a unit of County government, to make expenditures and incur obligations for specific purposes. An appropriation is limited in dollar amount and when it may be spent, usually expiring at the end of the fiscal year.
Appropriations Resolution	A legally binding document which delineates by fund or category and/or by department or grant all expenditures and revenues adopted by the Board of Supervisors and reflected in the Adopted Budget.
Asset	Resources owned or held by a government, which have monetary value.
Audit	An official inspection of an individual's or organization's accounts, by an independent body.
Assigned Fund Balance	For the general fund, amounts constrained for the intent to be used for a specific purpose by a governing board or a body or official that has been delegated authority to assign amounts. Amount reported as assigned should not result in a deficit in unassigned fund balance.
Authorized Positions	Employee full-time permanent positions, which are authorized in the Adopted Budget, to be filled during the fiscal year.
BPOL	Business, Professional, and Occupational License Refers to the license tax that is levied upon those doing business or engaging in a profession, trade, or occupation in the county.
Balance Sheet	A financial statement disclosing the assets, liabilities and equity of an entity at a specified date.
Balanced Budget	A term used to describe a budget in which total revenues equal total expenditures, reserves, and unassigned fund balance for a given time period.
Basis of Accounting	The timing of recognition of transactions or events for financial statement reporting purposes. Goochland County either uses the accrual or modified accrual basis of accounting, as appropriate for each fund type or activity, in accordance with the US generally accepted accounting principles (GAAP) applicable to governmental units.
Basis of Budgeting	The method used to determine when revenues and expenditures are recognized for budgetary purposes. Goochland County's budget is presented on the same basis as that used for financial statement

GLOSSARY OF BUDGET-RELATED TERMS

	reporting purposes; however the budget is presented using a different perspective than the financial statement presentation and requires a budget to GAAP reconciliation for financial statement reporting.
Biennial Financial Plan	A two-year financial and operational plan used for planning. Provided to residents, elected officials, and interested parties for informational purposes.
Bond	Interest bearing certificates of public indebtedness used primarily to finance capital projects. They evidence the issuer's obligation to repay a specified principal amount on a set maturity date, together with interest at a stated rate, or according to a formula which determines that rate.
Budget	An annual financial plan that identifies a plan of operation for the fiscal year. It states expenditures required and identifies revenues necessary to finance the plan.
Budgetary Control	The control or management of a government or enterprise in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.
CAFR	Comprehensive Annual Financial Report - a report compiled annually which provides detailed information on an organization's financial status at year end.
Capital Improvement Program (CIP)	A plan of acquisition, development, enhancement or replacement of public facilities and/or infrastructure to serve the County citizenry. The CIP is a reflection of the physical development policies of the County and typically encompasses a five-year or six-year period and includes projects in excess of \$50,000.
Capital Assets	Assets of a substantial nature (\$5,000 or more) expected to have a useful life of two or more years. Examples include vehicles and computer servers.
Capital Projects Fund	Used to account for financial resources that are restricted, committed, or assigned to expenditure for capital outlay, including the acquisition or construction of capital facilities and other capital assets.
Carryover Funds	Unexpended funds from the previous fiscal year that may be used to cover expenses in the current fiscal year.
Committed Fund Balance	Amounts constrained for a specific purpose by a government using its highest level of decision-making authority. It would require action by the same group to remove or change the constraints placed on the resources.
Comprehensive Plan	A long-term plan to control and direct the use and development of property in the County. It is also used to make strategic decisions regarding water and wastewater lines, infrastructure, and roads.
Constitutional Officers	Elected officials whose positions are established by the Constitution of the Commonwealth or its statutes. (Clerk of the Circuit Court, Commissioner of the Revenue, Commonwealth's Attorney, Sheriff, and Treasurer).

GLOSSARY OF BUDGET-RELATED TERMS

Contingency	A budgetary assignment established for emergencies or unforeseen expenditures.
Debt Ratios	Comparative statistics showing the relationship between an entity's outstanding debt and factors such as its tax base, income, or population. Such ratios often are used to assess the credit quality of an entity's bond.
Debt Service	The payment of principal and interest on borrowed funds through instruments such as bonds.
Deficit	The excess of expenditures over revenues during a single accounting period.
Department	An organizational unit of government functionally unique in its delivery of service.
Depreciation	The decrease in value of physical assets due to use and the passage of time.
Disbursement	Payments made in cash.
Encumbrance	A carry over of funds for an anticipated expenditure prior to payment for the item. Funds usually are assigned or encumbered once a contract obligation has been signed.
Enterprise Fund	A (typically self-supporting) fund designed to account for activities provided to external customers, and supported by user charges; examples include the water and wastewater Utilities.
Expenditure	The payment of cash upon the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.
Expenditure Line Item	An expenditure classification referring to the lowest and most detailed level of classification, such as utility charges, office supplies, and furniture.
Fiduciary Fund	A fiduciary fund is used in governmental accounting to report on assets held in trust for others. When financial statements are prepared for fiduciary funds, they are presented using the economic resources measurement focus and the accrual basis of accounting.
Fiscal Year	The period of time used by the county for budgeting and accounting purposes. Goochland County uses the twelve-month period beginning on July 1 st and ending June 30 th .
Fringe Benefits	Contributions made by the county for its share of personnel costs for Social Security, pension, medical, and life insurance plans.
Full-time Equivalent (FTE)	Number of staff members, including full-time and part-time employees.
Fund	An accounting entity with a group of self-balancing accounts. Budgets for all funds are adopted on a basis consistent with Generally Accepted

GLOSSARY OF BUDGET-RELATED TERMS

	Accounting Principles (GAAP).
Fund Balance	The amount of spendable resources remaining restricted, committed, assigned, or unassigned in a fund at a specific point in time.
General Fund	The General Fund is the primary location of all financial activity associated with ordinary operations of the County. Most taxes are accrued in this fund and transfers are made to Schools as appropriate. The General Fund is the most critical fund in the Goochland County budget.
Governmental Fund	There are three groups of funds for which financial statements are prepared—governmental, proprietary, and fiduciary. Proprietary funds are employed to report on activities financed primarily by revenues generated by the activities themselves, such as a municipal utility. Fiduciary funds contain resources held by a government but belonging to individuals or entities other than the government. A prime example is a trust fund for a public employee pension plan. Governmental funds account for everything else.
Grant	Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.
Infrastructure	Public domain fixed assets such as roads, bridges, drainage systems, lighting systems, and similar assets that are immovable and are only of value to the governmental unit.
Interfund Transfers	The movement of monies between funds of the same governmental entity. These do not include loans, quasi-external transactions, or reimbursements.
Levy	To impose taxes, special assessments or service charges for the support of government activities.
Line-item Budget	A departmental budget that specifies types of expenditures planned for the fiscal year.
Liquidity	The ability to meet short-term expenditures promptly using cash on hand or by converting an investment to cash with minimum risk to principal or accrued interest.
Long-Term Debt	Debt that has a maturity of more than one year from date of issuance.
Mission Statement	A written description stating the purpose of an organizational unit (department or agency) and its function.
Modified Accrual	A basis of accounting in which revenues are recorded when susceptible to accrual, i.e. both measurable and available to finance expenditures of the fiscal period.
Multi-Year Funds	Funds that maintain prior year appropriations and actual revenues and expenditures in addition to current fiscal year information. Multi-year funds are used for federal/state grant programs and most major capital projects/programs where financial information specific to a particular

GLOSSARY OF BUDGET-RELATED TERMS

program or project is normally spread over two or more years. In these funds, once revenues and expenditures have been appropriated, they do not lapse at the end of the fiscal year. Therefore, it is not necessary to re-appropriate remaining balances at the start of each year.

Obligation	An amount the County is legally required to satisfy through use of its resources, including liabilities and unliquidated encumbrances.
Operating Budget	Plans of current expenditures and the proposed means to finance them. The operating budget contains appropriations for such expenditures as salaries, fringe benefits, supplies, training, utilities, fuel, various services, repairs and maintenance, rentals and leases, and capital outlay for various departments such as Fire-Rescue and Parks and Recreation.
Operating Revenue	Funds that the County receives as income to pay ongoing operations, such as taxes, fees for specific services, interest earnings and grant revenues.
Ordinance	A formal legislative enactment by the governing body of a municipality. If not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality.
Other Financing Sources	Non-operating revenue received to assist with financing County operations such as recoveries, gifts/donations, and the sale of surplus fixed assets.
Pay as You Go Approach	The procurement of capital assets with available cash reserves.
Performance Measure	Data collected to determine how effective or efficient a program is in achieving its goals and objectives.
Personal Property	A category of property, other than real estate, identified for purposes of taxation. It includes resident-owned items, corporate property, and business equipment. Examples of personal property include automobiles, motorcycles, trailers, boats, airplanes, business furnishings, and manufacturing equipment.
Proffer	Funds negotiated at the time of rezoning to help defray the capital costs associated with resultant development.
Property Tax Rate	The dollar amount applied to the assessed value of various categories of property used to calculate the amount of taxes to be collected. The tax rate is usually expressed as an amount per \$100 of assessed valuation.
Proprietary Fund	A fund category used to account for the business-type activities within a government.
Real Property	Real estate, including land and improvements (building, fencing, paving) classified for purposes of tax assessment.
Reserve	Budgetary terminology used by the County to indicate the portion of fund balance that is either restricted, committed, or assigned.

GLOSSARY OF BUDGET-RELATED TERMS

Resolution	An order of a legislative body requiring less legal formality than an ordinance or statute.
Resources	Amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.
Revenue	A source of income that provides an increase in net financial resources, and is used to fund expenditures. Budgeted revenue is categorized according to its source, such as local, state, federal or other financing sources.
Revenue Bond	A certificate of debt issued by a government in which the payment of the original investment plus interest is guaranteed by specific revenues generated by the project financed.
Special Revenue Fund	A governmental fund used to account for the proceeds of specific revenue sources that are legally restricted or committed to expenditure for specific purpose such as grants for specific programs.
Statute	A written law enacted by a duly organized and constituted legislative body.
Tax Base	The total property valuations on which each taxing authority levies its tax rates.
Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of all people.
Technology Plan	Plan to enhance the County's technological capabilities and service delivery through upgrades or replacement of existing software and hardware, including implementation costs. This three-year program is updated each year in concert with the Information Systems budget.
Unassigned Fund Balance	For the general fund, amounts not classified as nonspendable, restricted, committed or assigned. The general fund is the only fund that would report a positive amount in unassigned fund balance.
Unencumbered Balance	The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future expenses.
User Charges	The payment of a fee for direct receipt of a public service by the party who benefits from the service.