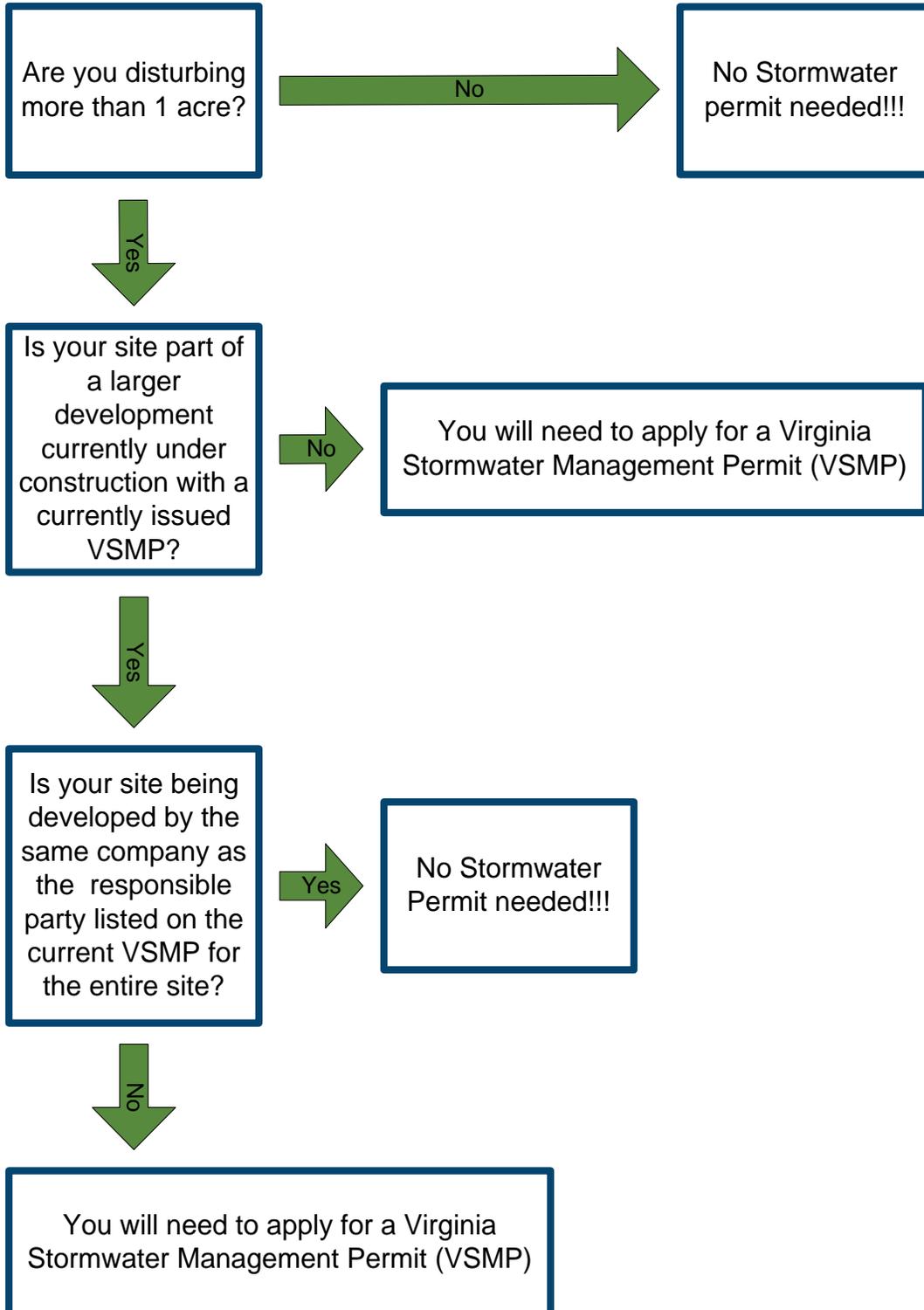
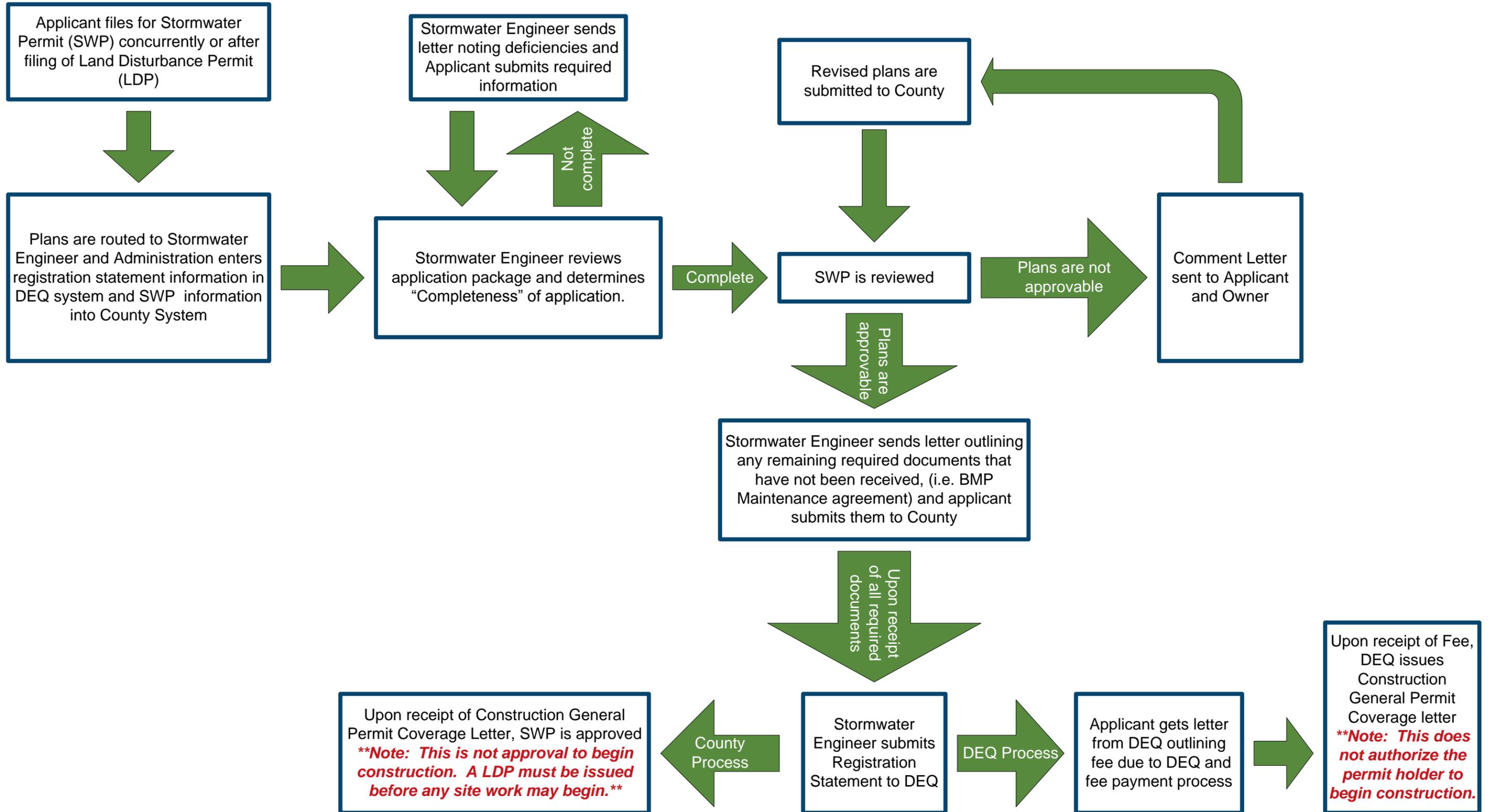


# Stormwater Permit Requirements for Commercial Developments



# Stormwater Permit Application Process





# STORMWATER MANAGEMENT PERMIT

## COUNTY OF GOOCHLAND, VIRGINIA

Environment & Land Development Office

P.O. Box 103

Goochland, VA 23063

Phone: (804) 556-5849

Web: [www.co.goochland.va.us](http://www.co.goochland.va.us)

FAX: (804) 556-5654

### Submittal Requirements

The following forms must be filled out completely and submitted or the application may not be accepted:

1. A Stormwater Management Permit Application with full answers to every statement and question. The application must be signed by the Property Owner.
2. A Registration Statement with full answers to every statement and question. **Please note that any errors or incomplete answers will cause delays in permit & coverage letter issuance.**
3. Completed Stormwater and E&S checklists with associated documentation (i.e. calculations, etc.)
4. Five (5) sets of Stormwater and E&S plans
5. SWPPP (required before approval)
6. Applicable fee – see attached fee schedule

Office Use Only:  
SWP-

### Contact Information

Full legal name of Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 \_\_\_\_\_ Cell phone: \_\_\_\_\_  
 \_\_\_\_\_ E-mail: \_\_\_\_\_

Full legal name of Contractor/Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 \_\_\_\_\_ Cell phone: \_\_\_\_\_  
 \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of Engineer: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Cell phone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

### Property Information

Street Address: \_\_\_\_\_

GPIN Number: \_\_\_\_\_ Acreage: \_\_\_\_\_

Tax Map Number: \_\_\_\_\_ Disturbed Area: \_\_\_\_\_

Is this application filed for coverage for a project currently under review?  Yes  No

If so, provide LDP/POD #: \_\_\_\_\_

Project Description: \_\_\_\_\_

\_\_\_\_\_



**VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY  
GENERAL VPDES PERMIT FOR DISCHARGES OF  
STORMWATER FROM CONSTRUCTION ACTIVITIES (VAR10)  
REGISTRATION STATEMENT 2024**

PERMIT #:	_____
PLAN/ID #:	_____

- Application type. (CHOOSE ONE)
- NEW PERMIT ISSUANCE
- MODIFICATION WITH ACREAGE INCREASE: Permit # \_\_\_\_\_
- MODIFICATION WITHOUT ACREAGE INCREASE: Permit # \_\_\_\_\_
- EXISTING PERMIT REISSUANCE: Permit # \_\_\_\_\_

**Section I. Operator/Permittee/Billing Information.**

<b>A. Construction Activity Operator (Permittee).</b> The person or entity that is applying for permit coverage and will have operational control over construction activities to ensure compliance with the general permit. A person with signatory authority for this operator must sign the certification in Section V (per Part III.K of the VAR10 Permit).	
Operator Name:	_____
Contact person:	_____
Address:	_____
City, State and Zip Code:	_____
Phone Number:	_____
Primary and CC Email(s):	_____
State Corporation Commission Entity Number (if applicable):	_____
<b>B. Electronic correspondence.</b> To receive an emailed coverage letter or to pay by credit card, you must choose <b>YES</b> and include a valid email. May we transmit correspondence electronically? <b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/>	

**Section II. Construction Activity Information.**

<b>A.</b> Include a legible site map showing the location of the existing or proposed land-disturbing activities for which the operator is seeking permit coverage, the limits of land disturbance, construction entrances, construction support activities, and all waterbodies receiving stormwater discharges from the construction site.	
<b>B.</b> Project site location information.	
Construction Activity Name:	_____
Address:	_____
City and/or County and Zip Code:	_____
Construction Activity Entrance Location (description or street address):	_____
Latitude and Longitude (6-digit, decimal degrees format, e.g. 37.1234, -78.1234):	_____
<b>C.</b> Acreage totals for all land-disturbing activities to be included under this permit coverage. Report to the nearest one-hundredth of an acre.	
Total area of the construction site (including off-site area):	_____
Estimated area to be disturbed by the construction activity (on-site only):	_____
Off-site estimated area to be disturbed (if applicable; please also refer to Section III):	_____
<b>D.</b> Construction Activity Status:	<b>FEDERAL</b> <input type="checkbox"/> <b>STATE</b> <input type="checkbox"/> <b>PUBLIC</b> <input type="checkbox"/> <b>PRIVATE</b> <input type="checkbox"/>
<b>E.</b> Nature of the Construction Activity Description (i.e. commercial, industrial, residential, agricultural, utility, solar, linear, stream restoration, etc.):	_____

**CONSTRUCTION GENERAL PERMIT (VAR10) REGISTRATION STATEMENT 2024**

<b>F.</b> Municipal Separate Storm Sewer System (MS4) name(s) (if the construction activity is discharging to an MS4):	
<b>G.</b> Estimated Construction Activity Dates.	
Start Date:	
Completion Date:	
<b>H.</b> Is this construction activity part of a larger common Plan of development or sale?	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/>
<b>I.</b> 6 <sup>th</sup> Order Hydrologic Unit Code (HUC) and Receiving Water Name(s). Include additional areas on a separate page.	
<b>HUC</b>	<b>NAME(S) OF RECEIVING WATER WATERBODY</b>

**Section III. Off-site Support Activity Location Information.**

List all off-site support activities and excavated material disposal areas being utilized for this project. Include additional areas on a separate page.	
Off-site Activity Name:	
Address:	
City or County:	
Off-site Activity Entrance Location (description or street address):	
Latitude and Longitude (6-digit, decimal degrees format, e.g., 37.1234, -78.1234):	
Is this off-site activity an excavated material disposal area?	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/>
If this off-site activity is an excavated material disposal area, list the contents of the excavated fill material:	
Will a separate VPDES permit cover this off-site activity?	<b>YES</b> <input type="checkbox"/> <b>Permit #</b> _____ <b>NO</b> <input type="checkbox"/>

**Section IV. Other Information.**

<b>A.</b> A Stormwater Pollution Prevention Plan (SWPPP) must be prepared in accordance with the requirements of the General VPDES Permit for Discharges of Stormwater from construction activities <u>prior to</u> submitting the registration statement. By signing the registration statement, the operator certifies the SWPPP has been prepared.	
<b>B.</b> Has an Erosion and Sediment Control Plan been submitted to the VESC Authority for review?	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/>
Erosion and Sediment Control Plan Approval Date: (for the estimated area to be disturbed; MM/DD/YYYY)	
<b>C.</b> Has land-disturbance commenced?	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/>
<b>D.</b> Standards and Specifications. If this project is utilizing approved Standards and Specifications (S&S), attach the completed S&S Entity Form.	
<b>E.</b> Will nutrient credits be used to comply with the water quality design criteria requirements (9VAC25-875-580)? <b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/> (If yes, please include a copy of the letter of availability from an appropriate nutrient bank that nonpoint source nutrient credits are available.)	

**CONSTRUCTION GENERAL PERMIT (VAR10) REGISTRATION STATEMENT 2024**

**Section V. Certification.** A person representing the operator as identified in Section I.A and meeting the requirements of Part III.K of 9VAC25-880-70 must physically sign this certification. A typed signature is not acceptable. Please note that operator is defined in 9VAC25-875-20 as follows:

*“Operator” means the owner or operator of any facility or activity subject to the VESMA and this chapter. In the context of stormwater associated with a large or small construction activity, “operator” means any person associated with a construction project that meets either of the following two criteria: (i) the person has direct operational control over construction plans and specifications, including the ability to make modifications to those plans and specifications or (ii) the person has day-to-day operational control of those activities at a project that are necessary to ensure compliance with a stormwater pollution prevention plan for the site or other permit or VESMP authority permit conditions (i.e., the person is authorized to direct workers at a site to carry out activities required by the stormwater pollution prevention plan or comply with other permit conditions). In the context of stormwater discharges from an MS4, “operator” means the operator of the regulated MS4 system.*

9VAC25-880-70. Part III.K. Signatory requirements. All registration statements shall be signed as follows:

- a. *“For a corporation: by a responsible corporate officer. For the purpose of this chapter, a responsible corporate officer means: (i) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy-making or decision-making functions for the corporation; or (ii) the manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long-term compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;*
- b. *For a partnership or sole proprietorship: by a general partner or the proprietor, respectively; or*
- c. *For a municipality, state, federal, or other public agency: by either a principal executive officer or ranking elected official. For purposes of this chapter, a principal executive officer of a public agency includes (i) the chief executive officer of the agency or (ii) a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency.”*

**Certification:** "I certify under penalty of law that I have read and understand this registration statement and that this document and all attachments were prepared in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Printed Name: \_\_\_\_\_

Signature (signed in ink): \_\_\_\_\_

Date Signed: \_\_\_\_\_

**Section VI. Submittal Instructions.** Submit this form to the VESMP Authority. If the locality is the VESMP Authority, please send your registration statement submittal directly to the locality; do NOT send this form to DEQ. A list of local VESMP Authorities is available here: [VESMP Authorities](#).

Please send to:

Goochland County  
Department of Community Development  
PO Box 103  
Goochland, VA 23063

**CONSTRUCTION GENERAL PERMIT (VAR10) REGISTRATION STATEMENT 2024**  
**INSTRUCTIONS**  
***PLEASE DO NOT PRINT OR SUBMIT***

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This registration statement is for coverage under the General Virginia Pollutant Discharge Elimination System (VPDES) Permit for Discharges of Stormwater from Construction Activities (also referred to as the Construction General Permit). This form covers the following permit actions: new permit issuance, existing permit modification with an increase in acreage, existing permit modifications that result in a plan modification but do not result in an increase in disturbed acreage, and reissuance of an active permit coverage.

**Application type.** Select **NEW PERMIT ISSUANCE** to obtain a new permit coverage. Modifications are for modifying an existing, active permit coverage. Select **MODIFICATION WITH ACREAGE INCREASE** when the previously approved acreage(s) increases (permit modifications are not performed for decreases in acreage unless they result in plan changes – see Modification WITHOUT Acreage Increase). Select **MODIFICATION WITHOUT ACREAGE INCREASE** when there is a change to the site design resulting in a change to the approved plans with no increase in acreage(s). Select **EXISTING PERMIT REISSUANCE** to extend an expiring permit coverage for the next permit cycle and include the existing permit number.

**Section I. Operator/Permittee/Billing Information.**

A. Construction Activity Operator (Permittee). The person or entity that is applying for permit coverage and will have operational control over construction activities to ensure compliance with the general permit. For companies, use the complete, active, legal entity name as registered with a state corporation commission. Entities that are considered operators commonly consist of the property owner, developer of a project (the party with control of project plans and specifications), or general contractor (the party with day-to-day operational control of the activities at the project site that are necessary to ensure compliance with the general permit). If an individual person is listed as the operator, that person (or a legal representative of) must sign the certification in Section V. An operator may be one of the following:

*9VAC25-875-20. Definitions.*

*“Operator” means the owner or operator of any facility or activity subject to the VESMA and this chapter. In the context of stormwater associated with a large or small construction activity, “operator” means any person associated with a construction project that meets either of the following two criteria: (i) the person has direct operational control over construction plans and specifications, including the ability to make modifications to those plans and specifications or (ii) the person has day-to-day operational control of those activities at a project that are necessary to ensure compliance with a stormwater pollution prevention plan for the site or other permit or VESMP authority permit conditions (i.e., the person is authorized to direct workers at a site to carry out activities required by the stormwater pollution prevention plan or comply with other permit conditions). In the context of stormwater discharges from an MS4, “operator” means the operator of the regulated MS4 system.*

*“Owner” means the same as that term as defined in § 62.1-44.3 of the Code of Virginia. For a regulated land-disturbing activity that does not require a permit, “owner” also means the owner of the freehold of the premises of lesser estate therein, mortgagee or vendee in possession, assignee of rents, receiver, executor, trustee, lessee, or other person, firm or corporation in control of a property.*

*“Person” means any individual, partnership, firm, association, joint venture, public or state corporation, trust, estate, commission, board, public or private institution, utility, cooperative, county, city, town, or other political subdivision of the Commonwealth, governmental body, including a federal or state entity as applicable, any interstate body or any other legal entity.*

B. May we transmit correspondence electronically? If you choose **YES** to this question and provide an email address in Section I. A., all correspondence, forms, invoices and notifications will be transmitted by email to the operator. This will also give the operator the ability to pay by credit card and to receive permit coverage approval letters immediately upon permit approval.

**Section II. Construction Activity Information.**

A. A legible site map showing the location of the existing or proposed land-disturbing activities for which the operator is seeking permit coverage, the limits of land disturbance, construction entrances, construction support activities, and all water bodies receiving stormwater discharges from the construction site must be included with the submittal of this form. Aerial imagery maps or topographic maps showing the required items are acceptable. Plan sheet sized site maps are not required. Please consult your VESMP authority if you have additional questions regarding site map requirements.

B. Construction Activity Name and location. Provide a descriptive name of the construction activity to be covered under the general permit (it is helpful to use the same naming convention as listed on the Stormwater Management plans), 911 street address (if available), city/county of the construction activity, and the 6-digit latitude and longitude in decimal degrees format for the centroid, main construction entrance or start and end points for linear projects (i.e., 37.1234, -77.1234).

C. Acreage totals for all construction site activities, on- and off-site, to be included under this permit. Acreages are to be reported to the nearest one-hundredth acre (two decimal places, i.e., 1.15 acres). Provide the total acreage of the construction site as approved on the Stormwater Management Plans and the estimated on-site acreage to be disturbed by the construction activity as approved under the Erosion and Sediment Control Plans. The off-site estimated area to be disturbed is the sum of the disturbed acreages for all off-site support activities to be covered under this general permit. The total area of the construction site includes the construction support activities located on-site and off-site. Permit fees are calculated based on your disturbed acreage total for all on- and off-site areas being disturbed under this permit coverage (the sum of all on-site and off-site disturbed acreages).

D. Construction activity owner status. The status of the construction activity property owner. Any property not owned by a government entity or agency (i.e. federal, state or local governments) is **PRIVATE**.

E. Nature of the construction activity description. Choose the designation that best describes the post-construction use of this project (you may choose more than one). (i.e. commercial, industrial, residential, agricultural, utility, solar, linear, stream restoration, etc.). Describe the post-construction use of the project (i.e. commercial – one new office building and associated parking and utilities; transportation – linear roads, sidewalks and utilities; agricultural – three poultry houses, etc.).

F. Municipal Separate Storm Sewer System (MS4) name(s) if discharging to an MS4. If stormwater is discharged through an MS4 (either partially or completely), provide the name of the MS4(s) that will be receiving water from this construction activity. The MS4 name is typically the town, city, county, institute, or federal facility where the construction activity is located.

G. Estimated construction activity dates. Provide the estimated construction activity start date and completion date in Month/Day/Year or MM/DD/YYYY format (i.e. 07/30/2019).

H. Is this construction activity is part of a larger common plan of development or sale? Per 9VAC25-875-20, “common plan of development or sale” means a contiguous area where separate and distinct construction activities may be taking place at different times on different schedules (i.e. a subdivision, commercial development, business park, etc.).

I. Sixth (6<sup>th</sup>) Order Hydrologic Unit Code (HUC) and associated Receiving Water Name(s). Provide all 6<sup>th</sup> order HUCs and receiving waterbody names, for the primary site and any off-site areas included under this permit coverage, that could potentially receive stormwater runoff discharging from this activity. The HUC can be either a 12-digit number (i.e., 0208010101) or 2-letter, 2-number code (i.e., JL52). Include additional HUCs or receiving waters on a separate page. You may utilize DEQ’s web-based GIS application to obtain this information.

- DEQ Environmental Data Mapper (EDM) application link: [Environmental Data Mapper](#)
- Instructions, help and resources for using DEQ’s EDM application link: [EDM Help & Resources](#)

### **Section III. Off-site Support Activity Location Information.**

This general permit also authorizes stormwater discharges from support activities (e.g., concrete or asphalt batch plants, equipment staging yards, material storage areas, excavated material disposal areas, borrow areas, etc.) located on-site or off-site provided that (i) the support activity specifically supports the construction activity that is required to have general permit coverage; (ii) the support activity is not a commercial operation, nor does it serve multiple unrelated construction activities by different operators; (iii) the support activity does not operate beyond the completion of the construction activity it supports; (iv) the support activity is identified in the registration statement at the time of general permit coverage; (v) appropriate control measures are identified in a SWPPP and implemented to address the discharges from the support activity areas; and (vi) all applicable state, federal, and local approvals are obtained for the support activity.

Off-site activity name and location information. Provide a descriptive off-site project name, 911 street address (if available), construction entrance location (address or description), city/county and the 6-digit latitude and longitude in decimal degrees (i.e., 37.1234, -77.1234) of all off-site support activities. Indicate whether the off-site support activity will be covered under this general permit or a separate VPDES permit.

If excavated material (i.e., fill) will be transported off-site for disposal, the name and physical location address, when available, of all off-site excavated material disposal areas including city or county; 6-digit latitude and longitude in decimal degrees (i.e., 37.1234, -77.1234) and the contents of the excavated material.

List additional off-site areas to be included under this permit coverage on a separate page. Off-site areas not included on this registration will need to obtain coverage under a separate VPDES permit.

### **Section IV. Other Information.**

A. A stormwater pollution prevention plan (SWPPP) must be prepared prior to submitting the registration statement per 9VAC25-880. See 9VAC25-880-70 Part II Of the General Permit for the SWPPP requirements.

B. If the Erosion and Sediment Control Plan for the estimated area to be disturbed listed in Section II. C has been submitted to the Virginia Erosion and Sediment Control Program (VESCP) Authority for review and approval, choose **YES**. If you are submitting this application to reissue an existing permit coverage, please provide the date that the VESCP Authority approved the Erosion and Sediment Control Plan for the estimated area to be disturbed. If land disturbance has commenced, choose **YES**. “Land disturbance” or “land-disturbing activity” means a man-made change to the land surface that may result in soil erosion or has the potential to change its runoff characteristics, including construction activity such as the clearing, grading, excavating, or filling of land.

D. If this project is using approved Standards and Specifications (S&S), attach the completed S&S Entity Form. If the S&S Entity is different from the operator identified in Section I.A., list the S&S Entity Name. The S&S entity is the entity or agency that holds the approved standards & specification. Please indicate if this project is also requesting a plan waiver.

- S&S Entity Form link: [Standards and Specifications Entity Information Form](#)

E. If nutrient credits will be used to comply with the water quality design criteria requirements (9VAC25-875-590), choose **YES**. In addition, include a copy of the letter of availability from an appropriate nutrient bank that nonpoint source nutrient credits are available. If nutrient credits will not be used, choose **NO**.

## Section V. Certification.

A properly authorized individual associated with the operator identified in Section I.A. of the registration statement is responsible for certifying and signing the registration statement. A person must physically sign the certification, a typed signature is unacceptable. State statutes provide for severe penalties for submitting false information on the registration statement. State regulations require that the registration statement be signed as follows per 9VAC25-880-70 Part III.K.1:

- “a. For a corporation: by a responsible corporate officer. For the purpose of this part, a responsible corporate officer means:*
- (i) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy-making or decision-making functions for the corporation; or*
  - (ii) the manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long-term compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedure;*
- b. For a partnership or sole proprietorship: by a general partner or the proprietor, respectively; or*
- c. For a municipality, state, federal, or other public agency: by either a principal executive officer or ranking elected official. For purposes of this part, a principal executive officer of a public agency includes:*
- (i) the chief executive officer of the agency, or*
  - (ii) a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency.*

## Section VI. Submittal Instructions.

Submit this completed signed form to the VESMP/VSMP authority that has jurisdiction for your construction activity. The appropriate authority may be either the local government your locality depending on the location and type of project or DEQ. If your project is under the jurisdiction of a local VESMP authority, please contact the locality for additional submittal instructions. A blank area is provided for the local VESMP authority’s mailing address.

### **Who is the authority for my project? DEQ or the locality?**

- **DEQ:** DEQ is the VSMP Authority and administers permit coverage for land-disturbing activities that are:
  - within a locality that is not a VESMP authority;
  - owned by the State or Federal government; or
  - utilizing approved Standards and Specifications.

**Email the completed and signed form to: [constructiongp@deq.virginia.gov](mailto:constructiongp@deq.virginia.gov)**

- **The Locality:** The local government (locality) is the VESMP authority and administers permit coverage for all other projects not covered by DEQ as listed above. For these projects, please submit permit forms directly to the local VESMP authority. A list of local VESMP authorities is available on DEQ’s website here: [Local VESMP Authority List](#).



## **PLAN SUBMITTER'S CHECKLIST**

### **FOR STORMWATER MANAGEMENT PLANS**

Please fill in all blanks and **please reference the plan sheets/pages where the information may be found**, where appropriate, or write N/A by items that are not applicable.

#### GENERAL

Plan Submission Date \_\_\_\_\_

Project Name \_\_\_\_\_

Principal Designer \_\_\_\_\_ Phone Number \_\_\_\_\_

Principal Designer E-mail Address \_\_\_\_\_

Total Disturbed Area Figure \_\_\_\_\_

\_\_\_\_\_ Professional's seal - The designer's original seal, signature, and date are required on the *cover* sheet of each Narrative and each set of Plan Sheets. A facsimile is acceptable for subsequent Plan Sheets.

\_\_\_\_\_ Number of plan sets – Attach five sets of SWM Plans.

\_\_\_\_\_ Grandfathering - Attach supporting documentation consistent with the requirements of Section 9VAC25-875-490 of the *Virginia Erosion and Stormwater Management Regulations*.

\_\_\_\_\_ Offsite Compliance – Attach letter of availability from the off-site provider as governed by Section 9VAC25-875-610 of the *Virginia Erosion and Stormwater Management Regulations*.

#### **CHECKLIST PREPARER**

I certify that I am a professional in adherence to all minimum standards and requirements pertaining to the practice of that profession in accordance with Chapter 4 (§ 54.1-400 et seq.) of Title 54.1 of the Code of Virginia and attendant regulations. By signing this checklist I am certifying that this document and all attachments are, to the best of my knowledge and belief, true, accurate, and complete.

SIGNATURE \_\_\_\_\_

PRINTED NAME \_\_\_\_\_

QUALIFICATIONS/REGISTRATION # \_\_\_\_\_

DATE \_\_\_\_\_

**PROJECT NAME:** \_\_\_\_\_ **SUBMITTAL#:** \_\_\_\_\_

**PLANS DATED:** \_\_\_\_\_

**SITE PLANS**

**Please reference the plan sheet numbers** where specific information may be found in the blanks below.

\_\_\_\_\_ Common address and legal description of the site, including the tax reference number(s) and parcel number(s) of the property or properties affected.

\_\_\_\_\_ A narrative that includes a description of current site conditions and proposed development and final site conditions, including proposed use of environmental site design techniques and practices, stormwater control measures, relevant information pertaining to long-term maintenance of these measures, and a construction schedule.

\_\_\_\_\_ Existing and proposed mapping and plans (recommended scale of 1" = 50', or greater detail), which illustrates the following at a minimum:

- North arrow
- Legend
- Vicinity map
- Existing and proposed topography (minimum of 2-foot contours recommended)
- Property lines
- Perennial and intermittent streams
- Mapping of predominant soils from USDA soils surveys as well as the location of any site-specific test bore hole investigations that may have been conducted and information identifying the hydrologic characteristics and structural properties of soils used in the installation of stormwater management facilities
- Boundaries of existing predominant vegetation and proposed limits of clearing and grading
- Location and boundaries of natural feature protection and conservation areas (e.g., wetlands, lakes, ponds, aquifers, public drinking water supplies, etc.) and applicable setbacks (e.g., stream buffers, drinking water well setbacks, septic drainfield setbacks, building setbacks, etc.)
- Identification of any on-site or adjacent water bodies included on the Virginia 303(d) list of impaired waters
- Current land use and location of existing and proposed roads, buildings, parking lots and other impervious areas
- Location and description of any planned demolition of existing structures, roads, etc.
- Proposed land use(s) with a tabulation of the percentage of surface area to be adapted to various uses, including but not limited to planned locations of utilities, roads, parking lots, stormwater management facilities, and easements
- Location of existing and proposed utilities [e.g., water (including wells), sewer (including septic systems), gas, electric, telecommunications, cable TV, etc.] and easements
- Earthwork specifications
- Show the BMP name, geographic coordinates of the BMP(s) and design of both structural and non-structural stormwater control measures, including maintenance access and limits of disturbance
- Storm drainage plans for site areas not draining to any BMP(s)
- Location of existing and proposed conveyance systems, such as storm drains, inlets, catch basins, channels, lateral groundwater movement interceptors (French drains, agric. tile drains, etc.), swales, and areas of overland flow, including grades, dimensions, and direction of flow
- Final drainage patterns and flow paths
- Location of floodplain/floodway limits and relationship of site to upstream and downstream

**PROJECT NAME:** \_\_\_\_\_ **SUBMITTAL#:** \_\_\_\_\_

**PLANS DATED:** \_\_\_\_\_

properties and drainage systems

- Location of all contributing drainage areas and points of stormwater discharge, receiving surface waters or karst features into which stormwater discharges, the pre-development and post-development conditions for drainage areas, and the potential impacts of site stormwater on adjoining parcels
- Location and dimensions of proposed channel modifications, such as bridge or culvert crossings
- Final stabilization and landscaping plans

\_\_\_\_\_ Hydrologic and hydraulic analysis, including the following:

- Site map with locations of design points and drainage areas (size in acres) for runoff calculations
- Identification and calculation of stormwater site design credits, if any apply
- Summary description of the water quantity and water quality compliance strategy.
- Time of concentration (and associated flow paths)
- Imperviousness of the entire site and each drainage area
- NRCS runoff curve numbers or volumetric runoff coefficients
- A hydrologic analysis for the existing (pre-development) conditions, including runoff rates, volumes, and velocities, showing the methodologies used and supporting calculations
- A hydrologic analysis for the proposed (post-development) conditions, including runoff rates, volumes, and velocities, showing the methodologies used and supporting calculations
- Hydrologic and hydraulic analysis of the stormwater management system for all applicable design storms
- Runoff reduction spreadsheets
- Final good engineering and sizing calculations for stormwater control measures, including contributing drainage areas, storage, and outlet configurations, verifying compliance with the water quality and water quantity requirements of the regulations
- Stage-discharge or outlet rating curves and inflow and outflow hydrographs for storage facilities
- Final analysis of the potential downstream impacts/effects of the project, where necessary
- Downstream analysis, where detention is proposed
- Dam safety and breach analysis, where necessary

\_\_\_\_\_ Representative cross-section and profile drawings and details of stormwater control measures and conveyances which include the following:

- Existing and proposed structural elevations (e.g., inverts of pipes, manholes, etc.)
- Design water surface elevations
- Structural details of BMP designs, outlet structures, embankments, spillways, grade control structures, conveyance channels, etc.

\_\_\_\_\_ Applicable construction and material specifications, including references to applicable material and construction standards (ASTM, etc.)

\_\_\_\_\_ Landscaping plans for stormwater control measures and any site reforestation or revegetation

**PROJECT NAME:** \_\_\_\_\_ **SUBMITTAL#:** \_\_\_\_\_

**PLANS DATED:** \_\_\_\_\_

- \_\_\_\_\_ Long term operations and maintenance plan/agreement as governed by 9VAC25-870-112 of the Virginia Stormwater Management Program Regulations.
- \_\_\_\_\_ Evidence of acquisition of all applicable local and non-local permits
- \_\_\_\_\_ Waiver/exception requests
- \_\_\_\_\_ Evidence of acquisition of all necessary legal agreements (e.g., easements, covenants, land trusts, etc.)
- \_\_\_\_\_ Applicable supporting documents and studies (e.g., infiltration tests, geotechnical investigations, TMDLs, flood studies, etc.)
- \_\_\_\_\_ Other required permits: \_\_\_\_\_

**PROJECT NAME:** \_\_\_\_\_ **SUBMITTAL#:** \_\_\_\_\_

**PLANS DATED:** \_\_\_\_\_



## PLAN SUBMITTER'S CHECKLIST

### FOR EROSION AND SEDIMENT CONTROL PLANS

Please fill in all blanks and reference the plan sheets/pages where the information may be found, where appropriate, or write N/A by items that are not applicable.

#### GENERAL

Plan Submission Date \_\_\_\_\_

Project Name \_\_\_\_\_

Principal Designer \_\_\_\_\_ Phone Number \_\_\_\_\_

Principal Designer E-mail Address \_\_\_\_\_

Total Disturbed Area Figure \_\_\_\_\_

\_\_\_\_\_ Complete set of plans- Include all sheets pertaining to the site grading and stormwater and any activities impacting erosion and sediment control and drainage:

- Existing conditions
- Demolition
- Site grading
- Erosion and sediment control
- Storm sewer systems
- Stormwater management facilities
- Utility layout
- Landscaping
- On-site and off-site borrow and disposal areas that do not have separate approved ESC Plans

\_\_\_\_\_ Professional's seal - The designer's original seal, signature, and date are required on the *cover* sheet of each Narrative and each set of Plan Sheets. A facsimile is acceptable for subsequent Plan Sheets.

\_\_\_\_\_ Number of plan sets – Incorporate E&S into the five (5) required Stormwater Management plans

\_\_\_\_\_ Certified Responsible Land Disturber (RLD) - A certified RLD is required during all stages of construction, from the initial land disturbance through final site stabilization. **The name of the project RLD must be provided before any land disturbance may begin.** Notify the County in a timely manner if the RLD changes during the course of the project.

#### CHECKLIST PREPARER

PROJECT NAME: \_\_\_\_\_ SUBMITTAL#: \_\_\_\_\_

PLANS DATED: \_\_\_\_\_

I certify that I am a professional in adherence to all minimum standards and requirements pertaining to the practice of that profession in accordance with Chapter 4 (§ 54.1-400 et seq.) of Title 54.1 of the Code of Virginia and attendant regulations. By signing this checklist I am certifying that this document and all attachments are, to the best of my knowledge and belief, true, accurate, and complete.

SIGNATURE \_\_\_\_\_

PRINTED NAME \_\_\_\_\_

QUALIFICATIONS/REGISTRATION # \_\_\_\_\_

DATE \_\_\_\_\_

**PROJECT NAME:** \_\_\_\_\_ **SUBMITTAL#:** \_\_\_\_\_

**PLANS DATED:** \_\_\_\_\_

**NARRATIVE**

Please reference plan sheet numbers where the information may be found.

- \_\_\_\_\_ Project description - Briefly describe the nature and purpose of the land-disturbing activity. Provide the area (acres) to be disturbed.
  
- \_\_\_\_\_ Existing site conditions - A description of the existing topography (% slopes), ground cover, and drainage (on-site and receiving channels).
  
- \_\_\_\_\_ Adjacent areas - A description of all neighboring areas such as residential developments, agricultural areas, streams, lakes, roads, etc., that might be affected by the land disturbance.
  
- \_\_\_\_\_ Off-site areas - Describe any off-site land-disturbing activities that may occur (borrow sites, disposal areas, easements, etc.). Identify the Owner of the off-site area and the entity responsible for plan review. Include a statement that any off-site land-disturbing activity associated with the project must have an approved ESC Plan. Submit documentation of the approved ESC Plan for each of these sites.
  
- \_\_\_\_\_ Soils - Provide a description of the soils on the site, giving such information as soil name, mapping unit, erodibility, permeability, surface runoff, and a *brief* description of depth, texture and soil structure. Show the site location on the Soil Survey, if it is available. Include a plan showing the boundaries of each soil type on the development site.
  
- \_\_\_\_\_ Critical areas - A description of areas on the site that have potentially serious erosion problems or that are sensitive to sediment impacts (e.g., steep slopes, watercourses, wet weather / underground springs, etc.).
  
- \_\_\_\_\_ Erosion and sediment control measures - A description of the structural and vegetative methods that will be used to control erosion and sedimentation on the site. Controls should satisfy applicable minimum standards and specifications in the Virginia Stormwater Management Handbook (VSMH) or more stringent local requirements.
  
- \_\_\_\_\_ Management strategies / Sequence of construction - Address management strategies, the sequence of construction, and any phasing of installation of ESC measures.
  
- \_\_\_\_\_ Permanent stabilization - A brief description, including specifications, of how the site will be stabilized after construction is completed.
  
- \_\_\_\_\_ Maintenance of ESC measures - A schedule of regular inspections, maintenance, and repair of erosion and sediment control structures should be set forth.
  
- \_\_\_\_\_ Calculations for temporary erosion and sediment control measures - For each temporary ESC measure, provide the calculations required by the standards and specifications.
  
- \_\_\_\_\_ Stormwater management considerations - Will the development of the site cause an increase in peak runoff rates? Will the increase in runoff cause flooding or channel degradation downstream? Describe the strategy to control stormwater runoff, including during construction.

**PROJECT NAME:** \_\_\_\_\_ **SUBMITTAL#:** \_\_\_\_\_

**PLANS DATED:** \_\_\_\_\_

\_\_\_\_\_ Specifications / Detail Drawings for erosion and sediment control measures - For each erosion and sediment control measure employed in the plan, include, at a minimum, the detail from the standard and specification in the VSMH or more stringent local requirements. Include any approved variances or revisions to the standards and specifications.

\_\_\_\_\_ Specifications for stormwater and stormwater management structures - Provide specifications for stormwater and stormwater management structures, i.e., pipe materials, pipe bedding, stormwater structures.

**PROJECT NAME:** \_\_\_\_\_ **SUBMITTAL#:** \_\_\_\_\_

**PLANS DATED:** \_\_\_\_\_

**SITE PLAN**

Please reference plan sheet numbers where the information may be found.

- \_\_\_\_\_ Vicinity map - A small map locating the site in relation to the surrounding area. Include any landmarks that might assist in locating the site.
  
- \_\_\_\_\_ Indicate north - The direction of north in relation to the site.
  
- \_\_\_\_\_ Off-site areas - Include any off-site land-disturbing activities (e.g., borrow sites, disposal areas, etc.) not covered by a separate approved ESC Plan.
  
- \_\_\_\_\_ Legend - Provide a complete listing of all ESC measures used, including the VSMH uniform code symbol and the standard and specification number. Include any other items necessary to identify pertinent features in the plan.
  
- \_\_\_\_\_ Property lines and easements - Show all property and easement lines. For each adjacent property, list the deed book and page number and the property owner's name and address.
  
- \_\_\_\_\_ Existing vegetation – Show the existing tree lines, grassed areas, or unique vegetation.
  
- \_\_\_\_\_ Limits of clearing and grading – Delineate all areas that are to be cleared and graded.
  
- \_\_\_\_\_ Protection of areas not being cleared - Fencing or other measures to protect areas that are not to be disturbed on the site.
  
- \_\_\_\_\_ Critical areas – Note all critical areas on the plan.
  
- \_\_\_\_\_ Existing contours – Show the existing contours of the site.
  
- \_\_\_\_\_ Final contours and elevations – Show changes to the existing contours, including final drainage patterns.
  
- \_\_\_\_\_ Site development – Show all improvements such as buildings, parking lots, access roads, utility construction, etc. Show all physical items that could affect or be affected by erosion, sediment, and drainage.
  
- \_\_\_\_\_ Location of practices - The locations of erosion and sediment control and stormwater management practices used on the site. Use the standard symbols and abbreviations in the VSMH.
  
- \_\_\_\_\_ Adequate Conveyances – Ensure that stormwater conveyances with adequate capacity and adequate erosion resistance have been provided for all on-site concentrated stormwater runoff. Off-site channels that receive runoff from the site, including those receiving runoff from stormwater management facilities, must be adequate. Increased volumes of sheet flows must be diverted to a stable outlet, adequate channel, pipe or pipe system, or a stormwater management facility.

**PROJECT NAME:** \_\_\_\_\_ **SUBMITTAL#:** \_\_\_\_\_

**PLANS DATED:** \_\_\_\_\_

- Provide exhibits showing the drainage divides, the direction of flow, and the size (acreage) of each of the site drainage areas that discharge runoff off-site, both existing and proposed.
- Provide calculations for pre- and post-development runoff from these drainage areas.
- Ensure that Minimum Standard 19 is satisfied for each off-site receiving channel, including those that receive runoff from stormwater management facilities.
- Provide calculations for the design of each permanent stormwater management facility.
- Ensure that increased volumes of sheet flows are diverted to a stable outlet, to an adequate channel, pipe or pipe system, or to a stormwater management facility.
- Provide adequacy calculations for all on-site stormwater conveyances.

\_\_\_\_\_ Calculations for permanent stormwater conveyances - For each permanent stormwater conveyance or structure, provide the following design calculations, as applicable:

- Drainage area map with time of concentration ( $T_C$ ) path shown
- $T_C$  calculation/nomograph
- Locality IDF curve
- Composite runoff coefficient or RCN calculation
- Peak runoff calculations
- Stormwater conveyance channel design calculations
- Storm drain and storm sewer system design calculations
- Hydraulic Grade Line if any pipe in the system is more than 90% full for a 10-year storm
- Culvert design calculations
- Drop inlet backwater calculations
- Curb inlet length calculations

\_\_\_\_\_ Direction of Flow for Conveyances - Indicate the direction of flow for all stormwater conveyances (storm drains, stormwater conveyance channels).

\_\_\_\_\_ Storm Drain Profiles - Provide profiles of all storm drains except roof drains. If the type of pipe (RCP, CMP, HDPE, etc.) is not called out on the profiles, then the most conservative pipe material that may be specified for the project must be used in the adequacy calculations.

**PROJECT NAME:** \_\_\_\_\_ **SUBMITTAL#:** \_\_\_\_\_

**PLANS DATED:** \_\_\_\_\_

MINIMUM STANDARDS

Plan Sheet # \_\_\_\_\_

Minimum Standards - All Minimum Standards must be addressed.

Yes No NA

- |                          |                          |                          |       |   |
|--------------------------|--------------------------|--------------------------|-------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-1  | Have temporary and permanent stabilization been addressed in the narrative?   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |       | Are practices shown on the plan?  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |       | Temporary and permanent seed specifications?  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |       | Lime and fertilizer?  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |       | Mulching?   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |       | Blankets/Matting?   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |       | Pavement/Construction Road Stabilization?   |
| <br>                     |                          |                          |       |   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-2  | Has stabilization of soil stockpiles, borrow areas, and disposal areas been addressed in the narrative and on the plan?   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |       | Have sediment trapping measures been provided?  |
| <br>                     |                          |                          |       |   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-3  | Has the establishment and maintenance of permanent vegetative stabilization been addressed?   |
| <br>                     |                          |                          |       |   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-4  | Does the plan specifically state that sediment-trapping facilities shall be constructed as a first step in land-disturbing activities?                              |
| <br>                     |                          |                          |       |   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-5  | Does the plan specifically state that stabilization of earthen structures is required immediately after installation? Is this noted for each measure on the plan?   |
| <br>                     |                          |                          |       |   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-6  | Are sediment traps and sediment basins specified where needed and designed to the standard and specification?   |
| <br>                     |                          |                          |       |   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-7  | Have the design and temporary/permanent stabilization of cut and fill slopes been adequately addressed? Is Surface Roughening provided for slopes steeper than 3:1? |
| <br>                     |                          |                          |       |   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-8  | Have adequate temporary or permanent conveyances (paved flumes, channels, slope drains) been provided for concentrated stormwater runoff on cut and fill slopes?    |
| <br>                     |                          |                          |       |   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-9  | Has water seeping from a slope face been addressed (e.g., subsurface drains)?   |
| <br>                     |                          |                          |       |   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-10 | Is adequate inlet protection provided for all operational storm drain and culvert inlets?   |

**PROJECT NAME:** \_\_\_\_\_ **SUBMITTAL#:** \_\_\_\_\_

**PLANS DATED:** \_\_\_\_\_

**Yes No NA**

- MS-11 Are adequate outlet protection and/or channel linings provided for all stormwater conveyance channels and receiving channels? Is there a schedule indicating:  
   Dimensions of the outlet protection? Lining? Size of riprap?  
   Cross section and slope of the channels? Type of lining? Size of riprap, if used?
- MS-12 Are in-stream protection measures required so that channel impacts are minimized?
- MS-13 Are temporary stream crossings of non-erodible material required where applicable?
- MS-14 Are all applicable federal, state and local regulations pertaining to working in or crossing live watercourses being followed?
- MS-15 Has immediate restabilization of areas subject to in-stream construction (bed and banks) been adequately addressed?
- MS-16 Have disturbances from underground utility line installations been addressed?  
   No more than 500 linear feet of trench open at one time?  
   Effluent from dewatering filtered or passed through a sediment-trapping device?  
   Proper backfill, compaction, and restabilization?
- MS-17 Is the transport of soil and mud onto public roadways properly controlled? (i.e., Construction Entrances, wash racks, transport of sediment to a trapping facility, cleaning of roadways at the end of each day, no washing before sweeping and shoveling)
- MS-18 Has the removal of temporary practices been addressed?  
   Have the removal of accumulated sediment and the final stabilization of the resulting disturbed areas been addressed?
- MS-19 Are properties and waterways downstream from development adequately protected from sediment deposition, erosion, and damage due to increases in volume, velocity and peak flow rate of stormwater runoff? Have adequate channels been provided on-site?

**PROJECT NAME:** \_\_\_\_\_ **SUBMITTAL#:** \_\_\_\_\_

**PLANS DATED:** \_\_\_\_\_

**VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY  
GENERAL VPDES PERMIT FOR DISCHARGES OF  
STORMWATER FROM CONSTRUCTION ACTIVITIES (VAR10)  
NOTICE OF TERMINATION 2024**

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Permit Coverage Number (VAR10#####): \_\_\_\_\_

**Section I. Operator/Permittee Information.** The person or entity that has active permit coverage approval and operational control over construction activities to ensure compliance with the general permit. A person with signatory authority for this operator must sign the certification in Section VII (per Part III K of the VAR10 Permit).

Construction Activity Operator Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Primary Email: \_\_\_\_\_

**Section II. Construction Activity Location Information.** Project site information.

Construction Activity Name: \_\_\_\_\_

Address: \_\_\_\_\_

City and/or County and Zip Code: \_\_\_\_\_

Latitude and Longitude (6-digit, decimal degrees format): \_\_\_\_\_

**Section III. Requirements for Termination of general permit coverage.** The operator of the construction activity shall submit a complete and accurate notice of termination, unless a registration statement was not required to be submitted in accordance with 9VAC25-880-50 A 1 c or A 2 b for a stormwater discharge associated with a small construction activity of a single family detached residential structure, within or outside of a common plan of development or sale, to the VESMP authority after one or more of the following conditions have been met:

- Necessary permanent control measures included in the SWPPP for the construction site are in place and functioning effectively **and** final stabilization has been achieved on all portions of the construction site for which the operator has operational control. When applicable, long-term responsibility and maintenance requirements for permanent control measures shall be recorded in the local land records prior to the submission of a complete and accurate notice of termination, and the construction record drawing prepared.
- Another operator has assumed control over all areas of the construction site that have not been finally stabilized and obtained coverage for the ongoing discharge.
- Coverage under an alternative VPDES permit or other applicable permit has been obtained.
- For individual lots in residential construction only, final stabilization as defined in 9VAC25-880-1 has been completed, including providing written notification to the homeowner and incorporating a copy of the notification and signed certification statement into the SWPPP, and the residence has been transferred to the homeowner.

**CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2024**

**Section IV. Participation in a Regional Stormwater Management Plan.** If your site discharges to a regional stormwater management facility, provide information related to the regional stormwater management plan. Attach a separate list if discharging to multiple regional facilities.

Regional Stormwater Management Facility Type: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Latitude and Longitude (6-digit, decimal degrees format): \_\_\_\_\_

Total Site Acres Treated by Regional Facility (report to one-hundredth of an acre): \_\_\_\_\_

Impervious Site Acres Treated by Regional Facility (report to one-hundredth of an acre): \_\_\_\_\_

**Section V. Perpetual Nutrient Credits.** If your site is utilizing nutrient credits, provide information related to the perpetual nutrient credits that were acquired in accordance with § 62.1-44.15:35 of the Code of Virginia. Attach a separate list if needed.

Nonpoint Nutrient Credit Generating Entity (Bank Name): \_\_\_\_\_

Perpetual Nutrient Credits Acquired (pounds/acres/year): \_\_\_\_\_

\*An affidavit of sale is required for all nutrient credits acquired.

**Section VI. Permanent Control Measures.** If applicable, list the permanent stormwater management facilities or best management practices (BMPs) that were constructed and installed as part of this activity to comply with the stormwater management water quality and water quantity technical criteria (structural and nonstructural, on-site and off-site). Attach a separate list if needed.

Was a permanent control measure constructed and installed to comply with the stormwater management water quality and water quantity technical criteria? YES NO

If you have permanent control measures, the following items are required to be submitted with this form to complete your Notice of Termination submittal:

- A. [Engineer's Certification Statement](#)
- B. As-built plans (construction record drawings) – digital
- C. Stormwater Management Plans - digital
- D. [BMP Maintenance Agreement](#) (notarized original for projects where DEQ is the VSMP Authority)
- E. BMP Maintenance Agreement Court Receipt
- F. Affidavit of Sale for any nutrient credit purchases

# CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2024

## Stormwater Management Facility Types (please choose from the following bmp types):

### Part V, Article 4 (previously Part IIC) BMPs

- Bioretention basin
- Bioretention filter
- Constructed wetlands
- Extended detention (2 x WQ Vol)
- Extended detention basin-enhanced
- Grassed swale
- Infiltration (1 x WQ Vol)
- Infiltration (2 x WQ Vol)
- Retention basin I (3 x WQ Vol)
- Retention basin II (4 x WQ Vol)
- Retention basin III (4 x WQ Vol with aquatic bench)
- Sand filter
- Vegetated filter strip
- Other:
  - Detention Only BMP
  - Forest/Open Space
  - Manufactured Treatment Device – Filtering
  - Manufactured Treatment Device – Hydrodynamic
  - Etc.

### Part V, Article 3 (previously Part IIB) BMPs

- Bioretention 1
- Bioretention 2
- Constructed Wetland 1
- Constructed Wetland 2
- Dry Swale 1
- Dry Swale 2
- Extended Detention Pond
- Extended Detention Pond 2
- Filtering Practice 1
- Filtering Practice 2
- Grass Channel
- Infiltration 1
- Infiltration 2
- Permeable Pavement 1
- Permeable Pavement 2
- Rooftop Disconnection
- Sheet flow to Vegetated Filter or Conserved Open Space 1
- Sheet flow to Vegetated Filter or Conserved Open Space 2
- Wet Swale 1
- Wet Swale 2
- Other:
  - Detention Only BMP
  - Forest
  - Manufactured Treatment Device – Biofilter
  - Manufactured Treatment Device – Filtering
  - Manufactured Treatment Device – Hydrodynamic
  - Regenerative Stormwater Conveyance 1
  - Regenerative Stormwater Conveyance 2
  - Tree BMP over Impervious
  - Tree BMP over Pervious, A/B Soils
  - Tree BMP over Pervious, C/D Soils
  - Etc.

**Goochland County**  
**Department of Community Development**  
**PO Box 103**  
**Goochland, VA 23063**

**CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2024**

<b>Stormwater Management Facility #1 BMP Type:</b>	
Date BMP Became Functional:	
Address (if available):	
City and/or County and Zip Code:	
Latitude and Longitude (6-digit, decimal degrees format):	
Receiving Water(s) (outfall discharge):	
Total Acres Treated (report to one-hundredth of an acre):	
Impervious Acres Treated (report to one-hundredth of an acre):	

<b>Stormwater Management Facility #2 BMP Type:</b>	
Date BMP Became Functional:	
Address (if available):	
City and/or County and Zip Code:	
Latitude and Longitude (6-digit, decimal degrees format):	
Receiving Water(s) (outfall discharge):	
Total Acres Treated (report to one-hundredth of an acre):	
Impervious Acres Treated (report to one-hundredth of an acre):	

<b>Stormwater Management Facility #3 BMP Type:</b>	
Date BMP Became Functional:	
Address (if available):	
City and/or County and Zip Code:	
Latitude and Longitude (6-digit, decimal degrees format):	
Receiving Water(s) (outfall discharge):	
Total Acres Treated (report to one-hundredth of an acre):	
Impervious Acres Treated (report to one-hundredth of an acre):	

**CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2024**

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**Section VII. Certification.** This Certification must be signed by a person representing the operator identified in Section I. and meeting the requirements of Part III K of 9VAC25-880-70.

Certification: "I certify under penalty of law that I have read and understand this notice of termination and that this document and all attachments were prepared in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Printed Name: \_\_\_\_\_

Signature (signed in ink): \_\_\_\_\_

Date: \_\_\_\_\_

**Section VIII. Submittal Instructions.** Please submit this form to the appropriate Virginia Erosion and Stormwater Management Program (VESMP) authority that has jurisdiction for your construction activity or to DEQ where DEQ serves as the Virginia Stormwater Management Program (VSMP) authority. If the locality is the VESMP Authority, please submit your form directly to the locality; do NOT send this form to DEQ. A list of local VESMP Authorities is available here: [VESMP Authorities](#).

Please send to:

Goochland County Department of Community Development PO Box 103 Goochland, VA 23063
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**Permit terminations may be delayed if there are outstanding Annual Maintenance Fee balances.**

**CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2024 INSTRUCTIONS**  
***PLEASE DO NOT PRINT OR SUBMIT***

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A complete and accurate notice of termination is required for terminating coverage under the General VPDES Permit for Discharges of Stormwater from Construction Activities. Termination shall become effective upon notification from the department that the provisions of termination have been met or 90 days after receipt of a complete and accurate notice of termination, whichever occurs first, unless otherwise notified by the VESMP authority or the department. With terminating coverage, the operator shall submit all permit fees including all outstanding permit maintenance fees in accordance with 9VAC25-875-1290 unless not required.

**Permit Coverage Number.** Include your existing, active permit coverage number. Example: VAR10#####.

**Section I. Operator/Permittee Information.** The construction activity operator (permittee). The permittee with active permit coverage and that has operational control over the construction activities to ensure compliance with the general permit. For companies, use the complete, active, legal entity name as registered with a state corporation commission. Entities that are considered operators commonly consist of the property owner, developer of a project (the party with direct operational control of construction plans and specifications), or general contractor (the party with day-to-day operational control of the activities at the project site that are necessary to ensure compliance with the general permit). If an individual person is named as the operator, that person (or a representative of) must sign the certification in Section VII.

**Section II. Construction Activity Location Information.** Project site information. Complete this section with the same information as listed on the current registration statement. A list of active permits and location information is available on the DEQ website.

**Section III. Reason for Terminating Coverage under the General Permit.** The operator shall submit the notice of termination in accordance with 9VAC25-880-60, unless a registration statement was not required to be submitted in accordance with 9VAC25-880-50 A 1 c or A 2 b for single-family detached residential structures, to the VESMP authority after one or more of the following conditions being met:

1. Necessary permanent control measures included in the SWPPP for the construction site are in place and functioning effectively and final stabilization has been achieved on all portions of the construction site for which the operator has operational control. When applicable, long-term responsibility and maintenance requirements for permanent control measures shall be recorded in the local land records prior to the submission of a complete and accurate notice of termination and the construction record drawing prepared;
2. Another operator has assumed control over all areas of the construction site that have not been finally stabilized and obtained coverage for the ongoing discharge;
3. Coverage under an alternative VPDES permit or other applicable permit has been obtained; or
4. For individual lots in residential construction only, final stabilization as defined in 9VAC25-880-1 has been completed, including providing written notification to the homeowner and incorporating a copy of the notification and signed certification statement into the SWPPP, and the residence has been transferred to the homeowner.

The notice of termination shall be submitted no later than 30 days after one of the above conditions is met. Termination of authorization to discharge shall become effective upon notification of the department of the provisions of this section have been met or 90 days after receipt of a complete and accurate notice of termination, in accordance with 9VAC25-880-60 C, whichever occurs first, unless otherwise notified by the VESMP authority or the department.

**Section IV. Participation in a Regional Stormwater Management Plan.** Where applicable, include information for each regional stormwater management facility to which this site contributes. If your site is contributing to more than one regional facility, please include the information for each facility in a separate list.

**CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2024 INSTRUCTIONS**  
***PLEASE DO NOT PRINT OR SUBMIT***

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The following information shall be included for each regional stormwater management facility installed:

- The type of regional facility to which the site contributes (see the list of facility types on page 3 of the notice of termination).
- The location of the facility, including city or county, and latitude and longitude in decimal degrees.
- The number of total and impervious site acres treated by the regional facility to the nearest one-hundredth of an acre.

**Section V. Perpetual Nutrient Credits.** Where application, the following information related to perpetual nutrient credits that were acquired in accordance with § 62.1-44.15:35 of the Code of Virginia:

- The name of the nonpoint nutrient credit generating entity from which perpetual nutrient credits were acquired, and
- The number of perpetual nutrient credits acquired (pounds per acre per year).

Attach the affidavit(s) of sale for the purchase of all nutrient credits acquired for this activity.

**Section VI. Permanent Control Measures.** Where applicable, a list of the on-site and off-site permanent control measures (both structural and nonstructural) that were installed to comply with the stormwater management water quality and water quantity technical criteria. Clearly indicate if a permanent control measure was constructed and installed by selecting yes or no. For each permanent measure that was installed, the following information shall be included. Choose the type from the list provided in the notice of termination form Section VI. If you have multiple BMPs, attach a separate list if needed.

The following information shall be included for each permanent control measure installed:

- the type of permanent control measure installed and the date that it became functional as a permanent control measure;
- the location of the permanent control measure, including city or county, and latitude and longitude in decimal degrees (i.e., 37.1234, -77.1234);
- the receiving water(s) to which the permanent control measure discharges; and
- the number of total and impervious acres treated by the permanent control measures to the nearest one-hundredth of an acre.

**The following items are required to be submitted with the Notice of Termination if you have permanent control measures:**

- [Engineer's Certification Statement](#): Signed by a professional registered in the Commonwealth of Virginia, certifying that the stormwater management facilities were constructed in accordance with the approved plan;
- Construction record drawing(s) (as-built plan) in a format as specified by the VESMP authority for long-term stormwater management facilities in accordance with 9VAC25-875-535 appropriately sealed and signed by a professional registered in the Commonwealth of Virginia, certifying that the stormwater management facilities have been constructed in accordance with the approved plan;
- Stormwater management plans (digital); and
- [BMP Maintenance Agreement](#). Where applicable, evidence that the signed Stormwater Maintenance Agreement has been recorded in an instrument within the local land records; *Termination is not final until you submit the local court record of receipt to DEQ showing that the signed Stormwater Management Maintenance Agreement was recorded with the land deed.*

**Section VII. Certification.** This Certification must be signed by a person representing the operator identified in Section I and meeting the requirements of Part III K of 9VAC25-880-70.

**CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2024 INSTRUCTIONS**  
***PLEASE DO NOT PRINT OR SUBMIT***

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**Section VIII. Submittal Instructions.** Submit this form to the VESMP authority that has jurisdiction for your construction activity. Depending on the location and type of project, the appropriate authority may be either your locality or DEQ where DEQ serves as the VSMP authority. If your project is under the jurisdiction of a local VESMP authority, please contact the locality for additional submittal instructions. A blank area is provided for the local VESMP authority to include their mailing address.

***Who is the appropriate stormwater management authority for my project? DEQ or the locality?***

**DEQ:** DEQ is the VSMP Authority and administers permit coverage for land-disturbing activities that are:

- within a locality that is not a VESMP Authority;
- owned by the State or Federal government; or
- utilizing approved Standards and Specifications.

**Email the completed and signed form to: Goochland County @:**

Goochland County Department of Community Development PO Box 103 Goochland, VA 23063
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**For assistance or questions about the termination process, email [constructiongp@deq.virginia.gov](mailto:constructiongp@deq.virginia.gov).**