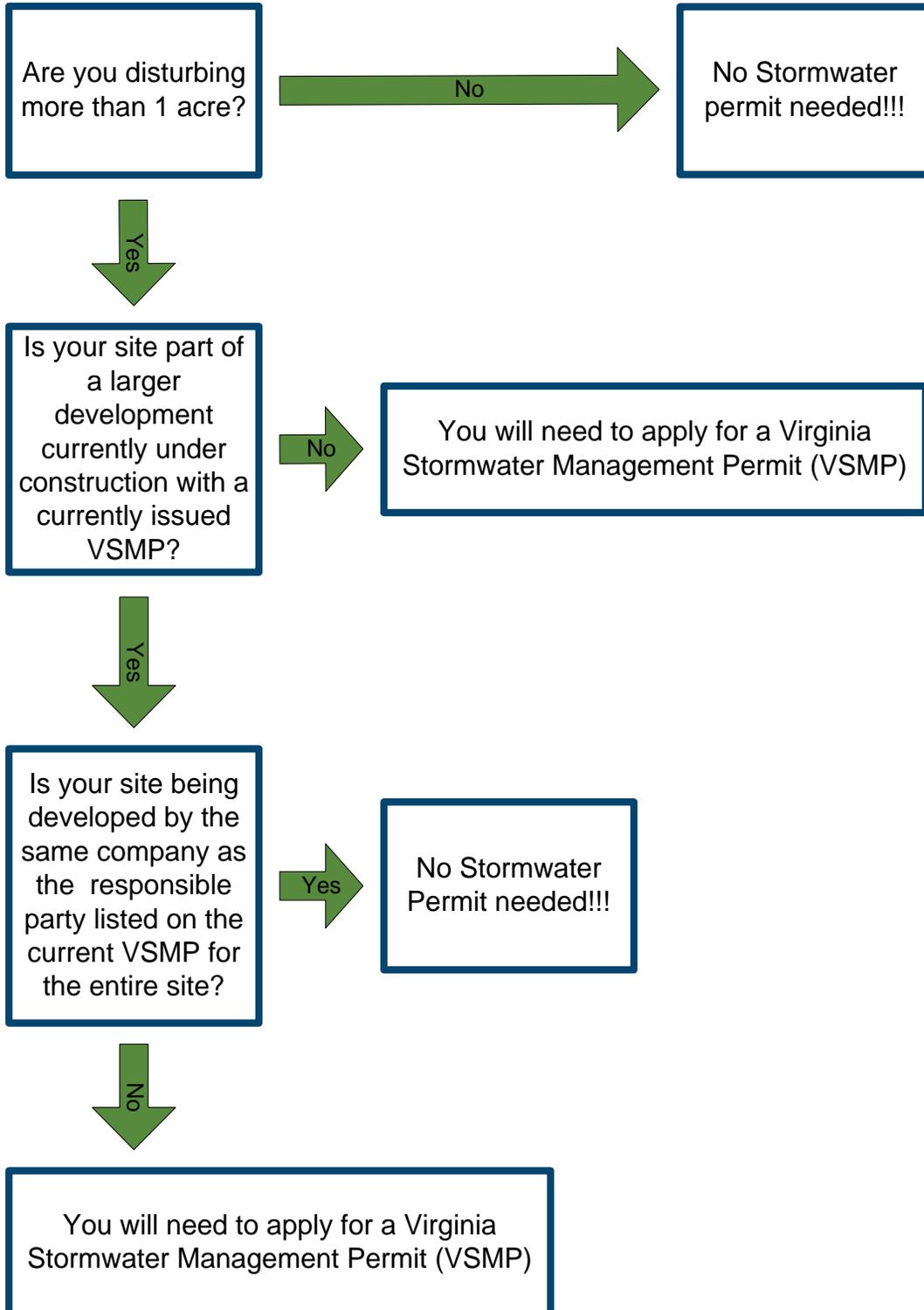
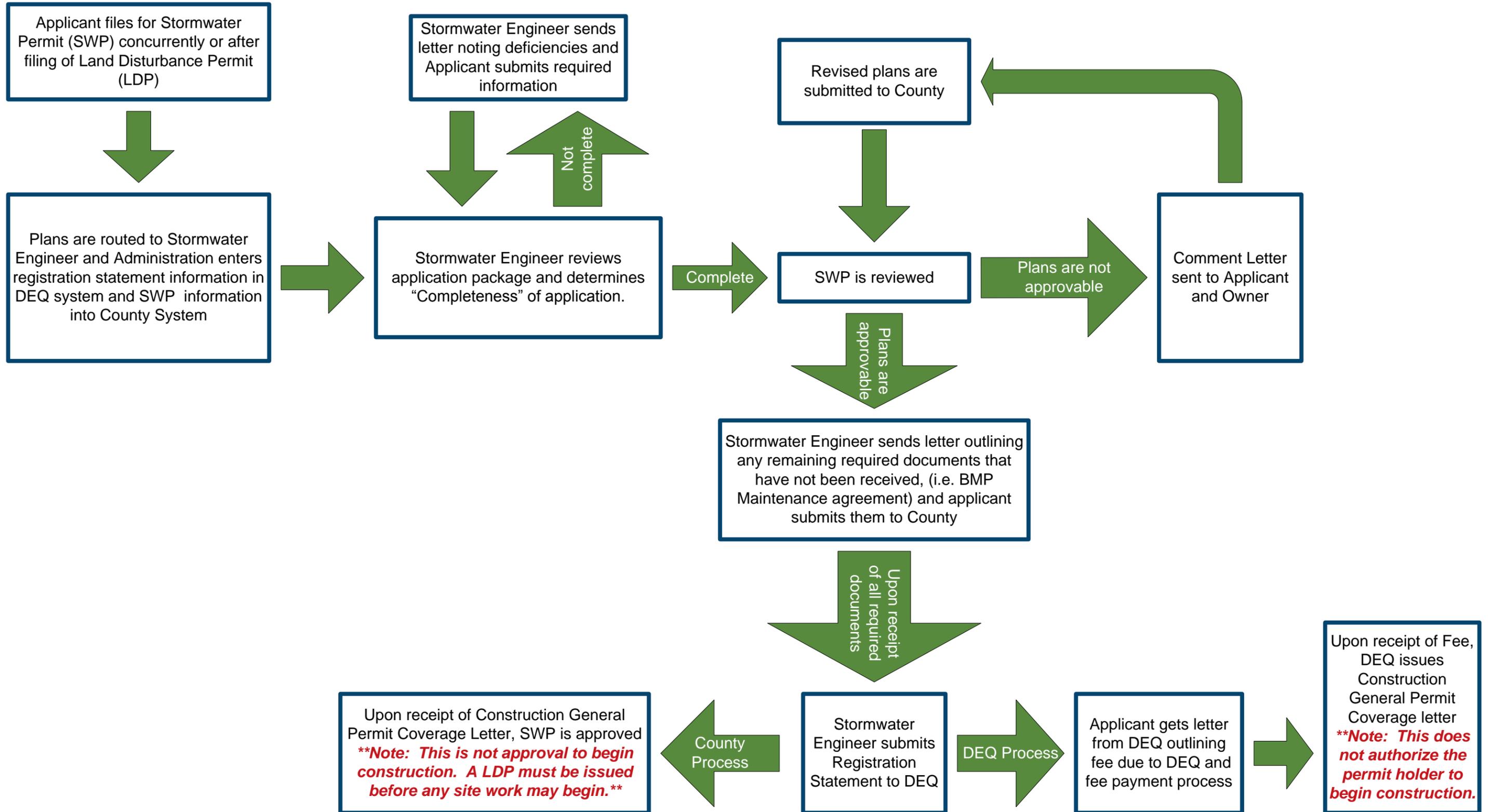


Stormwater Permit Requirements for Commercial Developments



Stormwater Permit Application Process





STORMWATER MANAGEMENT PERMIT

COUNTY OF GOOCHLAND, VIRGINIA

Environment & Land Development Office

P.O. Box 103

Goochland, VA 23063

Phone: (804) 556-5849

Web: www.co.goochland.va.us

FAX: (804) 556-5654

Submittal Requirements

The following forms must be filled out completely and submitted or the application may not be accepted:

1. A Stormwater Management Permit Application with full answers to every statement and question. The application must be signed by the Property Owner.
2. A Registration Statement with full answers to every statement and question. **Please note that any errors or incomplete answers will cause delays in permit & coverage letter issuance.**
3. Completed Stormwater and E&S checklists with associated documentation (i.e. calculations, etc.)
4. Five (5) sets of Stormwater and E&S plans
5. SWPPP (required before approval)
6. Applicable fee – see attached fee schedule

Office Use Only:
SWP-

Contact Information

Full legal name of Property Owner: _____

Address: _____ Telephone: _____
 _____ Cell phone: _____
 _____ E-mail: _____

Full legal name of Contractor/Applicant: _____

Address: _____ Telephone: _____
 _____ Cell phone: _____
 _____ E-mail: _____

Name of Engineer: _____ Telephone: _____
 Address: _____ Cell phone: _____
 E-mail: _____

Property Information

Street Address: _____

GPIN Number: _____ Acreage: _____

Tax Map Number: _____ Disturbed Area: _____

Is this application filed for coverage for a project currently under review? Yes No

If so, provide LDP/POD #: _____

Project Description: _____

**VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY
GENERAL VPDES PERMIT FOR DISCHARGES OF STORMWATER FROM
CONSTRUCTION ACTIVITIES (VAR10)
REGISTRATION STATEMENT 2019**

FOR OFFICE USE ONLY ID Number: _____ Technical Criteria: IIB <input type="checkbox"/> IIC <input type="checkbox"/>
--

NEW ISSUANCE

RE-ISSUANCE

MODIFICATION WITH ACREAGE INCREASE

MODIFICATION WITHOUT ACREAGE INCREASE

Existing Permit Coverage Number (if applicable, VAR10####): _____

Section I. Operator/Permittee Information.

A. Construction Activity Operator (Permittee). The person or entity that is applying for permit coverage and will have operational control over construction activities to ensure compliance with the general permit. A person with signatory authority for this operator must sign the certification in Section VI. (per Part III. K. of the VAR10 Permit).

Construction Activity
Operator Name: _____

Contact person: _____

Address: _____

City, State, Zip Code: _____

Phone Number: _____

Primary Email: _____

CC Email: _____

B. Billing Information (leave blank if same as the Operator identified in Section I. A. above). This entity will receive Annual Permit Maintenance and Permit Modification Fee invoices (if applicable).

Name: _____

Contact Person: _____

Address: _____

City, State Zip Code: _____

Phone Number: _____

Primary Email: _____

CC Email: _____

C. May we transmit correspondence electronically? You must choose **YES** and include a valid email in order to pay by credit card and to receive your permit coverage approval letter via email:

YES

NO

CONSTRUCTION GENERAL PERMIT (VAR10) REGISTRATION STATEMENT 2019

Section II. Construction Activity Location Information. Project site information.

A. Include a site map showing the location of the existing or proposed land-disturbing activities, the limits of land disturbance, construction entrances and all water bodies receiving stormwater discharges from the site.

B. Construction Activity Name: _____

Address: _____

City and/or County and Zip Code: _____

Latitude and Longitude
(6-digit, decimal degrees format): _____

C. Construction Activity Entrance Location
(description, street address and/or
latitude/longitude in decimal degrees): _____

Section III. Offsite Support Activity Location Information. List all offsite support activities to be included under this permit registration. Enter additional areas on a separate page. Offsite areas not included on this registration may need to obtain coverage under a separate VPDES permit.

A. Offsite Activity Name: _____

Address: _____

City and/or County and Zip Code: _____

Latitude and Longitude
(6-digit, decimal degrees format): _____

B. Offsite Activity Entrance Location
(description, street address and/or
latitude/longitude in decimal degrees): _____

Section IV. Site Information.

A. Acreage totals for all land-disturbing activities to be included under this permit coverage. Report to the nearest one-hundredth of an acre.	
Total land area of development (including the entire area to be disturbed as approved in the Stormwater Management Plan):	
Primary estimated area to be disturbed (portions with Erosion and Sediment Control Plan approval only):	
Offsite estimated area to be disturbed (if applicable):	

B. Estimated Project Dates (MM/DD/YYYY)	
Start date:	
Completion date:	

C. Property Owner Status: **FEDERAL** **STATE** **PUBLIC** **PRIVATE**

D. Nature of the Construction Activity Description (i.e. commercial, industrial, residential, agricultural, environmental): _____

E. Municipal Separate Storm Sewer System (MS4) name (if discharging to a MS4): _____

F. Is this construction activity part of a common plan of development or sale? YES NO

G. 6th Order Hydrologic Unit Code (HUC) and Receiving Water Name(s). Attach a separate list if needed.

HUC	RECEIVING WATERBODY(S)

Section V. Other Information.

- A. A stormwater pollution prevention plan (SWPPP) must be prepared in accordance with the requirements of the General VPDES Permit for Discharges of Stormwater from Construction Activities prior to submitting the Registration Statement. By signing the Registration Statement, the operator is certifying that the SWPPP has been prepared.
 - B. Has an Erosion and Sediment Control Plan been submitted to the VESCP Authority for review? YES NO
Erosion and Sediment Control Plan Approval Date (for estimated area to be disturbed).: _____
 - C. Has land disturbance has commenced? YES NO
 - D. If this project is using approved Annual Standards and Specifications (AS&S), attach the completed AS&S Entity Form. AS&S Entity Name (if different from the Operator identified in Section II. A.): _____
-

**SEE THE FOLLOWING PAGE FOR SIGNATURE
AND CERTIFICATION REQUIREMENTS AND INFORMATION**

CONSTRUCTION GENERAL PERMIT (VAR10) REGISTRATION STATEMENT 2019

Section VI. Certification. A person representing the operator as identified in Section I. A. and meeting the requirements of 9VAC25-880-70. Part III. K must physically sign this certification. A typed signature is not acceptable. Please note that operator is defined in 9VAC25-870-10 as follows:

"Operator" means the owner or operator of any facility or activity subject to the Act and this chapter. In the context of stormwater associated with a large or small construction activity, operator means any person associated with a construction project that meets either of the following two criteria: (i) the person has direct operational control over construction plans and specifications, including the ability to make modifications to those plans and specifications or (ii) the person has day-to-day operational control of those activities at a project that are necessary to ensure compliance with a stormwater pollution prevention plan for the site or other state permit or VSMP authority permit conditions (i.e., they are authorized to direct workers at a site to carry out activities required by the stormwater pollution prevention plan or comply with other permit conditions). In the context of stormwater discharges from Municipal Separate Storm Sewer Systems (MS4s), operator means the operator of the regulated MS4 system.

9VAC25-880-70. Part III. K. Signatory Requirements. *Registration Statement. All Registration Statements shall be signed as follows:*

- a. For a corporation: by a responsible corporate officer. For the purpose of this chapter, a responsible corporate officer means: (i) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy-making or decision-making functions for the corporation; or (ii) the manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long-term compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for state permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;*
- b. For a partnership or sole proprietorship: by a general partner or the proprietor, respectively; or*
- c. For a municipality, state, federal, or other public agency: by either a principal executive officer or ranking elected official. For purposes of this chapter, a principal executive officer of a public agency includes: (i) the chief executive officer of the agency or (ii) a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency.*

Certification: "I certify under penalty of law that I have read and understand this Registration Statement and that this document and all attachments were prepared in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Printed Name: _____

Signature (signed in ink): _____

Date: _____

Section VII. Submittal Instructions. Submit this form to the Virginia Stormwater Management Program (VSMP) Authority. If the locality is the VSMP Authority, please send your Registration Statement submittal directly to the locality; do NOT send this form to DEQ. A list of local VSMP Authorities is available here: [VSMP Authorities](#).

If DEQ is the VSMP Authority, please send to:

**Department of Environmental Quality
Office of Stormwater Management Suite 1400
PO Box 1105
Richmond VA 23218
constructiongp@deg.virginia.gov**

If the locality is the VSMP Authority, please send to:

The Local VSMP Authority (insert address below)

Goochland County Department of Community Development PO Box 103 Goochland, VA 23063
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CONSTRUCTION GENERAL PERMIT (VAR10) REGISTRATION STATEMENT 2019 INSTRUCTIONS

PLEASE DO NOT PRINT OR SUBMIT

This Registration Statement is for coverage under the General VPDES Permit for Discharges of Stormwater from Construction Activities. The following permit actions are covered by this form: new issuance, re-issuance, modification with an increase in acreage and plan modifications that do not result in an increase in acreage.

Choose **NEW ISSUANCE** if this Registration Statement submittal is to obtain a new permit coverage, **RE-ISSUANCE** to renew an active, expiring permit coverage or **MODIFICATION** to modify an active permit coverage. When modifying permit coverage, indicate if the modification is increasing the amount of acreage previously covered (**MODIFICATION WITH ACREAGE INCREASE**) or changing the site design with no increase in acreage (**MODIFICATION WITHOUT ACREAGE INCREASE**).

Existing Permit Coverage Number. Provide the permit number for a modification or reissuance (i.e. VAR10#####).

Section I. Operator/Permittee Information.

A. Construction Activity Operator (Permittee). The person or entity that is applying for permit coverage and will have operational control over construction activities to ensure compliance with the general permit. For companies, use the complete, active, legal entity name as registered with a state corporation commission. Entities that are considered operators commonly consist of the property owner, developer of a project (the party with control of project plans and specifications), or general contractor (the party with day-to-day operational control of the activities at the project site that are necessary to ensure compliance with the general permit). If an individual person is named as the operator, that person (or a representative of) must sign the certification in Section VI. An operator can be one of the following:

9VAC25-870-10. Definitions.

"Operator" means the owner or operator of any facility or activity subject to the Act and this chapter. In the context of stormwater associated with a large or small construction activity, operator means any person associated with a construction project that meets either of the following two criteria: (i) the person has direct operational control over construction plans and specifications, including the ability to make modifications to those plans and specifications or (ii) the person has day-to-day operational control of those activities at a project that are necessary to ensure compliance with a stormwater pollution prevention plan for the site or other state permit or VSMP authority permit conditions (i.e., they are authorized to direct workers at a site to carry out activities required by the stormwater pollution prevention plan or comply with other permit conditions). In the context of stormwater discharges from Municipal Separate Storm Sewer Systems (MS4s), operator means the operator of the regulated MS4 system.

"Owner" means the Commonwealth or any of its political subdivisions including, but not limited to, sanitation district commissions and authorities, and any public or private institution, corporation, association, firm or company organized or existing under the laws of this or any other state or country, or any officer or agency of the United States, or any person or group of persons acting individually or as a group that owns, operates, charters, rents, or otherwise exercises control over or is responsible for any actual or potential discharge of sewage, industrial wastes, or other wastes or pollutants to state waters, or any facility or operation that has the capability to alter the physical, chemical, or biological properties of state waters in contravention of § 62.1-44.5 of the Code of Virginia, the Act and this chapter.

"Person" means any individual, corporation, partnership, association, state, municipality, commission, or political subdivision of a state, governmental body, including a federal, state, or local entity as applicable, any interstate body or any other legal entity.

B. Billing information. If the person or entity responsible for billing/invoicing is different from the operator, please complete this section. If they are the same, leave this section blank.

C. May we transmit correspondence electronically? If you choose **YES** to this question and provide an email address in Section I. A., all correspondence, forms, invoices and notifications will be transmitted by email to the operator. This will also allow the operator to pay by credit card and receive permit coverage approval letters immediately upon approval.

Section II. Construction Activity Location Information.

 Location information related to the project site.

A. A site map indicating the location of the existing or proposed land-disturbing activities, the limits of land disturbance, construction entrances and all water bodies receiving stormwater discharges from the site must be included with the submittal of this form. Aerial imagery maps or topographic maps showing the required items are acceptable. Plan sheet sized site maps are not required. Please consult your Virginia Stormwater Management Program (VSMP) authority if you have additional questions regarding site map requirements.

B. Provide a descriptive project name (it is helpful to use the same naming convention as listed on the Stormwater plans), 911 street address (if available), city/county of the construction activity, 6-digit latitude and longitude in decimal degrees format for the centroid, main construction entrance or start and end points for linear projects (i.e. 37.1234N/-77.1234W).

C. Construction Activity Entrance Location. Provide an address or decimal degrees coordinates and a description of the main construction entrance where the permit coverage letter will be posted.

CONSTRUCTION GENERAL PERMIT (VAR10) REGISTRATION STATEMENT 2019 INSTRUCTIONS
PLEASE DO NOT PRINT OR SUBMIT

Section III. Offsite Support Activity Location Information.

This general permit also authorizes stormwater discharges from support activities (e.g., concrete or asphalt batch plants, equipment staging yards, material storage areas, excavated material disposal areas, borrow areas) located on-site or off-site provided that (i) the support activity is directly related to a construction activity that is required to have general permit coverage; (ii) the support activity is not a commercial operation, nor does it serve multiple unrelated construction activities by different operators; (iii) the support activity does not operate beyond the completion of the construction activity it supports; (iv) the support activity is identified in the Registration Statement at the time of general permit coverage; (v) appropriate control measures are identified in a SWPPP and implemented to address the discharges from the support activity areas; and (vi) all applicable state, federal, and local approvals are obtained for the support activity.

If requesting permit coverage for offsite activities, please complete this section. List additional offsite areas to be included under this permit coverage on a separate page. Offsite areas not included on this registration will need to obtain coverage under a separate VPDES permit.

A. Offsite activity location information. Provide a descriptive offsite project name, 911 street address (if available) and city/county of all off-site support activities. Provide the 6-digit latitude and longitude in decimal degrees (i.e. 37.1234N,-77.1234W). Please note that off-site activities not covered under this permit may require separate permit coverage.

B. Offsite activity entrance location. Provide an address or decimal degrees coordinates and a description of the main construction entrance.

Section IV. Site Information.

A. Acreage totals for all land-disturbing activities, on- and off-site, to be included under this permit. Acreages are to be reported to the nearest one-hundredth acre (two decimal places; i.e. 1.15 acres). Provide the total acreage of the primary development site as approved on the Stormwater Management Plans and the primary on-site estimated acreage to be disturbed by the construction activity as approved under the Erosion and Sediment Control Plans. The off-site estimated area to be disturbed is the sum of the disturbed acreages for all off-site support activities to be covered under this general permit. Do not include the off-site acreage totals in the primary, on-site total and estimated disturbed acreage totals. Permit fees are calculated based on your disturbed acreage total for all on- and off-site areas being disturbed under this permit coverage (the sum of all on-site and off-site disturbed acreages).

B. Estimated Project Dates. Provide the estimated project start date and completion date in Month/Day/Year or MM/DD/YYYY format (i.e. 07/30/2019).

C. Property owner status. The status of the construction activity property owner. Any property not owned by a government entity or agency (i.e. federal, state or local governments) is **PRIVATE**.

D. Nature of the construction activity description. Choose the designation that best describes the post-construction use of this project (you may choose more than one). (i.e. Residential, Commercial, Industrial, Agricultural, Environmental, Educational, Oil and Gas, Utility, Transportation, Institutional, etc.). Describe the project (i.e. Commercial – one new office building and associated parking and utilities; Transportation – Roads, sidewalks and utilities; Agricultural – 3 Poultry Houses, etc.).

E. Municipal Separate Storm Sewer System (MS4) name(s) if discharging to a MS4. If stormwater is discharged through a MS4 (either partially or completely), provide the name of the MS4(s) that will be receiving water from this construction activity. The MS4 name is typically the town, city, county, institute or federal facility where the construction activity is located.

F. This construction activity is part of a common plan of development or sale. "Common plan of development or sale" means a contiguous area where separate and distinct construction activities may be taking place at different times on different schedules per 9VAC25-870-10. Definitions. I.e. a subdivision, commercial development, business park, etc.

G. 6th Order Hydrologic Unit Code (HUC) and associated Receiving Water Name(s). Provide all 6th order HUCs and receiving waters for the site and offsite areas that could potentially receive stormwater runoff discharging from this activity. The HUC can be either a 12-digit number (i.e. 0208010101) or 2-letter, 2-number code (i.e. JL52). Include additional HUCs or receiving waters on a separate page. You may utilize DEQ's web-based GIS application, VEGIS, to obtain this information.

- VEGIS application link: [DEQ's VEGIS Mapping Application](#)
- Instructions for utilizing DEQ's VEGIS application link: [CGP-GIS HUC Instructions](#)

CONSTRUCTION GENERAL PERMIT (VAR10) REGISTRATION STATEMENT 2019 INSTRUCTIONS
PLEASE DO NOT PRINT OR SUBMIT

Section V. Other Information.

- A.** A stormwater pollution prevention plan (SWPPP) must be prepared prior to submitting the Registration Statement per 9VAC25-880. See 9VAC25-880-70. Part II. of the General Permit for the SWPPP requirements.
- B.** If the Erosion and Sediment Control Plan for the estimated area to be disturbed listed in Section IV. A. has been submitted to the Virginia Erosion and Sediment Control Program (VESCP) Authority for review and plan approval, choose **YES**. If you are submitting this application to reissue an existing permit coverage, please provide the date that the VESCP Authority approved the Erosion and Sediment Control Plan for the estimated area to be disturbed.
- C.** If land disturbance has commenced, choose **YES**. "Land disturbance" or "land-disturbing activity" means a man-made change to the land surface that may result in soil erosion or has the potential to change its runoff characteristics, including construction activity such as the clearing, grading, excavating, or filling of land per §62.1-44.15:24. Definitions.
- D.** If this project is using approved Annual Standards and Specifications (AS&S), attach the completed AS&S Entity Form. If the AS&S Entity is different from the operator identified in Section I. A., list the AS&S Entity Name. The AS&S entity is the entity or agency that holds the approved annual standards & specification.
- AS&S Entity Form link: [Annual Standards and Specifications Entity Information Form](#)

Section VI. Certification.

A properly authorized individual associated with the operator identified in Section I. A. of the Registration Statement is responsible for certifying and signing the Registration Statement. A person must physically sign the certification, a typed signature is unacceptable. State statutes provide for severe penalties for submitting false information on the Registration Statement. State regulations require that the Registration Statement be signed as follows per 9VAC25-880-70 Part III. K. 1.:

- a. For a corporation: by a responsible corporate officer. For the purpose of this part, a responsible corporate officer means:*
- (i) A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy-making or decision-making functions for the corporation, or*
 - (ii) the manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long-term compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.*
- b. For a partnership or sole proprietorship: by a general partner or the proprietor, respectively.*
- c. For a municipality, state, federal, or other public agency: by either a principal executive officer or ranking elected official. For purposes of this part, a principal executive officer of a public agency includes:*
- (i) The chief executive officer of the agency, or*
 - (ii) A senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency.*

Section VII. Submittal Instructions.

Submit this form to the VSMP Authority that has jurisdiction for your construction activity. The VSMP Authority may be either DEQ **or** your locality depending on the location and type of project. If your project is under the jurisdiction of a Local VSMP Authority, please contact the locality for additional submittal instructions. A blank area is provided for the Local VSMP Authority to include their mailing address.

Who is the VSMP Authority for my project? DEQ or the locality?

- **DEQ:** DEQ is the VSMP Authority and administers permit coverage for land-disturbing activities that are:
 - within a locality that is not a VSMP Authority;
 - owned by the State or Federal government; or
 - utilizing approved Annual Standards and Specifications.
- **The Locality:** The local government (locality) is the VSMP Authority and administers permit coverage for all other projects not covered by DEQ as listed above. For these projects, please submit permit forms directly to the Local VSMP Authority. A list of Local VSMP Authorities is available on DEQ's website here: [Local VSMP Authority List](#). **NOTE: GOOCHLAND COUNTY IS A LOCAL VSMP AUTHORITY**

DEQ'S CONSTRUCTION GENERAL PERMIT WEBSITE

<http://www.deq.virginia.gov/Programs/Water/StormwaterManagement/VSMPPermits/ConstructionGeneralPermit.aspx>



PLAN SUBMITTER'S CHECKLIST

FOR STORMWATER MANAGEMENT PLANS

Please fill in all blanks and **please reference the plan sheets/pages where the information may be found**, where appropriate, or write N/A by items that are not applicable.

GENERAL

Plan Submission Date _____

Project Name _____

Principal Designer _____ Phone Number _____

Principal Designer E-mail Address _____

Total Disturbed Area Figure _____

_____ Professional's seal - The designer's original seal, signature, and date are required on the *cover* sheet of each Narrative and each set of Plan Sheets. A facsimile is acceptable for subsequent Plan Sheets.

_____ Number of plan sets – Attach five sets of SWM Plans.

_____ Grandfathering - Attach supporting documentation consistent with the requirements of Section 9VAC25-870-48 of the *Virginia Stormwater Management Regulations*.

_____ Offsite Compliance – Attach letter of availability from the off-site provider as governed by Section 9VAC25-870-55 of the *Virginia Stormwater Management Regulations*.

CHECKLIST PREPARER

I certify that I am a professional in adherence to all minimum standards and requirements pertaining to the practice of that profession in accordance with Chapter 4 (§ 54.1-400 et seq.) of Title 54.1 of the Code of Virginia and attendant regulations. By signing this checklist I am certifying that this document and all attachments are, to the best of my knowledge and belief, true, accurate, and complete.

SIGNATURE _____

PRINTED NAME _____

QUALIFICATIONS/REGISTRATION # _____

DATE _____

PROJECT NAME: _____ **SUBMITTAL#:** _____

PLANS DATED: _____

SITE PLANS

Please reference the plan sheet numbers where specific information may be found in the blanks below.

_____ Common address and legal description of the site, including the tax reference number(s) and parcel number(s) of the property or properties affected.

_____ A narrative that includes a description of current site conditions and proposed development and final site conditions, including proposed use of environmental site design techniques and practices, stormwater control measures, relevant information pertaining to long-term maintenance of these measures, and a construction schedule.

_____ Existing and proposed mapping and plans (recommended scale of 1" = 50', or greater detail), which illustrates the following at a minimum:

- North arrow
- Legend
- Vicinity map
- Existing and proposed topography (minimum of 2-foot contours recommended)
- Property lines
- Perennial and intermittent streams
- Mapping of predominant soils from USDA soils surveys as well as the location of any site-specific test bore hole investigations that may have been conducted and information identifying the hydrologic characteristics and structural properties of soils used in the installation of stormwater management facilities
- Boundaries of existing predominant vegetation and proposed limits of clearing and grading
- Location and boundaries of natural feature protection and conservation areas (e.g., wetlands, lakes, ponds, aquifers, public drinking water supplies, etc.) and applicable setbacks (e.g., stream buffers, drinking water well setbacks, septic drainfield setbacks, building setbacks, etc.)
- Identification of any on-site or adjacent water bodies included on the Virginia 303(d) list of impaired waters
- Current land use and location of existing and proposed roads, buildings, parking lots and other impervious areas
- Location and description of any planned demolition of existing structures, roads, etc.
- Proposed land use(s) with a tabulation of the percentage of surface area to be adapted to various uses, including but not limited to planned locations of utilities, roads, parking lots, stormwater management facilities, and easements
- Location of existing and proposed utilities [e.g., water (including wells), sewer (including septic systems), gas, electric, telecommunications, cable TV, etc.] and easements
- Earthwork specifications
- Show the BMP name, geographic coordinates of the BMP(s) and design of both structural and non-structural stormwater control measures, including maintenance access and limits of disturbance
- Storm drainage plans for site areas not draining to any BMP(s)
- Location of existing and proposed conveyance systems, such as storm drains, inlets, catch basins, channels, lateral groundwater movement interceptors (French drains, agric. tile drains, etc.), swales, and areas of overland flow, including grades, dimensions, and direction of flow
- Final drainage patterns and flow paths
- Location of floodplain/floodway limits and relationship of site to upstream and downstream

PROJECT NAME: _____ **SUBMITTAL#:** _____

PLANS DATED: _____

properties and drainage systems

- Location of all contributing drainage areas and points of stormwater discharge, receiving surface waters or karst features into which stormwater discharges, the pre-development and post-development conditions for drainage areas, and the potential impacts of site stormwater on adjoining parcels
- Location and dimensions of proposed channel modifications, such as bridge or culvert crossings
- Final stabilization and landscaping plans

_____ Hydrologic and hydraulic analysis, including the following:

- Site map with locations of design points and drainage areas (size in acres) for runoff calculations
- Identification and calculation of stormwater site design credits, if any apply
- Summary description of the water quantity and water quality compliance strategy.
- Time of concentration (and associated flow paths)
- Imperviousness of the entire site and each drainage area
- NRCS runoff curve numbers or volumetric runoff coefficients
- A hydrologic analysis for the existing (pre-development) conditions, including runoff rates, volumes, and velocities, showing the methodologies used and supporting calculations
- A hydrologic analysis for the proposed (post-development) conditions, including runoff rates, volumes, and velocities, showing the methodologies used and supporting calculations
- Hydrologic and hydraulic analysis of the stormwater management system for all applicable design storms
- Runoff reduction spreadsheets
- Final good engineering and sizing calculations for stormwater control measures, including contributing drainage areas, storage, and outlet configurations, verifying compliance with the water quality and water quantity requirements of the regulations
- Stage-discharge or outlet rating curves and inflow and outflow hydrographs for storage facilities
- Final analysis of the potential downstream impacts/effects of the project, where necessary
- Downstream analysis, where detention is proposed
- Dam safety and breach analysis, where necessary

_____ Representative cross-section and profile drawings and details of stormwater control measures and conveyances which include the following:

- Existing and proposed structural elevations (e.g., inverts of pipes, manholes, etc.)
- Design water surface elevations
- Structural details of BMP designs, outlet structures, embankments, spillways, grade control structures, conveyance channels, etc.

_____ Applicable construction and material specifications, including references to applicable material and construction standards (ASTM, etc.)

_____ Landscaping plans for stormwater control measures and any site reforestation or revegetation

PROJECT NAME: _____ **SUBMITTAL#:** _____

PLANS DATED: _____

- _____ Long term operations and maintenance plan/agreement as governed by 9VAC25-870-112 of the Virginia Stormwater Management Program Regulations.
- _____ Evidence of acquisition of all applicable local and non-local permits
- _____ Waiver/exception requests
- _____ Evidence of acquisition of all necessary legal agreements (e.g., easements, covenants, land trusts, etc.)
- _____ Applicable supporting documents and studies (e.g., infiltration tests, geotechnical investigations, TMDLs, flood studies, etc.)
- _____ Other required permits: _____

PROJECT NAME: _____ **SUBMITTAL#:** _____

PLANS DATED: _____



PLAN SUBMITTER'S CHECKLIST

FOR EROSION AND SEDIMENT CONTROL PLANS

Please fill in all blanks and reference the plan sheets/pages where the information may be found, where appropriate, or write N/A by items that are not applicable.

GENERAL

Plan Submission Date _____

Project Name _____

Principal Designer _____ Phone Number _____

Principal Designer E-mail Address _____

Total Disturbed Area Figure _____

_____ Complete set of plans- Include all sheets pertaining to the site grading and stormwater and any activities impacting erosion and sediment control and drainage:

- Existing conditions
- Demolition
- Site grading
- Erosion and sediment control
- Storm sewer systems
- Stormwater management facilities
- Utility layout
- Landscaping
- On-site and off-site borrow and disposal areas that do not have separate approved ESC Plans

_____ Professional's seal - The designer's original seal, signature, and date are required on the *cover* sheet of each Narrative and each set of Plan Sheets. A facsimile is acceptable for subsequent Plan Sheets.

_____ Number of plan sets – Incorporate E&S into the five (5) required Stormwater Management plans

_____ Certified Responsible Land Disturber (RLD) - A certified RLD is required during all stages of construction, from the initial land disturbance through final site stabilization. **The name of the project RLD must be provided before any land disturbance may begin.** Notify the County in a timely manner if the RLD changes during the course of the project.

CHECKLIST PREPARER

PROJECT NAME: _____ SUBMITTAL#: _____

PLANS DATED: _____

I certify that I am a professional in adherence to all minimum standards and requirements pertaining to the practice of that profession in accordance with Chapter 4 (§ 54.1-400 et seq.) of Title 54.1 of the Code of Virginia and attendant regulations. By signing this checklist I am certifying that this document and all attachments are, to the best of my knowledge and belief, true, accurate, and complete.

SIGNATURE _____

PRINTED NAME _____

QUALIFICATIONS/REGISTRATION # _____

DATE _____

PROJECT NAME: _____ **SUBMITTAL#:** _____

PLANS DATED: _____

NARRATIVE

Please reference plan sheet numbers where the information may be found.

- _____ Project description - Briefly describe the nature and purpose of the land-disturbing activity. Provide the area (acres) to be disturbed.

- _____ Existing site conditions - A description of the existing topography (% slopes), ground cover, and drainage (on-site and receiving channels).

- _____ Adjacent areas - A description of all neighboring areas such as residential developments, agricultural areas, streams, lakes, roads, etc., that might be affected by the land disturbance.

- _____ Off-site areas - Describe any off-site land-disturbing activities that may occur (borrow sites, disposal areas, easements, etc.). Identify the Owner of the off-site area and the entity responsible for plan review. Include a statement that any off-site land-disturbing activity associated with the project must have an approved ESC Plan. Submit documentation of the approved ESC Plan for each of these sites.

- _____ Soils - Provide a description of the soils on the site, giving such information as soil name, mapping unit, erodibility, permeability, surface runoff, and a *brief* description of depth, texture and soil structure. Show the site location on the Soil Survey, if it is available. Include a plan showing the boundaries of each soil type on the development site.

- _____ Critical areas - A description of areas on the site that have potentially serious erosion problems or that are sensitive to sediment impacts (e.g., steep slopes, watercourses, wet weather / underground springs, etc.).

- _____ Erosion and sediment control measures - A description of the structural and vegetative methods that will be used to control erosion and sedimentation on the site. Controls should satisfy applicable minimum standards and specifications in Chapter 3 of the 1992 *Virginia Erosion and Sediment Control Handbook* (VESCH) or more stringent local requirements.

- _____ Management strategies / Sequence of construction - Address management strategies, the sequence of construction, and any phasing of installation of ESC measures.

- _____ Permanent stabilization - A brief description, including specifications, of how the site will be stabilized after construction is completed.

- _____ Maintenance of ESC measures - A schedule of regular inspections, maintenance, and repair of erosion and sediment control structures should be set forth.

- _____ Calculations for temporary erosion and sediment control measures - For each temporary ESC measure, provide the calculations required by the standards and specifications.

- _____ Stormwater management considerations - Will the development of the site cause an increase in peak runoff rates? Will the increase in runoff cause flooding or channel degradation downstream? Describe the strategy to control stormwater runoff, including during construction.

PROJECT NAME: _____ **SUBMITTAL#:** _____

PLANS DATED: _____

_____ Specifications / Detail Drawings for erosion and sediment control measures - For each erosion and sediment control measure employed in the plan, include, at a minimum, the detail from the standard and specification in the VESCH or more stringent local requirements. Include any approved variances or revisions to the standards and specifications.

_____ Specifications for stormwater and stormwater management structures - Provide specifications for stormwater and stormwater management structures, i.e., pipe materials, pipe bedding, stormwater structures.

PROJECT NAME: _____ **SUBMITTAL#:** _____

PLANS DATED: _____

SITE PLAN

Please reference plan sheet numbers where the information may be found.

- _____ Vicinity map - A small map locating the site in relation to the surrounding area. Include any landmarks that might assist in locating the site.

- _____ Indicate north - The direction of north in relation to the site.

- _____ Off-site areas - Include any off-site land-disturbing activities (e.g., borrow sites, disposal areas, etc.) not covered by a separate approved ESC Plan.

- _____ Legend - Provide a complete listing of all ESC measures used, including the VESCH uniform code symbol and the standard and specification number. Include any other items necessary to identify pertinent features in the plan.

- _____ Property lines and easements - Show all property and easement lines. For each adjacent property, list the deed book and page number and the property owner's name and address.

- _____ Existing vegetation – Show the existing tree lines, grassed areas, or unique vegetation.

- _____ Limits of clearing and grading – Delineate all areas that are to be cleared and graded.

- _____ Protection of areas not being cleared - Fencing or other measures to protect areas that are not to be disturbed on the site.

- _____ Critical areas – Note all critical areas on the plan.

- _____ Existing contours – Show the existing contours of the site.

- _____ Final contours and elevations – Show changes to the existing contours, including final drainage patterns.

- _____ Site development – Show all improvements such as buildings, parking lots, access roads, utility construction, etc. Show all physical items that could affect or be affected by erosion, sediment, and drainage.

- _____ Location of practices - The locations of erosion and sediment control and stormwater management practices used on the site. Use the standard symbols and abbreviations in Chapter 3 of the VESCH.

- _____ Adequate Conveyances – Ensure that stormwater conveyances with adequate capacity and adequate erosion resistance have been provided for all on-site concentrated stormwater runoff. Off-site channels that receive runoff from the site, including those receiving runoff from stormwater management facilities, must be adequate. Increased volumes of sheet flows must be diverted to a stable outlet, adequate channel, pipe or pipe system, or a stormwater management facility.

PROJECT NAME: _____ **SUBMITTAL#:** _____

PLANS DATED: _____

- Provide exhibits showing the drainage divides, the direction of flow, and the size (acreage) of each of the site drainage areas that discharge runoff off-site, both existing and proposed.
- Provide calculations for pre- and post-development runoff from these drainage areas.
- Ensure that Minimum Standard 19 is satisfied for each off-site receiving channel, including those that receive runoff from stormwater management facilities.
- Provide calculations for the design of each permanent stormwater management facility.
- Ensure that increased volumes of sheet flows are diverted to a stable outlet, to an adequate channel, pipe or pipe system, or to a stormwater management facility.
- Provide adequacy calculations for all on-site stormwater conveyances.

_____ Calculations for permanent stormwater conveyances - For each permanent stormwater conveyance or structure, provide the following design calculations, as applicable:

- Drainage area map with time of concentration (T_C) path shown
- T_C calculation/nomograph
- Locality IDF curve
- Composite runoff coefficient or RCN calculation
- Peak runoff calculations
- Stormwater conveyance channel design calculations
- Storm drain and storm sewer system design calculations
- Hydraulic Grade Line if any pipe in the system is more than 90% full for a 10-year storm
- Culvert design calculations
- Drop inlet backwater calculations
- Curb inlet length calculations

_____ Direction of Flow for Conveyances - Indicate the direction of flow for all stormwater conveyances (storm drains, stormwater conveyance channels).

_____ Storm Drain Profiles - Provide profiles of all storm drains except roof drains. If the type of pipe (RCP, CMP, HDPE, etc.) is not called out on the profiles, then the most conservative pipe material that may be specified for the project must be used in the adequacy calculations.

PROJECT NAME: _____ **SUBMITTAL#:** _____

PLANS DATED: _____

MINIMUM STANDARDS

Plan Sheet # _____

Minimum Standards - All Minimum Standards must be addressed.

Yes No NA

- | | | | | |
|--------------------------|--------------------------|--------------------------|-------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-1 | Have temporary and permanent stabilization been addressed in the narrative? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | Are practices shown on the plan? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | Temporary and permanent seed specifications? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | Lime and fertilizer? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | Mulching? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | Blankets/Matting? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | Pavement/Construction Road Stabilization? |
|
 | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-2 | Has stabilization of soil stockpiles, borrow areas, and disposal areas been addressed in the narrative and on the plan? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | Have sediment trapping measures been provided? |
|
 | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-3 | Has the establishment and maintenance of permanent vegetative stabilization been addressed? |
|
 | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-4 | Does the plan specifically state that sediment-trapping facilities shall be constructed as a first step in land-disturbing activities? |
|
 | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-5 | Does the plan specifically state that stabilization of earthen structures is required immediately after installation? Is this noted for each measure on the plan? |
|
 | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-6 | Are sediment traps and sediment basins specified where needed and designed to the standard and specification? |
|
 | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-7 | Have the design and temporary/permanent stabilization of cut and fill slopes been adequately addressed? Is Surface Roughening provided for slopes steeper than 3:1? |
|
 | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-8 | Have adequate temporary or permanent conveyances (paved flumes, channels, slope drains) been provided for concentrated stormwater runoff on cut and fill slopes? |
|
 | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-9 | Has water seeping from a slope face been addressed (e.g., subsurface drains)? |
|
 | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MS-10 | Is adequate inlet protection provided for all operational storm drain and culvert inlets? |

PROJECT NAME: _____ **SUBMITTAL#:** _____

PLANS DATED: _____

Yes No NA

- MS-11 Are adequate outlet protection and/or channel linings provided for all stormwater conveyance channels and receiving channels? Is there a schedule indicating:
 Dimensions of the outlet protection? Lining? Size of riprap?
 Cross section and slope of the channels? Type of lining? Size of riprap, if used?
- MS-12 Are in-stream protection measures required so that channel impacts are minimized?
- MS-13 Are temporary stream crossings of non-erodible material required where applicable?
- MS-14 Are all applicable federal, state and local regulations pertaining to working in or crossing live watercourses being followed?
- MS-15 Has immediate restabilization of areas subject to in-stream construction (bed and banks) been adequately addressed?
- MS-16 Have disturbances from underground utility line installations been addressed?
 No more than 500 linear feet of trench open at one time?
 Effluent from dewatering filtered or passed through a sediment-trapping device?
 Proper backfill, compaction, and restabilization?
- MS-17 Is the transport of soil and mud onto public roadways properly controlled? (i.e., Construction Entrances, wash racks, transport of sediment to a trapping facility, cleaning of roadways at the end of each day, no washing before sweeping and shoveling)
- MS-18 Has the removal of temporary practices been addressed?
 Have the removal of accumulated sediment and the final stabilization of the resulting disturbed areas been addressed?
- MS-19 Are properties and waterways downstream from development adequately protected from sediment deposition, erosion, and damage due to increases in volume, velocity and peak flow rate of stormwater runoff? Have adequate channels been provided on-site?

PROJECT NAME: _____ **SUBMITTAL#:** _____

PLANS DATED: _____

**VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY
GENERAL VPDES PERMIT FOR DISCHARGES OF STORMWATER FROM CONSTRUCTION ACTIVITIES (VAR10)
NOTICE OF TERMINATION 2019**

Permit Coverage Number (VAR10####): _____

Section I. Operator/Permittee Information. The person or entity that has active permit coverage approval and operational control over construction activities to ensure compliance with the general permit. A person with signatory authority for this operator must sign the certification in Section VII (per Part III. K. of the VAR10 Permit).

Construction Activity
Operator Name: _____

Contact Person: _____

Address: _____

City, State, Zip Code: _____

Phone Number: _____

Primary Email: _____

CC Email: _____

Section II. Construction Activity Location Information. Project site information.

Construction Activity Name: _____

Address: _____

City and/or County and Zip Code: _____

Latitude and Longitude
(6-digit, decimal degrees format): _____

Section III. Reason for Terminating Coverage under the General Permit. The operator shall submit a Notice of Termination within 30 days after meeting one or more of the following conditions (select one or more):

- A.** Necessary permanent control measures included in the SWPPP for the site are in place and functioning effectively **and** final stabilization has been achieved on all portions of the site for which the operator is responsible. When applicable, long-term responsibility and maintenance requirements for permanent control measures shall be recorded in the local land records prior to the submission of a Notice of Termination;
- B.** Another operator has assumed control over all areas of the site that have not been finally stabilized and obtained coverage for the ongoing discharge;
- C.** Coverage under an alternative VPDES or state permit has been obtained; or
- D.** For residential construction only, temporary soil stabilization has been completed, the operator has provided written notification to the homeowner about the importance of final stabilization and incorporating a copy of the notification and signed certification statement into the SWPPP, and the residence has been transferred to the homeowner.

CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2019

Section IV. Participation in a Regional Stormwater Management Plan. If your site discharges to a regional stormwater management facility, provide information related to the regional stormwater management plan. Attach a separate list if discharging to multiple regional facilities.

Regional Stormwater Management Facility Type:	
Address:	
City and/or County and Zip Code:	
Latitude and Longitude (6-digit, decimal degrees format):	
Total Acres Treated by Regional Facility (report to one-hundredth of an acre):	
Impervious Acres Treated by Regional Facility (report to one-hundredth of an acre):	

Section V. Perpetual Nutrient Credits. If your site is utilizing nutrient credits, provide information related to the perpetual nutrient credits that were acquired in accordance with § 62.1-44.15:35 of the Code of Virginia. Attach a separate list if needed.

Nonpoint Nutrient Credit Generating Entity (Bank Name):	
Perpetual Nutrient Credits Acquired (pounds/acres/year):	

Include the affidavit of sale for all nutrient credits acquired. Is the affidavit of sale of nutrient credits attached? YES NO

Section VI. Permanent Control Measures. If applicable, list the post-development stormwater management facilities or best management practices (BMPs) that were constructed and installed as part of this activity to comply with the stormwater management technical criteria (structural and nonstructural, on-site and off-site). Attach a separate list if needed.

If you have permanent control measures, the following items are required to be included with this form in order to complete your Notice of Termination submittal:

- A. [Engineer’s Certification Statement](#)
- B. As-built plans (construction record drawings) – digital
- C. As-built plans (construction record drawings) – full-sized, paper
- D. Stormwater Management Plans – digital
- E. [BMP Maintenance Agreement](#) – notarized original, for public and private projects under DEQ’s VSMP Authority

Stormwater Management Facility Types (please choose from the following bmp types):

Bioretention 1	Extended detention-enhanced	Other IIC (manufactured treatment device, etc.)	Soil Amendments
Bioretention 2	Filtering Practice 1	Permeable Pavement 1	Urban Bioretention
Bioretention basin	Filtering Practice 2	Permeable Pavement 2	Vegetated filter strip
Bioretention filter	Grass Channel	Rainwater Harvesting	Vegetated Roof 1
Constructed Wetland 1	Infiltration (1 x WQ Vol)	Retention basin I (3 x WQ Vol)	Vegetated Roof 2
Constructed Wetland 2	Infiltration (2 x WQ Vol)	Retention basin II (4 x WQ Vol)	Wet Pond 1
Constructed wetlands	Infiltration 1	Retention basin III (4 x WQ Vol with aquatic bench)	Wet Pond 2
Dry Swale 1	Infiltration 2	Sand filter	Wet Swale 1
Dry Swale 2	Other IIB (manufactured treatment device, etc.)	Sheetflow to Vegetated Filter or Conserved Open Space 2	Wet Swale 2
Extended detention (2 x WQ Vol)			
Extended Detention Pond 1			
Extended Detention Pond 2			

CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2019

Stormwater Management Facility #1 BMP Type:	
Date BMP Became Functional:	
Address (if available):	
City and/or County and Zip Code:	
Latitude and Longitude (6-digit, decimal degrees format):	
Receiving Water(s) (outfall discharge):	
Total Acres Treated (report to one-hundredth of an acre):	
Impervious Acres Treated (report to one-hundredth of an acre):	

Stormwater Management Facility #2 BMP Type:	
Date BMP Became Functional:	
Address (if available):	
City and/or County and Zip Code:	
Latitude and Longitude (6-digit, decimal degrees format):	
Receiving Water(s) (outfall discharge):	
Total Acres Treated (report to one-hundredth of an acre):	
Impervious Acres Treated (report to one-hundredth of an acre):	

Stormwater Management Facility #3 BMP Type:	
Date BMP Became Functional:	
Address (if available):	
City and/or County and Zip Code:	
Latitude and Longitude (6-digit, decimal degrees format):	
Receiving Water(s) (outfall discharge):	
Total Acres Treated (report to one-hundredth of an acre):	
Impervious Acres Treated (report to one-hundredth of an acre):	

CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2019

Section VII. Certification. This Certification must be signed by a person representing the operator identified in Section I. and meeting the requirements of 9VAC25-880-70 Part III K.

Certification: "I certify under penalty of law that I have read and understand this Notice of Termination and that this document and all attachments were prepared in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Printed Name: _____

Signature (signed in ink): _____

Date: _____

Section VIII. Submittal Instructions. Please submit this form to the Virginia Stormwater Management Program (VSMP) Authority that has jurisdiction for your construction activity. If the locality is the VSMP Authority, please submit your form directly to the locality; do NOT send this form to DEQ. A list of local VSMP Authorities is available here: [VSMP Authorities](#).

~~If DEQ is the VSMP Authority, please send to:~~

~~Department of Environmental Quality
Office of Stormwater Management Suite 1400
PO Box 1105
Richmond VA 23218
constructionge@deq.virginia.gov~~

If the locality is the VSMP Authority, please send to:

The Local VSMP Authority (*insert address below*)

Goochland County
Department of Community Development
PO Box 103
Goochland, VA 23063

Permit terminations may be delayed if there are outstanding annual permit maintenance fee balances due.

CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2019 INSTRUCTIONS
PLEASE DO NOT PRINT OR SUBMIT

A complete and accurate Notice of Termination is required for terminating coverage under the General VPDES Permit for Discharges of Stormwater from Construction Activities. Termination shall become effective upon notification from the department that the provisions of termination have been met or 60 days after submittal of a complete and accurate Notice of Termination, whichever occurs first.

Authorization to discharge terminates at midnight on the date that the Notice of Termination is submitted unless otherwise notified by the VSMP authority or the department.

Permit Coverage Number. Include your existing, active permit coverage number. Example: VAR10####.

Section I. Operator/Permittee Information. The construction activity operator (permittee). The permittee with active permit coverage and that has operational control over the construction activities to ensure compliance with the general permit. For companies, use the complete, active, legal entity name as registered with a state corporation commission. Entities that are considered operators commonly consist of the property owner, developer of a project (the party with control of project plans and specifications), or general contractor (the party with day-to-day operational control of the activities at the project site that are necessary to ensure compliance with the general permit). If an individual person is named as the operator, that person (or a representative of) must sign the certification in Section VII.

Section II. Construction Activity Location Information. Project site information. Complete this section with the same information as listed on the current registration statement. A list of active permits and corresponding location information is available on our website.

Section III. Reason for Terminating Coverage under the General Permit. The operator shall submit the Notice of Termination no later than 30 days after one or more of the termination conditions being met. Authorization to discharge terminates at midnight on the date that the Notice of Termination is submitted to the VSMP Authority, unless otherwise notified by the VSMP authority or the Department. Termination of authorizations to discharge for the conditions shall be effective upon notification from the Department that the provisions of termination have been met or 60 days after submittal of the Notice of Terminations, whichever occurs first.

The operator of the construction activity shall submit a Notice of Termination within 30 days after meeting one or more of the following conditions (you may select one or more of these conditions):

- **[A]** Necessary permanent control measures included in the SWPPP for the site are in place and functioning effectively and final stabilization has been achieved on all portions of the site for which the operator is responsible has operational control. When applicable, long-term responsibility and maintenance requirements for permanent control measures shall be recorded in the local land records prior to the submission of a complete and accurate Notice of Termination;
- **[B]** Another operator has assumed control over all areas of the site that have not been finally stabilized and obtained coverage for the ongoing discharge;
- **[C]** Coverage under an alternative VPDES or state permit has been obtained; or
- **[D]** For individual lots in residential construction only, temporary soil final stabilization as defined in 9VAC25-880-1, has been completed and the residence has been transferred to the homeowner.

Section IV. Participation in a Regional Stormwater Management Plan. Where applicable, include information for each regional stormwater management facility to which this site contributes. If your site is contributing to more than one regional facility, please include the information for each facility in a separate list.

The following information shall be included for each regional stormwater management facility installed:

- the type stormwater management facility (see the list of facility types on page 2 of the Notice of Termination);
- the physical location of the facility, including city or county, and latitude and longitude in decimal degrees;
- the receiving water to which the regional facility is discharging; and
- the number of total and impervious acres treated by the regional stormwater management plan to the nearest one-hundredth of an acre. The total of the impervious acreage may equal but not exceed the total acreage.

Section V. Perpetual Nutrient Credits. If your site is utilizing nutrient credits, provide information related to all perpetual nutrient credits acquired in accordance with § 62.1-44.15:35 of the Code of Virginia. Attach a separate list if needed. Attach the affidavit(s) of sale for the purchase of all nutrient credits acquired for this activity.

CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2019 INSTRUCTIONS
PLEASE DO NOT PRINT OR SUBMIT

Section VI. Permanent Control Measures. If applicable, list all post-development stormwater management facilities or best management practices (BMPs) that were constructed and installed as part of this activity to comply with the stormwater management technical criteria (structural and nonstructural, on-site and off-site). Choose the type from the list provided in the Notice of Termination form Section VI. If you have multiple BMPs, attach a separate list if needed.

The following information shall be included for each permanent control measure installed:

- the type of permanent control measure receiving the discharge (choose from list provided);
- the date that it became functional as a permanent control measure (MM/DD/YYYY);
- the location of the BMP, including city or county, and latitude and longitude in decimal degrees;
- the receiving water(s) to which the permanent control measure discharges; and
- the number of total and impervious acres treated by the permanent control measures to the nearest one-hundredth of an acre. The total of the impervious acreage may equal but not exceed the total acreage.

The following items are required to be submitted with the Notice of Termination if you have permanent control measures:

- [Engineer's Certification Statement](#). Signed by a professional registered in the Commonwealth of Virginia, certifying that the stormwater management facilities were constructed in accordance with the approved plan.
- Construction record drawing(s) (as-built plan) in a format as specified by the VSMP authority for permanent stormwater management facilities in accordance with 9VAC25-870-55 D appropriately sealed and signed. One digital and one full-sized paper copy.
- Stormwater management plans (digital)
- [BMP Maintenance Agreement](#). Submit an original, signed and notarized BMP Maintenance Agreement for all public and private permits where DEQ is the VSMP Authority. *Termination is not final until you submit the local court record of receipt to DEQ showing that the signed Stormwater Management Maintenance Agreement was recorded with the land deed.*

Section VII. Certification. This Certification must be signed by a person representing the operator identified in Section I. and meeting the requirements of 9VAC25-880-70. Part III. K.

Section VIII. Submittal Instructions. Submit this form to the VSMP Authority that has jurisdiction for your construction activity. The VSMP Authority may be either DEQ or your locality depending on the location and type of project. If your project is under the jurisdiction of a Local VSMP Authority, please contact the locality for additional submittal instructions. A blank area is provided for the Local VSMP Authority to include their mailing address.

Who is the VSMP Authority for my project? DEQ or the locality?

- **DEQ:** DEQ is the VSMP Authority and administers permit coverage for land-disturbing activities that are:
 - within a locality that is not a VSMP Authority;
 - owned by the State or Federal government; or
 - utilizing approved Annual Standards and Specifications.
- **The Locality:** The local government (locality) is the VSMP Authority and administers permit coverage for all other projects not covered by DEQ as listed above. For these projects, please submit permit forms directly to the Local VSMP Authority. A list of Local VSMP Authorities is available on DEQ's website here: [Local VSMP Authority List](#). **NOTE: GOOCHLAND COUNTY IS A LOCAL VSMP AUTHORITY.**
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DEQ'S CONSTRUCTION GENERAL PERMIT WEBSITE

<http://www.deq.virginia.gov/Programs/Water/StormwaterManagement/VSMPPermits/ConstructionGeneralPermit.aspx>