



APPLICATION FOR VACATION LOT LINE AGREEMENT/BOUNDARY LINE ADJUSTMENT

Date: _____ Application No. _____

Name of Applicant: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone # _____ E-mail _____

Account # _____

Tax Map # _____ Tax Map # _____

Original Acres _____ Location: _____

Vacation Lot Line Agreement Attached: _____

Deed of Trust on Property: Yes / No

If yes, provide approval from Mortgage/Lien Holder of the change in the property line(s) Initial: _____

I acknowledge as the current property owner of the Tax Map No.(s) _____ that I am responsible for all taxes due on this property. I further recognize that taxes may extend into the following calendar year, depending on the date of subdivision recordation.

Name (Print)

Name (Print)

Signature

Signature

1. Submit application with a **minimum of 3 original or copy of a recorded plat from the Clerk's Office** to be approved by Plats Officer, along with the Vacation Lot Line Agreement. Plats Officer will stamp one of the originals "Return this copy to Community Development".
2. Upon Plats Officer approval, applicant **will take the 3 approved plats with the Vacation Lot Line Agreement** to Goochland County Circuit Court Clerk's Office for recordation.

Plats Officers Approval _____ Date: _____

Application Fee: \$75.00 Amount Paid \$ _____ Date Paid: _____

VACATING LOT LINE(S)

1. When vacating property lines, parcels must be in the same name, if not, then a deed must accompany the vacation lot line agreement.
2. Boundary line adjustment, a survey plat must show line(s) being vacated with a note along the line(s) "Line Vacated Upon Recordation".
3. If adding a parcel to another parcel, a copy of the recorded plat from the Clerk's Office need to accompany the vacation lot line agreement. If no plat exists in the Clerk's Office, a GIS Map as an "Exhibit" can be used.
4. Complete Vacation Lot Line Application and submit \$75.00 fee.
5. Plat Officer will sign the vacation lot line agreement and stamp the plats.
6. The applicant will then take all documents to the Clerk's Office to record.