

**Goochland County  
Audit Committee Meeting  
March 24, 2014 @ 5:00PM  
Administration Building  
1800 Sandy Hook Road, Goochland VA 23063  
Board Conference Room**

The Goochland County Audit Committee meeting was held on March 24<sup>th</sup>, at 5:00 pm in the Board Conference Room. Present were Supervisors Peterson, Alvarez, and Lascolette, County Administrator Dickson, as well as Deputy County Administrator Wack.

1. Mr. Alvarez called the meeting to order.
2. After some discussion and nominations, the Committee selected Ms. Lascolette as the Chair, and Mr. Peterson as the Vice-Chair for 2014 on unanimous votes. Ms. Lascolette then presided over the remainder of the meeting.
3. The minutes from the September 2013 and November 2013 meetings were unanimously approved as presented by staff.
4. Mr. Wack then proposed that the Committee consider approving a renewal of the County's external audit contract with PBMares for the FY2014 audit. He noted that staff from the County, Schools, and Community Services all agreed that the FY2013 audit had been completed professionally and timely by PBMares staff, and that the upcoming budget allowed for the requested 4% increase in contractual fees for both the County and (separately) Community Services audits. Some questions were posed regarding the annual audit of the Goochland Fire-Rescue Volunteer Association. Mr. Wack indicated that the Association's audit was not part of the scope of the County's audit, although the most recently completed FY2012 Association audit had been performed by the non-profit group within PBMares. After some discussion, the Committee voted unanimously to recommend that the full Board of Supervisors approve the contract renewal with PBMares.
5. Other Business: None
6. Adjournment (Mr. Wack noted that the next Audit Committee meeting would likely be needed in July in order to "kick-off" the FY2014 audit with PBMares)