POD Process Flowchart

Application and 7 sets of Plans received by Department of Community Development

↓

Plans routed to required agencies

| VDOT | Erosion & Sediment | Zoning/Planning | Utilities | Building Inspection | Fire Marshal |

Required agencies review plans and return comments to the POD

↓

Plan revisions needed?

No → POD Coordinator ensures all necessary Bonds, E&S agreements, RLD certificate, Wetlands and VSMP permits are in place

↓

Plans are approved & Pre-Construction meeting can be scheduled

Yes → POD Coordinator prepares POD Plan Review Comment Letter and mails it to the Applicant → Revised plans received and routed to applicable agencies for review again

(These steps may be repeated as needed)

[3]