

# Goochland County Fall Festival

## Vendor Application



### Event Information

- The 2019 Goochland County Fall Festival is scheduled for **Saturday, October 26 from 12:00 – 4:00 PM** at the Goochland Sports Complex (1800 Sandy Hook Road, Goochland, VA 23063).
- Fall Festival is scheduled to run rain or shine. In the event of severe inclement weather, Parks and Recreation may postpone the event. Vendors will be notified, and information will also be posted on the County website, Department Facebook page, and the Department phone line. The rain date is **Sunday, October 27 from 2:00 – 6:00 PM**.
- Vendor will receive a 10' x 10' space at the Goochland Sports Complex field. Vendors must bring their own tables, chairs, and/or tents. Electricity is **not** provided.
- **Vendors are not permitted to drive vehicles onto the event field.** Vendors may utilize the parking lot next to the field to load and unload, vehicles must be moved by 11AM. Access to the parking lot will be closed at 11:00 AM and will reopen after the event. After setup, vendors should park in the Goochland Elementary School Lot.

### Application Process

- Registration is capped at 20 vendors (15 handmade arts and crafts, 5 company), and applications are accepted on a first-come, first-served basis. The registration deadline is **Wednesday, October 16th**.
- The application fee is \$30. Parks and Recreation accepts cash or check (made payable to Goochland County). Applications must include payment and may be submitted by mail/in-person to Parks and Recreation at the address below. **Peddlers license may be required – vendors must check with Commissioner of Revenue Office at (804) 556-5807.**
- Vendors will be contacted one (1) week prior to the event to confirm participation. A promotional flyer and a site map will be available on the County website and Department Facebook page should you wish to promote your participation. Please contact Parks and Recreation at 804-556-5854 for more information.
- Parks and Recreation reserves the right to deny duplicate or applications which it deems inappropriate. Vendors must abide by all park rules and applicable county ordinances. Goochland County assumes no responsibility for personal liability or loss or damages associated with or in connection to Fall Festival.

### Vendor Information

Company Name: \_\_\_\_\_ Contact(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City / State / Zip: \_\_\_\_\_

Email(s): \_\_\_\_\_

Phone #1: \_\_\_\_\_ Phone #2: \_\_\_\_\_

Description of Items: \_\_\_\_\_

*By signing below, I agree to abide by the policies and procedures stated above.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Goochland County Parks and Recreation  
1800 Sandy Hook Road, PO Box 910, Goochland, VA 23063  
Phone: 804-556-5854 • Fax: 804-556-2763 • www.goochlandva.us

## Goochland County Fall Festival

Saturday, October 26th  
Noon-4pm

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Questions? Contact Parks & Recreation at (804) 556-5854.

Rain Date:  
Sunday, October 27th  
2-6pm

