



GOOCHLAND COUNTY

VIRGINIA

DEPARTMENT OF COMMUNITY DEVELOPMENT

Deferral Policy for Rezoning and Conditional Use Permits

The following Deferral Policy applies to all Rezoning and Conditional Use Permit (CUP) Applications. The purpose of this policy is to clarify when a deferral can be requested and when a fee would be charged. This policy also includes a Deferral Request form for use by applicants.

Deferral of Application by Applicant

Applicants may request deferral of an application in writing if more time is needed to prepare for the scheduled public hearing. The Planning Commission/Board of Supervisors are under no obligation to grant the request for deferral.

- I. If the deferral request is made prior to advertisement of the public notice, the request may be granted by staff, and no fee is assessed.
- II. Request for deferral of an application that has been advertised will be assessed a fee of \$250 to be paid by the applicant. The \$250 fee is required in accordance with Goochland Code.

If a request for deferral is granted, all time limits for the approval of public hearing items established by the Virginia State Code would be waived.

If the request for deferral is after the agenda has been published, the applicant should plan to appear before the Board/Commission to make the request.

Deferral of Application by Staff, Planning Commission, or Board of Supervisors

- III. If staff recommends deferral or a deferral is requested by the Planning Commission or Board of Supervisors, no fee is assessed, even if the request has already been advertised. The applicant is not required to appear before the Board/ Commission unless the applicant does not agree with the staff recommended deferral.

Deferral Letter

If the deferral is requested by the applicant/property owner, the attached form should be used.